

Haymarket Town Council Continuation Meeting of July 12, 2004

**Monday, July 19, 2004
15016 Washington Street
Haymarket, Virginia 20169
Mayor David P. Taylor**

Continuation meeting called to order at 7:10 pm

Cindy, Laura, and Lindsay.....Three young girls speak regarding litter, ask if brownie troop #1188 could be asked to help with Haymarket Clean-up day. Girls would like a clean-up day scheduled for August 28, 2004.

Maria Turner: Thanks Sheila for fixing water collection at 84 Lumber. Notices old Town Hall is peeling paint. Comments on decreased traffic on Fayette Street.

Jarboe comments that she has contacted the paint contractor

Roberta Ainsley: Comments on decreased traffic. Sikorsky responds to traffic options on Jefferson Street.

Mayor spoke with Stirrup regarding traffic problems

Joe Minor: Additional \$200 fine comments, are we enforcing this fine. Robin Swain from PD comments that it is the judge's decision to charge that fee.

Glenn Phillips presents new database for the forms and applications for the town.

-Stutz asks if there are places for notes

-Sikorsky asks if all versions are updated in real time. Phillips responds yes.

Minutes:

Stutz motions to table the reading of minutes, Tobias comments that we should note the changes, Sikorsky seconds

Ayes: 6

Nays: 0

Administrative Policy:

An administrative policy should be contained in a single volume maintained in the clerk's office maintained by the clerk, for public review

Weir motions to Establish Administrative Policy, Stutz seconds

Ayes: 6

Nays: 0

Mayor swears in the new PC members:

William Goodwin-three years (July 1 2004-June 30 2007)

Nancy Bailey-four years (July 1 2004-June 30 2008)

Kenneth Farren-four years (July 1 2004-June 30 2008)

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**** Indicates Action required**

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Mayor swears in the new ARB member: Sandra Turner-Three years

Historical Commission:

Jarboe reports that in November (Nov. 6) there will be a celebration for Haymarket being added to the map for the Civil War Trail. Also changing exhibitions to be a civil war exhibition.

Sikorsky met with Ruritans last week regarding Haymarket Day, nothing to really update regarding Haymarket Day, as of yet.

Mayor would like the flags replaced on the poles. Repair sign at corner of Fayette and Washington Streets.

Sikorsky Motions to appropriate \$700 for a banner for Haymarket Day, Jarboe seconds

Discussion: None

Ayes: 6

Nays: 0

Stutz has secured permission to use a metal detector at the Centex property. That must be done tomorrow (July 20, 2004)

Treasurer position: Tobias would like the job description sealed before advertising. Clerk job descriptions for September 6, 2004.

**Tobias to have motion for minutes to be electronically given out 5 days prior to meeting.

Weir motions to resolve that Stutz, Taylor, and Garcia to sign checks in the form of any two of three, Jarboe seconds....

Ayes: 6

Nays: 0

Form of Application of Boundary line Adjustment. Bennett speaks of fees. **Mayor and Weir will work on writing a policy for the "town boundary adjustment" they will review it with PC prior to its approval.

VDOT agreement for project development. Garcia announces the gift from Congressman Tom Davis does not require a match, but we cannot use it as match money (the 20% required).

Stutz motions to authorize mayor to sign the VDOT TEA21 agreement for project development and administration for Washington Street Improvements, Tobias seconds.

Roll Call vote: Sikorsky-Yes, Tobias-Yes, Weir-Yes, Garcia-Yes, Jarboe-Yes, Stutz-Yes

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Stutz motions to proceed with right of way acquisitions and utility relocation for Phase IA of the Washington Street Enhancement Project, Tobias second; discussion: Sikorsky is concerned that the town will loose money

Roll Call Vote: Sikorsky-yes, Tobias-yes, Weir-yes, Garcia-yes, Jarboe-yes, Stutz-yes

Tobias motions to appropriate \$170,000 toward the utility relocation and right of way acquisitions for Phase IA of the Washington Street Enhancement Project, Stutz seconds, & authorize mayor to apply and sign for grant money reimbursement.

Roll Call Vote: Sikorsky-yes, Tobias-yes, Weir-yes, Garcia-yes, Jarboe-yes, Stutz-yes

Building Official:

Bloom building issue of addition that is not shown on the site plans. It is a glass canopy for a first floor restaurant. Lowery is going to have the applicant submit a new site plan and will go through process as such for amending site plan.

**Mayor instructs building official to issue a letter to Pickle Bob's citing them on their life safety violations.

Town ordinances must be reviewed to be in compliance with the Uniform Statewide Building Code. Mayor would like the building department to come up with a policy with regard to third party inspections. Job descriptions due for both the building official and the Town engineer.

**Mayor directs clerk to submit the Bloom Building site plans to Burgess & Niple for review with relation to the Washington Street Enhancement Project.

Weir motions to refer to PC the removal of the Shared parking ordinance, Stutz seconds; discussion: Garcia comments on the ordinance's meaning, amend to reflect that all parking ordinances be referred to PC for review, Stutz amends second

Ayes: 6

Nays: 0

Voting on the Codification will occur at next PC meeting, if PC approves to refer to TC then TC will vote **Clerk should advertise for the Public hearing for

Stutz motions to appropriate the funds necessary to operate the town based on the normal reoccurring expenses of the town, Tobias seconds

Ayes: 6

Nays: 0

Stutz motions to appropriate \$12,000 to repair the roof of town hall building (15016 Washington Street), the contract to be negotiated by the Mayor, Garcia seconds

Roll Call Vote: Sikorsky-Yes, Tobias-Yes, Weir-Yes, Garcia-Yes, Jarboe-yes, Stutz-Yes

Jarboe motions to enter into closed session 2.2-3711, named town employees, appointments to Vice Mayor position, Stutz seconds

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Ayes: 6

Nays: 0

Stutz motions certification of closed session, Jarboe seconds

**Roll Call vote: Sikorsky-yes, Tobias-yes, Weir-yes, Taylor-yes, Garcia-yes,
Jarboe-yes, Stutz-yes**

**Tobias Motions to authorize overtime payment for a period of three (3) months, and a
rate of time plus one half to the clerks during their attendance
at Town meetings, Stutz seconds**

Ayes: 6

Nays: 0

Tobias motions to appoint Pam Stutz as Vice Mayor, Jarboe seconds

Ayes: 6

Nays: 0

Nancy Bailey mentions the donated blue spruce at the museum and hopes that
the plaque can be ordered to reflect the donor.

Garcia motions appropriate the funds to pay Northern VA Regional Commission for the Charrette,
motion withdrawn

Tobias motions to adjourn meeting, Jarboe seconds

Ayes: 6

Nays: 0

Meeting adjourned 11:50 pm

Submitted:



Jennifer Preli, Clerk to Council

Approved:



David P. Taylor, Mayor