

TOWN OF HAYMARKET, VA.
Chartered 1799
County of Prince William

MAYOR
John R. Kapp

ATTORNEY
John Arledge

COUNCIL
James Shepard, Vice Mayor
Mary Lou Scarbrough
Dottie Leonard
Timothy Jasionowski
Douglas Mohr
Thomas Utz

Mayor Kapp opened this regular session at 7:30 p.m.

Minutes of December 20, January 19, February 7 meetings

Councilman Mohr moved to approve, Feb.7, December 20, January 19 minutes, second by Councilwoman Leonard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Police Report

Sgt Roop reported (see accompanying.) Sgt Roop advised Council Officer Hoffman resigned to go to Fauquier County. Also Officer Putnam is off for six weeks for surgery. Sgt Roop states he received seven applications to fill the vacancy.

Treasurer's Report

First Virginia Bank general fund checking account beginning balance 1/31/00 \$83,645.08, expenses \$26717.01, deposits \$76,385.98, ending balance \$133,314.05.

Unpaid Bills

\$89. Hakes Publishing - Community Preservation Projects and Funding Newsletter - 1 year subscription Councilman Mohr moved to approve, second by Councilman Jasionowski. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Treasurers Assn. Meeting - \$50- for two sessions, one hotel night and travel expense plus food- June 16.

Councilman Mohr moved to approve, second by Councilwoman Scarbrough. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

VMCA Conference - \$111 registration and two nights lodging, travel and meal expense. Councilman Jasionowski moved to approve, second by Councilwoman Leonard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Construction Permit

18th Century Haymarket, Lot 4, 6770 Fayette Street, Patterson A all brick front - Mayor Kapp states the ARB did not approve, need brick, dentil molding and vinyl siding samples for approval. (The revised site plan has not been submitted to the town.) Mayor Kapp does not see the need for approval of driveway entrance. Atty. Arledge states you need to approve entrances. Councilman Mohr moved to approve Patterson A brick with columns on garage, no porch above the door for lot 4, subject to ARB approval of the brick, siding and dentil molding and the Planning Commission approval of the site plan for driveway entrances. Yeas: Mohr, Scarbrough, Shepard, Leonard, Utz. Nays: Jasionowski. Motion carried by 5/1.

Councilwoman Leonard states she has been told Ryan Homes is telling the public the driveway aprons are in the wrong place.

18th Century Haymarket, Lot 7, 6791 Fayette Street, Oberlin A, brick with 8/12 roof pitch - Councilman Mohr moved to approve with dentil molding, colonial lintels and carriage lights and chimney must be brick, pending approval of siding, dentil molding, brick color and PC approval of the site plan, second by Vice Mayor Shepard. Councilman Jasionowski objects to approve with no site plan approval. Yeas: Mohr, Leonard, Scarbrough, Shepard, Utz. Nays: Jasionowski. Motion carried by 5/1 vote.

Chastine, 6954 Jockey Club Lane, deck - PC denied no rear yard set back noted on plat. The set back for less than 3' deck is allowed to encroach up to 10' in the set back. Councilman Jasionowski moved to approve, second by Councilman Utz. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote

Site Plan

18th Century Haymarket - lot 2 and 1 have shared driveway. There is an easement to each other deeded. All other lots can go as single driveways states Mr. Bolt. Mr. Bolt says the apron is a single driveway, the driveway is wider than normal single driveway. Mr. Bolt states he will do whatever he can within reason to fix the apron. Ryan Homes and Haven Homes will share the cost of the paving the driveway. There is a 20' driveway easement.

Business License

Town & Country Auto Sales - tabled. Mayor Kapp did not go see Mr. Durham.

Citizen's Time

No one spoke.

Planning Commission

Councilwoman Scarbrough states they are working on the Comprehensive Plan. The Engineering and Surveyors Institute presented their plan review process. Councilwoman Scarbrough to invite them to the March 15 budget workshop at 7:15 or 7:30.

Planning Commission Chairman Duckett asked Council about a new member and liaison to the ARB.

Board of Zoning Appeals

Appoint new member, Mr. Utz term expired January 31. Nominations are Buck Utz, Ed Bailey, Bob Jelleschef. Send to the Circuit Court.

Historical Commission

Chairman Crafton-Masterson reported on the February meeting and meeting with the Department of Historic Resources. She states we need to consider being involved in Historic Tourism.

Guidelines - Councilman Jasionowski asked Atty. Arledge for an opinion on using language of the Winchester Guidelines.

OLD BUSINESS

Museum

Next meeting date Wednesday, April 5, 7:00 p.m. At the last meeting they discussed the raffle report, Scott Harris from Manassas Museum gave an excellent program.

Auction/Fund Raiser is scheduled for June 10 at 11:00 a.m. Frank Bolton will give us his time as auctioneer. The auction is to be held at the hardware store. Alan Gossom should be out of there by March 30.

Duckett states he worked for Scott Harris at Manassas Museum. Mayor Kapp asked Mr. Duckett to join the museum committee. He will join them at the next meeting.

TEA21 Grant

Mayor Kapp has made contact regarding ordering our bricks and found they are on six month back order. He will order our bricks now.

VDOT has our package for the first phase. Mayor Kapp states we will start his summer.

Code Amendments

Work session Monday March 13 at 7:00 p.m. Councilman Jasionowski would like to consider removing the R-2 district from the code.

Web Site

Councilman Mohr gave Mayor Kapp preliminary copy of the site.

