

February 7, 2000 PUBLIC HEARING ON E&S

All council members present and mayor Kapp. Public Hearing called to order at 7:02p.m. on the E&S Ordinance. Mayor Kapp called three times for those in favor, Nancy Bailey spoke for it. Mayor Kapp called for those against three times, no one spoke against it. Public hearing closed at 7:04P.M.

February 7, 2000 TOWN COUNCIL MEETING

All council present, mayor Kapp and attorney, meeting called to order at 7:30p.m.. Minutes of Jan. 3, 2000 meeting approved Jim - Mary Lou with Mary Lou noting changes to be given to Jeannie, all in favor.

Police report given as reported in copy by Sgt. Roop.

#6 - Mary Lou - Jim - all approved - the \$2512 forget it.

Doug conference in Richmond \$129.00 Mary Lou - Tom - all approved.

#7 - Mary Lou - Jim - all approved unpaid bills.

#8 - Millennium Motors - Jim - Dottie - All approved, Tim abstained.

#9 - Millennium Motors - Mary Lou - Jim - all approved.

#10- 6857 Jockey Club Lane (Sebastian) Dottie - Mary Lou - all approved, Tim abstained.

18th Century Haymarket (Ravenwood) Doug not approve all elevations - Tim second - all

To be put on March meeting.

#11 - Bolt Bond, extend 18th Century Haymarket for 12 months. Change line of credit to read line of credit or bond. Doug - Jim - all approved.(did not fully understand, but that is what they did)

Town & Country Auto Sales - Tabled.

13 - Working on Comp. Plan - other business i.e. sign letters Tabled until March meeting.

#14 - Certificate of Approp. - for 2 years from date of approval to do work.

Design Manual - Dottie - Mary Lou - discussion need to see clean copy - Nay, Jim, Mary Lou,
Dour, Tom, Yea - Dottie, Tim.

Design Guideline - Dottie - Tim - all approved.

#15 - Check date for Utz term expiration date.

16 - Mission letter read.

#17 - Shrink/Swell Policy & Cross connection will be ready for council review by March meeting.

#18 - A. \$2,200 net from Super Bowl Raffle. - Grant money use extended to June 30, 2001. -
April 29 Pancake Super at Parish Hall with Concert to follow. Dottie chair, Mary Lou,
Tom, Tim on committee.

#18 - B. Jack will make pitch for more money March 24.

C. Memo of understanding for repairs. March hope to go to settlement.

D. Work Session March 13 7:00p.m.

E. Townofhaymarket.com - still working on it.

F. Tabled

G. Paving to end of street, paper work being done.

H. Tabled - need proposal on another new machine Doug to get.

I. Part of Street Enhancement Program.

J. Work Session March 15 at 7:00p.m.

K. Will be official March 15 - Attorney will take care of sending letter to annexed property owners about down zoning.

L. Dottie - Mary Lou - all approved to release of bond.

N. Tabled

O. Haymarket Self Storage Bond - don't know what was done(citizens time) confused!

P. O.K.

Q. Don't know confused?

R. \$50.00 Jim- Mary Lou - discussion if it is greater than 150 sq. ft. - All approved.

#19 - A. Zoning Bulletin Amendments Updates - \$91.81 - Tim - Mary Lou - All approved.

B. Town Tags - Doug - Jim - approve Town Hall plates for larger plate, cost no to increase
25% over regular size.

C. Office Personnel to be discussed in Budget Work Session.

Letter of appreciation to be sent to Greg Secaro, Alan Gossom, James Cramer and Buck Utz for their removal of snow.

Dottie - Tom - All approved motion for resolution to allow preservation of North Fork by
railroad tracks.

**TOWN OF HAYMARKET, VA.
Chartered 1799
County of Prince William**

MAYOR
John R. Kapp

ATTORNEY
John Arledge

Town Clerk absent

COUNCIL
James Shepard
Mary Lou Scarbrough
Dottie Leonard
Timothy Jasionowski
Douglas Mohr
Thomas Utz

Mayor Kapp opened the public hearing at 7:02 p.m. to consider the Erosion & Control Ordinance, Article IV of the Code of Ordinances.

In Favor

First Call – no one spoke.
Second Call – no one spoke.
Third Call – Mrs. Bailey spoke in favor.

Against

First Call – no one spoke.
Second Call – no one spoke.
Third Call – no one spoke.

Public Hearing Closed
7:04 p.m.

