TOWN OF HAYMARKET, VIRGINIA Chartered 1799 County of Prince William

HAYMARKET TOWN COUNCIL November 3, 1997

MAYOR John R. Kapp

ATTORNEY Charles Jamison COUNCIL

James Shepard, Vice Mayor

Mary Lou Scarbrough Dottie Leonard (absent)

Bob Seffinga (absent)

Mark Branca

Richard Bird (absent)

Mayor Kapp introduced Boy Scout troop 1833 leaders whose members are attending as part of a badge project. Mayor Kapp spoke to the troop about the town governing body. Unfortunately the town council did not have a quorum and therefore did not officially meet.

NOTES:

Building Official - Jim Lowery states he will be inspecting the interior of the <u>Paxton property</u> this week. He has looked at the exterior and feels the building is beyond repair and may recommend demolition after his inspections.

Q Stop - Mr. Lowery met with the new manager Mr. Wafle to tell him what needs to be done. Mr. Wafle states they may want to add on to the facility. The trucks parking in the rear will be removed by Friday, if not, no parking signs will be put up and the Police Department will be asked to assist. The light pole is to be replaced. The drainage ditch is to be repaired and seeding of grass to be done.

<u>Fee Schedule</u> - Mr. Lowery submitted a proposed fee schedule to the Planning Commission to discuss at the November 4 meeting. Schedule was pulled from several jurisdictions, the same he has submitted for Occoquan.

<u>ISO rating</u> - Mr. Lowery met with the representative in California last week, on a business trip. Mr. Lowery will submit amended paperwork for reconsideration.

1996 VUSBC including 1996 BOCA and 1995 CABO with 1997 amendments and 1996 BOCA fire prevention code - Mr. Lowery states all the above have been adopted by the Commonwealth of Virginia. He recommends the town adopt the above code.

Mayor Kapp asked if that will put an undue hardship on our businesses. (The new code requires inspections of business facilities with the business license process and rental property must be inspected.) Mr. Lowery states there will be a one year grace period to comply but all new applications will have to comply.

Mr. Lowery states we need to be prepared for the year 2000, he has been chosen to write the International Residential Building Code on the Residential Code Commission as the only structural engineer. There will be one code for the entire United States. Mr. Lowery recommends to council to adopt this code.

Tourism Council

Mayor Kapp spoke with Dottie Leonard in regard to a representative for this council. Mary Louis Ransom will serve as Haymarket's representative.

Greenhill Crossing - lot grading - Mrs. Albert and Mrs. Hopkins attended to ask Council about the grading of their lots. Mark Branca and George Cropp looked at the grading and the water standing at the Leake's and the neighbor. Councilman Branca states the council can address the drainage.

Mr. Lowery states there is more than one house that has water problems. The change in grade of one house has affected other lots. He needs to look at area grading. He spoke with Peterson Companies who said it wasn't their problem, it was the builder who changed the grade. This has to be done by December 1 so it can be sod and seeded, Mr. Lowery states.

Mrs. Alberts states the homeowner's have invested money in landscape and now it will be torn up and they will lose their investment.

Councilman Branca states the town focus is the drainage around the foundations. Councilman Branca doesn't think the town has authority to direct the builder to change aesthetics of the lot.

Mr. Lowery says the Leake's and neighbors are suffering the effect.

Mayor Kapp states there will be problems on Section 9. Mr. Lowery will speak with U.S. Home for site plan for checking grading - engineers must prove the grade are feasible.

Meeting date moved, due to lack of a quorum, to Monday, November 10 at 7:30 p.m. Planning Commission meeting will be Wednesday, November 12 and the ARB Tuesday, November 11. The Town Clerk is to put an notice in the newspaper.

TOWN OF HAYMARKET, VIRGINIA Chartered 1799 County of Prince William

HAYMARKET TOWN COUNCIL

November 10, 1997

MAYOR John R. Kapp

John R. Kapp

ATTORNEY Charles Jamison COUNCIL

James Shepard, Vice Mayor (absent)

Mary Lou Scarbrough

Dottie Leonard Bob Seffinga Mark Branca Richard Bird

Mayor Kapp opened this regular meeting at 7:32 p.m. with the Pledge to the American Flag and prayer.

Minutes

Councilwoman Scarbrough moved to approve the minutes with changes noted, second by Councilman Bird. Motion carried by unanimous vote.

