

TOWN OF HAYMARKET, VIRGINIA
Chartered 1799
County of Prince William

MAYOR
John R. Kapp

ATTORNEY
Peter Steketee

COUNCIL
James Shepard, Vice Mayor
Mark Branca
Dottie Leonard, ARB Liaison
Mary Lou Scarbrough, PC Liaison
Bob Seffinga, Police Liaison
Tom Utz (absent)

Mayor Kapp opened the regular meeting of the Town Council at 7:45 p.m. with the Pledge to the American flag. Rev. David Jones, St. Paul's Episcopal Church, led the Council in prayer.

Charette

Mark Gibb, Executive Director, Northern Virginia Planning District, presented the Charette program to Council.

Minutes of January 4 meeting

Incomplete - Vice Mayor Shepard moved to dispense with the reading and approve with any corrections noted, second by Councilwoman Scarbrough. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Police Report

Sgt. Roop reports for the month of January 3,204 miles were put on the police vehicles, 281.5 gallons of gas was used at a cost of \$258.60, 35 warning tickets written, 6 parking tickets, 61 UTS, 1 felony arrest, 12 misdemeanor arrests, 9 reports taken, 58 complaints answered, 4 accidents worked, 558 hours worked. 4 Alcohol related arrests, 4 marijuana charges, 1 drunk in public, 3 driving under the influence, 4 10-50, 2 cocaine, 1 speed, 1 shoplifting.

Mr. Bear asks in regard to drug pushers, he wants to know why we don't put our police report in the newspapers with names. Atty Steketee says we can as it is public information. It could be included in the community section of the Journal Messenger.

Digest of Acts & general orders - pending

Treasurer report

Beginning balance First Virginia Bank general fund checking account \$43,221.66, expenses \$36,646.62, deposits \$35,524.35, ending balance \$42,099.39.

Unpaid Bills

\$ 1500.00 Evergreen Fire Dept - bicentennial ball dinner

16,646.62 Expenses over \$20,000

18,146.62 total

Councilman Seffinga moved to approve unpaid bills, second by Councilwoman Scarbrough.

Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Business License

Mohammad I. Haidor, Auto World, 6707 Fayette St. #4, independent auto dealer - Councilwoman Scarbrough moved to approve, second by Vice Chairman Shepard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Lloyd MacInnis, MacInnis Enterprises, Inc., 15175 Washington Street, Bldg C, Unit 4, I-1 zoning - 4,000 sq. ft, sign production, installation, auto repairs. Light auto repairs will be done under roof. Vice Mayor Shepard moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

E&L Auto Sales, updating zoning compliance

Century Lumber, 15101 Washington St., lumber and wood products sales, 2,581 sq. Ft. office only, zoning B-2 - they buy wood wholesale, no lumber to be on the property, office only. Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Sign Permit

Auto World, 6707 Fayette St. #4, independent vehicle dealer - Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Q-Stop, 15250 Washington St., change of gas brand from Citgo to Mobil - approved by PC and ARB. Councilwoman Scarbrough moved to approve, second by Vice Mayor Shepard. Councilman Branca states the sign required a variance when it was put up. Mr. Robinson states the new pole is lower (25' vs. 27'). Atty Steketee states the variance stays with the property. Mr. Lowery asked if they will change the Citgo canopy. Yes, they will take the stripes down and put up a new white canopy. Mr. Lowery states a building permit and ARB approval are required for the re-face. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Building permit

Davis, Basas, 6860 Jockey Club Lane, deck - Councilwoman Scarbrough moved to approve, second by Councilman Branca. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Ryan Homes, Sect 9, Lot 6, 6817 St. Paul Drive, Yardley B - Councilwoman Scarbrough moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Ryan Homes, Sect 9, Lot 22, 6864 St. Paul Drive, Bainbridge F - Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Ryan Homes, Sect 9, Lot 39, 6816 St. Paul Drive, Bainbridge F - Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Ryan Homes, Sect 9, Lot 40, 6812 St. Paul Drive, Bainbridge F - Councilwoman Leonard moved to approve, second by Councilwoman Scarbrough. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Site Development Permit

Classic Coach Works, 6604 Jefferson Street - Councilwoman Leonard states the ARB tabled this due to the type of structure, a metal shed. Tabled.

