

TOWN OF HAYMARKET, VIRGINIA
Chartered 1799
County of Prince William

MAYOR
John R. Kapp

ATTORNEY
Peter Steketee

COUNCIL
James Shepard, Vice Mayor
Mark Branca (absent)
Dottie Leonard, ARB Liaison
Michael Noonan
Mary Lou Scarbrough, PC Liaison
Bob Seffinga, Police Liaison

Mayor Kapp opened the regular meeting of the Town Council at 7:30 p.m. with the Pledge to the American flag. Rev. Ron Christian led the Council in prayer.

Minutes of the December 7

Councilman Seffinga moved to dispense with the reading of the minutes and approve with any changes noted, second by Councilwoman Scarbrough. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Police Report

Sgt. Roop reported in the month of December the Police Dept put 4,461 miles on the vehicles, used 199.8 gallons of fuel, issued 79 traffic summons, 8 parking tickets, 6 criminal misdemeanor charges, 5 reports taken, 44 complaints answered, 362 hours worked and issued 55 warning tickets.

Treasurers Report

First Virginia Bank general fund beginning balance \$25,075.68, expenses \$23,775.23, deposits \$41,921.21, ending balance \$43,221.66.

Unpaid Bills

\$3,775.23 expenses over the allocated \$20,000 per month for budgeted expenses, \$315.70 WEISCO for Police Dept business cards. Councilman Seffinga moved to pay the unpaid bills, second by Councilwoman Scarbrough. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Business License

Lufthansa Cargo AG, 15101 Washington Street, office only - Mr. Lowery states occupancy permit, he has performed a field inspection and has given a list of requirements to Mr. Costello. Mr. Lowery states he gave tentative approval.

Mayor Kapp says there will be gross receipts tax paid by Lufthansa. Councilman Seffinga moved to approve the business license application pending applicant provides the Federal Identification number, second by Councilwoman Scarbrough. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Top Line Cars & Leasing, 15017 Washington St. #2, Farzad Rowshandel, President - (previously Patnoe's) Councilwoman Scarbrough moved to approve, second by Councilwoman Leonard.

Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Sign Permit

Top Line Cars & Leasing, 15017 Washington St. #2, Farzad Rowshandel, President - Councilwoman Scarbrough moved to approve providing they use white background with green lettering, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Building Permit

Ryan Homes, Section 9, Lot 12, 6864 Jockey Club Lane, Yardley A with morning room - Councilwoman Scarbrough moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Ryan Homes, Section 9, Lot 14, 14942 Greenhill Crossing Dr, Vandenburg C - Councilwoman Scarbrough moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Nextel, 15175 Washington Street, antenna on existing tower (former Jones Communication tower) - Councilwoman Scarbrough advised Council the Planning Commission deferred the approval to Council. Councilwoman Leonard advised the Architectural Review Board tabled this matter for more information from the applicant. Tabled.

Citizen's Time

Rodger's Transfer Station, 15221 Washington Street, Lot 3, Rex Phares property owner - Mr. Phares stated this property is not in the flood plain. Mr. Rodders states this is not solid waste and does not require a solid waste permit. Mr. Rodders says the state requires a permit.

Mayor Kapp states the requirements are: (1) get state license, (2) written permission from the railroad to use the bridge, (3) a business plan with future use, detail site plan with all information of the site.

Mr. Rodders asked what the Council wants in the way of buildings, fences, etc. Councilwoman Leonard invited Mr. Rodders to come to the ARB meeting for information on what the town wants. She informed him the next meeting is January 27.

Haymarket Self Storage, 15201 Washington Street (back three acres of this lot) will have Rt. 15 address - Mr. Leaberry states the purchaser will get the bond. Councilwoman Leonard asked if Mr. Leaberry transferred the trees onto the plan. Councilwoman Leonard states she received a fax from Mr. Foley. The ARB drew certain trees on a copy of the plan that Mr. Leaberry was to transfer to the plan. That has not been done.

Leaberry, 15201 Washington St., subdivision - Atty Steketee states before the town approves this as a subdivision the town must have a clean copy of the plat. Atty Steketee suggests the Council receive the plan and table it to the next meeting. Town Clerk states approvals have to be on the plat. Mr. Leaberry to submit fully approved plat at the January 11, 1999 continuation of Town Council meeting at 7:00 p.m.

