

TOWN OF HAYMARKET, VIRGINIA
Chartered 1799
County of Prince William

HAYMARKET TOWN COUNCIL
September 8, 1997

MAYOR**John R. Kapp****ATTORNEY****Peter Steketee****COUNCIL****James Shepard, Vice Mayor****Mary Lou Scarbrough****Dottie Leonard****Bob Seffinga (absent)****Mark Branca****Richard Bird**

Mayor Kapp opened the regular meeting at 7:35 p.m. with the Pledge to the American Flag and Rev. John Patterson led the prayer

Minutes

Vice Mayor Shepard moved to dispense with the reading of the minutes and approve with corrections noted, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote.

Treasurers Report

The August 31 balance in the operating account was reported \$87,014.69.

Business License

F&S Auto Sales, name change to Diamond Auto Sales, Inc., 14950 Washington Street #105 - Councilwoman Scarbrough moved to approve, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

A&H Auto, 6707 Jefferson Street #3, independent vehicle dealer - Councilman Bird moved to approve, seconded by Councilman Branca. Motion carried by unanimous vote.

Pam's Beauty & Barber Shop, 15000 Washington Street #9 - Councilman Bird moved to approve, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote.

VIRESCO, home business, Virginia Nalls, applicant, 6781 Madison Street - Councilman Bird moved to approve, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

Lane's Motor Sales, Jean Lane, applicant, 14920 Washington Street - Councilman Bird moved to approve, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote.

Jean's Used Things, Jean Lane, applicant, 14920 Washington Street - Councilman Bird moved to approve, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote.

Madison Parlour of Hair Design, Tonia Stalker, applicant, 6761 Madison Street - Councilwoman Scarbrough moved to approve, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

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Red Rooster Antiques & Collectibles, Pam Stutz, applicant, 15020 Washington Street - Councilwoman Scarbrough moved to approve, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

Precision Engineering & Manufacturing, James & Daisy Durham, applicants, 15161 Washington Street - Councilman Bird moved to approve, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

Sign Permit

Pam's Beauty & Barber Shop, 15000 Washington Street, #9, two signs - Councilwoman Scarbrough moved to pre-approve and send to PC & ARB, seconded by Councilman Branca. Motion carried by unanimous vote.

A&H Auto Sales, Inc., 14950 Washington Street #105, standard vehicle dealer sign - Councilwoman Scarbrough moved to approve, seconded by Councilman Branca. Motion carried by unanimous vote.

Police Report

Officer Roop reported 35 citations, 3 arrests, responded to 20 calls in the month of August. Officer Roop states the Cramer property has been taken care of by the Chief and town attorney. The police department was recertified on the range. A crime scene camera has been given to the department by Polaroid. Councilman Branca asked about the new ordinance for recreational vehicles, Officer Roop states the proposed ordinance covers what the Police Department need.

Building Permit

Haymarket Lodge, 6713 Jefferson Street, driveway - Charles Darley submitted a plan to gravel a portion of their lot between Madison Street and Jefferson to make a drive thru driveway. Portions of the drive have been previously graveled by Mr. Melton as an additional exit onto Madison Street. This request is to link the two areas with gravel. Also they intend to take out the forsythia bushes on this lot. Attorney Steketee states there should be no problem continuing with gravel. Councilman Branca asked about grading. Mr. Darley states they do not intend to disturb existing grading. Councilman Bird states they will take the grass off and put gravel down. Councilman Bird states the drainage goes on the Mason's property.

Councilman Bird moved to approve pending paving within a year, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

Ryan Homes, Section 2, Lot 19, 6900 Jockey Club Lane, Vandenburg A - Councilman Branca moved to pre-approve and send to the PC, seconded by Councilman Bird. Motion carried by unanimous vote.

