

## Call to Order

Mayor Stutz calls the meeting to order at 7:00 p.m.

## Roll Call

Tobias, Cole, Stutz, Scarbrough, Kenworthy, Weir  
Leake-Absent

## Building Official's Report

Piedmont Tire & Auto has been given a temporary occupancy inspection. Ice Rink is under construction. \*\*Weir asks for the port-o-john to be moved from in front of a resident's home.

\*\*Leake enter meeting at 7:03 p.m.

## Police Report – Deputy Chief Greg Breeden

Haymarket Police are lined up to help with Shop with a Cop for Christmas in Front Royal on December 10. Breeden announces that we have hired a new officer, Coire O'Neal; he is at the academy now and will graduate in December. \*\*Tobias asks when the new car will arrive, Breeden responds should be here by the end of November.

## Treasurer's Report – James Naradzay

Weir would like to know if we could do the formula to see what impact Wal-Mart will have on the income stream for the Town with the reduction.

\*\*Tobias & Naradzay to get together to go over the Audit Report

## PEG Grant & recording of meetings

There is no update to provide the council, Comcast has been unresponsive.

## Zoning Text Amendments

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**Weir motions to defer consideration of adoption of the amendment to 58-12; but adopt the amendments to all others as presented 58-1; 58-1; 58-257; 58-240, Scarbrough seconds; Discussion:**

Weir comments that the Town Attorney has had second thoughts about the wording of 58-12. We will discuss on December 5, 2011.

**Tobias-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes**

## Town Manager's Report

- **Streetscape** – we have settled with the final property owner. We will be meeting with VDOT to get everything in place for the next phase of Utility Relocation. HBC Dively has recommended that there may be other negotiations to be had with the Church. \*\*Defer to December 5. Weir asks we have any sense of what actions might be completed between now and July 1. The Town Manager thinks we should have utility relocations complete by July 1, 2012. \*\*Town Manager to email Weir estimates on Utility relocations

- **Sidewalk issues** – We have received quotes; the Town Engineer has reviewed these quotes and spoken with the two bidders.

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**Scarbrough motions to appropriate up to \$21,000 for the repair of the sidewalks in front of Haymarket Station and in front of Fosters building; funds to come from the Town Center Property line item, Kenworthy seconds;**  
**Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes, Tobias-Yes**

\*\*Mayor asks that all affected property owners be notified

- **I-66 Interchange options**  
Meetings are being held once every two weeks. VDOT will move forward with Options 2, 4, & 6
- **Health Insurance Benefit for Retirees**  
If council agrees this is a good way to get we have more work to do; Tobias recommends starting the benefit at 10 years. Also, giving a bit more benefit to law enforcement personnel.
- **Structural Engineer**  
The Structural Engineer should have a report to us next week on the Old Post Office.
- **Parking lot striping**  
The Town Manager presents an additional striping plan for the Town Hall parking lot.  
\*\*Mayor asks about the façade of the Town Hall building and tasks the ARB to come up with a façade \*\*get no through traffic sign replaced for Town Hall parking lot.

## **Council Member's Time**

### **Tobias**

\*\*expedite the induction lighting contract, done by Thanksgiving

Tobias asks if the signs are legal at Winterham (indicating no walk-off parking) Town Planner responds yes, they are legal.

Tobias asks about part-time help at Town Hall, has it been covered? The Town Manager responds that arrangements have been made for emergency situations.

Ask event coordinator about details for Holiday party \*\*Clerk

\*\*Tobias asks if council wants to continue to have ATTIVA handle the next event even though they are in violation of the current contract?

### **Leake**

Asks the Town Manager if there is any hope of pushing life into Verizon FIOS, \*\*Town Manager will follow up with a certified letter to Verizon.

### **Cole**

Nothing

### **Scarbrough**

Asks about holiday banners, when they are going to be displayed

### **Kenworthy**

Notes that there are street lights out on Washington Street

### **Weir**

Would like staff to contact the owners of the campaign signs that are in the right of way still

## **Stutz**

Are we going to collect for troops at the Town holiday party?

Mayor Stutz announces that December 23 & 26 are both holidays for Town staff

Mayor hands out the Park Authority letter regarding PACE, \*\*Mayor is on the committee for making PACE a community center, she asks that council consider this option for PACE

The Town Attorney may not be able to make the January meeting, to be discussed at the December 5 Town Council meeting.

## **Adjournment**

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**Weir motions to adjourn the continuation meeting of November 15, 2011 at 8:54 p.m., Scarbrough seconds;**

**Ayes: 6      Nays: 0**

Submitted:

Approved:

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Jennifer Preli, Town Clerk

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Pamela E. Stutz, Mayor