REGULAR SESSION

MAYOR
John R. Kapp

COUNCIL
James Shepard
Mary Lou Scarbrough
Dottie Leonard
Timothy Jasionowski
Douglas Mohr
Thomas Utz

ATTORNEY
John Arledge

Town Clerk absent

Mayor Kapp called the regular session to order at 7:30 p.m.

Minutes of previous meeting

Vice Mayor Shepard moved to dispense with the reading of the minutes and note changes, second by Councilwoman Scarbrough. Councilwoman Scarbrough submitted changes to the Town Clerk. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Police Report

Sgt. Roop reported for the month of January. See attached report.

Treasurer's Report

Mayor Kapp reported on general fund checking account at First Virginia Bank - beginning balance \$62,885.24, expenses for January \$26,305.59, deposits of \$47,065.43, ending balance \$83,465.08.

Unpaid Bills

\$6,305.49 January budgeted expenses over the allocated \$20,000 monthly allowance.

120.00 A. M. Watts – repair town hall toilet

Councilwoman Scarbrough moved to approve, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Mayor Kapp states the Maguire, Woods, Battle & Boothe invoice for additional \$2512. Was waive this additional expense per Mike Guigere's agreement with the Mayor.

\$129. Councilman Mohr requests to attend the Preserving Community Character conference in Richmond. Councilwoman Scarbrough moved to approve, second by Councilman Utz.. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Business License

Millenium Motors, 6707 Fayette Street #3 – Vice Mayor Shepard moved to approve, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Sign Permit

Millenium Motors, 6707 Fayette Street #3 – Vice Mayor Shepard moved to approve, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Construction Permit

Ryan Homes, 6857 Jockey Club Lane, Sebastian B with front porch, lot 36, Sect 9, GHC
Councilwoman Leonard states this is a waiver granted by the Town Council due to Ryan sales person.

selling this model. Councilwoman Leonard moved to make an exception for the construction of the Sebastian at 6857 Jockey Club Lane providing it includes carriage lights, colonial lintels and dentil molding either in all brick or all siding, second by Councilwoman Scarbrough. Yeas: Leonard, Scarbrough, Mohr, Shepard, Utz. Nays: None. Abstain: Jasionowski.. Motion carried by 5/0/1 vote.

Certificate of Appropriateness

Ravenwood, 18th Century Haymarket – Mayor Kapp states Ryan Homes submitted a re-designed elevation they use in Ellicott City, Md. Asking the ARB to consider it.

Councilman Mohr states Mr. Pressman of Ryan Homes told the Council they could not re-design models for the 18th Century Haymarket community and now Ryan is telling Council they do it for another location. Mr. Pressman states it is a standing seam roof. Mayor Kapp says all elevations were denied by the ARB and all the house elevations have been reviewed.

Mr. Pressman says this is the third meeting he has heard from Council they want (18th Century Haymarket homes) to be \$350,000 and up. Councilwoman Leonard states the price was not the goal it is to have the most colonial houses in this most historic area. Mayor Kapp states the Town Council has not had opportunity to look at the houses. Councilwoman Leonard says the ARB's position is this (model) is not consistent with the colonial period.

Councilman Mohr moves to disapprove Ravenwood all elevations for 18th Century Haymarket, second by Councilman Jasionowski. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Special Use Permit

18th Century Haymarket bond expires March 3, 2000 \$107,510.47 – Mr. Bolt requests an extension of the terms of his completion bond for twelve months. All improvements on Fayette Street are done except lots 6, 7 & 8 sidewalks. The security is the eight acres on Bleight Drive (6710 Bleight Drive). Should the securing property be sold Mr. Bolt will replace the security to cover the bond. Councilman Mohr asks if we limit ourselves by agreeing to a line of credit. Mr. Bolt agrees to include a "bond" or "letter of credit" at the time of sale.

Councilman Mohr moved to approve extension of the completion bond in accordance with the letter from Mr. Bolt dated February 1, 2000 with addition of "line of credit" **or bond**, second by Councilman Utz. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Town & Country Auto Sales & Rebuilding – Special Use Permit is required for salvage activities. Mayor Kapp states PC noted "failed to pass for site plan." Councilwoman Scarbrough states they never had a special use permit, the ordinance requires a site plan. There are several requirements he has not complied with (nor has he paid the special use permit fee.) Tabled.

Mr. Lowery states Town & Country is doing site work with no permit or site plan. Mayor Kapp to find out what's going on.

Citizen's Time

Ralph Ring states he has reached an equitable agreement but he needs a letter from the town about the agreement. Mr. Lowery will draft a letter.

