

TOWN OF HAYMARKET, VA.  
Chartered 1799  
County of Prince William

**CHAIRMAN**  
John R. Kapp

**ATTORNEY**  
John Arledge

**COUNCIL**  
James Shepard, Vice Chairman  
Mary Lou Scarbrough  
Dottie Leonard  
Doug Mohr  
Tom Utz  
Fred Price (absent)

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Mayor Kapp opened the regular session at 7:35 p.m. Councilwoman Leonard led the Council in prayer.

**Minutes of previous meeting**

Vice Mayor Shepard moved to note changes and dispense with the reading of the minutes, second by Councilman Mohr. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Police Report**

Sgt Roop reported for the month of September (see attached.) Councilman Utz asked Council about pursuing the curfew ordinance submitted quite some time ago.

General Orders - Mayor Kapp states he reviewed two thirds of the general orders. He states it is a very good document.

**Treasurers Report**

General Fund First Virginia Bank checking account beginning balance \$102,087.02, September expenses \$34,742.82, deposits of \$22,703.52, ending balance \$114,126.32.

**Unpaid Bills**

Councilwoman Scarbrough moved to approve the unpaid bills with the McGuire, Woods, Battle & Boothe no more than \$2,500, second by Vice Mayor Shepard. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Business License**

Mohr & Associates, 6804 St. Paul Drive, home business, consulting - Councilwoman Scarbrough moved to approve, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Leonard, Utz. Nays: none. Abstain: Mohr. Motion carried by 4/0 vote.

**Construction Permit**

Ryan Homes, 14876 Greenhill Crossing Dr., Ravenwood C - PC & ARB approved.

Councilwoman Leonard moved to approve with carriage lights, dentil molding & colonial lintels, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Council work session scheduled**

Work Session for zoning ordinance amendment and Design Manual - Thursday, October 21,

1999, 7:00 p.m.

**Citizen's Time**

Greenhill Crossing street lights - Mayor Kapp asked Mr. Wheeler about the street light controversy in Greenhill Crossing. Mr. Wheeler states he was waiting for Council to see who required the acorn style lights. Mr. Wheeler asks what the Council wants from the HOA. Mayor Kapp states Council needs a request from the HOA for resolution to the problem. Mayor Kapp states if the residents want the street lights the town should pay for them through taxes, just the street lights not the lights in the common area. Ms. Bonney states there may be a way to reduce the cost of the lights.

Greenhill Crossing Bond reduction/release - Ms. Bonney asked if the bond for Section 2 of Greenhill Crossing has been authorized for release. Mayor Kapp states Council is waiting for a response from the HOA if all is okay. Mr. Wheeler states the letter was approved by HOA and should have been sent to Council.

Mr. Wheeler states they are not at 75% build out yet but as of the end of the year there should be an election of three residents for the Board.

Ms. Bonney states there is a mosquito problem in her area. Councilman Mohr states the County is not using mosquito control there.

**Old Business**

Demolition permit - tabled.

Curfew ordinance - tabled.

ISTEA, Phase II, Madison Street to Haymarket Baptist Church - tabled.

**Planning Commission**

Nothing to report.

**Architectural Review Board**

18<sup>th</sup> Century Haymarket elevations - submitted. Commissioner Jasionowski asks if that area has been surveyed for historical artifacts. Councilman Mohr states the Historical Commission asked for a survey. Commissioner Jasionowski asks if the ARB should return the elevations to the applicant.

Design Manual - Commissioner Jasionowski states the ARB would like to see the revision worked through as quickly as possible.

**Building Inspector**

Century Stair electric meters - will be done this week

Gossom Property - Building Official will review progress. Mr. Lowery will meet with Mr. Gossom for the list of repairs due.

**Historical Commission**

Adrienne Crafton-Masterson states at the October 2 meeting they discussed short and long range goals. The Commission is in the process of revising the bylaws. The first draft is ready. The mission statement is also being revised.

Roslyn Langlois has volunteered her concert pianist talent for the Historical Commission as a fund raiser.

Ms. Masterson states she has just learned the Historical Commission will decorate for the Christmas party.

Mary Louise Ranson has donated the paint for the caboose exterior. Councilman Mohr has provided the labor for painting.

Mrs. Turner distributed museum regulations, which states we shall not receive any artifacts until we have a facility to secure them.

Christmas Ball, Saturday December 11 or December 18 - Bluemont entertainment. Town provides food. Mayor Kapp asks does Council want to fund the food? Councilwoman Leonard states she doesn't mind joining in with a dual function. Commissioner Jasionowski states why not do a Lee Jackson event as a historic event. Mayor Kapp suggests January 11 or Saturday before (Sat Jan 8). The Historic Commission to discuss and bring to next meeting.

Commission Review

Councilman Mohr states the Historical Commission requests all documentation that goes to the PC and ARB must go through the Historical Commission also. Commissioner Jasionowski states it might be helpful if someone from the HS comes to the ARB & PC meetings.

Councilman Mohr moves the Historical Commission review all matters that have an historic impact on the town, second by Councilman Utz. Councilwoman Leonard asks if a paid position on the ARB as a HC representative would be more beneficial. Ms. Masterson states that doesn't address the problem. Councilman Mohr would like to develop the guidelines and submit to the town clerk. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

Commissioner Jasionowski would like to see the HC meet prior to the PC & ARB meeting considering they may need time to do some research.

**Boundary Line Adjustment**

Councilman Mohr moved to adopt the resolution for the boundary line adjustment substantially as presented to Council, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Temporary Site Plan**

TOPS LC, site plan, 14890 Washington Street, curb bumpers and landscape - PC & ARB approved. Ms. Contrucci states the request is to delay the site plan requirements. This was provided to get their tenant in quickly. She states Council approved a two year extension for site plan and 2 ½ years to start construction.

