

**RENEWAL APPLICATION AND PAYMENT IN FULL IS DUE ON OR BEFORE APRIL 30, 2010
NEW BUSINESSES BEGINNING ON OR AFTER JANUARY 1, 2009 HAVE 30 DAYS TO MAKE APPLICATION AND REMIT PAYMENT**

ALL APPLICANTS COMPLETE THIS SECTION	TO BE COMPLETED BY CONTRACTORS
Trade Name _____	To be issued a license for a contractor/home improvement Business, you must provide the Registration Number of a valid Class A, B, or C Contractors License issued in your business Name by the Virginia Board for Contractors. VA Contractors Reg. No. _____ <input type="checkbox"/> Class 'A' <input type="checkbox"/> Class 'B' <input type="checkbox"/> Class 'C' All Contractors must also complete a Contractor's Certification of Insuring Liability for Worker's Compensation in Virginia Form. Virginia Code 58.1-371B4(1) prohibits a municipality from issuing or reissuing a business license to a contractor who has Not obtained or is not maintaining worker's compensation coverage for his employees, if such coverage is required. Complete if applicant is a Virginia Contractor located outside the Town of Haymarket: Name of Virginia jurisdiction where principal office is located _____ Does locality impose a local business license tax? _____ If so, provide current license number _____
Owner Name _____	
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Other (specify) _____	
All new license applicants must provide proof of trade/fictitious name registration (if Different from Owner Name) from the Prince William County Clerk of the Circuit Court, 9311 Lee Avenue, Manassas, VA 20111. If your business is a Limited Partnership,, Limited Liability Company, or Corporation, you must also provide proof that your business/trade Name is registered with the Virginia State Corporation Commission.	
Federal ID/SSN _____	
Tax Contact Name _____	
Mailing Address _____ _____ _____	
Phone Number _____	
Date Began Business _____	
Date Ended Business _____	
Business Location _____ _____	
All new license applicants must provide either a copy of your Certificate of Occupancy Or in the case of a home business and approved Special Use Permit from the Town	
Description of Business _____	
Email Address _____	

OFFICE USE:

Account No. _____
 Date Filed _____
 Code Section: _____
 PC Approved: _____

CALCULATE LICENSE TAX AMOUNT DUE – YOU MUST COMPLETE REVERSE BEFORE COMPLETING THIS SECTION

1. Enter taxable gross receipts from reverse side Table B, line 6..... _____
2. Enter tax rate from reverse side Table C, Tax Rate Schedule..... _____
3. LICENSE TAX DUE
 Divide line 1 above by \$100, and then multiply by the tax rate entered on line 2 above _____
4. Flat Rate License Tax Due. Enter flat rate from reverse side Table C, Tax Rate Schedule _____
5. TOTAL LICENSE TAX DUE. Payment is due in full on or before April 30, 2010, or within 30 days of , _____
 Beginning business in the Town of Haymarket

Add a 10% late payment penalty and 10% interest (per annum) if paying after April 30, 2010, or if a new business paying more than 30 days of beginning business in the Town of Haymarket _____

Make check payable to: TOWN OF HAYMARKET, PO BOX 1230, HAYMARKET, VA 20168 TOTAL..... _____

DECLARATION

It is a misdemeanor for any person to willfully subscribe an application that he does not believe to be true and correct as to Every material matter. Businesses are subject to audit by the Town of Haymarket pursuant to VA Code 58.1-3109. I declare that the statements and figures herein given are true, full and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE **DATE**

TABLE A – ALLOWABLE ADJUSTMENTS

1. Gasoline/Diesel fuel Suppliers/Wholesalers enter 2009 State/Federal excise fuel tax collected..... _____
2. Contractors located in The Town of Haymarket may subtract 2009 gross receipts from work done in Other Virginia jurisdictions that impose a similar business license tax, but only if the amount Subtracted is reported to the other Virginia jurisdictions. **YOU MUST PROVIDE A COPY OF YOUR COMPLETED BUSINESS LICENSE APPLICATION FROM THESE JURISDICTIONS OR THE ADJUSTMENT WILL BE DISALLOWED** (Virginia Code 58.1-3715..... _____
3. Add lines 1 and 2. This is your total allowable adjustments..... _____

TABLE B – TAXABLE GROSS RECEIPTS

1. Enter total 2009 gross receipts, or if for a new business (business started on or after January 1, 2009, An estimate of your 2009 gross receipts). Wholesale merchants report total gross purchases, Rather than gross receipts..... _____
 2. Enter allowable adjustments, if any, from Table A, line 3 above..... _____
 3. Subtract line 2 from line 1. This is your **adjusted gross receipts**..... _____
- Complete Lines 4 & 5 only if business began on or after January 1, 2009 and prior to January 1, 2010*
4. Enter gross receipts estimate for 2009 from 2009 license application. _____
 5. Subtract line 4 from line 3. If the result is less than \$0, enter the negative amount _____
 6. Add line 3 and the amount on line 5, if any. If the result is less than \$0, enter \$0. This is your **taxable gross receipts**. Enter the value here and on line 1 on the reverse side _____

TABLE C – TAX RATE SCHEDULE

PART A: TAX RATES SCHEDULE FOR LICENSE TAX BASED ON GROSS RECEIPTS

<u>BUSINESS CLASSIFICATION</u>	<u>TAX RATE PER \$100 GROSS RECEIPT</u>
Contractor based in the Town of Haymarket (CN).....	\$0.15
Contractor located in another VA jurisdiction which imposes a BPOL or Similar tax (CT)	\$0.15
Wholesale Merchant (WS).....	\$0.05
Retail Merchant (RS).....	\$0.10
Financial Services (FS).....	\$0.30
Real Estate Services.....	\$0.30
Professional Services.....	\$0.30
Repair Service (RS).....	\$0.10
Personal Service (PS).....	\$0.10
Business Service (BN).....	\$0.10
Restaurants (RT).....	\$0.10
Public Service Company (PB).....	\$0.10
Manufacturer (MN).....	EXEMPT

PART B: TAX RATE SCHEDULE FOR FLATE FEE LICENSES

Carnival/Circus/Fortune Teller.....	\$1,000 Flat Rate
Itinerant Merchant/Peddler.....	\$500 Flat Rate

No business license will be issued until all delinquent business license and tangible personal property taxes owed by the applicant to the Town of Haymarket have been paid (VA Code 58.1-3700)