

TOWN OF HAYMARKET, VIRGINIA
Chartered 1799
County of Prince William

PUBLIC HEARING
January 5, 1998

Subject: ISTEA grant Phase II, Washington Street from Madison St. east to town limit

MAYOR
John R. Kapp

COUNCIL
James Shepard, Vice Mayor
Mary Lou Scarbrough
Dottie Leonard
Bob Seffinga
Mark Branca
Richard Bird

___Mayor Kapp opened the public hearing at 7:00 p.m. All members were present.

In Favor:

Mayor Kapp asked all those in favor of approving of the ISTEA, Phase II grant.
Mrs. Turner states she thinks we should get all (the grant money) we can.

Second asking; no one spoke.

Third asking; no one spoke.

Against:

Mayor Kapp asked all those against approving of the ISTEA, Phase II grant.
No one spoke.

Second asking; no one spoke.

Third asking; no one spoke.

Mayor Kapp closed the public hearing at 7:04 p.m.

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HAYMARKET TOWN COUNCIL
January 5, 1998

MAYOR
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ATTORNEY
Peter Steketee

COUNCIL
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Bob Seffinga
Mark Branca
Richard Bird

___(The Haymarket Police Dept had a canine demonstration by Ddade, Inc.)

Mayor Kapp opened the regular meeting with the Pledge. Councilwoman Leonard led the Council in prayer.

Minutes of the December meeting

Vice Mayor Shepard moved to note changes to the minutes and dispense with the reading, second by Councilman Seffinga. Motion carried by unanimous vote.

Police Report

Sgt Bockey reports 51 traffic citations for the month of December. Two arrests, one misdemeanor (distributing alcohol to a minor), 24 calls answered, 4 reportable incidents.

Training/pistols Sgt Bockey reports Officer Roop finished his in service training and radar certification. The new forty five pistols are in.

New Officers grant The Department of Justice called in regard to the grant for two new officers. We should hear back in March if we have been approved.

Retirement The insurance companies are putting together program packages.

Digest of Certain Acts Town attorney and Sgt Bockey are to get together by the next meeting.

K-9 program - Officer Roop can answer any questions. Sgt Bockey states they looked at several dogs that were offered as donations, none of them worked out. A dog would cost about \$8,000 already trained. They would want a Rottweiler or Belgian Malamute. The dog comes with a one year guarantee.

Officer Roop and the dog would register as a team and qualify to arrest. Councilman Branca asked how many years of service you can expect from a dog. Seven to ten years is expected states Officer Roop.

HAYMARKET TOWN COUNCIL January 5, 1998**Treasurers Report**

\$58,964.50 beginning balance of the general fund in First Virginia Bank checking account.
 \$23,955.09 paid out in expenses for December, \$25,040.17 revenue deposited with an ending balance of \$60,049.58.

Business License

Haymarket Baptist Preschool, 14800 Washington Street - Mr. Lowery asked if the Council will approve contingent on a building inspection if there are more than five children under 2 ½ years of age. The building does not meet code if that is the case. Councilwoman Leonard moved to approve with the stipulation not more than five children under 2 ½ years old may be in the building at one time and waive the fees, second by Vice Mayor Shepard. Mr. Lowery states this is a wood structure. Motion carried by unanimous vote.

Exotic Auto Sales, 6707 Fayette St. #2, independent vehicle dealer - Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Motion carried by unanimous vote.

Sign Permit

Exotic Auto Sales, 6707 Fayette Street, #2, independent vehicle dealer sign - Councilwoman Scarbrough moved to approve, second by Councilman Branca. ARB is asked to look at if these signs comply with the approved signs. Motion carried by unanimous vote.

Building Permit

Bilaw Home Improvement, (Wheeler), 6937 Jockey Club Lane, deck - Councilman Branca moved to pre-approve and sent to the PC, second by Councilwoman Leonard. Motion carried by unanimous vote.