Police Report

Sgt Bockey reported 40 calls answered. On October 23 Sgt Bockey did a program for Back 2 Basics Child Care. Sgt Bockey reports there were no Halloween incidents except the situation with a minor slightly injured by another minor driving a pick up truck. Sgt Bockey reports there is a lot of history with the two families involved and this is part of an ongoing problem.

Sgt Bockey reports the boats on Hunting Path Road have all been removed. The landscaping trucks are gone.

General Orders - they have been printed and sent on to Councilwoman Scarbrough.

'93 Ford - transmission went out - warranty paid for the rebuilding of the transmission.

<u>Computer</u> - Sgt Bockey met with someone in regard to the "incident base reporting" software. Sgt Bockey states he will need a grant as the equipment will cost \$6,000.

Sgt Bockey, Officer Roop and Mayor Kapp attended an awards dinner at the Masonic Lodge. The Mason's gave the Police Department a \$500 donation for juvenile programs.

<u>Sheetz gas</u> - Sgt Bockey states the Police has a problem with water in the gas purchased from Sheetz. He states they may go outside town to get gas.

<u>Pension Plan</u> - Sgt Bockey asks Council to consider a pension plan for town employees. Bill Hunt is to get Sgt Bockey in touch with a Prince William County person to get information.

<u>Digest of Certain Acts</u> - it is at the town attorney's office. Atty Steketee is to call Sgt Bockey for a meeting. Atty Jamison states Mr. Steketee will be very busy and he will be working with the town to help out.

Criminal Code - Mayor Kapp states we haven't adopted all the amendments.

Treasurers Report

The treasurer reported a balance of \$55,657.94 October 31 in the general fund.

Unpaid Bills

\$775.26 - Councilman Seffinga moved to approve, second by Councilwoman Scarbrough. Motion carried by unanimous roll call vote.

Mayor Kapp asked for a ledger in December for year to date.

Business License

<u>Cramer's Hauling Service</u> - renewal - 6721 Madison Street - pursuant to ordinance, home business is not allowed to have employees. Mayor Kapp asked Atty Jamison to check. Tabled.

Wright's Auto, renewal, independent vehicle dealer, 15001 Washington Street #3 - Councilwoman Scarbrough moved to approve, second by Councilman Branca. Motion carried by unanimous vote.

<u>Budget Auto, renewal, 6707 Fayette Street #3, independent vehicle dealer</u> - Councilwoman Scarbrough moved to approve, second by Councilman Branca. Motion carried by unanimous vote.

Helping Hands Construction, Thomas Shultz, applicant, 14974 Cheyenne Way, home business office for construction company, no vehicles or employees at this address. Councilwoman Scarbrough moved to approve, second by Councilman Bird. Motion carried by unanimous vote.

Alpine Motors, independent vehicle dealer, 6707 Fayette St., #4 - Councilwoman Scarbrough moved to approve, second by Councilman Seffinga. Motion carried by unanimous vote.

Nashmia Auto, independent vehicle dealer, 6707 Fayette St #5 - Councilwoman Scarbrough moved to approve, second by Councilman Bird. Motion carried by unanimous vote.

Sign Permit

Alpine Motors, 6707 Fayette St. #4 - Councilman Seffinga moved to approve, second by Councilman Branca. Councilman Branca asked if we should require the pre-approved permanent sign be put up and the old signs removed within 45 days. Motion carried by unanimous vote.

Nashmia Auto, 6707 Fayette Street #4 - Councilwoman Scarbrough moved to approve, second by Councilman Branca. Motion carried by unanimous vote.

Sometimes New, 14950 Washington street - Councilman Branca moved to pre-approve and send to the PC and ARB, second by Councilwoman Scarbrough. Councilman Branca states the PC will need the information on other signs for the meeting Wednesday. Motion carried by unanimous vote.

Building Permit

<u>Plan Review - Ryan Homes, Stanford model</u> - Councilman Seffinga moved to pre-approve and send to the PC, ARB and Building Official, second by Councilwoman Scarbrough. Motion

carried by unanimous vote.

Blankenship, 6731 Madison Street, brick siding - Councilman Branca moved to pre-approve and send to the ARB, second by Councilwoman Scarbrough. Motion carried by unanimous vote.

<u>Llaneza, 6930 Jockey Club Lane, finished basement</u> - Councilman Branca moved to approve, second by Councilman Bird. Motion carried by unanimous vote.

<u>US Home, 14889 Greenhill Crossing Drive, Lot 60, Section 2, HTC BirchfieldC</u> - Councilman Branca moved to pre-approve and send to the PC, ARB & Building Official, second by Councilman Scarbrough. Motion carried by unanimous vote.