Environmental Adjustors, Henry Merkli, 15201 Washington Street - Mr. Merkli states they talked about: (1) when he gets his license he will comply with what they talked about. He has never gotten his license. He says the Town Clerk never had time to get it for him. (2) How many people are required to put up a bond, Mr. Merkli asks. Councilman Branca replies anyone who does land disturbance has to have a bond. (3) Mr. Bird can take care of any fire that pops up on that property. (4) Mayor Kapp says he gets complaints but Mr. Merkli says he gets compliments.

Mayor Kapp conveyed to him there is all sorts of junk stored down there. Mr. Merkli says that stuff was already there, he knows all the stuff has been dumped there. Mayor Kapp says EPA requires we do not store stuff. Mr. Merkli states he is selling empty drums for sand, feed, etc.

Mr. Merkli says do not squeeze him, he is just a garden center, not a land developer. Councilwoman Leonard says he doesn't have a license because the license is contingent upon certain requirements that he never did. So he is not entitled to that license. The first night he applied the Council tried to help him. He presented a drawing of the site showing piles of mulch around the building. She was concerned with that look so that Council approved it contingent on ARB approval. The mulch piles have outgrown the facility.

Mr. Merkli says he is in the stone business, not mulch business. He does not want to spend any money on fixing this place up. Councilwoman Leonard says when he applied he applied for a landscaping business not a mulch business. Mr. Merkli states this will be the fourth time he has done everything to comply with the contingencies. They even bought a \$300 tree to comply.

Councilman Seffinga says he supported the garden center but he has a distinct problem with Steve Merkli who said all the mulch will be gone in the Fall and any additional mulch would be in the rear of the property. Councilman Seffinga says that was an outright lie, more piles of mulch were put out front.

Mr. Henry Merkli says he thinks this will probably be the last time he'll be in here, he'll move his business out of town. Steve Merkli says he does not understand when it became necessary to inflict pain on people. He apologizes his efforts do not meet the town standards. He does not believe this attitude is ethical. If the town wants a certain tree then write a check for it.

Councilwoman Leonard states the purpose of the historical overlay is to clean up and fix up and make this a better place of business. The landscape consultant on the ARB made suggestions for a phase 2, 3 and 4 to continue the improvement for the frontage of the garden center. Many constituents have complained about the mess they have made, stated Councilwoman Leonard.

Henry Merkli say the historic overlay is to preserve the historical buildings, not to tell everybody what to build. Councilwoman Leonard states the historic overlay gave the grounds to have other ordinances to make the town look better.

Mayor Kapp says it (the garden center) needs cleaning up. Steve Merkli says they had three different meetings with three different contingencies. Henry Merkli states out of ten contingencies they have met 9 of them. Each time they made a massive effort to do what is required they could not get a permit. Steve asked for a recommendation from the town for security. He hasn't gotten a police report on that incident. (There was a burglary when two

saws and a pressure washer were stolen.)

Councilman Seffinga said that he thought that the last meeting his business license was approved for one year. Councilwoman Leonard states no because it was contingent on conditions.

Atty Steketee states since he was asked for an opinion he had a question for Mr. Merkli. How many times did the fire department respond to fires there. Once Mr. Merkli states. Councilman Noonan states he knew of two incidents as there was a fire there just yesterday.

Old Bank Cafe. sign permit. 14951 Washington Street - tabled to January 11 continuance.

Mrs. Ring said the town does not have amenities, i.e., pharmacy, photo store, hardware store, etc. What is Council doing to attract business? Mayor Kapp says that is why we joined the economic development group in Prince William County to get hooked up in their publicity efforts.

Councilwoman Leonard states the town has made progress with rezoning property, clean up ordinance and she does what can be done. The retail folks require roof tops that we do not have yet. Mrs. Ring asks if that is something the web site would facilitate? Mayor Kapp has been trying to get with the fellow who can help us create a web site.

Councilman Noonan said he had seen this happen in Oregon, they put a whole new face on their town and caused their town to be a destination place.

Councilwoman Leonard says she has spoken with folks who moved to Greenhill Crossing and that was an attraction for them moving to town that we have the street scape plan and the improvements coming.

Planning Commission

Nothing to report.