Councilman Branca states applicant needs to submit a detailed site plan. Mr. Lowery states he told him.

Variance

Saddlery Liquidators, 6610 James Madison Hwy - Atty Steketee states they applied for a variance but this is not a variance item. Mayor Kapp says they may apply for 3,000 sq. Ft of retail space and use the rest as a warehouse space.

Citizen's Time

Heather Ring asked where the public hearing (on Gossom property) will be held. At. St. Paul's Parish Hall.

Greenhill Crossing railroad fence - Peterson said the fence is done. Mayor Kapp found a hole in it. Heather says the transom is up on the entire length, they have pushed up some dirt and put seed and straw. Her concern is that there may be a standing water issue. Peterson said it will be completed totally by April 5 (30-60 days).

Rodgers, transfer station, 15221 Wash. St. - Mr. Rodgers states he attended the PC meeting and they said he could go ahead with his transfer station. Mr. Rodgers says he will build a 75' x 100; building to house the transfer of debris. Mayor Kapp states a zoning text amendment would be required for this use. Councilwoman Leonard states the Council can not approve a concept. Atty Steketee states the Council is not bound to do anything. He says further that Mr. Rodgers needs to know it is not a permitted use now and may not be permitted in the future. Anything he undertakes is at his expense and at his own risk. Mayor Kapp says we could agree to hold a public hearing. Councilman Seffinga states he feels it is not something we should have in this community. Councilwoman Leonard agrees.

Atty Steketee states you can not have this use as a special use with a zoning text amendment. Councilman Branca agrees with Councilman Seffinga, he feels if they are interested the applicant should submit a formal request showing the benefit to the community. Atty Steketee states that is usually done at a public hearing. You may decide at any time you don't want to consider this. It does not require a comprehensive plan amendment, it would just add a specific use in a special district.

Councilwoman Scarbrough moved to discuss as a special use permit, second by Councilwoman Leonard. Vice Mayor Shepard states we rejected a similar thing before stating it wasn't good and it would not be good now. Councilman Branca states it is not the type use we want in town right along the North Fork sensitive area. Councilman Seffinga states his answer is no unless we got big public support. Councilwoman Leonard states she has heard the bees buzz around town with unfavorable comments and Mr. Rodgers has said he doesn't want to spend money

if he can't get it. She also remembers rejecting the trash recycling application.

Mr. Leaberry, adjoining land owner, states he is not for it. He will not develop a shopping center on his property if it is approved.

Atty Steketee states we have elbow room with a special use, although you can't withhold a permit for a special use, you only have authority for regulating or constraining. It does not give you a reason to reject an applicant.

Councilwoman Scarbrough states the Planning Commission suggested he request a special use permit. It would require a 12-162.1 zoning text amendment to permit a special use for transfer station. Councilwoman Leonard remembers Mr. Rodgers stated he would start with 7 trucks and long range 40 truck trips a day. He now has 12-16 truck trips a day, 2 trucks @ 6-8 trips a day each. Eventually that will be 60-75 truck trips per day. Councilwoman Leonard states we just approved a storage facility, expect a shopping center and spoke with Q Stop about enhancing their business.

Councilman Branca states he doesn't feel we should waste the town money and time with this use and asks would the special use be for construction debris only or permit all debris to be included. Atty Steketee states that would open the use to all debris. Councilwoman Leonard states the I-1 district is one block away, which means this use could be one block away from the town hall. Mayor Kapp asked if we can't limit it to a special place?

Councilwoman Scarbrough withdrew her motion, Councilwoman Leonard withdrew the second.