<u>US Home, 6876 Jockey Club Lane, Avalon D revised</u> - Councilwoman Scarbrough moved to pre-approve and send to the PC, ARB and Building Official, second by Councilman Bird. Motion carried by unanimous vote.

<u>US Home, Sect 2, Lot 9, 6889 Jockey Club Lane, Avalon D revised</u> - Councilwoman Scarbrough moved to pre-approve and send to the PC, ARB and Building Official, second by Councilman Bird. Motion carried by unanimous vote.

<u>Albert Weaver, MD, 6611 Jefferson Street, interior renovation</u> - for church (basement and first floor) - Councilman Branca moved to pre-approve, second by Councilman Seffinga. Motion carried by unanimous vote.

R. T. King, applicant, (Miller) 14800 Gap drive, deck - Councilman Branca moved to preapprove and send to the PC, ARB & BO, second by Councilman Bird. Motion carried by unanimous vote.

<u>Jones, 6925 Jockey Club Lane, deck</u> - Councilman Branca moved to pre-approve and send to the PC, second by Councilwoman Scarbrough. Motion carried by unanimous vote.

Ryan Homes, 14908 Greenhill Crossing drive, Sect 2, Lot 22, Vandenburg A revised - Section # and address change. Councilwoman Scarbrough moved to pre-approve and send to the PC and BO, second by Councilman Seffinga. Motion carried by unanimous vote.

Ring, 14920 Greenhill Crossing Drive, finish basement - Councilman Branca moved to approve, second by Councilman Seffinga. Motion carried by unanimous vote.

Evans, Marjon of Virginia, Ltd., Madison Corner Shoppe - demolish garage and side porch and install interior stairs - 14891 Washington Street - Mr. Lowery inspected Friday and gave the owners authority for a stairway to be used. Technically it should not have been removed as it could have been boarded up for future retail use. Mr. Lowery states applicant can use the stairs as long as less than 10 people are up there at one time and smoke detectors are installed. The building permit will be coming to build an additional building for office space. Councilman Branca recalls there was some provision for parking that upstairs was not going to be used. He wants to be sure there will be adequate parking for the additional retail space. Mr. Lowery feels the parking is adequate at 1 parking space per 200 square feet. Mr. Lowery states later the applicant will enclose the front porch and enclose the back porch.

Councilman Bird moved to approve application as stated, second by Councilman Branca. Motion carried by unanimous vote. Councilman Bird amended his motion to include the compliance with the demolition process including a certificate of appropriateness be submitted for the ARB meeting Tuesday night. Mr. Lowery states there are no utilities going to the garage.

Notice of Appeal

O Stop - interior seating - Councilman Bird asked if this request came to town before. Councilman Branca states the PC found no seating on the original plan or application that are on file. The Town Clerk is to request the BZA chairman to call a BZA meeting.

Citizen's Time

Mrs. Bailey states she is doing 5 Thanksgiving baskets for the needy. She needs donations of canned goods, food, money to be dropped off at the Town Hall by Tuesday, November 25.

Mrs. Evans asked in regard to the licenses to auto offices, do they do anything for the town? She would like the town to request them to make the offices look better.

Mrs. Evans also asked for an assistant for the Town Clerk.

Heather Bonney addressed Council stating US Home is applying for 4 additional structural repairs in Greenhill Crossing. She requests the Town council tell US Home to repair the problems as per the original approved plan.

Mr. Lowery states he met with US Home tonight to schedule the completion of the waterproofing. Several owners do not want the interior waterproofing done. The plans only called for damp proofing. Cement parging over bituminous coating walls - the soils report say water proofing required. Manufacturer states spraying the interior walls would be warranted.

US Home will offer an additional ten year warranty to those not sprayed yet, five years additional to those that were done.

Susan Edwards states she had her one year inspection. The inspector told her you should never waterproof from the interior of the walls. Heather Bonney asked why the Town Council is not interested in making the builder build to the plan. Mr. Lowery states the houses are supposed to have a slab depression. Instead of having 14" of concrete there is 14" of gravel (for the interior footer).

Mrs. Edwards home was to have footers - not depressions - because the home is larger. She has the only Arizona model in the development.

Mr. Lowery states he found two columns of concrete in place of steel beams in the Ryan Homes foundations. For the US Home model the concrete pourer erred and the concrete company has admitted it was their error.