US Home, Sect 9, Lot 11, 6868 Jockey Club Lane, Avalon-D - Councilwoman Leonard moved to refer to the PC, ARB & Building Official, second by Councilman Branca. Attorney asked if this (plat) was hand drawn. Councilman Branca states it is consistent. Councilman Branca wants everyone to note this permit has not been forwarded with pre-approval to give time to PC to look at. Mayor Kapp doesn't think we should change pre-approve. Councilwoman Leonard withdrew her motion, Councilman Branca withdrew his second.

Councilwoman Leonard asked if the ARB would see the Avalon. Mr. Lowery states plans have been changed and should be re-reviewed. Mr. Lowery knows there is problems with the ARB requirements. Councilwoman Leonard states dentil molding, colonial lintels and carriage lights are required on all houses in Greenhill. Mr. Lowery states plans should be submitted with the detail of what they are building. Mr. Lowery says all new plans have to be submitted for Section 9. The ARB requirements should show the details required. Ryan Homes is also submitting plans for review.

Councilman Seffinga moved to pre-approve and send to PC, ARB and Building Official, second by Councilman Branca. Motion carried by 5/0 vote with 1 abstaining (Leonard).

Building Permit Application form

The Town Clerk asked which building permit the Town Council wants to use. The old permit form will not have the square footage to figure building permit fee considering the trade permits are not pulled by the trade. Councilman Seffinga says our building permit form for all

HAYMARKET TOWN COUNCIL January 5, 1998

information, new building permit will replace building permit (orange) card. Mr. Lowery will mock up the permit form for the next meeting.

Variance to Zoning

US Homes submitted two variance for side yard setbacks for owners of Section 2, Lot 25 and Sect 2, Lot 25, Greenhill Crossing. Council forwards to the BZA.

Site Plan Review

Betty Jo Santangelo, 6740 Fayette Street, boundary line adjustment - Ms. Santangelo wants to take two lots and align lot 1, the property behind her back to the 84 lumber boundary and over to the St. Paul's rectory boundary, and sell lot 2 to St. Paul's.

Councilman Branca moved to approve lot line adjustment, second by Councilwoman Scarbrough. Ms. Santangelo states for the record she has changed her last name to Longoria. The attorney is processing the deed. Motion carried by unanimous vote.

Q-Stop, 15250 Washington Street, request to enlarge parking lot - Councilman Branca states applicant will have to have a new site plan or site plan addendum, gravel in back is storm water management, if paved there are site plan issues which must be addressed. Landscape on the west side would be removed. Need detailed site plan addressing section 8 of our code.

Councilman Branca states the focus is to provide additional tractor trailer truck parking. The Town Council turned down the original request because the town does not want a truck stop. Mr. Quarles states they understood the town doesn't want the trucks on the grass. Q-Stop can not keep the trucks out. The original permit was for short term stay of trucks on that property. Planning Commission can look at the zoning district. Councilwoman Leonard moved to refer to the Planning Commission and the Architectural Review Board for study and recommendation, second by Councilman Branca.

Councilman Branca states the paving would be a significant increase. Mr. Quarles states five was the number of trucks they are trying to accommodate. Councilman Branca states the paving requested would be a significant increase in area.

Councilman Branca states the landscape contractor was leaving his vehicles there overnight. Mr. Quarles states Q-Stop has a significant amount of trade coming from big trucks, the demand is under met. They are trying to come up with some solution and would like to submit a site plan to solve the problem long term. Mayor Kapp says to block off that area to parking and they have to address the E & S problems. it is five slots they could make the area to pave and paint the lines for five spots and just room on the perimeter to drive around. Council can not take action until a site plan is submitted.

Councilman Seffinga feels we should work with them. That is a huge tract of property. The ARB & PC could come to an agreement to buffer the area and come up with a compromise.

Motion carried by unanimous vote. Councilman Bird states the ARB needs to tell them what they can do with that zoning. The people across the street are parking all over the place. Q-Stop is looking for a long range plan for that property.

HAYMARKET TOWN COUNCIL January 5, 1998**Citizen's Time**

Ms. Bonney asked what happened to Lot 24 and 25 zoning variance. Mayor Kapp says it goes directly to the BZA, the chairman will schedule the meeting. It will be advertised in the Manassas Journal Messenger.

Ms. Bonney asked about Sect. 2, Lot 26 boundary lot adjustment. Mayor Kapp stated it is to be addressed later.

