

## **TOWN OF HAYMARKET OFFERING STUDENT INTERNSHIPS**

The Haymarket Museum is pleased to offer short and long-term internships to college students. Internships are unpaid, but provide a wide variety of learning and research opportunities for History, Conservation & Museum Studies, Public Relations and Communications majors.

**The following positions are available with flexible dates from May – November 2017:**

- Research Assistant to the Museum Director
- Museum Docent – welcome visitors and act as interpretative guide for exhibits
- Exhibit and Set-up Assistant – work with other team members to help plan and execute special exhibits
- Website and Social Media Specialist – publish stories, event calendars, photos and articles about exhibits via local media and on the Museum’s social media accounts

Students are invited to apply for one or more positions or hold two positions at a time to provide them with a more comprehensive learning experience.

### **Successful Applicants:**

- Must be enrolled in an accredited college or university, either full or part-time
- Must submit a letter of reference from one of the student’s professors
- Must have a cumulative grade point average of 2.0 or above

### **Job Requirements:**

- The ability to work a minimum of 15 hours per month, including some weekends from 11:00 a.m. to 2:00 p.m.
- For security purposes, applicants must submit to a criminal background check (at no cost to them).
- Applicants must have the ability to work independently or as a team member.

### **How to apply:**

To obtain an Application, or if you have any questions about this opportunity, email Museum Director Denise Andrews at [dandrews@townofhaymarket.org](mailto:dandrews@townofhaymarket.org).

The Haymarket Museum is located in the Town of Haymarket, at 15025 Washington Street. If you have any questions, please call Denise Andrews at 703-753-2600.