Architectural Review Board

Councilwoman Leonard states they talked again about requiring more brick fronts and would like to meet again in February. One concern was the boarding up of the Old Bank Cafe, will that be continued?

The ARB was delighted one property we sent a letter on last month has been painted and is looking lovely.

US Home violations - Atty Steketee has not heard anything.

Sheetz injunction - tabled.

Historic Commission

Mrs. Turner wants to know if Council wants to do anything to commemorate the bicentennial anniversary year of George Washington's death. She spoke with Mr. Pusey of CAR. He will give her a proposal. Since school is in session during the Spring Festival it would be a good time to do something in this regard. Mayor Kapp has the flag information spoken of previously.

Green Hill Plantation extended to Marsha Carter's land originally. A realtor said the folks buying the Greenhill Crossing houses are folks whose money is tied up in mortgage payments. They have no money to spend. Alan has tried to get more shops but can't so he falls back on the car dealers.

Councilwoman Leonard states the rural crescent will not permit the dense zoning. Mrs. Turner says Martha Carter's property has already been rezoned.

The Historical Commission is opening up the caboose as soon as the weather warms up. She thinks there is interest in the caboose.

Building Official

ISO - has completed the state survey.

Shrink/Swell policy - he has submitted it to the state.

D&J Excavating violation - Mr. Lowery observed a road being built back to Mr. Phares property with construction materials being dumped for a road bed. The material probably contained asbestos. He and the Mayor got together to find who was doing the work. Mr. Phares stopped it and all material was removed.

D&J occupies the building belonging to Costello for parking area and office. They were doing a rolloff dump service/transfer station. The rolls offs contain construction debris. Mr. Lowery advised them of violation. It is obvious in the last six to eight months a large amount of material has been dumped to enlarge the parking area. If they have not applied for a business license he will shut them down.

Ryan Homes - contacted him for future development. They are considering buying the 18th Century Haymarket property. Mr. Lowery advised them to come to the ARB. Councilwoman Leonard says we will require additional requirements which will be determined in February.

Bicentennial - January 11, Monday, the cancellation stamp will be used. Ellen Wilson will come in here during the day if folks want to have mail cancelled.

Mayor Kapp asks if we want to have a symbolic signing of the charter. Councilwoman Leonard will draft a resolution (to commemorate the event) in the next two days.

Town Tag - tabled.

Gas Franchise - bond not received

Jones Communications - Atty Steketee took to review

BZA Appointment - Tabled.

Beverly Mill - Mrs. Ellen Miller sent a request for a letter endorsing the Beverly Mill restoration group to get a TEA 21 grant.

I66 Partnership will meet Thursday, Jan 7, 8:00 p.m. at Prince William Hospital 4th floor conference room.

Chamber of Commerce - wants to know if we would like to participate in a one day job fair and would we pay a fee to participate. No was the consensus.

Legislative Day - January 13th the Chamber of Commerce will be going to Richmond. Everyone is invited to attend.

Greenhill Crossing railroad fence - Mrs. Ring says they cut the points off the top of the fence but it is not graded and no transom has been installed.

Executive Session

At 9:50 p.m. Councilwoman Scarbrough moved to go into executive session pursuant to Virginia Code 2.1344(a)1 to discuss personnel and economic development matters, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

At 10:55 p.m. Councilwoman Scarbrough moved to go out of executive session certifying no business except personnel and economic development matters were discussed, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Scarbrough, Noonan. Nays: none. Motion carried by 5/0 vote.

Recess

Council recessed at 10:55 p.m. to Monday, January 11 at 7:00 p.m.

CONTINUATION JANUARY 11, 1999

MAYOR
John R. Kapp

ATTORNEY
Peter Steketee

COUNCIL
James Shepard, Vice Mayor
Mark Branca
Dottie Leonard, ARB Liaison
Michael Noonan
Mary Lou Scarbrough, (absent)
Bob Seffinga, Police Liaison

Mayor Kapp continued the January 4th meeting at 7:00 p.m.

Gossom Property Purchase contract

Mayor Kapp signed the purchase contract, Jeannie Heflin, Town Clerk, attested to his signature.

Mayor Kapp announced George Mason University has an intern program that we could have an intern assist the town clerk at no charge. The town clerk is interested in pursuing this.

