



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, August 4, 2014

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilwoman Pam Swinford: Present, Councilman Matt Caudle: Present, Councilman Chris Morris: Present, Councilman Kurt Woods: Present, Councilman Joe Pasanello: Present, Vice Mayor Steve Aitken: Present, Mayor David Leake: Present.

2. Moment of Silence

3. Pledge of Allegiance

4. Public Hearing

A. Special Use Permit - 6850 Track Court - In home business

The Mayor calls the public hearing to order and asks if there is anyone here this evening to speak either in favor or opposed to the special use permit application #2014 for an in-home business to be located at 6850 Track Court.

No public comment

Special Use Permit - 6850 Track Court

Move that the Town Council approve SUP# 20140609, Capstone Copy, Inc, for an in-home occupation at 6850 Track Court as described on the special use permit application and narrative received by the Town on June 9, 2014, pursuant to Section 58-98 (8) of the Zoning Ordinance, and subject to the development standards of Section 58-16, Home occupations; It is further moved that the SUP shall remain in effect for a period of one year, to renew automatically for additional periods of one year, BUT EXPRESSLY CONDITIONED UPON THE FOLLOWING: Council may require, upon a majority vote, after notice to the applicant, for the applicant (or present property owner) to submit a new application for an SUP, which shall be treated in all respects as a new and different application, subject to approval or disapproval, in accordance with general principles of law for a new application. If such notice is given to the applicant or present property owner, this SUP shall terminate automatically and without further notice or action by the Council 60 days from the giving of such notice.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Councilman
SECONDER:	Steve Aitken, Vice Mayor
AYES:	Swinford, Caudle, Morris, Woods, Pasanello, Aitken

5. Citizen's Time

A. Citizen's Time Procedures

Name & address has been given to the Clerk

- *She is concerned about the traffic that could be generated from the new Haymarket Elementary School. She would like the town to contact the school transportation.*
- *The stream [North Fork Creek] is in need of work.*
- *She is requesting that the Town ask the property owner to please do something with the gray house on Fayette Street that is boarded up and fenced. It has been this way for ten plus years*

and believes it is time for the Town to do something about it.

- She has received a notice from Dominion Virginia Power. She hopes that the Town has remarks regarding the proposal of the 230Kv transmission lines that will be coming through the Town.

Dottie Leonard - 14801 Washington Street

- Ms. Leonard is here this evening to discuss the problems that she is having with regard to the street scape construction. She has been extremely inconvenienced and she is being very patient. She has to park in Haymarket Station and take her trash there for pick up. She would like a work session time to communicate with. Ms. Leonard received a call from Mr. Watts and he asked her to please speak for him as well

Bob Weir - 6853 Saint Paul Drive

- He received a letter from Dominion Virginia Power in the mail today regarding proposed 230Kv Transmission lines coming through Haymarket. He is upset he wasn't made aware of this sooner, especially as the Chair of the Planning Commission. The lines are approximately 250' from his house. There will be potentially negative impact on home values. Dominion has not presented any alternative routes. He strongly suggests that the Town question the study materials.
- As the Chair, he would have like to have known this information. He has met with property owners about developments. The Planning Commission is finalizing the Comprehensive Plan and he would like to be kept in the loop as soon as this kind of information is known.

6. Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Vice Mayor
SECONDER:	Kurt Woods, Councilman
AYES:	Swinford, Caudle, Morris, Woods, Pasanello, Aitken

A. AGI-2014-92 has been moved to Agenda Items

B. Amend Rules of Procedure - Brian Henshaw

C. Minutes Acceptance

- Mayor and Council - Work Session - Jul 1, 2014 7:00 PM
- Mayor and Council - Regular Meeting - Jul 7, 2014 7:00 PM
- Mayor and Council - Work Session - Jul 8, 2014 4:00 PM
- Mayor and Council - Continuation Meeting - Jul 10, 2014 6:00 PM
- Committee - Public Safety - Committee - Jul 22, 2014 7:00 PM
- Committee - Finance - Committee - Jul 23, 2014 2:00 PM

7. Agenda Items

A. Planning Commission & ARB Membership

Move to approve the addition of two members to the Planning Commission per the State Code 15.2-2212 that allows jurisdictions in the State of Virginia to have up to fifteen members on the appointed Planning Commission. Furthermore, I move to approve the addition of two members to the Town's Architectural Review Board and authorize the Town Clerk to advertise the open positions to the PC and ARB as soon as possible.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pam Swinford, Councilwoman
SECONDER:	Chris Morris, Councilman
AYES:	Swinford, Caudle, Morris, Woods, Pasanello, Aitken

B. VML/VACO Investment Pool

Move to adopt Ordinance 20140804-1 authorizing the Town of Haymarket's participation in the VACO/VML Investment Pool Trust Fund for the purpose of investing funds belonging to the Town of Haymarket in certain authorized investments in accordance with Sections 2.2-4501 and 15.2-1300 of the Code of Virginia.