Mr. Lowery states the major issue is the waterproofing. He made the decision to allow the interior waterproofing rather than exterior digging around the foundation as the manufacturer states the interior spraying would work find. On a concrete wall it would completely seal the wall from water. Additionally, Mr. Lowery states, as of April of 1998 DECO 20 material (damp proofing) may be approved by code as a waterproofing material.

David Leake states the waterproofing should be applied on the exterior to prevent water from going into the wall from the outside.

Councilman Branca states the Town Council is very concerned about these problems. He states he thinks it is reasonable for the builder to supply a test by the manufacturer.

Councilman Branca is encouraged that the DECO 20 may be an approved waterproofing material next Spring.

Mr. Lowery reports the only US Home houses sprayed correctly are: Lot 29, 42 and 12. There are 25 homes in process or complete. Twenty five could be tested by the manufacturer for confirmation the DECO 20 was applied.

US Home has not notified all the homeowners of the waterproofing problem states (one of the homeowners whose home has to be waterproofed). Mayor Kapp asked Mr. Lowery to have all the US Home houses tested by the manufacturer. Mayor Kapp asked Mr. Lowery to draft a letter to US Homes that all homeowners be advised of the interior footer and waterproofing problems and outside will be checked for DECO 20 and the homeowners are to be contacted for waterproofing inside.

Councilman Branca requests US Home to write a letter advising the council of the corrective action by December 1 council meeting.

The question of the warranty held by US Home - is it a binding warranty even if US Home goes out of business. Yes there is a state program that takes care of this situation.

Mr. Lowery states there should be a 12×16 or 10×16 concrete footer under the concrete wall. Mr. Lowery stated there is a December 1 completion date from US Homes.

Dewberry & Davis will go through to correct grading to the original plan to correct drainage.

Atty Jamison states it is important to remember the town jurisdiction extends to the Building Code violations, the town can not act as a legal representative.

Mrs. Edwards asked if the plans that were approved by the town and the house is not built to the approved plan doesn't the town uphold that approval? Councilman Branca states the areas of code enforcement are the only aspects the town has any authority over.

Mr. Leake stated the load bearing partition in a house was to be 2 x 6 wall is actually a 2 x 4 wall beam. Also there was a cut into the joists for air conditioning placement. This leaves the homeowner wondering if structural members are correct and what else is wrong. Mr. Lowery states 2 x 6 is for finished basement wall sizing. Mr. Leake asked if Mr. Lowery can make (US Home) stabilize the lots with sod. Mr. Lowery says not after November 15, the state standard last date. They will have to wait until Spring for seeding and sod.

Mr. Lowery states if the homeowner's will give him a chance to get these problems right with the code and he reiterates, the code does not address workmanship issues, he will push to get everything completed by December 1.

Western Corridor Bypass

Mayor Kapp spoke about the western corridor bypass. He states we all need to put pressure on congressman and supervisors.

School Re-districting

There is a public forum November 13, Thursday, at 7:30 at Mountain View Elementary and November 20, 7:30 at Stonewall Jackson High School for school redistricting. Mayor Kapp states Tyler School is at 125% capacity and Mullin is at 20/1 ratio. The student/teacher ratio is 23/1 highest at Westgate. Tyler is 31/1 due to curriculum assistants. Mayor Kapp states it would behoove everyone to let our representatives know their opinion.

Councilman Branca asked if the November 20 meeting is the vote. Mrs. Edwards states each school has three representatives on the board. The final three plans to be voted on - all three plans brings kids from Manassas to Tyler - after the hearing on November 20 they will make the decision. Charlie Colgan was completely unaware that the kids would be bussed into here from Manassas.

Councilman Branca asked if Mrs. Edwards had been in contact with Drees (subdivision on Catharpin Rd.)? She replied Karen Rehrig has contacted them, and Virginia Oaks is coming up with their numbers.

Mr. Evans mentioned Route 55 heavy trucks coming through that they shake the house. Mayor Kapp states he met with VDOT, PWCSA and they stated they are going to mill beginning today, through tomorrow and pave next week.

Mr. Evans asked about the utility bill the 20% tax. He doesn't mind the tax if the town received it. Mayor Kapp told him about the town adopting a utility tax last year so that the money comes to the town affective in June. Mayor Kapp estimated it may be \$70,000 annually. Mayor Kapp states the Town Council gave 5% of the first years receipts to the Town Clerk for researching this revenue for the town.