Century Stair, subdivision, site plan for mini storage

Councilman Branca states all approvals are in. He points out Mr. Leaberry is providing a 50' water line and ingress/egress easement access for Signature Kitchens, Annandale Millwork and the Phares property. The sanitary sewer is a private easement that comes back to these two

properties, it is not a public easement. No public easement to sewer is provided. Mayor Kapp states Mr. Leaberry was aware the other properties need sewer. Mrs. Leaberry states the other property owners would not pay their share towards the easement.

Councilwoman Leonard states the ARB is satisfied with the landscape plan as long as the drawing Chris Foley put on the original plan was transferred to the final plan and the requirements for landscape per footage are on there.

Councilman Branca states that all issues the town had are addressed as long as Mayor Kapp is satisfied with the sewer arrangement. Councilman Branca moved to approve the site plan and subdivision plat for Haymarket Self Storage property, 6600 James Madison Highway, contingent on approval of the deeds by the town attorney, second by Councilwoman Leonard. Yeas: Shepard, Leonard, Seffinga, Branca, Noonan. Nays: none. Motion carried by 5/0 vote.

Mayor Kapp asked Mr. Leaberry to bring three copies of the plat to the town hall for signature.

Citizen's Time

Mrs. Ring submitted a letter to Council in regard to Greenhill Crossing railroad fence and Peterson Companies lack of response to the town council directive to complete the fence by January 4, 1999 town council meeting. (Copy accompanying.)

Mayor Kapp states point well taken with the exception of paragraph 4 (just because one of their employees is a shop owner in town Peterson Companies gets off lightly) which is not a true statement.

Councilman Noonan said this issue has been addressed more than once as a matter of fact it was addressed a couple of years ago right after he moved in. It was his understanding that Peterson Companies did not have to put the fence in and it was threatened that the if the homeowners did not like the fence Peterson would remove it and not replace it. Councilman Noonan states personally he does not want to see the fence removed.

Mayor Kapp states Mrs. Ring's point is well taken. Councilman Seffinga states in reference to the top paragraph on the second page the ARB is not responsible for that issue. The ARB is only involved with what is visible from the street. As far as the drainage is concerned he assumes the building inspector would become involved.

Frank Tsutras, advocate of Catharpin Middle School

Councilwoman Leonard introduced Mr. Tsutras who spoke of his support of the Catharpin Middle School becoming a reality.

Spring Festival

Councilwoman Leonard states having groups sing, or perform for our events, for short periods by the time folks know they are performing their time is up. She feels groups will perform longer and perhaps we should have more than one group performing at once. We only had rock music on the east of town (last Haymarket Day) and the ones up on the west end stage only had 30 minutes per group. It would be nice to have a variety on the east end of town also as we have folks willing to perform free of charge. It would be nice to have Mary Ruffo work with Tony Guiffre' to get this going.

Planning Commission appointments

Council drew up a list of prospective appointees. It was pointed out that one appointment would be for the PC liaison to the ARB, so that person must be willing to attend two meetings a month. Mayor Kapp is to approach the prospects and bring information back to Council.

Gossom's property

Mayor Kapp states Councilman Branca suggested we have the architect summarize the renovation requirements and BOCA requirements, with a cost analysis plus all expenses, taxes, who is responsible for maintenance of property for tenants, etc. Also we need a contingency plan if the grocery store leaves. The Council will put together an information flyer with a survey on the back for folks to state whether or not they support this plan.

Property Management - Councilwoman Leonard suggested Adrienne Crafton-Masterson who may be willing to do this in trade for office space.

Public Hearing - scheduled for Tuesday, February 2 at 7:00 p.m. at St. Paul's Parish Hall.

ISTEA bid package

Mayor Kapp does not know if BDE got the bid package yet.

Chamber of Commerce

Meeting on economic development scheduled January 26 at the Holiday Inn at 11:30. Martin Briley, Roger Snyder will be speaking on economic development and Mayor Kapp will be speaking on the economic development plan for Haymarket.

Jones Communication

Transfer of franchise to Comstat, contract purchaser - October 6 Jones Communication submitted a request to transfer the franchise to Comstat, the contract purchaser of Jones Communications. Atty. Steketee states this does not change the existing franchise just transfers it. Atty Steketee asked when the last franchise was granted. Mayor Kapp states he does not know.

