

Haymarket Town Council  
15016 Washington Street, Haymarket, VA 20169  
August 1, 2005  
Acting Mayor-Pamela E. Stutz

Public Hearing on Core Commercial Zone 7:03 pm

In Favor: None

Opposed: Landwehr: Concerned about height with buildings that might be possible with that zoning.

Zoning Text Amendments (attached):

In Favor: None

Opposed: None

Alexandra's Keep Re-Zoning and Special Use Permit Application:

In Favor of Special Use Permit: John McBride: Requests council approves applications and saves most of his comments for questions. Three story double car garages.

Terry Karnes: Supports this parcel to be town-homes. Feels they've made a lot of concessions to the Town for this small development.

Opposed:

Femi Cole: 6717 Sycamore Park Drive: Opposed to any more density in that area. He is treasurer of the HOA.

Public Hearings Closed

Meeting called to order at 7:08 pm

Citizen's Time:

None

Police Report

Chief provides monthly stats. Sikorsky asks that we see the stats month to month like this month.

K-9 Unit Cost Analysis and Benefit Analysis

Garcia clears: what is the monthly cost of training, feeding, vet bills. What has the dog produced. Cost of Chief's time with training the dog. Cost of insurance. Benefits of the dog. Boils down to what the dog costs on insurance and busts.

Chief's Schedule: Tobias asks if the dog is beneficial during the day shifts. Chief responds he would like that shift change.

Councilman Weir goes over a few items regarding the police department.

Foot Patrols: Going Well

DUI and License Checkpoints: Must have a supervisor at all DUI and License Checkpoints.

Gasoline Charges: All charges will be made at Sheetz, any Sheetz.

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Responding to County: within 1 square mile

New uniforms are not required at this time.

ATVs were junked and used for parts.

Town Hall will be open 8:00 am – Noon for tag sales on August 13, 2005

Vehicle computers to be installed in Sept

Dry Cleaning to be provided by Expert Cleaners and will bill town.

The Town policy states that Employee Files should be maintained by Mayor. Asks that Weir come back with recommendations.

Bicycle Officer: Equipment was personally provided by the officer.

New (used) 4x4. Painting the truck will be approximately \$1600. To be used by Clerk's Office, Building official, Zoning Administrator, and Police Department during inclement weather

Suggestions that we return disciplinary control to the PD. To be discussed in executive session.

Garcia asks that the chief include the fact that the K9 is not retrainable to another officer. K9 report to be provided by 3:00 pm tomorrow.

Building Officials Report  
No construction on the Bloom building.

\*\*Clerk to email minutes

Tobias motions to approve the minutes of July 11 and 19, 2005, Garcia seconds;

Ayes: 6 5

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Town attorney comments that we only have 30 days to appoint the Mayor.

Sikorsky motions to appoint Pam Stutz as Mayor to fill the term vacated by David Taylor through June 30, 2006, Weir seconds;

Sikorsky-Yes, Tobias-No, Stutz-Abstain, Garcia-Yes, Jarboe-Yes, Weir-Yes

Ayes: 4

Nays: 0

Abstain: 1 Stutz

Absent: 0 (1 vacancy on council)

\*\*Clerk to Advertise for Budget amendment

\*\*Clerk to send advertisement to papers tomorrow

Continuation meeting set now for August 15, 2005 @ 7:00 pm

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\*\*Clerk to send letter that the bond was not released due to the fact it was not replaced.

Garcia motions to appoint William C. Utz to the Board of Zoning Appeals for the Town of Haymarket; Weir seconds;  
Garcia amends motions to appoint William C. Utz to BZA for a term of 5 years through August 31, 2010.  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

Tobias motions to approve the cigarette tax ordinance, Garcia seconds;  
Sikorsky-Yes, Tobias-Yes, Stutz-No, Garcia-Yes, Jarboe-Yes, Weir-Yes

Weir motions to approve the business license application for Tren Construction, Sikorsky seconds;  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

Weir motions to approve the construction permit application for 6804 Coach for a SFD, Lot 2, Jarboe seconds;  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

Weir motions to approve the construction permit application for 15100 Washington Street for the construction of a two-story commercial building, Sikorsky seconds;  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

Weir motions to approve Construction permit application for 6812 Coach Way for a deck, Jarboe seconds  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

