



**Town of Haymarket**  
**15000 Washington Street, #100**  
**Haymarket, VA 20169**  
**703-753-2600**

**Building Permit Application for a One or Two Family Dwelling**

(This Section for Official Use Only)

Zoning Official: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_

Date Applied: \_\_\_\_\_

Building Official: \_\_\_\_\_

**SECTION 1: SITE INFORMATION**

**1.1 Property Address:**

1.1a Is this an accepted street? Yes \_\_\_\_\_ No \_\_\_\_\_

**1.2 Assessors Map & Parcel Numbers**

Map Number \_\_\_\_\_ Parcel Number \_\_\_\_\_

**1.3 Zoning Information:**

Zoning District \_\_\_\_\_ Proposed Use \_\_\_\_\_

**1.4 Property Dimensions:**

Lot Area (sq. ft.) \_\_\_\_\_ Frontage (ft.) \_\_\_\_\_

**1.5 Building Setbacks (ft.)**

Front Yard		Side Yards		Rear Yard	
Required	Provided	Required	Provided	Required	Provided

**1.6 Water Supply:**

Public \_\_\_\_\_ Private \_\_\_\_\_

**1.7 Flood Zone Information:**

Zone: \_\_\_\_\_ Outside Flood Zone? \_\_\_\_\_  
 Check if yes \_\_\_\_\_

**1.8 Sewage Disposal System:**

Municipal \_\_\_\_\_ On Site System \_\_\_\_\_

**SECTION 2: PROPERTY OWNERSHIP**

**Owner of Record:**

\_\_\_\_\_  
 Name (Print) City, State, Zip Code

\_\_\_\_\_  
 No. and Street Telephone Email Address

**SECTION 3: DESCRIPTION OF PROPOSED WORK (Check all that apply)**

New Construction \_\_\_ Existing Building \_\_\_ Owner-Occupied \_\_\_ Repair(s) \_\_\_ Alteration(s) \_\_\_ Addition \_\_\_

Demolition \_\_\_ Accessory Bldg. \_\_\_ Number of Units \_\_\_ Other \_\_\_ Specify: \_\_\_\_\_

Brief Description of Proposed Work: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION 3 (cont.): DESCRIPTION OF PROPOSED WORK**

When substantial work is planned, provide the information below:

Total floor area (sq. ft.) _____	(including garage, finished basement/attics, decks or porch)
Gross living area (sq. ft.) _____	Habitable room count _____
Number of fireplaces _____	Number of bedrooms _____
Number of bathrooms _____	Number of half/baths _____
Type of heating system _____	Number of decks/ porches _____
Type of cooling system _____	Enclosed _____ Open _____

**SECTION 4: ESTIMATED CONSTRUCTION COSTS**

Item	Estimated Costs: (Labor and materials)	Official Use Only
4.1, Building	\$ _____	4.1a, Building Permit Fee: \$ _____ Indicate how fee is determined: _____ Standard City / Town Application Fee _____ Total Project Cost (Item 6) x Multiplier _____ x _____ 4.2a, Other Fees: \$ _____ List: _____ _____ Total All Fees: \$ _____ Check No. _____ Check Amount _____ Cash Amount _____ ___ Paid in Full      ___ Outstanding Balance Due: _____
4.2, Electrical	\$ _____	
4.3, Plumbing	\$ _____	
4.4, Mechanical (HVAC)	\$ _____	
4.5, Fire Suppression	\$ _____	
<b>4.6, Total Project Cost:</b>	\$ _____	

**SECTION 5: CONSTRUCTION SERVICES**

<p><b>5.1 Contractors License</b></p> <p>_____</p> <p>Name of License Holder</p> <p>_____</p> <p>No. and Street</p> <p>_____</p> <p>City/ Town, State, Zip Code</p>	<p>_____ Telephone      _____ Email Address</p> <p>_____ License Number      _____ Expiration Date</p> <p>List License Type (A, B, or C): _____</p>
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**SECTION 6a: OWNER AUTHORIZATION TO BE COMPLETED WHEN OWNERS AGENT OR CONTRACTOR APPLIES FOR BUILDING PERMIT**

I, as Owner of the subject property, hereby authorize \_\_\_\_\_ to act on my behalf, in all matters relative to work authorized by this building permit application.

Printed Owners Name \_\_\_\_\_ Date \_\_\_\_\_

Owners Signature \_\_\_\_\_

**SECTION 6b: OWNER OR AUTHORIZED AGENT DECLARATION**

By entering my name below, I hereby attest under the pains of penalties of perjury that all of the information contained in this application is true and accurate to the best of my knowledge and understanding.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_