Planning Commission

E&S Inspection

Councilman Branca states Doug Carter of Soil & Water Conservation Office came to do the biennial inspection. Councilman Branca states he needs to get certified, they like our arrangement with BDE and are pleased with the field inspections. The 1995 review made some suggestions for revisions, we will get a violation if we haven't done them.

ISTEA - utility estimates have the town portion under ground \$12,500 - \$8,800 above ground. Original commitment with GTE they will pay the cost to bury cable from Fayette to Jefferson Streets. Virginia Power original estimate to relocate poles - leave 2 poles (Red rooster and Hairmarket) and next to Haymarket Grocery - build sidewalk around them - minimizes the town expense - no poles on the south side of the street - \$10-15,000 cost to the town and \$25,-30,000 total worst case scenario. We are waiting for revised estimate.

If we move the one at Red Rooster they will have to cut the trees. Haymarket Grocery pole would have to be 10' from building and would have to go across the street. Some of the billing from VDOT has been taken out of our grant money.

Councilman Branca states Ms. Via is due soon and he would like to consider a gift for her. He would like to see her come back in the future. Councilman Branca asked Councilwoman Scarbrough to purchase a gift.

Architectural Review Board

Councilwoman Leonard states it still does not have the final report from Chris Foley. He has just gotten back the street scape drawing from Mr. Malbaff. Mayor Kapp asked everyone to peruse the street scape ordinance, submitted by Mr. Foley, for discussion in December and public hearing in January.

Mr. Foley states it cost \$150 to make a copy of the original drawing. Councilwoman Leonard moved to spend \$150 for a copy of the street scape, second by Councilwoman Scarbrough. Councilman Seffinga recommended to make a photo negative and make a print - 8 x 10 color negative and print 8 x 10 about \$20 per copy. Councilwoman Leonard withdrew her motion, Councilwoman Scarbrough withdrew her second.

Councilman Seffinga moved to set aside \$150 approved for street scape negative and reprint pending Councilman Seffinga determining if he can get it less expensive, second by Councilwoman Scarbrough. Motion carried by unanimous roll call vote.

Historical Commission

Mrs. Turner thanked the Council for sending her and Mary Carter to the archaeological convention in Roanoke. They (the society) will send a team to do some work around town - particularly around St. Paul's.

Grand Illumination - Commission found 42' long white lights at approximately \$8.50 each strand from GE local outlet in Chantilly. They are checking how many strands they have on hand. Mrs. Turner states Dixie Plant representative she met with says the town tree requires 40 strands and you can leave them on the tree. Mrs. Turner said she called around to find out who does the tree lights and could find no one. She just happened upon GTE. Councilwoman Leonard states we need to have the tree appropriately decorated. If done professionally the labor cost estimate is \$1300.

Haymarket Garden Club members will help decorate but can not get anyone to string the lights. Councilwoman Leonard would recommend we get a large quantity of lights and make them available to the town residents at cost, also have timers available.

Mayor Kapp asked if the CAT team from GTE will help us. They are scheduled for November 22. Mrs. Turner states they do not know how to do the tree artistically. Mrs. Turner also states there is another tree growing up inside the large tree, need limbs trimmed from the little tree.

Councilman Branca moved to purchase 250 strands of lights at \$8.14 each - \$500 for installing of lights, second by Councilwoman Leonard. Councilman Branca amended his motion to include \$250 for extension cords and timers, amendment second by Councilwoman Leonard. Motion carried by unanimous roll call vote.

Mr. Lowery suggested we contact Commonwealth Gas to help us.

Councilwoman Leonard states she needs wooden forms and live greenery and fruit for door

swags for the Red Rooster building, Red House Inn, Town Hall and the grocery store. They are ½" plywood forms with nails 6" apart for staking the fruit to the wreath. We could possibly contact the high school shop class to make the forms for us.

Councilwoman Leonard states the town is committed for \$1200 for carriage rides. She is sure the town will get that back.

Mayor Kapp states Mrs. Turner received a Citizenship Award by the SAR of Remington.

Mayor Kapp states he has gotten some members for the Bicentennial Committee. They are Susan Edwards, Karen Rehrig, Debbie Johnson and Debbie Seffinga.

Councilman Branca moved to appoint Councilwoman Leonard as Bicentennial Commission chairman, second by Councilman Bird. Motion carried by unanimous vote.

Councilman Branca moved to recommend Council put the remaining \$600 from bicentennial budget in the hands of the committee to spend for items for the bicentennial celebration, second by Councilman Bird. Motion carried by unanimous roll call vote.