Tobias Motions to approve the construction permit application for a pool located at 6777 Fayette Street, Jarboe seconds;  
Ayes: 6  
Nays: 0  
Abstain: 0  
Absent: 0 (1 vacancy on council)

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Tobias Motions to approve the construction permit application for the removal of back porch screens and enclose and add new windows and vinyl siding to 14871 Washington Street, Garcia

seconds;

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Weir Motions to approve the Certificate of Appropriateness for a deck located at 6812 Coach Topper, deck, Sikorsky seconds;

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Motions to approve the Certificate of Appropriateness for new windows and vinyl siding, removal of back porch screens and enclose located at 14871 Washington Street, Garcia

seconds;

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Tobias motions to approve the Certificate of Appropriateness application for a fence located at 6777 Fayette Street, Weir seconds;

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Weir motions to approve the Certificate of Appropriateness for a Fence at 6785 Fayette Street, Tobias seconds;

Ayes: 6

Nays: 0

Abstain: 0

Absent: 0 (1 vacancy on council)

Weir would like to take another look at the Core Commercial Zone, deferred to continuation meeting.

Sikorsky notes that her biggest issue is the height of the buildings for the Core Commercial District.

\*\*Clerk to schedule for August 15, 2005.....

Place in the newsletter (an amended version)

\*\*Postpone SoDeep contract to the 15<sup>th</sup> of August, 2005

Haymarket Town Council  
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Budget Revisions

For the record in the future we should get on the ball much quicker with getting quotes from other lenders so that council knows the Town is getting the best deal possible.

Weir motions to resolve the town would borrow the sum of \$1,500,000 from SunTrust for a term not to exceed 10 years at a interest rate not to exceed 4.25% or such lower term as negotiated with monthly or quarterly payments based on a 20-year amoritization, Sikorsky seconds;

Weir amends motions to reflect that bank fees to SunTrust that are not to exceed \$1500, Sikorsky seconds;

Weir amends motions to reflect 4% interest rate, Sikorsky amends seconds;

This resolution is adopted in conformity with paragraph 4 for the issuance of bond adopted by the Town 04/04/2005 (attached), Sikorsky amends second;

By A roll Call Vote: Sikorsky-Yes, Tobias-Yes, Stutz-Abstain, Garcia-Abstain, Jarboe-yes, Weir-Yes....

Estimated Fees:

Payment on 3.87% (\$91,000), \$21,000 non-recurring item. Title examination and Title Binder \$300, Bond Counsel \$9,000, Bank Fee \$1,500.

Weir motions to continue meeting to August 15, Sikorsky seconds;

Ayes: 6

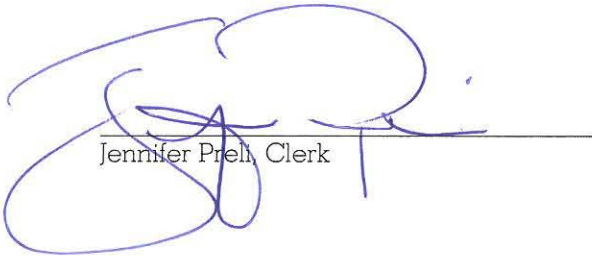
Nays: 0

Absent: 0 (1 vacancy on council)

Abstain: 0

Submitted:

Approved:



Jennifer Priel, Clerk



Pamela E. Stutz, Mayor

Haymarket Town Council  
Continuation meeting of August 01, 2005~August 15, 2005  
15016 Washington Street~Haymarket, VA 20169  
Mayor Pamela E. Stutz

Meeting called to order at 7:04 pm

Roll Call~Natasha Sikorsky, James Tobias, Pamela Stutz, Bryan Garcia, Sheila Jarboe, Robert Weir (All Present, currently 1 vacancy on council)

SoDeep Contract

Garcia motions to execute the agreement with SoDeep to perform the test borings, agreement  
May 19, 2005,

Sikorsky-Yes, Tobias-Yes, Garcia-yes, Jarboe-Yes, Weir-Yes

PUBLIC HEARING

In Favor of amended budget:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, call: Non e

Opposed to amended budget:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, call: Non e

Garcia motions to approve the amended budget as attached for Fiscal Year 2006, Jarboe  
seconds;