Mayor Kapp states he will entertain a motion to schedule a public hearing. Councilwoman Leonard moved to **not** schedule a public hearing March 1, 1999 at 7:00 p.m., second by Councilman Seffinga. Yeas: Leonard, Branca, Seffinga, Scarbrough. Nays: Shepard. Motion carried by 4/1 vote.

Planning Commission

Councilwoman Scarbrough states the PC is working on the fence ordinance with ARB.

Architectural Review Board

Councilwoman Leonard reports the ARB is talking about updating the design manual which will require an extra meeting in March. They talked at length with Mr. Robinson about Q Stop and creating a setting for the existing picnic tables. He told the ARB that Mobil gives them landscaping budget.

Town entrance enhancement

Mayor Kapp states he spoke with a man from White Oak Nursery who offered to landscape the two triangles at Rt 15/Rt 66 intersection free of charge.

Violation

Sheetz Atty Steketee is taking care of that.

US Home - is in attorney hands. Mr. Lowery states the dentil mold should be taken care in 60 days.

Greenhill Crossing weak link connection-townhouses - Peterson has plans, Ryan has not pulled a

permit.

Q Stop seating - Mr. Robinson was made aware of this at the ARB meeting. He recapped the conversation with George Quarles and they set up an appointment to bring him up to speed, they haven't met yet. Mr. Lowery states as far as building code is concerned in order to have seating it has to be approved as a restaurant and to keep the seating plans need to be submitted as a restaurant and upgrade to the building code. Mr. Robinson will address this with Mr. Quarles. Atty Steketee states they need to apply for rezoning to I-1 for a restaurant. Atty Steketee states it is not permitted in special use, the B-2 use is included in I-1 district. Mr. Robinson will apply.

Building Permit

Deck America, Fiala, 14812 Gap Way - Councilwoman Scarbrough and Mr. Lowery reviewed the application and it complies with zoning regulations. Councilwoman Scarbrough moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Historic Commission

Mrs. Turner asked if everyone knows the history of the Pledge of Allegiance to the flag. It was written for children in the summer of 1892 to commemorate Columbus Day. It was written by a child. President Eisenhower added "under God" to the original pledge.

Mrs. Turner reports the Commission met Saturday and discussed the museum. She asked Council when the town hall will be turned over to them. She was advised the contract study period is until April 11.

Mrs. Turner reports George Mason University is sending catalogues of classes for historic preservation. They will hold classes if enough participants register.

Mrs. Turner reports the Commission will wait for the sidewalks and street lights to be installed for a ceremony honoring George Washington. She states the town ought to plant at least one cherry tree for George Washington. She was advised that the landscape architect has chosen the appropriate trees for the towns street scape and the cherry tree is not among them due to the falling fruit and their tendency to split in storms.

Mayor Kapp states Senator Colgan has introduced legislature for \$75,000 for our museum project.

Councilwoman Leonard states in the interim until training is done we could call it a visitor center/museum until we officially open it as a museum.

Mrs. Turner states she and Willie are having a picnic at her home for the 4th of July. Everyone is welcome.

Building Official

Shrink/Swell policy - will be submitted to Town Clerk for attorney by February 15.

D&J Excavating, 15175 Washington St. - Mr. Lowery states after listening to Council's feeling about roll off service, Council wants to have D&J Roll Off Service closed down. They are dumping debris next to Century Stair. Council authorized Mr. Lowery to close down this

business.

Greenhill Crossing - Mr. Lowery states we have five new house tops occupied from Ryan Homes. There is a winter waiver for yards which will be finished in Spring.

Mr. Lowery states Mrs. Ring's yard, lot 27, will be finished in Spring. Peterson will excavate the lot and replace with clean material. Mr. Lowery states the builder dumped debris in this lot.

Fire Marshall - Mr. Lowery asks Council to consider him as the town fire marshal. Mr. Lowery has hired a retired Fairfax County fire marshal to do inspections and investigations. Mr. Lowery states we need someone to answer problems.