Site Inspections

Haymarket Self Storage, 6600 James Madison Highway – Mr. Jacobsen will bring a check to the Town Clerk Tuesday a.m. \$10,753.00 plus additional \$15,000.

Bond Reduction

Haymarket Self Storage, 6600 James Madison Highway – Mr. Jacobsen states he heard there was some hesitation to reduce the bond for utility paving improvements. He states this bond is not a leverage for future submissions. Mayor Kapp asks if they were supposed to put drainage in the 50' radius corner behind Sheetz and around the silt fence. George Cropp, Burgess & Niple submitted a comment letter in regard to reduction request - reduce \$9500 to \$2500 for conservation, improvements to \$7000. Councilwoman Leonard moved to reduce bond contingent upon release from George Cropp, Burgess & Niple, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Councilman Utz asked when the front building will be in. Mr. Jacobsen answered in five months or so.

Mr. Wheeler thanked the Council for taking over the Greenhill Crossing street light bills.

Planning Commission

Councilwoman Scarbrough states there is nothing to report. They are starting to work on the Comprehensive Plan. They sent some sign violation notices out and asks what they do if the violators do not comply. Tabled.

Mayor Kapp states the PC needs a new member.

Board of Zoning Appeals appointment

Mayor Kapp states Buck Utz term expired January 31. We need three nominees to send to the Court.

Architectural Review Board

Councilwoman Leonard states since Mayor Kapp brought up the PC Liaison to the ARB, she states the ARB is short staffed too.

Certificate of Appropriateness - We've never had anyone come back to continue something we approved in the past. The ARB recommends a two year expiration date on approvals. Mayor Kapp says to put it in the guidelines. Mr. Lowery states state law is six months for site plans/construction permit. Atty. Arledge will check state code/town ordinance.

Councilwoman Leonard moved to approve the Certificate of Appropriateness in the Design Manual will have a two year expiration date for previously approved applications and future applications, second by Councilwoman Scarbrough.

Design Manual

Councilwoman Leonard moved to approve the Design Guidelines for the ARB provided all corrections noted and discussed in the workshops have been correctly and appropriately edited, second by Councilman Jasionowski. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Historical Commission

Chairman Crafton-Masterson reported on the Bicentennial Tea January 8. She states the HC purchased a coffee urn for town use with part of the \$200 the Town Council gave the Commission for the event. She reported low attendance and suggests checking conflicting events for the next gathering.

Chairman Crafton-Masterson reports the Commission adopted a new mission and goal statement at last meeting. (See attached.)

Chairman Crafton-Masterson reports Mrs. Roslyn Langlois has offered to perform at a piano concert for the Commission. It is scheduled for late April.

The Historical Commission is working on guidelines and expect to have them for the March meeting and would like to receive a grant to do the guidelines.

Museum – The HC received a call offering an old store cash register dated back to 1886 from Jordan's Store.

Chairman Crafton-Masterson met with history professor from George Mason, of the history department and the associate professor. They are very interested in Haymarket. Mr. Leighton was instrumental in the establishment of the City of Fairfax museum with acquisition, fund raising, etc. He is willing to come out and help us for a small fee. They suggested Mayor Kapp meet with the President of George Mason to discuss a public/private partnership. Martin Briley of Prince William Co. Economic Development office will offer us assistance.

Building Official

Shrink/Swell policy is being reviewed by the State soil scientist.

Cross Connection agreement is at PWCSA for final review.

Haymarket Industrial Park – Mr. Lowery asks how to handle inspections there since the town has annexed this property. Mayor Kapp states it is effective midnight March 15.

Mr. Lowery advises Council he is retiring from Fairfax County February 14. He is working on the International Code and will represent the Town of Haymarket for their vote. He will work for Fairfax for a short time, working out of his home. He will be more available in town during the day.

OLD BUSINESS

Museum

March 1 meeting. Mayor Kapp asked Atty. Arledge if members of the Council are to be paid as this is not a meeting of the town council. Atty. Arledge states no, as it is not a meeting of the Town Council.

Mayor Kapp reports the Superbowl raffle netted \$2200. Councilman Mohr asks folks to submit time spent on raffle ticket sales as an in-kind contribution for grant matching. Mayor Kapp states Historic Resources has agreed to extend the grant to June 30, 2001 due to the delay in the town offices moving into the Gossom property. Senator Colgan will continue on the appropriations committees and will submit a grant request for us.