Van Horn Memorial Park

Tabled.

Madison Street Improvements

Paperwork gone to the second trust mortgage company for sign off on the easement.

Copy Machine

Councilman Jasionowski moved to approve a 60 month lease, fair market value, \$165.83 month plus \$270 per quarter, 7033 digital Konica copier, second by Councilwoman Scarbrough. Councilwoman Leonard asked what is service calls per month. Ms. Holster, TML Copiers, states the Konica 7033 has been named the second most reliable copier. Most reliable is the Konica 7040 which is a larger of this same machine. Yeas: Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: Mohr. Motion carried by 5/1 vote.

Greenhill Crossing section 2 bond reduction

Ms. Stutz submitted a letter to Jim Lowery from George Cropp. Peterson Companies would like a copy of the agreement under which we are working, before they will commit to paying the Burgess & Niple inspection fees. They also need the punch list from the town.

Councilman Jasionowski moved to reduce the siltation escrow bond from \$85,744 to \$42,872, second by Councilwoman Scarbrough. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Bond Extension, Greenhill Crossing

Councilman Jasionowski moved to extend the bonds for Section 1, 2, 9 to January 2001, second by Councilwoman Leonard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

18th Century Haymarket site inspections

Burgess & Niple contract for \$9,000 +/- . Councilman Jasionowski moved to recommend a policy of erosion

and sediment control have associated a one-third of total amount in escrow during the entire period, second by Councilman Mohr. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote

Architectural Review Board

Councilwoman Leonard states they discussed dentil molding and expect to receive more samples. Councilman Jasionowski moved to adopt the certificate of appropriateness language (concerning the expiration term of the certificate), second by Councilwoman Leonard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Appointment of PC liaison to the ARB

Tabled.

Nancy Bailey expressed an interest in being the liaison to the ARB. Councilwoman Leonard states she made the motion to abolish the Historic District Overlay therefore she does not feel it appropriate to appoint her. Mrs. Bailey states she did that for a shock effect. Councilman Mohr suggests speaking to Michelle Heard. Councilwoman Leonard states the next appointment from PC to ARB liaison it is vitally important that person have a heart for the Historic District Overlay.

Erosion & Sediment Control Ordinance

PC Chairman Duckett states the PC did not vote a recommendation. Councilman Mohr moved to adopt the Erosion & Sediment Control Ordinance with the position title to name the program administrator and reflect the current fee schedule, second by Councilman Jasionowski. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

15221 Washington Street, subdivision, Witcher

The Town Clerk advised Council they have neither set or collected a bond for the road improvement and there is no signed agreement for the applicant to reimburse the town for site inspections performed by Burgess & Niple per contract proposal. Mayor Kapp to get with Mr. Witcher.

TEA 21 Grant

Burgess & Niple Addendum to agreement to survey all the way to the east end of town - Mayor Kapp states it will be cheaper, they will not invoice us until the grant is approved. Councilwoman Leonard moved to approve, second by Vice Mayor Shepard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

NEW BUSINESS

Beautification Project

Mayor Kapp advised Council about the Buds and Blooms program where individuals, businesses, civic groups plant, weed, feed, water areas in town.

Inoperable Vehicles

Councilwoman Leonard asked about results of the letters that went about removing cars. Sgt Roop states Officer Putnam sent them out. Sgt Roop says they have 30 days to remove them. Councilwoman Leonard wants Sgt Roop to get the summons to get those vehicles out of town.

Ryan Homes, 18th Century Haymarket, use of Crossroads print for advertising

Tabled.

Traffic Control

Mr. Duckett states we need better traffic control at R. 15 and 55. Mayor Kapp, Councilwoman Scarbrough and Leonard agree. Mayor Kapp will call VDOT about that.

Lighting on Rising Sun Lane

Mr. Duckett states it is terribly dark and would like to have some light. Mayor Kapp states he has met with Virginia Power to place a light there but it is so expensive because they have to go through rock.

Closed Session

Councilman Jasionowski moved to go into closed session to discuss personnel and economic development matters, second by Councilwoman Scarbrough. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Councilman Jasionowski moved to go out of closed session to discuss personnel and economic development matters, second by Councilwoman Scarbrough. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Police Officer hiring

Councilman Mohr moved to hire Gregory Breeden effective immediately, second by Councilwoman Scarbrough. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Councilman Mohr moved to cover health insurance benefit effective the first day of the month following hiring, second by Vice Mayor Shepard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Councilman Mohr moved to approve the starting salary for Officer Breeden of \$28,500, second by Vice Mayor Shepard. Yeas: Mohr, Leonard, Scarbrough, Shepard, Jasionowski, Utz. Nays: None. Motion carried by 6/0 vote.

Gossom Property purchase

Mayor Kapp got a bid of \$6.75 each for pens from WEISCO.

Red Rooster, Stutz, 15020 Washington Street lease

Tabled.

Police Officer boots

Tabled.

Correspondence

County Boards and Committees meeting

State legislative - restrict regulations on cluster housing - failed

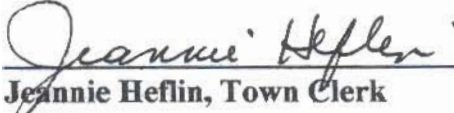
Elections - we can move our voting date to November - no interest

Adjournment


With no further business to discuss the meeting was adjourned at 10:30 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:



Jeannie Heflin, Town Clerk



John R. Kapp, Mayor

tc300