Mrs. Edwards states in regard to Bean's Trash Service, when the contract renewal came up Greenhill already had ABC and they gave a proposal to the town for comparable service. Her Christmas tree has been in the street for two weeks. Mr. Bean did not come the day after Christmas or the day after New Year's and he puts the recyclables with the regular trash. Mr. Bean does not provide bins for recyclables. She understands (supporting) the small business but we are not getting the service. Councilwoman Leonard states both holidays fell on trash day. Mrs. Edwards also states she saw the trash man picking through the trash. Councilwoman Leonard states Mr. Bean always sorts the trash for recyclables. Mayor Kapp states he will address this with Mr. Bean.

Mrs. Edwards states they only get a \$2.50 reduction (\$30 vs \$32.50) from the HOA. It would be worth it paying the \$2.50 and get good service. Also residents have been unable to contact Mr. Bean by phone as there is no answer. Councilman Branca states we do need a number where he can be contacted.

Mr. Ring asked what will the town do for waterproofing testing. Mr. Lowery states US Home is writing for a code modification to request to use DECO 20. Code official will consider. Manufacturer and US Home are offering additional five year warranty. Mr. Ring states the warranty is only effective if the water trickles down the wall. As far as code, he wants to see the soil tests. US Home has not performed them. If there is a code modification he wants to see all the test results. Several waterproofing companies say it is a joke doing the waterproofing on the inside. The Building Contractor's Association says "stick to your guns". US Home team has to be managed by the homeowner for even minor detail. He wants to contact the manufacturer and have receipts of contractor where they bought the product.

Mayor Kapp told Mr. Lowery to give DECO 20 manufacturer address and phone number to Mr. Ring. Mayor Kapp understands the company can not test the product. Reaction with concrete can cause change in chemical. It is an approved national product. Mr. Ring says he has contacted labs that will find chemical on the concrete.

Mrs. Edwards states according to the blue prints they were to have a waterproofing product applied to their homes. Is there any document that Gary Eddy approved DECO 20 for these homes? Mrs. Edwards has pictures of construction phases of her home. There is to be a stencil showing it was applied on the foundation. Mr. Lowery has not seen any stencil. Once the back fill is placed you can not see it.

Rich (Greenhill resident) states the problem is they are not sure it is on their homes. They are all getting nervous. They bought these homes to live in for 10 to 20 years. He is in the hotel business and has seen water do tremendous damage. They want some proof the product is on the home.

HAYMARKET TOWN COUNCIL January 5, 1998

Bill Gerald, US Home, states the DECO 20 is on the basement. He asks, does anyone have water in their basement. Mr. Leake says he has dampness. US Home has given the town verification the DECO was applied and a five year warranty. US Home will do what they are supposed to do to repair the problems.

Mr. Wheeler says he hears what Mr. Gerald is saying, the plan require water proofing, not damp proofing. They are being told something else has been applied and you have to live with it. This is not what he bought, not what the town approved. We deserve to have what we paid for, not told to live with it.

Mr. Leake said there will not be any receipts submitted to the homeowner's, per US Home. He had to show US Home where his money (for purchase of his home) came from. He has a receipt from US Home (for waterproofing) from a company that is not licensed and no phone number can be found.

Mr. Leake asked Mr. Lowery about water test and milk test in Fairfax. If it beads up there is waterproof and if it soaks up there is no waterproofing. Sean told him they do not use and not required to have black paper. Mr. Leake states there is no visible marking on the outside of his home. Mr. Gerald would like to have Sean here to address Mr. Leake's statement.

Gary Eddy talked to Long Island Concrete and approved DECO 20, states Mr. Gerald. Mr. Gerald states if there are structural issues they will all be repaired. The waterproofing receipt has been submitted. The 2/10 clause says a trickle is when warranty kicks in.

Mike Mallott states if (for example) 10 basement walls are damp they would have to look at them all. Mrs. Edwards states every time they make some headway with repairs the person they work with gets moved up and she has to start over with a new person. She says Mr. Mallott will not return her calls. Mr. Mallott states the contract says Mr. Eddy approved the use of this material. Mrs. Edwards has pictures of material, of tar on the walls, put there by the same person who puts in the waterproofing.