Rodney Rehrig, 14802 Gap Drive, deck addition - Councilwoman Scarbrough moved to pre-approve and send to PC & Building Official, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

Paul Woscek, 6953 Jockey Club Lane, deck - Councilwoman Scarbrough moved to pre-approve and send to the PC and Building Official, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

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Citizen's Time

Mr. Bear asked that speakers be asked to stand where everyone can hear them.

Mr. Bear asked about the color code for the Old Bank Cafe, what happened to the color code?

Planning Commission

Councilman Branca states there were some problems at Greenhill Crossing with the sediment basin for erosion control. They were notified to remove within 48 hours and they did. They relocated it in a different location so the issue was resolved.

Mr. Zirkle, Ryan Homes, states George Kropp at BDE called Carolyn of Ryan Homes in regard to the sediment basin, who wanted the Council to know Mr. Kropp was very helpful.

Historical Commission

Mrs. Turner states they want to put markers on the historical homes like the ones in front of the church. She requests the Mayor ask the property owners for permission. Mayor Kapp asked her to make a list of the ones she wants to put a sign on.

Mrs. Turner states she found the records of the District Court here from 1804 on, they are on microfiche. She is making copies.

Mrs. Turner states she is not going to open the caboose for Haymarket Day but will sell things in front of the caboose.

Building Department

Mr. Lowerey states in regard to the E & S problem at Greenhill he is looking at each lot he has had full support from Ryan and U. S. Homes and Peterson Companies. All lots have been silt fenced, all lots have been seeded. Lot grading, there is still some problems.

Silt fence has been put on the LeaMac property, by Friday Sept 19 it should be seeded.

Q Stop - eroded material on back of lot, the manager has been told to move the vehicles, all land will be seeded and strawed by Sept. 19. Peggy, Q Stop manager, wants enough gravel to the side and rear of the lot for two tractor trailers to park for up to two hour periods for drivers to rest.

Zupan, 6590 Jefferson Street, property owner has cleaned up all the debris, the property will be seeded by this weekend.

Other problems are being worked out - US Home has changed all the staff at Greenhill - they understand where problems are and are working on them one at a time. They have tested houses and have found all houses have to be waterproofed.

Friday, Mr. Lowerey got a call from the Town Clerk, in regard to a townhouse deck that was unsafe. Mr. Lowerey says the deck is in danger of collapse. All decks (in Longstreet Commons) are over-spanned they all could fail. They all need to be looked at - we should probably send a letter to owners and have them looked at and prove they are okay.

Mayor Kapp states we could send a letter to the Homeowner's Association and have them

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distribute to the homeowners and we can come in and inspect them.

Mr. Lowerey asked about the one he has a complaint on. Councilman Branca asked if it is a permitted structure. Mr. Lowerey thinks as code officials we need to make sure it is repaired but are not responsible to tell them what to do.

Mayor Kapp asked Mr. Lowerey to draft a letter with the problems and the Mayor will write a letter to the owner. Councilwoman Leonard suggests to use the same information to send to the Homeowner's Association stating recent renters contacted the Town to report the problem.

Mr. Lowerey understands Council has not formally adopted the new state code. This code now requires us to issue an inspection on all rental residential or commercial property. Inspection deals with unsafe conditions. All rental property requires an occupancy permit which requires a building permit to validate the business license.

Councilman Bird states he brought this up last year. We should have an occupancy permit for business licenses. Councilman Bird states back in the 1970's the town adopted an ordinance that Prince William County Fire Marshall will do our fire inspections. The Chief at Prince William County said they do not do sprinkler systems or plan review.

Mr. Lowerey says the Old Bank Cafe, Dr. Weaver, Sheetz will have sprinklers. Councilman Bird states we need to push sprinklers.

Councilman Branca asked what procedure we need to adopt the BOCA code, if a public hearing is required. Attorney Steketee will research and get back to the Mayor in time if a hearing is required.