Mr. Lowery states he met with Mr. Costello and he has turned Dickie King over to work with Mr. Lowery on all his buildings for violations and problems. Permits should be in the end of the week for Old Bank Cafe tenancy. The offices in Winterham will cooperate with requirements for additional offices.

Mr. Gossom called Mr. Lowery to talk about inspections on his property the Council is considering.

Liability Insurance - Mr. Lowery states VML wants additional coverage that Mr. Lowery did not request from his insurance agency.

Health Insurance

Councilwoman Leonard states Mary Ruffo is interested in getting health insurance. Councilman Seffinga states there are no benefits for part time employees.

Councilman Seffinga requests a pre-determined schedule for insurance for the employee handbook.

Catharpin Middle School

Councilman Branca moved to support the Catharpin Middle School to be the next school built in Prince William County, second by Councilwoman Leonard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Jones Communications

Atty Steketee states Council needs to address by motion to approve the resolution for Comcast to purchase from Jones Communications. Councilwoman Scarbrough moved to approve the transfer of the franchise from Jones Communications to Comcast, second by Vice Mayor Shepard. Councilwoman Leonard asks if this is a time to look at the franchise. Atty Steketee states the franchise is not expiring this is just a transfer. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Mayor Kapp spoke to the general manager of Jones Comm. In regard to the fiber optics. It will be here in July of '99.

Christmas decorations for lamp posts

Councilwoman Leonard asks if we do want angels for lamp posts. She states the ARB

recommends angels alternated with lighted wreaths. This company has agreed to make a 4' model regular price \$300 each but discounted to \$180 per angel if we purchase before the end of February. The 8' model regular price is \$800.

Continuation

Council scheduled a continuation on Monday, February 8, 7:00 p.m.

Citizen's Time

Mrs. Bailey asked if there is some way she can be made aware of when things are happening. Mayor Kapp states we made a mailing to everyone about the public hearing for the Gossom property purchase. She says she didn't get one.

Boundary Line Adjustments

Mr. Lowery states the state code changed that now requires a building permit on both properties when there is a lot line change.

Executive Session

Councilwoman Scarbrough moved to go into executive session to discuss personnel and economic development issues pursuant to Va. Code 2.1344.A1, second by Councilman Seffinga. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Councilwoman Scarbrough moved to go out of executive session into regular session at 11:10 p.m. certifying no matters were discussed except personnel and economic development, second by Vice Mayor Shepard. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Gossom property

Mayor Kapp will call Mr. Myers for an appraisal of the property and Bob Mayer for a proposal of what he will submit for the business plan.

Mayor Kapp asked Council to consider whether or not Council will ask Mrs. Masterson to be the property manager or have a few people interview and tell us what they offer.

Continuation

Councilman Seffinga moved to recess at 11:12 p.m. and continue the meeting February 8 at 7:00 p.m., second by Councilwoman Scarbrough. Yeas: Shepard, Branca, Leonard, Scarbrough, Seffinga. Nays: none. Motion carried by 5/0 vote.

Town Council, February 8, 1999 continuation of February 1, 1999

MAYOR

John R. Kapp

ATTORNEY

Peter Steketee

COUNCIL

James Shepard, Vice Mayor (absent)

Mark Branca (absent)

Dottie Leonard, ARB Liaison

Mary Lou Scarbrough, PC Liaison

Bob Seffinga, Police Liaison

Tom Utz

Haymarket Day

The Town Clerk asked Council about the paid transportation required to have the Fort Lee, Va. Army band come for Haymarket Day. It is about 150 miles. Mayor Kapp asked the Town Clerk to call them to ask how much money they want. Tabled to next meeting.

Gossom Property

Mayor Kapp received a proposal from Bob Mayer to prepare a business plan for the Gossom property. Councilman Seffinga does not understand what we are getting for this money. Mayor Kapp states it would be a complete business plan which would include a five year plan. Councilwoman Leonard moved to approve Bob Mayer proceed with the financial study at \$60 per hour with a maximum of \$600, second by Councilwoman Scarbrough. Yeas: Leonard, Scarbrough, Seffinga, Utz. Nays: none. Motion carried by 4/0 vote.