Councilwoman Leonard suggested a pancake supper for a fund raiser. They will combine that with Roslyn Langlois's Gershwin concert to be held on April 29th at St. Paul's Parish Hall. Councilman Mohr states he is concerned with the effort and expense put out and the low turnout of folks to town events. The committee is Councilwoman Leonard, Councilwoman Scarbrough, Councilman Jasionowski and Councilman Utz.

ISTEA

Phase I additional funding request for \$300,000 was submitted in January. March 24 at 10:00 a.m. at Fairfax is a pre-allocation hearing. Mayor Kapp will make the pitch for Haymarket.

Gossom Property

Mayor Kapp is to prepare a memorandum of understanding of repairs Mr. Gossom is required to do. Hopefully we will go to settlement in March. Councilman Mohr asked about underground tanks. Mayor Kapp states there is only one and it has been passed by EPA. There is no problem with it.

Chairman Crafton-Masterson and Mayor Kapp showed the property to an insurance agency that is interested in 1600 square feet of space.

Councilman Jasionowski states he has a kitchen sink and fixture to donate. Mayor Kapp states he has picked up a side by side refrigerator with a dispenser and a microwave oven. Both items were received by efforts by Joyce Reina. Mayor Kapp states he also had six printers that need to be looked at.

Code re-codification/amendment

Work session scheduled for Monday March 13 at 7:00 p.m. Mayor Kapp asked everyone if they received a copy of the six units per acre ordinance. Councilman Jasionowski states he would like to strike the entire R-2 district from the town code. Atty. Arledge states this is a down zoning.

Councilman Jasionowski states knowing there are annexing plans in the future he would like to prevent that zoning later. Councilman Mohr states change to R-2 district does not affect those who have it now. Atty. Arledge states the Comprehensive Plan dictates the land use.

Chairman Crafton-Masterson asks if there is any apartment zoning in town. Mayor Kapp says there is no apartment zoning and that is what the Council wants. Councilwoman Leonard sees a need for one level attached housing for seniors.

Website

Councilman Mohr showed Mayor Kapp the front page of the web site.

Van Horn Memorial Park

No report from Councilman Mohr. Mr. Lowery states the Masons contacted him regarding the house.

Madison Street Improvement

Mayor Kapp states there was a problem with legal papers to be signed by the mortgage company on one property.

Copy Machine

Councilman Mohr feels the town does not need all the bells and whistles of the Konica copier demonstrated by TML. He suggests a Xerox 5830 that does all the same for \$226 a month. Councilman Mohr did not have any submission for consideration. Councilman Jasionowski asked for a presentation at the March meeting.

Budget

Work session scheduled for Wednesday, March 15 at 7:00 p.m. Mayor Kapp asks everyone to review the budget prior to this meeting.

Boundary Line Adjustment

Atty. Arledge will prepare notices to property owners: Sheetz, Frogale, Leaberry.

Haymarket Self Storage

Burgess & Niple site inspection contract.

18th Century Haymarket

Burgess & Niple site inspection contract.

E&S Ordinance

Planning Commission to hold public hearing February 29 at 7:00 p.m.

EAB Subdivision

Improvement bond required. Mayor Kapp will contact George Cropp at Burgess & Niple for bond amount. Mayor Kapp states he met with George Cropp, Mr. Phares, Mr. Lowery. Mr. Phares is to clean up the mess they have made. Mr. Phares stated he has a verbal approval from the Corp of Engineers to remove some of his property from the 100 year flood plain. He will submit a copy of the written agreement to the town, within 10 days.

Demolition Permit Application Fee

Vice Mayor Shepard moved to set fee at \$50, second by Councilwoman Scarbrough. Councilman Utz says we should look at making it applicable to the structure being taken down. Vice Mayor Shepard amends his motion to include for any structure greater than 150 square feet, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

National Association of Cities

Mayor Kapp states he spoke with VML about this group. They offer to get you \$15,000 in grant money. VML advised us to stay away from this group.

NEW BUSINESS

Zoning Bulletin

Bill for \$91.81 subscription for Quinlan Publ. Councilman Jasionowski moved to approve, second by Councilwoman Leonard. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Town Tags

Councilman Mohr moved to approve larger tag with two lines "Historic Haymarket – numbered – date – plus sticker" provided it is not more than 25% more than the regular tags. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Office Personnel

Tabled to budget work session.

Sidewalks

Councilman Utz suggested we have an ordinance that property owners must clear their sidewalks. Atty Arledge states that is the same as the property standard ordinance, if they don't clear it the town can do so and bill them. Councilwoman Leonard states Mr. Cramer cleared all the driveways on Madison Street. Mayor Kapp states Mr. Cesario and Mr. Gossom cleared the town hall property. Mr. Buck Utz also cleared sidewalks. Council would like these people to get letters of acknowledgement.