Shed - Mr. Lowerey got prices, took Councilwoman Leonard's sample and board members feeling on price - ARB likes the estate carriage style 8 x 12 x 8 price of \$1121.15 from Town & Country erected on site - cedar and lumber painted by Mr. Lowerey and his son. We can save 15% if purchased at Town & Country, Lancaster Building wants \$1980 for cedar model. Mr. Lowerey asked if we want a window? \$58 for window and \$40 for shutters. Town & Country model will be up and finished before Sept 20 for Haymarket Day.

Mr. Lowerey states there will be no cross on the door, one window and shutters, white with green shutters, on 6' x 6' skids, to build without steeple, \$1061.65 for 8' x 10'.

Mr. Bear states windows allow access to contents of shed by burglars.

Mr. Lowerey continues a 10' x 12' \$1649 less 15% \$1401.54, plus cost of paint. Councilman Bird moved to approve, seconded by Vice Mayor Shepard. Motion carried by 5/0 roll call vote.

Councilman Branca thanked Mr. Lowerey for help with the Erosion & Sediment control at Greenhill Crossing, LeaMac & Q stop. Mr. Lowerey states he has found the folks in town very cooperative. He is concerned about some of the apartments that they don't come up to code.

Dr. Weaver told Mr. Lowerey if he had water now he would install a sprinkler system.

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Water

Mayor Kapp states he had lunch with attorney of KSI, Bellwood Farm. Mayor Kapp asked him where KSI was going to locate water. He asked them to go up Jefferson Street with an 18" line.

Trade Permits - Mr. Lowerey states we need to issue to each trade a permit. Ryan Homes asked us to use trade permits since they have changed their contractors. Will reduce building permit fees as we will permit to trade. Forces tradesmen to submit their license. Mr. Lowerey asks if anyone knows how PWCSA charges for use fee - typical bathroom is nine fixtures - PWCSA bills by gallons for residential they charge by fixture for commercial. All taps are being put in at 3/4" all commercial buildings were to be 2". Sheetz and Old Bank Cafe got 3/4."

Homeowner can pull their own trade permits. Councilman Branca says we can set up fees any way we want. Councilman Branca says his understanding the fees will not go up. Mr. Lowerey states builder fee will go down, the tradesman will go up.

Councilman Branca moved to begin issuing trade permits, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote. Councilman Branca asked Mr. Lowerey to get more information on occupancy permits for businesses and renters. Mr. Lowerey will work with Chief Bird.

OLD BUSINESS

VDOT resolution

Currently the town is under state code 33.1-79, the total additions to VDOT maintenance is limited to one quarter mile per year, Council resolves to adopt state code 33.1-82 no limitation of length of roadway additions specifically required. Councilman Branca moved to adopt State Code 33.1-82 permitting no limitation of length of roadway to VDOT maintenance, seconded by Councilwoman Leonard. Motion carried by unanimous vote.

ISTEA grant

Councilman Branca and Mayor Kapp met with VDOT to look at crossings and culverts. Culverts were corrugated steel, not concrete. VDOT will give the town concrete culverts as part of the ISTEA grant. All we have to do is provide a place to store them about February or March.

VDOT will pave the road after we finish the ISTEA improvements. VDOT will cover that cost.

Currently we have \$23,800 worth of enhancements funded through the Haymarket Historical Foundation.

Councilman Branca states utility requests will be in September 15.

Mayor Kapp met with GTE to put all phone lines on south side of Washington street underground.

Haymarket Day

Wagon & horses have been reserved by Councilwoman Leonard. GVFD "safe kids house" at the fire house, fire truck rides in front of the bank. After the parade there will be hay wagon rides for one hour.

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Mr. Bear asked if Planning Commission members will ride in the parade. Mayor Kapp replied yes.

Volunteers needed! Debbie & Bob Seffinga are leaving at 1 p.m. Pizza and coke, tee and sweat shirts and cards will be sold by the Town.

Tourism Advisory Council

Mary Louise Ransom was to be contacted to be the representative for Council.

Railroad

Nothing new to report.