By A Roll Call Vote: Sikorsky-Yes, Tobias-Yes, Garcia-Yes, Jarboe-Yes, Weir-Yes  
(Council has 1 vacancy)

Amended budget approved

Garcia motions to appropriate \$25,000 for Capital Improvements, specifically designated for the  
streetscape project; Tobias;

Roll Call Vote: Sikorsky-Yes, Tobias-Yes, Garcia-Yes, Jarboe-Yes, Weir-Yes  
(Council has 1 vacancy)

Appointments to Council

Two proposals to join council-John Cole and Steve Aitken

Tobias motions to appoint John C. Cole to the Town Council, the term of which to run through  
June 30, 2006 as vacated by the appointment of Pamela Stutz to Mayor;

Ayes: 5

Nays: 0

Absent: 0 (Council has 1 vacancy)

Abstain: 0

Weir motions to appoint John C. Cole as council liaison to Architectural Review Board, Tobias  
seconds;

Ayes: 5

Nays: 0

Absent: 0 (Council has 1 vacancy)

Abstain: 0



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Sikorsky motions to appoint Bryan A. Garcia as Vice Mayor to the Town of Haymarket, the term of which to run through June 30, 2006, Jarboe seconds;

Ayes: 5

Nays: 0

Absent: 0 (Council has 1 vacancy)

Abstain: 0

Sikorsky comments that Haymarket Day is progressing and we are still accepting application despite last Friday's deadline. Sikorsky's big question is children's events.

Citizen Time Discussion

Discussions over extending citizen's time during town council meetings. Council will be removing the time limit from citizen's time, and this council will open up citizen's time (with the majority of council approval) throughout the meeting.

Rebecca Bear

Comments that she can provide us with other entertainment companies for Haymarket Day that could possibly give us a better price that the company we've been using.

Keith Verzi

Speaks about Alexandra's Keep. Reminds of several petitions to keep out high density development. Reminds of Charrette and the results of the survey. Preserving small town appeal, don't loose small town sense of community.

Linda Childress

Requests that agenda items are sent out with consistency. PA system is not conducive to the issues that are being discussed. Wants to be made aware of all meetings.

Alexandra's Keep

Weir comments that there are a couple of misperceptions. Sewage is not an issue that the town cannot handle the issue, but a matter of time. Density is substantially lower 4.8 units per acre. Bennett did have concerns over some of the legal issues, there are certain items, mainly payment of sums. These issues have been addressed to the town attorney's satisfaction.

Weir motions to approve the Re-zoning for GPIN #7397-19-3972 in accordance with the SUP dated April 27, 2005 revised August 7, 2005 conditioned up the indemnity letter being signed by both Robert Simmons and Trusted Management be conditioned upon the execution by both parties within 5 days of approval from the council; Sikorsky seconds;

By a Roll Call Vote: Sikorsky-No, Tobias-Yes, Garcia-Yes, Jarboe-No, Weir-Yes

Harrower Property

SunTrust has issued a commitment to the Town for \$1.5 million GO Bond financing for 10 year terms as discussed by Council. 3.87% amort. Over 20 years, due and payable in full at 10 years. There are no conditions on the bond, the town has until Sept. 22, we are locked on rate until Sept. 15. We will try to close as close to the 15<sup>th</sup> as possible.

\*\*Clerk to specify to Dewberry that we need the survey by Sept. 1, 2005.

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Attachments:

Amended Budget

SoDeep Contract dated May 19, 2005

Indemnity Letter executed by Trusted Management & Robert Simmons for GPIN #7397-19-3972

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Mayor Pamela E. Stutz

Mayor Stutz speaks about a tenant on the property. Should we lease to him for a couple of additional months, we would probably increase the rent and require security deposits.

Sikorsky motions to allow the tenant in the home on the Harover property to pay the Town rent through Dec. 31, 2005 contingent upon approval of SunTrust, to include a two month security deposit at a rate of their current rent, Weir seconds; Garcia will continue to recuse himself from any issue surround

Ayes: 3  
Nays: 1 (Tobias)

Tobias motions to spend \$1200 to fix the two units  
Sikorsky-Yes, Tobias-Yes, Garcia-Abstain, Jarboe-Yes, Weir-Yes

Kennedy proposal

Bennett expresses concerns that the town provide owner financing, rather hold a seconds deed. Counsel feels this is not in the best interest of the taxpayer. Stutz would like to know if the contract is available to the public. Bennett responds that the governing body should have responded first, but since Kennedy made it somewhat public, it would be up to council to discuss. Garcia recuses himself on any actions y council. Garcia steps down to the audience. Garcia comments that his client would like to keep negotiations confidential.