Vice Mayor Shepard states he would like to ask Jones Communications to install fiber optic high speed line to dedicate to our computer. We would like to establish that now. Mayor Kapp will speak with Troy Fitzhugh at Jones.

Greenhill Crossing Fence

Councilman Seffinga states in interest of community relations he feels the town should write a letter to Peterson Companies that we are concerned with the delay in completing the fence (at railroad). Mayor Kapp states he'll get the letter out.

BZA appointment

Mayor Kapp needs two names to submit with Phil Harrover even though Phil has agreed to continue on the BZA. Glen Bear was suggested.

Old Bank Cafe/Costello's Cafe sign

Mayor Kapp asks Council to review the attorney opinion. Councilwoman Leonard states the letters are not the same colors. Atty Steketee asked if Don Costello won't conform to the town color scheme. Councilman Seffinga states he believes we can enforce the sign ordinance (as

intended that any alteration requires conformance to current standard).

Councilman Branca moved to approve subject to ARB approval of the letters and color, second by Vice Mayor Shepard. Yeas: Branca, Shepard, Leonard, Seffinga, Noonan. Nays: none. Motion carried by 5/0 vote.

Resolution for Haymarket's 200th anniversary

Council passed the resolution to be prepared for signature prior to Councilman Noonan's departure.

Municipal Code

Council is continuing to review the ordinance for codification.

Van Dorn Memorial Park

Vice Mayor Shepard states it looks like with the Gossom property proposal we have a duplicate effort for a community center. The Van Dorn property being in a residential area may lend itself more to a senior center/adult exercise facility that would support itself by fees and be under its own legal entity for liability purposes. The pool needs more thought.

Councilwoman Leonard states she has a concern about charging fees. She doesn't want to charge fees, at the going rate, or appoint the Park Authority to charge fees on what is already ours. Vice Mayor Shepard says it has to generate income to support itself.

Resignation

Michael Noonan submitted his resignation from the Town Council effective January 11, 1999 due to his moving out of town.

Town Council appointment

Councilwoman Leonard suggests Tom Utz as he has paid his dues as Planning Commission member and liaison to the ARB. He has been asked and would agree to serve on Council.

Councilman Seffinga moved to appoint Tom Utz to Town Council to replace Michael Noonan, second by Councilwoman Leonard. Yeas: Branca, Shepard, Leonard, Seffinga, Noonan. Nays: none. Motion carried by 5/0 vote.

Recess

Councilman Seffinga moved to recess to January 21, 1999 at 7:00 p.m., second by Councilman Branca. Yeas: Branca, Shepard, Leonard, Seffinga, Noonan. Nays: none. Motion carried by 5/0 vote.

CONTINUATION JANUARY 21, 1999

MAYOR

John R. Kapp

COUNCIL

James Shepard, Vice Mayor (absent)

Mark Branca

Dottie Leonard, ARB Liaison

Mary Lou Scarbrough,

Bob Seffinga, Police Liaison (absent)

Tom Utz

Mayor Kapp continued the January 4th meeting at 7:55 p.m. Mayor Kapp announced Councilman Noonan's resignation and welcomed Tom Utz to the Council.

Gossom property

Mayor Kapp states he met with an architect today, Jamie Cyblonski, she will send a proposal. Mayor Kapp has scheduled a meeting January 26 with Mr. Heltzel to look at the hardware. He learned if we have less than 99 people (in that building at one time) we don't have to put the electrical in conduit. Councilwoman Leonard states we need open space and a new design for the front of the building.

Mayor Kapp met with architect in Occoquan yesterday and he offered two college students to do the architectural of exterior for free.

Inspectors met with Mayor Kapp Monday, they said to take down some of the structures. They suggested not to use the gray house for residential, use for commercial. The grocery store has put electrical stuff in there with no permits.

Mayor Kapp called appraiser, he can't do it for three months. He gave him the name of Pam Mack who gave him an estimate of \$6000. It would be complete by the end of February.

Jim Lowery went through Monday and he'll have a report to Council by January 23. The environmental report is in. No sign of asbestos greater than 1%. No major environmental issues with the tanks buried because they were closed according to standards and would probably be no problem. Councilman Branca states Alan is to remove the tank between the day care and the hardware store and recommends DEQ be contacted regarding these tanks prior to purchase.