What is the option, says Mr. Gerald - remove pieces of concrete to test - remove back fill and destroy the drain tile. US Home has offered an additional five year warranty to cover the waterproofing. Mrs. Edwards states the changes made to the plans were not approved by the purchaser, not approved by the building official on the plans. Mayor Kapp states if US Home can not satisfy the homeowners the town can not resolve these problems. They can go to litigation.

Mr. Leake asks if DECO 20 is damp proofing or waterproofing. Does code state damp or waterproofing required. No it does not meet minimum requirements.

Mr. Ring states the town is involved in this whether or not they agree. In regard to his load bearing partition has Mr. Lowery has seen new recommendation from the engineer. Point load calculations were not given to Mr. Ring. He will receive them tomorrow from US Home engineer. They were done on some of the houses. Mr. Lowery is to get full calculations on the Ring house.

Mr. Ring is going to submit the calculations to their engineer. Ms. Bonney says if this is a viable option wouldn't this be done on all homes?

HAYMARKET TOWN COUNCIL January 5, 1998

Mr. Gerald asked Mr. Ring if he wants a footer or a load bearing partition.

Mr. Wheeler says he received approval for his deck and asked when will the permit be ready. The Planning Commission will look at it tomorrow night then to the Building Official. Mr. Lowery says it would be one day turnaround on review of the plans.

Mr. Lowery asked what was the ARB decision on the finials for decks. Not required if not visible from the street.

Planning Commission

Nothing to report

Architectural Review Board

Councilwoman Leonard reports they met Saturday, Dec 6 and toured Greenhill to determine issues not done per ARB. We will be talking about how to approach these and make recommendations to the Council.

Councilman Leonard states they need to have ARB workshop for street scape design. Councilman Branca talked to Chris Foley today, he has made some revisions to the proposed ordinance. They will be ready to schedule the work session after the February meeting.

Councilwoman Leonard states she enjoyed the Bicentennial celebration, the carriage rides and the Christmas party, there was good participation from citizens.

Historical Commission

Mrs. Turner asked when and where the museum and library will be. That was the goal in 1990 when the commission was formed. Does Council have any suggestions on when a facility would be ready. The commission has things to show and display - the caboose is not adequate. Haymarket has lost a lot of things due to the lack of a place to display them. The place and care taker is required for protection and a controlled atmosphere, which is an expensive proposition. For instance the table on which the Declaration of Independence was signed slipped away. Councilwoman Leonard says we must make a decision on each item before they are sent off and we are not able to get returned.

Councilwoman Leonard asked Mrs. Turner how much room is needed. This room is large enough to display, Mrs. Turner replied. Councilwoman Leonard asked Mrs. Turner to let the Council know what ideas she has. Mrs. Turner states the Tyler house would be ideal. Mayor Kapp said it could be arranged like the Weems Botts Museum. Mrs. Turner states she is trying to cover all the documents in her book. Mayor Kapp offered his pictures for use in the book.

Building Inspector

Paxton Property - Mr. Lowery recommended taking the building down and demolish the fence. He will write a letter to the property owner. Mayor Kapp asked if there were any comments in regard to dealing with the rats. Councilman Branca states when Mr. Lowery writes the letter to discuss this problem. Mayor Kapp states they need to submit a demolition permit.

HAYMARKET TOWN COUNCIL January 5, 1998

ISO rating - Mr. Lowery ran into a snag at the office. They will not take a re-write but will allow him to make minor changes to update items on the report.

Building Permit work responsibility - Mr. Lowery will take over all the paper work next week after his upcoming trip.

Old Business

Boundary line adjustment, Sect 2, Lot 27 - Mayor Kapp states he met with US Home the second or third week of December. There were people buying lot 26 right away and could not settle without approval of an 8" adjustment, creating Lot 26B. Mayor Kapp as zoning administrator gave approval of the 8" variance subject to Council approval. If Council does not approve the 8" adjustment US Home will give it back to Lot 26. Lot 27 needs 8" for compliance to the side yard setback.