Councilwoman Leonard moved to approve Norman Myers to do the appraisal with a \$1000 retainer for a total expenditure of \$3000, second by Councilwoman Scarbrough. Yeas: Leonard, Scarbrough, Seffinga, Utz. Nays: none. Motion carried by 4/0 vote.

Atty Steketee states in Mr. Myers letter an engagement is requested. Atty Steketee states an engagement letter, for both parties benefit, is appropriate. Mayor Kapp states he will draft the letter.

Councilman Seffinga moved to approve \$320 payment to Mr. Lowery for inspection services related to the Gossom property, second by Councilwoman Scarbrough. Yeas: Leonard, Scarbrough, Seffinga, Utz. Nays: none. Motion carried by 4/0 vote.

Councilman Seffinga asked if Mr. Lowery is going to submit a time line of needed repairs, cost, etc. Mayor Kapp to get this from Mr. Lowery.

Councilman Utz asks how we are going to fund the staff for the youth center. Mayor Kapp states he met with the youth director for Prince William Co. Park Authority to look at their program for fees. Councilman Seffinga asks about the liability. Councilwoman Leonard does not want to see the PWC Park Authority services involved in this project at all. Councilman Utz has concerns: (1) if we purchase this property we should plan for the worse case scenario, i.e., Haymarket Grocery close within one year; (2) we don't have funds to serve the note, what do we do if we can't make the payments; (3) maybe we need to pursue the Gainesville Fire Department. Councilwoman Leonard states at minimum we would have to pay \$250,000 to purchase the fire hall. She thinks the Gossom property will appraise for more than the purchase price.

Mayor Kapp states this will be a five year project, not a six month project. We will pursue the tenant layouts for retail space first and renovate for town offices as funds become available.

Councilman Utz thinks it is a great idea. He asks how long the town can sustain making the payments without lease funds. What happens if you default on the loan. The town would lose the property and the deposit, was the answer.

Mayor Kapp states the leases bring \$7870 per month, \$5200 without including the grocery store.

Councilman Utz asked Council if they would ask Chris Foley to design something as a facade for

the fire department building and estimate the cost. Councilwoman Leonard states there is no parking at the fire department building. It was brought up that Bill Smith's house and three acres (the old Jordan property, B-1 zoning) is listed at \$464,000.

Councilman Seffinga suggests the town call for a referendum so the citizens can vote on this after all the information is in and all the public hearings are held. He would also like to have a factual cost estimate on what needs to be done to the buildings for renovations.

Councilwoman Leonard will talk to prospective renters and make a list of who they are and how much space they want. Councilwoman Leonard states we should look into heat pumps as the utility bills are outrageous on this property. She will also speak with the Woman's club about volunteering to staff the community center.

Mayor Kapp will speak with Mrs. Masterson in regard to property management. He spoke with Cynthia at EPA about the tanks underground. They were closed in the proper manner and should not be a problem.

Mayor Kapp states he asked Mr. Ewert, County Executive, about the boundary line adjustment for Haymarket Industrial Park. Mr. Ewert will look into it.

Councilwoman Leonard will find out what Law's Auction space rents for.

WaWa Gas station

Mayor Kapp states someone called him about a station proposal for the north end of town at Rt. 15/Rt. 66.

Town Clerk leave request

The Town Clerk asked for leave of absence the 2nd or 3rd week of March. Approved.

Budget

Work session scheduled for Monday, February 22 at 7:00 p.m.

Christmas decorations

Mayor Kapp states he asked the Mason's to consider donating \$5,000 for Christmas decorations. Tabled to February 22. Atty Steketee to pull come-~~5~~ases in regard to religious displays on government property.

Banner

Mayor Kapp states he has looked at banners with the town hall/town of Haymarket for Haymarket Day and/or Spring Festival that are 18" x 36" at \$39 each.

