

**Town Council Regular Meeting  
February 2, 2004 6:30pm  
15016 Washington Street  
Haymarket, VA 20169**

Regular Session of the Town Council Meeting February 2, 2004

Pledge of Allegiance, Reverend David C. Jones gives invocation

**Roll Call:**

<b>Sikorsky</b>	<b>Yes</b>
<b>Miller</b>	<b>Absent</b>
<b>Shepard</b>	<b>Yes</b>
<b>Taylor</b>	<b>Yes</b>
<b>Garcia</b>	<b>Yes</b>
<b>Jarboe</b>	<b>Yes</b>
<b>Stutz</b>	<b>Yes</b>

Chief Roop introduces Faroh, the Town's new Canine Police Officer. Demonstrates attack and drug sniffing. Mayor thanks Deterant Solutions for the generous contribution of Faroh and her training.

Mayor asks Chief Roop about speed reduction efforts on Fayette and Jefferson Streets. Roop comments on number of speeding tickets issued monthly, and all they can do is continue to issue tickets and are still trying to get mobile radar unit from Front Royal.

**Quarles ZTA Request**

Krista DiIacone representing JBG Rosenfeld and Quarles. Presents request for ZTA (drive-thru) on the Quarles B2 property. Mayor instructs council that they will need to decide either to forward to PC or not to forward. DiIacone states that a site such as this is located in Front Royal should council wish to go view.

**Shepard motions to refer Quarles ZTA request to planning commission, Jarboe seconds  
Ayes: 5      Nays: 0**

**Burgess & Niple Contract**

This contract would help us to insure that the commercial developers are designing their sidewalks in conjunction with the vertical and horizontal alignment of the rest of the streetscape. The cost of the review would be passed on to the developer for all future site plans. Bennett recommends that we have an ordinance change to allow the fees for this service. Mayor states that we could approve this proposal and turn in the three plans that have been already completed; Food Lion, 84 Lumber, and Shoppes at Haymarket, then determine the costs incurred from the three plans and write up our ordinance change accordingly

**Garcia motions to approve the contract from Burgess & Niple dated January 23, 2004, Sikorsky seconds.**

Bennett comments that we cannot accept indemnification clause

**Garcia withdraws motion....motion dies**

**Municipal Code Corporation**

Black leather, council would like to use our font style and logo same as on our business cards. Just the heading from the business cards, no "prince William county".

**Reading of the Minutes**

**Jarboe motions to note any changes and approve the minutes of January 12, 2004, Garcia seconds**

**Ayes: 5      Nays: 0**

**Note change to motion on Payne Lane Properties to include site plan number.**

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**Historic Commission**

Museum inventory will be submitted to council at the March meeting.

**ARB**

Certificate of Appropriateness form and ARB guidelines. John Cole presents to council.

Advertise the ordinance to adopt the ARB guidelines.

**Planning Commission**

Shepard reads aloud the motion to adopt the zoning map as a reference guide from the planning commission minutes. Shepard comments that PC has updated their by-laws. Put on next month's agenda the adoption of those by-laws. Planning Commission has decided that to take a stand on the Greater South Market they would like to hear from this group in person instead of just a letter. Opinion from counsel on whether we need to adopt the zoning map and the requirements of a zoning map.

**Treasurer's Report**

Charette discussed. Mayor would like for council to forward names and addresses to clerk's office within the next week.

Counsel reminds clerk to add insurance for the DMV/VRW. Clerk asks if council would like her to advertise the Charette; mayor responds yes but wait until after the March meeting.

**Shepard Motions to authorize counsel to make any changes necessary in the DMV contract and forward to DMV for their review, Jarboe seconds.**

**Ayes: 5      Nays: 0**

**Certificate of Appropriateness**

Town of Haymarket

Tabled...Does cost cover any unforeseen incidents, get opinion from GDC if the light is going to provide adequate lighting.

**Stutz motions to approve the flagpole for Haymarket Self Storage, Shepard seconds. Jarboe asks about lighting. Says that they will have lighting until 11pm, Jarboe comments that lighting must be provided all night. Stutz amends motion to add that lighting must be provided on an American Flag from dusk til dawn.**

**Ayes: 5      Nays: 0**

Mayor asks clerk to get electrician to provide a proposal spotlight on the flag at the museum.

**Building Official**

Comments on the items preventing town hall from receiving an occupancy permit. He states that all we need is a couple of exit lights and build a fire rated corridor (hallway). Smoke detectors in sheds. Clerk needs to request an extension on the occupancy permit to the Building Official. Building official mentions issues with Danny Humphreys property on Kapp Valley Way. Sikorsky asks about Teaching the Basics door issues, Lowery states that they are in compliance.

**Zoning Enforcement**

Mayor comments that the town is ready for serious zoning enforcement. Councilwoman Stutz has volunteered to handle the town's zoning enforcement until the next budget year.

The Town Council formally thank Congressman Davis a letter of appreciation should be sent out. Mayor directs clerk to do so.

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**Leases**

Mayor has met with Sheehan. He comments on amounts owed to us in rent. Mayor comments that we need an addendum to the lease with the total addition of 1673sf of space.

**Garcia motions to approve an addendum to the lease to include the new square footage that would match the terms of their lease, Shepard seconds.**

**Ayes: 5      Nays: 0**

Mayor discusses possibility of council having a work session. Would like council to consider this. Council instructs clerk to have packets out by Monday, one week before a council meeting. Comments from council to be back to clerk by COB on Thursday before a meeting.

Refinance is still being worked on, next meeting will be discussed. We will have quote for next meeting.

Jarboe:            Foundation has raised over \$1700 this year. Still gathering information on Rules of Order.

Stutz:            Next month's packet will have bid specs for Public works. Discussion over Red Rooster Restoration.

**Shepard motions to negotiate a contract to improve the exterior of the Red Rooster building not to exceed \$5,800 and other general exterior maintenance, Sikorsky seconds**

**Ayes:            4      Nays: 0**  
**Abstain:        1-Stutz**

Garcia:            Comments on meeting with VDOT and get going on Phase IA. VDOT stressed the importance of having the funds readily available.

Bennett comments again on B&N contract. Suggest we go to B&N and ask for a contractor proposal that is narrowed for government. Mayor tells clerk to hold off on advertising for the ordinance change to charge the developers.

Jack Kapp        Provides council with a picture from Williamsburg Street scape.

Nancy Bailey    Asks about article in BRO regarding VDOT responsibilities in a Town.


**Shepard Motions to adjourn, Jarboe seconds**

**Ayes: 5      Nays: 0**

**Motion carries, Meeting adjourned**

**Approved:**

  
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**David P. Taylor, Mayor**

 , Clerk