Building Official

<u>Paxton Building</u> - Mr. Lowery states he did not inspect the Paxton building due to the inclement weather.

<u>Q Stop</u> - Police handled the parking. The BZA is to hear use issue and they have other plans for the future. Mr. Dave Wafle, Q-Stop supervisor, states major upgrades are coming, in parking, diesel pumps increase, budgeted this fiscal year (by June). Mayor Kapp asked if they proposed an addition to the building. Mr. Lowery replied probably in the future not budgeted this year.

<u>Fee Schedule</u> - Councilman Branca recommends everyone read through it. Councilman Branca moved to send to the PC for review and recommendation, second by Councilwoman Scarbrough. Motion carried by unanimous vote.

ISO Report - we should receive new forms by the end of the month.

Adoption of Building codes (1996), Virginia Code affective April 15, 1997 to include property maintenance Vol II - dilapidated buildings - Atty Jamison believes we need a public hearing. Schedule a public hearing for December 1 at 7:00. Mr. Lowery will submit a memo.

<u>PWCSA</u> - by state law is required to do cross inspections for restaurant, medical facility. State law says they are responsible, PWCSA does not do the inspections, PWC does it for them, but PWC is not doing these inspections. Mr. Lowery asked if we want to do them and bill PWCAS and be reimbursed by the County. It was asked if we need a legal agreement with Prince William County, the answer was yes.

<u>Building Official Billing</u> - Councilman Branca states the Town Clerk request on billing to identify inspection charge to the building permit for posting purposes. Mr. Lowery will add a column to the form and can go back on former billings and submit with this detail.

Bicentennial - December 7 kick off

Planning Commission to take care of the punch, Councilwoman Leonard is bringing two hams, Dr. Weaver is bring one ham, We also need turkey, two vegetable wreaths, desserts and side dishes.

Spring Festival

Carolyn Hopkins and Susan Edwards have offered to do the kids games. Council wants the flyers to go out soon.

Town Tags - Town Clerk to order cream background with green letters.

Tourism Advisory Council - Mary Louise Ransom has offered to represent the town at these meetings.

Street Scape - tabled.

Internet/Website - waiting to hear from Tim Jaisonowski

Insurance Upgrade - proposal received from DeJarnette & Paul and VML - we need one from Hutton & Payne.

Bathroom Renovation - tabled for decision December 1

Termite and floor - tabled for decision December 1

Jeannie's Requests - tabled

Kruse corner grate - tabled

Gutter - tabled

Rats - tabled

Greenhill Crossing Fence - Councilman Bird working on it.

BDE Invoice for \$48.00 - \$247.26 approved in unpaid bills. Councilman Branca moved to pay BDE invoice #2 and 3 for \$3636.77 and \$1037.87, second by Councilwoman Scarbrough. Motion carried by unanimous roll call vote.

ISTEA grant proposal update - Councilman Branca feels the proposal from BDE is reasonable - he recommends hourly not to exceed. The grant application has to be in Richmond no later than late January. Mayor Kapp to call Mr. Elkins.

Letter from Frank Wolf - VDOT. Street Scape ordinance - peruse at ARB & PC for December council meeting.

General Orders

Councilwoman Scarbrough assumes all changes were made. Atty Jamison to check if we have the current corrected copy. Tabled to December.

Drive Through Window Ordinance - Atty Jamison to change # 3 to read "no alcohol sales through the drive through window".

Virginia Downtown Development - \$75 membership fee. Councilwoman Leonard moved to join, second by Councilman Seffinga. Motion carried by unanimous roll call vote.

Metropolitan Plants

Suggested to cut back forsythia bushes. Councilwoman Leonard states we need to replace some shrubs that were removed. Jane Miller said Mr. Beavers trimmed her bushes and he did a good job. Mayor Kapp asked her to contact him for us.

Bldg Code Adoption

Atty Jamison states code, chapter 4 says in regard to current building code, public hearing may not be needed, the Code is automatically adopted. He will get back to us.

State License violation

The Town Clerk advised the council she was informed a beauty salon operator does not have a state license to do so. The Town Clerk alerted the state license board.

Eagle Scout Award

Ask for a letter of recommendation.

Sometimes New sign

Ordinance violation illegal signs.

Sometimes New

Request to sell tee shirts, sweat shirts. Tabled.

Adjournment

With no further business to discuss the meeting adjourned at 11:50 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Jeannie Heflin, Town Clerk

John R. Kapp, Mayor

tc1197