\*\* Appraisal issue to be set at Sept. meeting.

Announcement as to Chief Roop's daughter having Leukemia.

Sikorsky motions to replace Mr. Kehoe as the Treasurer of the Town of Haymarket, Weir seconds;

Ayes: Sikorsky-Yes, Tobias-No, Garcia-Yes, Jarboe-Yes, Weir-Yes

Tobias leaves meeting.....8:50 pm

Stutz speaks regarding Treasurer and Deputy Clerk

Garcia motions to hire Sharon Wilson as our deputy clerk for a probationary of 6 months, per the town's employee policy manual, Sikorsky seconds;

Ayes; 4  
Nays: 0  
Abstain: 1 Tobias

Garcia motions to enter in an indep. Contractor agreement for a probabionary period of three months at a rate of \$35/hour, Monday-Friday afternoons and an additional six hour session at the end of the month \$1330 at the beginning of each month as a retainer.

Ayes: 4  
Nays: 0  
Absent: 1 Tobias

Mayor would like council to make a list of items that they would like to see

Garcia apologizes for leaving the Town Hall meeting abruptly on Saturday August 4.

Citizen's Time

Glenwood Bear: Reminds all of gas rations.

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Dottie Leonard: Reminds council that they have to consider the land itself.

Jarboe motions to adjourn the meeting of August 1, 2005 continued to August 15, 2005, Weir  
seconds;  
Ayes: 4  
Nays: 0  
Absent: Tobias  
Abstain: 0

Submitted:

Approved:



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Jennifer Preli, Clerk

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Pamela E. Stutz, Mayor

CALL FOR A SPECIAL MEETING OF THE HAYMARKET TOWN COUNCIL

PURPOSE: Personnel Matters

Pursuant to Haymarket Town Charter Article III "Administration & Government " Section 1 (10)....

*Regular & Special Meetings of the Council*

*The Council shall, by ordinance, fix the time for their regular meetings, which shall be held at least once a month. Special meetings may be called by the clerk at the instance of the Mayor or any two (2) members of the council in writing; and no other business shall be transacted at a special meeting except that stated in the call, unless all members be present and consent to the transaction of such other business. The meetings of the council shall be open to the public except when in the judgement of the council the public welfare shall require executive meetings.*

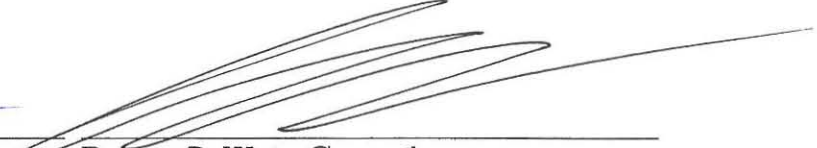
Councilmen Robert B. Weir and James E. Tobias call for a special meeting of the Town Council on Tuesday, August 9, 2005 at 7:30 pm, for the purpose of the following agenda:

- I. Public Discussions regarding personnel matters

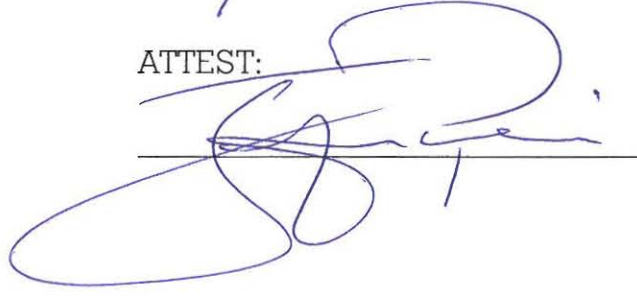
The special meeting will be held at the Haymarket Town Hall, 15016 Washington Street, Haymarket, VA 20169.

Signed:

  
James E. Tobias, Councilman

  
Robert B. Weir, Councilman

ATTEST:

  
Clerk of the Council, Jennifer L. Preli