Greenhill Crossing fence

Bob Wulff wants to get it done.

Street Scape

Tabled.

Tax Collection

Attorney Steketee states it does not look like we will have any cooperation with the County. The Treasurer at Council direction will do the collection. Statutory language is not clear enough to force the issue.

Bi centennial Celebration

Kick off December 7 with Grand Illumination. Everyone will light their trees, houses, candles and lights will stay on all year, white lights only. Hot Cider and snicker doodle cookies will be served at the Town Hall or Parish Hall. Horse drawn carriages for riders caroling, plan to involve churches, have ministers announce. Gospel singers will be present. Carriage rides will be \$15 for 15 minutes, six people to a carriage at a time.

CIP

Does not require a public hearing per Atty Steketee, per 15.164. Councilman Branca moved to accept CIP as amended, seconded by Councilwoman Scarbrough. Motion carried by unanimous vote.

Internet Website

Timothy Jasionowski, a new resident of Greenhill Crossing, offered to coordinate this for us, he volunteered his time to get us up on line, pro bono. He asks any expenses be reimbursed, need to find a provider, GTE if they will give to us, George Mason University or Prince William County site, or look for corporate or Internet provider donated. Mr. Jasionowski will make some calls. Councilman Branca asked for typical rate. Each segment is a page, average 10,000 hits a month, need a dial up access to update - \$100.

Fairfax County site has a map, businesses, utilities, public relation, town events, permits, etc.

Get people to donate a computer at the Town Hall, determine who provider will be, register a domain, name to access, we would become, US domain, Haymarket.Va.US (Virginia controlled by Commonwealth) check to see if a fee.

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Mr. Jasionowski needs a letter designating him the towns technical representative to take care of technical issues. Town Clerk and Mr. Jasionowski to get together September 23.

Mayor Kapp will talk to First Virginia Bank and we'll issue a letter for technical contact for Mr. Jasionowski.

Liability Insurance

Councilwoman Leonard has two bids, need to have in place immediately. Tabled to October.

Water connection

Estimate for connecting Town Hall to public water A. C. Watts \$975, Cameron Plumbing \$980 or \$950 after September 22. Councilwoman Leonard states she would normally rather use a town resident. Councilman Branca moved to accept bid of \$950 (week of Sept 22) Cameron Plumbing, seconded by Councilwoman Scarbrough. Motion carried 4/1 roll call vote. Yes: Scarbrough, Branca, Shepard, Bird. No: Leonard.

Correspondence

Letter from VDOT in regard to brick side walk and concrete pipe.

Q Stop - interior seating

Councilman Bird states the new Q Stop building was built with seating. We can ask them to come back and apply for a permit so they will comply with the zoning ordinance. Have them apply when the zoning ordinance is reviewed. If we overlooked at that time that is our problem and if they didn't apply for it they have to comply. Mr. Lowerey states someone has complained to the Health Department.

Mayor Kapp asked that the Planning Commission find the plans and review. We'll get Ms. Via on the zoning review ordinance.

Councilman Leonard states they built that facility about five years ago. She asks if they prepare food and hand it to you it is take out. If you sit down on the premises and eat it is a restaurant, is that correct? Yes, was the reply.

The Planning Commission will look into the original application and bring back at the October meeting. It was stated seating may not be on the architectural plans. If it doesn't comply they will have to get a variance.

GTE - sewer hook up

Paul Kintes of GTE stated to Mayor Kapp they are talking to PWCSA to get hooked up.

Digest of Certain Acts - give to Sgt Bockey. Tabled.

Police Dept computer training

Police Dept personnel need computer training. Officer Roop will call Cindi Twining to ask her to work with them.

ARB

Sometimes New - sign permit - Mrs. Minor said she would re-do the sign of the previous owner

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(menu sign). She put up block lettering. She was told that the lettering would not comply. The ARB moved for the Town Council to deal with this issue. Violation notice with Mayor Kapp's signature for non-compliance of menu board sign, cardboard signs are not authorized, they must come down, zoning violation.

