



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, June 2, 2014

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present, Mayor David Leake: Present.

2. Pledge of Allegiance

3. Minutes Acceptance

A. Mayor and Council - Work Session - Mar 18, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Mayor and Council - Work Session - Apr 29, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

C. Mayor and Council - Regular Meeting - May 5, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

D. Mayor and Council - Special Meeting - May 19, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

E. Mayor and Council - Work Session - May 27, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

4. Citizen's Time

Zachary Hart

He is here this evening because he has severe grading issues at his home in Alexandra's Keep. He feels that the Town has not helped him out very much. He would like some resolution with help from the Town

Brent DuBois - Alexandra's Keep

His home is the last unit and takes all the storm water. His concern is that it was designed and approved and not built according to the approved design. DR Horton has regraded put new sod down. They have improved it a little bit. It is designed for a 3% slope, and it is not even at 1%. His main issue is that it should have been built to design, it should have been inspected properly to know that it wasn't built to design. He and his neighbors need the Town's help.

Mamun Jitu

He lives in the same community @ lot 7. His backyard and side yard have standing water all the time. There are bugs and mosquito. He would like his problem fixed.

Josh Mattox

He lives in Sherwood Forest, but has the same builder as Alexandra's Keep. He also came here to lodge a complaint. He saw a Haymarket officer fly down Washington Street at least going 70 mph. He hopes that this will be addressed with the officer

Gerry Kennedy

He thanks the Council for their contribution over the past two years. He understands that some of the funds are being reallocated away from street scape to other uses. He requests that the street scape go all the way to the end of the Town limits at PACE.

5. Agenda Items

A. Saint Paul's Church Special Use Permit Application - Marchant Schneider

Move that the Town Council approve SUP 20140328, St. Paul's School, for temporary operation of an early learning center/school and temporary use of a classroom trailer at 6735 Fayette Street, subject to Conditions of Approval dated June 2, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Mary-Lou Scarbrough, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Pedestrian Improvement Grant - Award of Contract - Design Phase - Holly Montague

Move that the Town Council award the Architectural and Engineering Design Contract for the Pedestrian Improvements Project, VDOT Project 0055-233-045, UPC 97735 to Rinker Design Associates, P.C. in the Maximum Total Compensation Payable amount of \$129,021.00 for the design services phase of the work. Pursuant to Section 2.2-4301 of the Code of Virginia, this Contract shall be deemed to be a multi-phased professional contract with the intended scope of the project as set forth in the Request for Proposal. Professional Construction Management Services shall be the second phase with an acceptable fee to be negotiated prior to the commencement of Phase II. The Town Council hereby determines in writing by incorporation of this motion into the Town minutes that the nature of the work is such that the best interests of the Town requires awarding the Contract.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

C. Appointments - Planning Commission - Rebecca Bare

Move to appoint Chris Johnson to the Haymarket Planning Commission for the vacant term of 07/01/2011 - 06/30/2015

RESULT: ADOPTED [5 TO 1]
MOVER: Rebecca Bare, Councilwoman
SECONDER: Mary-Lou Scarbrough, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy
NAYS: Jay Tobias

D. Appointment

Move to appoint Josh Mattox to the Haymarket Planning Commission for the term 07/01/2014-06/30/2018.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rebecca Bare, Councilwoman
SECONDER: Mary-Lou Scarbrough, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Recommendation of Appointment to BZA

The Town Attorney announces that he has spoken with the Circuit Court and there is still one vacancy on the Board of Zoning Appeals

Move to recommend that the Circuit Court of Prince William County to appoint Nicole Zimnoch, Rebecca Bare, or Cody Schuldt to the Haymarket Board of Zoning Appeals for the term ending 01/31/2018.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Katherine Harnest, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

E. Employee Personnel Manual (Amendment) - Brian Henshaw

Move to repeal and enact Section X in the Town of Haymarket Personnel Policy to the revised language in the draft policy language of Section X, "Technology Use" as presented.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Katherine Harnest, Councilwoman
SECONDER: Mary-Lou Scarbrough, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

F. Resolution Authorizing Participation in VRS Group Life - Renee DuBiel

Move to adopt Resolution #20140602-1 electing coverage of the employee group life insurance to the Virginia Retirement System; Coverage to be effective July 1, 2014.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Katherine Harnest, Councilwoman
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

G. Resolution Adopting the VRS ER Contribution Rate FY 15 & 16 - Renee DuBiel

Move that the Town Council approve Resolution #20140602-2 accepting the FY 15-16 VRS employer contribution rate of 6.06%.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Katherine Harnest, Councilwoman
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

H. Resolution Authorizing Series 2014 Refunding Bond - Brian Henshaw & Renee DuBiel

For the Record: Tobias recuses himself from these discussions

Move to adopt Resolution #20140602-3 authorizing the refinancing of the Town's General

Obligation Bonds, and in coordination with, VML/ VACO Finance and Carter Bank.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Steve Aitken, Councilman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy
RECUSED:	Jay Tobias

I. Zoning Determination Request - Parcel A-1, LC - Marchant Schneider & Martin Crim

6. Department Reports

- A. Treasurer's Report - Renee DuBiel
- B. Building Official's Report - TCS, LLC
- C. Engineer's Report - Holly Montague
- D. Museum Report - Denise Hall
- E. Planner's Report - Marchant Schneider
- F. Police Report - Chief James Roop
- G. Town Manager's Report - Brian Henshaw

Aitken- Bare move to authorize

All in favor

H. Issue RFP for Engineering Services - Town Center Master Plan

Move to authorize the Town Manager to issue an RFP for the design phase of the Town Center Master Plan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

7. Closed Session

A. Enter into Closed Session

Move to enter into closed session pursuant to VA 2.2-3711

A(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, specifically personnel matters of the police department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

B. Certification of Closed Session

Move to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

Continued Items

Matters continued to the June 5 Town Council meeting: Mold remediation at the Food Pantry; Sump Pump Quotes; and Parcel A-1 zoning determination request.

C. Amend ATTIVA Events Contract

Move to amend the ATTIVA events contract as per the discussion in the closed session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Milt Kenworthy, Councilman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

8. Councilmember Time

- A. Steve Aitken
- B. Rebecca Bare
- C. Katherine Harnest
- D. Mary Lou Scarbrough
- E. Milt Kenworthy
- F. James Tobias
- G. David Leake

9. Motion to Adjourn

Submitted:

Approved:

Jennifer Preli, Town Clerk

David Leake, Mayor