Ms. Bonney says if you read the legal description it is incorrect. Mayor Kapp asked US Home to clarify the legal description. Councilman Branca states it appears it is ½ of a boundary line adjustment. This acts as a deed of subdivision - additional parcels are being created.

Mr. Gerald says if the Ring/Bonney (adjustment) went through it would have been a deed of re-subdivision. 8" encroachment of Lot 27 on east side with a 2 ½' encroachment of lot 27 on west side. Councilman Seffinga asks what is wrong with the legal description. There is no common line of lots 26A and 27A. There is no lot 27A.

Councilman Branca says deed of boundary line adjustment this is actually a deed of subdivision if submitted together it would have extended lot 27.

Mayor Kapp asked if Mr. Ring is holding off on that until all the issues are addressed properly. Councilman Seffinga states as far as lot 26A is concerned there is no problem. Mr. Gerald says corner markers are correct. Reference of adjacent property is incorrect either 27A or outlot parcel.

Councilman Branca questions do we want to create a subdivision with no provision if lot 27 owner does not sign. Councilman Seffinga moved to approve based on getting a copy of agreement of lot 26 landowners, second by Councilman Bird. Motion carried by unanimous vote.

Christmas party

Councilwoman Leonard thanked the Haymarket Woman's Club, Haymarket Garden Club, Debbie Seffinga, Carolyn Oswalt & Dick Zirkle of Ryan Homes, David Cline, Councilman Seffinga (for the graphics), Councilwoman Scarbrough for the lovely baskets and Mrs. Kapp for the 16 dozen cookies.

Full set of site plans request

Mayor Kapp has request from the Town Clerk for Ryan and US Homes to submit a full set of site plan with lot #, section #, address, house type and elevation.

Mr. Lowery states the issue of him being retained would be in January. Mr. Milstead said he and several residents came to support Jim and applaud his looking out for the people of the town, being sure the building code issues are complied.

HAYMARKET TOWN COUNCIL January 5, 1998**ISTEA grant**

First phase will be done by Haymarket Day 1999. Delay due to timing of submittal. If all goes well the earliest date of construction is the end of August. He and Councilman Branca decided to get all submittal and bids and have a start date of March 1, 1999.

Washington St. & Jefferson St. pavement condition

VDOT is responsible to pave the street whether VDOT or Martin & Gass. It should at least be put back to former condition. Mayor Kapp states it was on the six year plan to pave this summer. Councilman Bird says the state is required to put back to the former status, a bond was put up to Martin and Gass by VDOT. Councilman Bird is not willing to let this street stay this way for two years. Councilwomen Leonard and Scarbrough, Councilmen Seffinga and Branca agree. Councilman Branca says there was money in the water district to pave the streets. The money has not been returned to the contributors, PWCSA has the money. Mayor Kapp will look into that.

Councilman Branca states when they went to the original meeting there was an October 97 advertising date, we could never have reached that date because of the process - each step is six weeks.

Spring Festival

Councilwoman Leonard will meet with the Town Clerk Tuesday to get the flyer prepared. Council agrees we need to get the flyers out. The Town Clerk has not received the revisions to the flyer yet.

Anonymous letter

tabled to executive session re: salaries, legal advice later in the meeting.

Railroad

Tabled.

Street Scape drawing

Mr. Foley is having the drawing copied. Mayor Kapp states he needs a copy the size of the original.

Web Site

No word from Mr. Jaisonowski.

Insurance Upgrade

Mayor Kapp advised Hutton and Payne we were not making a decision until the February meeting. Tabled.

Bathroom/Floor restoration

Greco Remodelers will begin work after March 5th. Contract submitted for additional work rate. Councilman Bird moved to approve \$35 and \$17 per hour as a contingency to the Greco contract, second by Councilwoman Scarbrough. Councilman Branca asked if materials are included. There is no mention of materials. Motion carried by unanimous roll call vote.

HAYMARKET TOWN COUNCIL January 5, 1998**Rats**

Councilwoman Leonard will pursue.

Greenhill Crossing Fence

No report. Tabled.

Hose Rack behind Old Fire House

Councilwoman Leonard states she has been asked about the hose rack. Councilman Bird states he is putting in a fence. He will take it down at his convenience.