Correspondence

The Chamber of Commerce invites everyone to Business After Hours at Hooter's Tuesday, February 9.

Graduating Class of Basic Law Enforcement, Tuesday, February 23 at 5:30 p.m., Brentsville High School.

Zoning Text Amendment

Public hearing scheduled for March 1, 7:00 p.m. for zoning text amendment to allow more than 40% residential use of a commercial property providing street level is commercial use and raise maximum building height to 45' from 35'.

Catharpin Middle School

Mayor Kapp states Dr. Kelly recommended that Cartharpin school be the next school built. This recommendation goes to the School Board February 24.

Property standards

Councilman Utz states the old shed on the Paxton property, he thinks we need to pursue for the ARB to review the lot and make recommendation and send a letter to the Fire Dept in regard to fixing up their property.

Sewer

Mayor Kapp states John Sloper of PWCSA is looking to bring a sewer line up the North Fork as Industrial and Conservation district needs sewer.

Merkli mulch piles

Councilman Seffinga asks about the status of Mr. Merkli's mess. Atty Steketee states Council should tell Mr. Leaberry Council has told legal counsel to file an injunction against him, as property owner. Councilman Seffinga states he is concerned about the mess Merkli has made and continues to make.

Code update

Councilman Seffinga asks if Councilwoman Leonard and Scarbrough clearly marked the code with notes.

Atty Steketee states some things we permit we do not define. That is a danger.

Planning Commission appointments

Councilman Utz asked if the PC has gotten any help. Mayor Kapp states he spoke with two of the prospective commissioners and will speak with the last one. Mayor Kapp called Jim Pickens, of Dewberry and Davis, who has not called him back.

Councilwoman Scarbrough reiterates the PC need for help by a planner. She would like to advertise for help. The Town Clerk is to call Leesburg, Warrenton, Occoquan & Quantico to see who they use.

Recess

Councilwoman Scarbrough moved to continue February 22 at 7:00 p.m., second by Councilman Utz. Yeas: Leonard, Scarbrough, Seffinga, Utz. Nays: none. Motion carried by 4/0 vote.

Town Council February 22, 1999 continuation of February 1

MAYOR

John R. Kapp

ATTORNEY

COUNCIL

James Shepard, Vice Mayor

Mark Branca (absent)

Dottie Leonard, ARB Liaison

Mary Lou Scarbrough, PC Liaison

Bob Seffinga, Police Liaison

Tom Utz

Mayor Kapp states Alan offered to give the town all the inventory in the hardware store in exchange for not fixing up all the code violations. It is \$50-60,000 worth of inventory according to Alan. Mayor Kapp doesn't think we need to be in the liquidation business. Council agrees.

Councilman Utz says he has the thermostat to install in this office.

Budget

Expenses - Personnel:

Town Council, BZA, PC -- no raise

Town Clerk - increase 5% to 22,102.50

Clerks Assistant - increase 5% to \$8736.

Social Security - \$2362

? Town Clerk Medical Insurance - same - Council wants to know if this covers her insurance

Town Clerk - meetings - same

Planner - same

Historic Comm - \$3100

ARB - \$3500

Training - same

Building Official - \$20,000

*Outside Inspections - \$10,000

*Engineer Consultant - \$3600

Utilities:

Electric - same

Heat/AC - \$1000

Sewer - \$500

Telephone - \$2000

Operating Expense:

Building/Yard Maintenance - \$6000

Office Supplies - \$3500

Postage - \$2500

Equipment/Furniture - \$2000

? Insurance - \$5000

Travel/Mileage - \$400

?Publications/Books/Dues

Litter Control - \$250

?Capital Improvements

?ISTEA

?New/Publ Adv - \$1500

?Town Tags - \$1200
Legal Expense - \$10,000
General Fund/Contingency - \$1500
Street Lights - \$4,000

Police Dept:

Salaries - junior member fixed - Council considering 5% for Jim and Trish
Social Security
Medical Insurance - \$8400 (need to add Robert & Trish)
Uniforms - \$1500
Vehicle Maintenance - \$5000
Vehicle Gas - \$2500 (Only one officer Sept through November)
Equipment - \$4,000
Telephone - \$2000
CH Maintenance - \$500
Supplies - \$1,000
Training/Travel - \$1000
? Radio Fund - vehicle - \$7,000 put in CD
? Vehicle Reserve - \$5,000 put in CD

Other:

Spring Festival - \$1500
Haymarket Day - \$2500
Town Functions - \$1000

INCOME

Taxes:

?Real Estate - \$75,000 (73,443 billed for 1998)
?Personal Property - \$20,000
?Sales Tax - \$20,000
?Public Utility - \$5,000 (6,055.63 billed for 1998)
Rolling Stock - \$2,500
?Business License/Gross Receipts - \$20,000
ABC/Wine Tax - \$1500
Litter Control - \$250
Franchise Tax - \$6000 (Jones, First Virginia)
?Utility Tax - \$125,000

Fees:

Special Use/Rezoning - \$ 0
Land Disturbing - \$1000
Site Plan/Subdivision - \$1000
Building Permit - \$15,000
Sign permit - \$400
?Zoning Appeals - \$900
?Penalties - \$500 (too early to see the final picture)
Farmers Market - \$100
?E&S Inspections - \$10,000 (Peterson pre- paid 23,000 in 1996)

Enforcement Recovery:

Fines/Tickets - \$20,000
Law Enforcement Assistance - \$14,500

Miscellaneous Donations - \$0
CH Maintenance 0 \$500
COI Grant -

Other Income:

Interests:

 Checking - \$
 CD's - \$

Town Tags -

ISTEA Grant

Town Events:

 Spring Festival - \$3,000
 Haymarket Day - \$6,000
 Other events - \$0

Gossom Property

Mayor Kapp states Monday, March 8 Planning Commission consultant from the County will come out and see what they can do for us.

Councilwoman Leonard has a contact with a historic renovator from Georgetown.

The Park Authority will send a proposal.

Bob and Mayor Kapp met with John Warner who stated we can not get federal help.

Councilwoman Leonard and Mayor Kapp met with some folks who want the Coalition space (1,052 sq ft) at \$7 per foot = \$610 month. This person sells teddy bears and dolls.

LaDonna Gardner, Back 2 Basics has to have a kitchen at the day care. She would like to rent the whole upstairs on their end of the hardware store (2,500 square feet). It would have to be two hour rated corridors and fire rated doors. We may have to knock out walls upstairs. LaDonna also said she would like to rent some storage space.

Glen Davis told Jim Lowery if the town would improve the building he would like to expand his store and he will put some money toward improvements.

Mayor Kapp says to fire rate downstairs (of the hardware) it would take 440 sheets of 5/8 fire board, two layers, which retails at \$3500 and Mike Anderson of Capital Supply will sell it to the town for \$1500.

Greg Hartle, contractor, will help us. Gary Eddy called the Mayor and said he'll help and gave him Danny at Barrett Trucking phone number for a roll off dumpster donation.

Mayor Kapp met with Mark Freed and Mike Guigere, who build shopping centers. Mark will help and offered the help of his daughter (an architect) and his CPA, Charles Kieler, who will do a feasibility study to see if this will work. Mayor Kapp gave Charles all the information he has and leases for the study. Bob Mayer is doing the business plan, Charles will do this from a developer perspective.

Councilman Seffinga wants to know when we can schedule the next public hearing. Mayor Kapp expects it will be the end of March. The appraiser will start this week (week of Feb. 22).

ISTEA

Mayor Kapp states the sidewalks are definitely starting June 1. The bid package is at VDOT. The mayor has to speak to Jonathan Stowe in Fairfax to find out when the bid package went to Richmond. If it went by February 1 we can get it out bid and start in May. If not, the Commonwealth Transportation Board meets the third week of March and it would be June 1 before we could get started.