Mayor Kapp asked Council members for any additional concerns

Councilman Branca asked about paint color on Old Bank Cafe. Councilwoman Leonard states that shade was not approved, colonial shades are the only approved colors.

Councilwoman Scarbrough states Officer Roop requests reimbursement of \$100 for boots as part of his uniform. Councilman Branca moved to reimburse Officer Roop \$100 for boots, seconded by Councilman Bird. Motion carried by unanimous roll call vote.

Ordinance to amend....parking commercial and recreational vehicles - Mayor Kapp submitted ordinance amendment for Council to peruse and scheduled a public hearing for October 6 at 7 p.m. Councilman Branca asked if this ordinance restricts boats. Atty Steketee to add boats.

Haymarket Historical Foundation

Mayor Kapp went to Lake Lithograph and ordered 1,000 post cards and 1,000 Christmas greeting cards for \$1905. Half of each card is the Town Hall and St. Paul's Episcopal Church. Mayor Kapp took the pictures after a snow last year. These cards will be sold at Haymarket Day.

Water District

LeaMac Development never paid the fee. Atty Steketee to prepare a lien on the property.

EAB rezoning

The final signed proffer has been received.

Hunting Path Road

25 mph speed limit sign further down Hunting Path Road (closer to the entrance to Longstreet Commons) is needed and prohibit parking on Hunting Path Road. Mayor Kapp to write a letter to VDOT requesting this. Councilman Branca states if it is a sign cost issue he would consider the town paying for the sign.

State Fair

September 25 is town day at the State Fair.

Prince William County clean up

September 22 through November 1. Councilman Branca says the Health Dept. Will come in and work with us.

Executive Session

At 10:50 p.m. Councilwoman Scarbrough moved to go into executive session pursuant to 2.1-344(a)7 Virginia Code to discuss legal matters, seconded by Councilman Branca. Motion carried by unanimous vote.

At 11:02 p.m. Councilwoman Scarbrough moved to go out of executive session and certify no issues were discussed except legal matters, seconded by Councilman Branca. Motion carried by

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unanimous vote.

Town Council Session reconvened at 11:10 p.m.

Building Official

Mayor Kapp states the Building Officials term expires September 15. Councilman Branca states we should meet with him about the areas we want him involved in and what the expectations are. Councilwoman Leonard thinks he is taking over and being too much in control. Atty Steketee suggests the Council set the tempo. Councilwoman Leonard states he makes contacts before folks come to the town. Atty Steketee states we have someone who comes to us from a more aggressive area.

Councilman Branca asked Atty Steketee if he is charged to inspect commercial sites for violations. Atty Steketee says no he is not obligated unless there is a complaint.

Councilwoman Leonard told of the incident at the ARB meeting and the handicap parking at the Old Bank Cafe.

Atty Steketee states inspection is for code compliance only - not for protection of individuals.

Executive Session

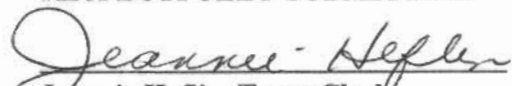
Councilwoman Leonard moved to go into executive session at 11:22 p.m. pursuant to Virginia Code 2.1-344 A.1 to discuss personnel issues, seconded by Councilman Bird. Motion carried by unanimous vote.

Councilman Bird moved to go out of executive session at 11:37 p.m. certifying no issues were discussed except personnel matters, seconded by Vice Mayor Shepard. Motion carried by unanimous vote.

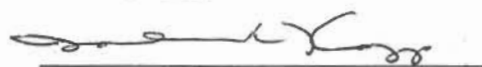
Adjournment

With no further business to discuss the meeting was adjourned at 11:37 p.m.

RESPECTFULLY SUBMITTED:


Jeannie Heflin, Town Clerk

APPROVED:


John R. Kapp, Mayor

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