Councilman Seffinga states he has lived here since 1990 and has never seen it used. Councilman Bird states they will probably use it. He will get it down when the town fixes the road.

Zoning Code Review

Town Council, Planning Commission and Architectural Review Board are scheduled to have a work session Thursday, January 22 at 7 p.m.

Fire Marshal

Mr. Lowery would like permission to give paper work to the town attorney for the town to have a fire marshal. Prince William County will not come in unless they have a complaint. The state has no jurisdiction here. The town needs a fire marshal to enforce the fire prevention code. Mr. Lowery states he is qualified to do this at no additional cost or salary to the town.

Councilwoman Leonard says council does not want to give Mr. Lowery any more power. Councilman Branca asked how the fire marshal is funded. By county taxes Councilman Bird states, during Gertrude Bean's term the town attorney requested the county fire marshal to do inspections here. Fire marshal's are doing less and less.

Mr. Lowery says the state will do the inspections if you have no other inspector. Mr. Lowery states since Sheetz put in a sprinkler system we have to have an inspector. Atty Steketee was asked by Councilman Seffinga his view. Atty Steketee states he would like to read the law and comment at the next meeting. Mr. Lowery will send the ordinance adopted by Occoquan and the code requiring the fire marshal. Mr. Lowery states he doesn't want the power to carry a fire arm.

Inspection of Commercial Property - Occupancy Permit

to look at building for life safety issues. Councilwoman Scarbrough moved to issue occupancy permit - cost of permit as part of the business license \$25.00 fee, second by Councilman Branca. Councilman Branca states if we do this renewal of business license there would be no occupancy permit required.

Councilman Bird says the building officials and inspectors are why the code is getting worse. This was only county in Virginia in 1970's that pushed for sprinklers in residential.

Councilman Seffinga asks if the independent vehicle dealer spaces are inspected every time they are rented to a new tenant. Mr. Lowery states the occupancy permit is for each business operator - building code says every time a tenant changes a new occupancy permit has to be issued.

Councilman Seffinga asks for attorney input on this. Mayor Kapp asks attorney to check if

HAYMARKET TOWN COUNCIL January 5, 1998

business use can be grand fathered or inspected no more frequently than one year.

Councilwoman Leonard moved to table this motion until February 2, second by Councilman Branca. Motion carried by unanimous vote.

House Location Survey

BOCA code will provide that house location survey be submitted before an occupancy permit is issued.

BPOL

Mr. Lowery and the Town Clerk spoke about the need for documentation of gross receipts for the builders in town. Mr. Lowery states the Town of Occoquan in order to control BPOL tax during the year - such a large sum of money - they require the gross receipts tax paid with the issuance of the occupancy permit. Mr. Lowery requested the town take it as they settle. Councilman Seffinga suggests we contact builders and ask how would they like to pay the tax. Have an option per house payment and require settlement sheets.

Mrs. Via - baby gift

Councilwoman Scarbrough shared photos of the Via's new baby girl and spoke of the gifts presented to Liz and the baby.

Mailing of Newsletters

Councilman Seffinga moved to mail the newsletter, second by Councilwoman Scarbrough. Publish through the Haymarket Historic Foundation and mail at bulk rate. Motion carried by unanimous roll call vote.

BZA Appointment

Mayor Kapp advised Council John Cybulski's term is up January 31, 1998. Councilman Branca moved to re-appoint Mr. Cybulski and submit two other names to counsel, second by Councilwoman Scarbrough. Motion carried by unanimous vote.

Exxon - Greenhill Crossing

Mayor Kapp states for council's information, they want to remove the car wash, have two gas pumps and enlarge the convenience store.

Bean's Trash Service

Councilman Seffinga adds that in the past he hasn't had a problem but lately, the last few months, the same as other residents he has complaints of destruction of trash cans, not recycling, not picking up the Christmas trees. Whoever is picking up now is not considerate. The service is not what it used to be.

NEW BUSINESS**Greenhill Crossing, Section 9 bond reduction**

Peterson Companies has requested a 90% bond reduction. Councilman Branca moved to reduce the bond by 90%, second by Councilman Seffinga. Motion carried by unanimous roll call vote.