Spring Festival

Mayor Kapp states Jeannie and Mary are questioning Bob Mayer, Historic Foundation, about having the Spring Festival on the east end of Town. Mayor Kapp states the Spring Festival will be in the same place as always.

Eighteenth Century Haymarket

Councilwoman Leonard asked if the Bolt brothers property sold who supplies the bond (for street improvements). Mayor Kapp states Mr. Bolt has just gotten his last extension from VDOT and it must be done by June. Mayor Kapp states VDOT has authority over extensions. Councilwoman Leonard states that property is sold and she needs an answer as the contract purchaser would like a maximum of 12 months after the sale. Her contractor wants to do \$300,000 town homes. Mayor Kapp to get back to Councilwoman Leonard after speaking with Billy Beavers of VDOT.

Councilman Utz asks why anyone would pay \$300,000 for a house one block from the gravel pit on Washington Street.

Merkli mulch piles

Councilman Seffinga asked about Merkli. Mayor Kapp states he met with Jerry Leaberry and Jim Lowery today and told Jerry he has to do something down there. The gist of their discussion was B&W has dumped tractor trailer loads of mulch down there. B&W can only dump one load at a time at their facility in Fairfax and Merkli is taking the rest of it. Leaberry only leased 200 x 200 feet lot for the garden center. Leaberry sent a letter to Merkli stating his lease is up. Leaberry talked to B&W & charged them with trespassing and told them they have to remove the mulch. Otherwise we will have to give it away. Councilwoman Leonard states it is fresh mulch, it is of no use. Councilman Seffinga asked how much of the mulch is Merkli's. Mayor Kapp says it is on consignment, it is not Merkli's mulch.

Mayor Kapp states Monday night we should kick him out and exercise the bond. Mr. Leaberry told Merkli if he doesn't get the \$25,000 bond (the town wrote it requires) he has to leave. Mayor Kapp says we don't have to renew his business license. Councilwoman Leonard says Leaberry is responsible as the property owner.

Sheetz violation

Councilman Seffinga asked if Sheetz is up in the air. Mayor Kapp states he has not heard anything.

Website

Mayor Kapp states he spoke with the fellow who volunteered to help and he has changed jobs

and doesn't have time to help us.

Sheetz - Jacks cigarettes sign

Councilman Utz asked if they got a sign permit. No was the answer.

Sheetz - adult literature

Councilman Utz asked if Sheetz can sell the adult magazines out in the open. He states 7/11 can not put them out for display even if they are covered. Council will asked the attorney.

Shepherd of the Hills

Councilman Utz states the temporary sign is still out and been out longer than permitted. Mayor Kapp states they are buying that building from Dr. Weaver.

TEA 21

Mayor Kapp states the Commonwealth Transportation Board pre-allocation meeting for Phase II application is Friday, March 26 at Fairfax.

Gossom property

Councilman Utz asked if all the questions and concerns brought up at the public hearing will be answered in writing at the next public hearing.

Councilman Utz asked if Councilwoman Leonard got the price per square foot for Law's Auction space. No not yet was the reply.

Councilwoman Leonard states after the current contract she is working on she will pursue finding a purchaser for the old fire house which could be an antique mall like the Iron Horse Antique Mall in Manassas.

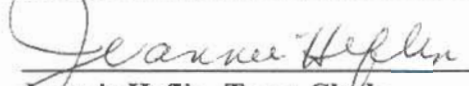
Councilman Seffinga cautions Council not to rent out more space than we want for town space.

Mayor Kapp states the Planning Commission office and Police Dept will be upstairs of the hardware building. The Mayor and Clerk's offices will be downstairs.

Adjournment


Councilwoman Scarbrough moved to adjourn, second by Councilman Seffinga.

RESPECTFULLY SUBMITTED:



Jeannie Heflin, Town Clerk

APPROVED:



John R. Kapp, Mayor