Atty. Arledge to draft sidewalk clearing ordinance.

Mail delivery to mailboxes on the streets

Councilman Utz states he has noticed where mail is delivered to a mail box the mail vehicle drives on the sidewalk and makes ruts. He would like to know what they will do when we get the new sidewalks. Mayor Kapp states he has spoken with the Post Master about this and they have not come up with a

solution. Councilman Jasionowski states Haymarket mail is contracted out and we do not get door to door mail they will not deliver by foot. We will need to change the ordinance to put boxes on the road. Councilman Utz suggests all boxes get removed and have delivery to the Post Office.

Councilman Utz asks about possible improvement to the old funeral home garage/blacksmith shop. Councilman Mohr states the Historical Commission has interest in preserving that property. Mr. Lowery states that property has just sold. Mayor Kapp will inquire as to what is to be done with it. Councilwoman Leonard states it has rats the size of ground hogs under it. Mr. Lowery states it is structurally unsound.

Chesapeake Bay Foundation

Councilman Mohr states there is a grant available to improve the stream. In order to access the grant the Council needs to resolve to clean up the stream. Councilman Mohr states if the property owners would consider putting a park in it if they grant an easement we could get funding.

Councilwoman Leonard moves the Town of Haymarket resolves to allow the preservation of Haymarket stream of the North Fork across Old Carolina Road, second by Councilman Jasionowski. Chairman Adrienne Crafton-Masterson to write resolution for Mayor Kapp's signature. Yeas: Shepard, Scarbrough, Leonard, Jasionowski, Mohr, Utz. Nays: None. Motion carried by 6/0 vote.

Rats

Councilman Jasionowski asks if rats are really here. Councilwoman Leonard states we have had the Health Dept. here, we have sent out flyers to spread the word of how to get rid of them.

Correspondence

Councilwoman Leonard advised there is a Historic Negro League baseball speaker at the library February 8 at 7:30 p.m.

Mayor Kapp has a submission from Piedmont South for 177 acres, which will meet the north border of town. There will be 1,050 housing units. Councilwoman Leonard states we need to go to the County and request input for our district overlay for this project.

Nokesville ballpark

Councilwoman Leonard asked if everyone saw that the County approved a ball park in Nokesville bordering Brentsville/Gainesville District. That is a great fete for us. Ed Wilbourn has been working on this for five years.

Beautification Project

Mayor Kapp proposed a beautification plan for the town where you chose a spot to plant and care for. It could be an organization, individual, business or group. You put up a sign giving credit to the caretaker. Councilwoman Leonard suggests Chris Foley plan the whole area. Mayor Kapp states he would charge for that.

Legislative Day

Mayor Kapp states Legislative Day is February 20 at 6:30 p.m. at the Richmond Marriott.

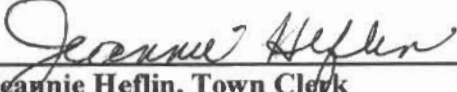
Fair Housing Month workshop

April 13, 10:00 a.m. to 4:00 p.m. at the Ferlazzo Building.

Adjournment

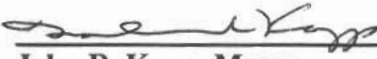
With no further business to discuss the meeting was adjourned.

RESPECTFULLY SUBMITTED:



Jeannie Heflin, Town Clerk

APPROVED:



John R. Kapp, Mayor

**Town of Haymarket Historical Commission
Old Town Hall
Post Office Box 11
Haymarket, Virginia 20168-0011**

Mission

Haymarket's eye on honoring its historic past by preserving and protecting the best of its present lifestyle to prosper a future Town worthy to be called a beautiful "Little Jewel of a Town."

Goals

1. To work with our Town's Government Officials in all areas affecting the historic background and heritage of Haymarket since its founding in 1799.
2. To reach out to County, State and Federal governmental sources actively involved with historic preservation, protection and prospering of the small-town lifestyle throughout the nation.
3. To seek out organizations and private citizens interested in promoting the Small Community lifestyle and its potential for preserving the best quality of life far into the 21st Century.
4. To establish and maintain in perpetuity Haymarket Museum and Gift Shoppe in the Old Town Hall.
5. To work toward Haymarket's being identified and approved as a National Historic Register Town.
6. To insure that Haymarket's legacy to future generations will include this motto:

Let no good town "die" because no one cared enough to help it "LIVE".