County comprehensive plan changes

Mayor Kapp states the county executive has put in a lot of changes in the comprehensive plan.

HAYMARKET TOWN COUNCIL, January 5, 1998

One change is to require townhouses to be 20' wide instead of 16'. He wants to make it retroactive to anything approved, existing zoning density, but not in construction yet.

Councilman Seffinga states they are requiring more buffer and green space.

Erosion & Sediment Control Inspections

Mr. Lowery asked what inspections BDE is doing, E&S and pavement base inspection - BDE is continually asking Mr. Lowery to do the inspections - state says they don't know about them. Councilman Branca states the state will walk those when they are taken into the system. The state will accept them and make any repairs at that time.

Lights on the trees at town hall

Councilman Seffinga asked (in regard to the white lights everyone put up for the grand illumination) are we supposed to keep them up and light them for a year. Councilwoman Leonard says that was the suggestion from the Historical Commission.

Councilman Seffinga says if the town is going to leave the lights up the town needs to pay \$3000 (estimate from a professional tree decorator) to do the tree right.

Parking at the Old Bank Cafe

Councilman Seffinga states cars parked between the building and the edge of the street pavement cause you not to be able to see from the corner of Jefferson Street accessing Washington Street. Also the same situation is at the grocery store between the store building and the street pavement.

Gossom building corner disrepair

Councilman Seffinga asked what the status is with Alan and the corner of the store. Mr. Lowery says Mr. Payne, structural engineer, has submitted the plans and Mr. Lowery is working on it.

Sheetz awning

Councilman Seffinga states the new awning (over the seating area window) the new color never should have been introduced. The ARB needs to look into this.

Route 66/Route 15 Haymarket exit

Councilman Seffinga states it is getting as bad as the Manassas exit traffic wise. We need a stop light there.

Jefferson Street sewer smell

Councilman Seffinga states the sewer smell at the Post Office is evident again. It smells like an over run septic system.

Councilman Bird states there is a pumping system there. There is a vent on the back of the Melton house. They are pumping more now. PWCSA installed it.

Town Tags

Councilman Seffinga states his older son detests the town tags. In two years he has been pulled over six times. You have to explain the town tag is your sticker - it constantly happens.

Mayor Kapp asks if we can write a letter to the Police Dept to apprise them of the town tags.

HAYMARKET TOWN COUNCIL January 5, 1998

Atty Steketee states that would probably not be effective.

Unpaid bill

Vice Mayor Shepard states in the effort of Mrs. Turner writing her book she ran out of printer toner. Will Council reimburse him for the printer toner at \$99.95. Motion to pay by Councilman Branca, second by Councilwoman Scarbrough. Motion carried by 5/0 vote, 1 abstaining (Shepard).

Executive Session

Councilwoman Scarbrough moved to go into executive pursuant to 2.1-344 personnel matters, second by Councilwoman Leonard. Motion carried by unanimous vote.

Councilwoman Leonard moved to return to regular session, second by Councilwoman Scarbrough. Motion carried by unanimous vote.

Building Official

Councilwoman Leonard moved to extend Mr. Lowery's probation period for an additional six months based on a full accounting of inspections, providing the process for trade permits, pay for inspections in the future upon occupancy permit and administrative pay \$200 every two weeks, second by Vice Mayor Shepard. Motion carried by unanimous roll call vote.

Bonus for Officer Roop

Councilman Branca moved to make the \$500 bonus to an annual salary increase, second by Vice Mayor Shepard. Motion carried by unanimous roll call vote.

Temporary assistant to the Treasurer

Councilwoman Scarbrough moved to hire part time, Mary Ruffo, to help the Town Clerk, second by Councilman Branca. Amend to include temporarily to be reviewed June 30, hourly at \$8.00 per hour for 12-15 hours per week, second by amendment by Vice Mayor Shepard. Motion carried by unanimous roll call vote.

Adjournment

With no further business the meeting adjourned at 12:30 a.m.

RESPECTFULLY SUBMITTED:


Jeannie Heflin, Town Clerk

APPROVED:


John R. Kapp, Mayor