Councilwoman Leonard states we have done this with other properties and she is still getting

heat for it. Councilman Mohr says he feels two years is too long to extend, it needs to be a shorter period of time.

Mayor Kapp states the reason he agreed to the two years is since the street scape will be in process of construction. Ms. Contrucci states the banks will want at least 18 months income history prior to approving a loan.

Mr. Contrucci states she agreed with PC to gravel the parking lot install a fence (was approve prior) bumpers and landscaping. Commissioner Jasionowski states the ARB put two trees on the property (pre-approved Hawthorn trees.)

Councilman Utz asked how much it costs to pave the parking lot. Ms. Contrucci states \$2300. Councilman Mohr asked Mr. Lowery about what happens elsewhere. Mr. Lowery states putting a parking lot in there now would be a waste of money. Mr. Lowery says emergency services regulations now have parking one way in and one way out. Water has not been connected to the property as yet.

Councilman Mohr moves to approve the parking lot be defined, landscape, curb bumpers, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Utz. Nays: Leonard. Motion carried by 4/1 vote.

Mayor Kapp states when a property changes hands he understands the water district assessment is due in full. He asked if that has been paid. Ms. Contrucci states if the town water assessment has not been paid they may consider paying it.

#### **New Business**

Christmas Party - Council scheduled for December 5 with tree lighting at 5:00, Town Clerk to reserve St. Paul's parish hall and get the invitation list ready. Councilwoman Leonard to check on horse drawn carriages.

Treas. Assn. Of Va. Meeting October 20 in Culpeper - the Town Clerk would like to attend. The registration fee is \$50 plus travel. Councilwoman Leonard moved to approve \$50 registration plus travel for Town Clerk to attend, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

Building a Million Dollar Event. Washington, D.C.. \$195 plus mileage. one day event - The Town Clerk requested Mary Ruffo be permitted to attend. Councilwoman Leonard moved to approve \$195 plus mileage for Mary to attend, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

#### **Closed Session**

Councilwoman Scarbrough moved to go into closed session to discuss personnel matters pursuant to Va. Code 2.14334(a), second by Councilman Utz. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

Councilwoman Scarbrough moved to go out of closed session and back into regular session, second by Vice Mayor Shepard. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Spring Festival** - Mayor Kapp states we'll have someone chair each aspect of the event.

**Town Hall property**

Councilman Utz asked about the dead pine tree on the town hall park. Mayor Kapp asked the Town Clerk to write him a reminder.

**Paving Jefferson Street**

Councilman Utz asked about paving Jefferson Street and Fayette Street - how does that work. Mayor Kapp states that is a VDOT paving project. Councilman Utz points out the paving is higher than the walkway.

**TOPS LC, site issues**

Councilman Mohr asks if Council can reconsider the paving of the TOPS site, 14890 Washington Street, parking lot. Attorney Arledge states yes.

Mayor Kapp states discussion of TOPS parking lot is that the cost of paving is \$2300.

Councilman Mohr moves to reconsider the motion on Joseph Contrucci property where TOPS is located, due to the fact that information was discussed that all council members did not hear, second by Councilman Utz. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Von Steinwehr's Way**

Atty Arledge states the town can change any street name. Councilman Mohr moves to rename Von Steinwehr Way to Sarah Turner Drive, second by Councilwoman Leonard. Atty Arledge states the Council can go back to original status and not recognize the name - the town needs to advise the county the town did not approve. It would be easier to renege since it is a private property. If we approve Sarah Turner Drive the property owner can not recognize our approval. Yeas: Mohr. Nays: Utz, Shepard, Scarbrough. Motion failed.

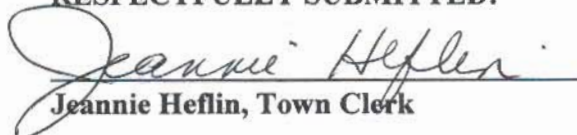
Councilman Utz moved to submit to the County we don't name the street and don't put up a sign, second by Councilwoman Scarbrough.

Councilman Utz moved to rescine the previous approval of Von Steinwehr Way due to he directed the town be burned in 1862, second by Councilwoman Scarbrough. Yeas: Shepard, Mohr, Scarbrough, Leonard, Utz. Nays: none. Motion carried by 5/0 vote.

**Adjournment**

With no further business to discuss the meeting was adjourned at 9:45 p.m.

**RESPECTFULLY SUBMITTED:**

  
Jeannie Heflin, Town Clerk

**APPROVED:**

  
John R. Kapp, Mayor

Town Council work session, October 21, 1999

**MAYOR**  
**John R. Kapp**

**COUNCIL**  
**James Shepard** (absent)  
**Mary Lou Scarbrough**  
**Fred Price**  
**Doug Mohr**  
**Tom Utz**  
**Dottie Leonard**

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Mayor Kapp opened the work session at 7:10 p.m.

**Zoning Text Amendment/Re-codification**

Council reviewed the amendments for re-codification.

**Design Manual**

Council reviewed the amendments up to item #11. To be continued at November 8 meeting. Councilwoman Leonard states the ARB folks would like the ARB to consult with the Historical Commission.

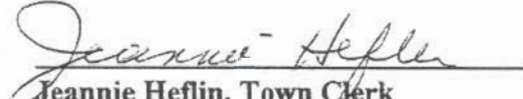
**Correspondence**

Mayor Kapp announced he was contacted in regard to space in the new town hall facility.

**Adjournment**

With no further business to discuss the meeting adjourned at 10:15 p.m.

**RESPECTFULLY SUBMITTED:**

  
Jeannie Heflin, Town Clerk  
tc1099

**APPROVED:**

  
John R. Kapp, Mayor