Councilman Branca recommends soil and water samples be taken in the area of the tanks to determine if there is any contamination.

Mr. Lowery suggests they tear out the lean to's in back of the hardware store. Also the ones out the back of the middle section behind the hardware need to come down. Put in two bathrooms; if we rent space on the left we have to add a bathroom, or, leave the town office bathroom accessible to the public.

Mr. Lowery states some Occoquan merchants are interested in moving here. He spoke to someone there who wants a small import/export office.

Councilman Branca and Mayor Kapp say they feel we should interview a few people to manage the property and look at their marketing plan. Mayor Kapp would like the whole council to consider having interviews.

Mr. Lowery suggests taking the center part (of the hardware store) and end next to Jefferson to build out to the street and use for retail shops. He suggested the town offices be upstairs over the main part (of the building) with a mayor's office and police office. Mr. Lowery states if we have a kitchen where we don't cook we're fine, if we are going to cook there will be a lot more requirements and expense.

Mayor Kapp talked with three or four contractors saying it is a good idea and they would help us.

One in particular will help us and he's got an electrical contractor to help too.

Mayor Kapp received a copy of the leases and insurance (\$3,000 annual). He does not have the tax amount yet.

Mayor Kapp talked with Kelly at the Coalition Against Hunger. They have all the space on the end of the grocery store. They have a month to month lease with Alan.

Councilman Branca would like to wait to hire an appraiser until we get a report back from the building official.

Councilman Branca states in regard to the environmental report he is disappointed it is all information from the seller (which was already available). If we dig the tank area out we could spend \$4-8,000 to find out what is out there. He would rather get a sample of the drinking water out there to test. Mayor Kapp will get with the DEQ people and ask for their recommendation. Councilman Branca states it would be \$60 per sample for lab for water per test. It will take two to three weeks to get them done. Councilman Branca moved to sample existing well for gas/diesel contamination, with a cap of \$500. Yeas: Branca, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 4/0 vote.

Councilman Utz feels we should do as much retail space leasing as possible. Councilwoman Scarbrough, Leonard and Councilman Branca have no further comments on the Gossom property at this time.

Basketball court on Jefferson Street

Councilman Utz sees a concern at the basketball court on Jefferson Street. When the ball is bounced too close to the road it is a safety concern.

Thermostat

Councilman Branca moved to pay for a thermostat for the town hall with a cap of \$120, second by Councilwoman Scarbrough. Yeas: Branca, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 4/0 vote.

Personal Property tax due date extension

The Town Clerk asked for an extension for the personal property tax deadline due to the delayed receipt of the tax assessments and additional administrative work required by Governor Gilmore's personal property tax relief. Councilwoman Scarbrough moved to extend the due date to Friday, April 2, 1999, second by Councilman Branca. Yeas: Branca, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 4/0 vote.

Tickets for no town tags

Councilwoman Leonard moved to adopt the policy to issue warning tickets for no town tag for thirty days after due date and tickets be issued after thirty days, second by Councilwoman Scarbrough. Yeas: Branca, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 4/0 vote.

ISTEA

Mayor Kapp got VDOT bid package. He needs easements from Alan and Don for Virginia Power. The signed documents go to Virginia Power with a check to move the pole. The project

is to begin the end of April.

BZA appointment

Letter was send to the attorney.

Jones Communication

Mayor Kapp reports the high speed co-ax for computer will not be available until July, 2000 in town. The new company (Comstat) takes over in March of '99.

Councilwoman Leonard states she feels Smith & Davenport firm is not supportive of the historic overlay and the ARB. They say in public meetings we don't have the wherewithal to support our ordinances.

Planning Commission appointments

Mayor Kapp reports Fred Price declines from serving as he is very busy currently but would be interest in serving on the Council when Councilman Branca leaves.

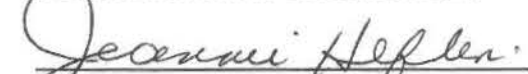
Catharpin School

Meeting Sunday at Mountain View Elementary School.

Adjournment

Councilwoman Scarbrough moved to adjourn at 10:12 p.m., second by Councilman Branca. Yeas: Branca, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 4/0 vote.

RESPECTFULLY SUBMITTED:


Jeannie Heflin, Town Clerk

APPROVED:


John R. Kapp, Mayor