Discussion: *Aitken informs the Council that this item was discussed in dept at the Finance Committee meeting and that the pool is an established investment pool authorized by the General Assembly.*

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Steve Aitken, Vice Mayor
SECONDER: Joe Pasanello, Councilman
AYES: Swinford, Caudle, Morris, Woods, Pasanello, Aitken

C. Invocation Guidelines

The Mayor comments that the Council would like a preamble to this policy. It is suggested that the matter be tabled to September.

RESULT: **TABLED [UNANIMOUS]**
MOVER: Steve Aitken, Vice Mayor
SECONDER: Kurt Woods, Councilman
AYES: Swinford, Caudle, Morris, Woods, Pasanello, Aitken

D. Appropriation Request - Sound System - Jennifer Preli

Move to authorize staff to proceed forward to with CTSI's proposal for the installation of new sound equipment within the Council Chambers as a continued effort to provide citizens and visitors with a positive experience when attending Town meetings or utilizing the Town Council Chambers. It is further directed that CTSI perform an evaluation of the potential need for additional speakers, should they be necessary the Town Manager is authorized to add that expense to the contract.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Steve Aitken, Vice Mayor
SECONDER: Kurt Woods, Councilman
AYES: Swinford, Caudle, Morris, Woods, Pasanello, Aitken

8. Department Reports

- A. Engineer's Report - Holly Montague
- B. Building Official's Report - Joe Barbeau
- C. Planner's Report - Marchant Schneider
- D. Museum Report - Denise Hall
- E. Treasurer's Report - Staff
- F. Police Report - Chief Greg Smith
- G. Town Manager's Report - Brian Henshaw

9. Closed Session

A. Enter into Closed Session

Move to enter into closed session pursuant to VA 2.2-3711

A(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, specifically personnel matters of the police department, and

A(7) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically lease matters pertaining to The Very Thing and The Very Thing...for her

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Swinford, Caudle, Morris, Woods, Pasanello, Aitken, Leake

B. Certification of Closed Session

Move to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Let the record reflect that Councilwoman Swinford dismissed herself from closed session discussions regarding The Very Thing & The Very Thing...for her.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Morris, Councilman
SECONDER:	Kurt Woods, Councilman
AYES:	Swinford, Caudle, Morris, Woods, Pasanello, Aitken, Leake

10. Councilmember Time

A. Chris Morris

Mr. Morris responds to the resident who was concerned that the Town knew about the lines from Dominion. He would like to expand on the website and would like to know if there is there a way where we can traffic information better. He would like us to concentrate on how we can promote matters.

B. Pam Swinford

Ms. Swinford thinks we should expand on promoting the Caboose for entertainment, possibly renting it out.

The ARB is working on a welcome sign

C. Kurt Woods

Mr. Woods would like us to explore how we can get our residents more involved in the meetings. He believes this to be a communication issue. He would like us to have a welcome packet for new residents.

D. Matt Caudle

He reminds he would like the Town to expand on business communication.

E. Joe Pasanello

Mr. Pasanello met with Supervisor Candland. One of his primary concerns is the tangible property tax matter. Mr. Candland assured that they are working on solutions for these business who have recently been assessed this tax by the County.

F. Steve Aitken

Mr. Aitken would like to work directly with Ms. Leonard & Mr. Watts if there are no objections from Council.

G. David Leake

Willing Warriors open house - Send council info

Harrover committee - He believes residents should also serve on this committee he is also aware that some staff members would like to serve.

Mayor Leake

Move to adopt the proclamation declaring September 2014 National Childhood Cancer Awareness Month

RESULT: ADOPTED [UNANIMOUS]
MOVER: Joe Pasanello, Councilman
SECONDER: Pam Swinford, Councilwoman
AYES: Swinford, Caudle, Morris, Woods, Pasanello, Aitken

11. Adjournment

A. Motion to Adjourn

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Aitken, Vice Mayor
SECONDER: Kurt Woods, Councilman
AYES: Swinford, Caudle, Morris, Woods, Pasanello, Aitken

Submitted:

Approved:

Jennifer Preli, Town Clerk

David Leake, Mayor