

TOWN OF HAYMARKET, VA.  
Chartered 1799  
County of Prince William

**CHAIRMAN**  
John R. Kapp

**ATTORNEY**  
John Arledge

**COUNCIL**  
James Shepard, Vice Chairman  
Mary Lou Scarbrough  
Dottie Leonard  
Doug Mohr  
Tom Utz

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Mayor Kapp opened the public hearing at 7:08 p.m.

**(1) Curfew Ordinance**

Mayor Kapp asked all those **for** the adoption of the curfew ordinance to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call - no one spoke.

Mayor Kapp asked all those **against** the adoption of the curfew ordinance to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call - no one spoke.

**(2) TEA 21 Grant application - Phase I, Washington Street from Fayette Street to Madison Street**

Mayor Kapp gave the history of the Transportation Efficiency Act program. Mayor Kapp states the Council is applying for supplement funding of \$300,000 for phase I due to the cost increase.

Mayor Kapp asked all those **in favor** to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call -

Mr. Bolt (a property owner-not resident) states he thinks we should go ahead with it and doesn't know if we can progress without it.

Mr. Bear states he's all for the improvements in Haymarket, i.e., the new paving of Jefferson Street and Madison Street.

Mayor Kapp asked all those **against** to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call - no one spoke.

Public Hearing closed at 7:12 p.m.

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Mayor Kapp opened the regular meeting at 7:30 p.m. Rev. John Patterson of Gainesville United Methodist Church led the Council in prayer.

**Minutes of previous meeting**

Vice Mayor Shepard moved to note changes and dispense with the reading of the minutes, second by Councilman Mohr. Councilwoman Leonard asked to clarify the curfew ordinance in regard to parental responsibility on page 1. Atty. Arledge states that is addressed in item G of the curfew ordinance. Councilwoman Leonard asks for correction to Adrienne Crafton-Masterson's name on page 3.

Yeas: Shepard, Leonard, Mohr, Utz. Nays: None. Abstain: Scarbrough. Motion carried by 4/0 vote.

**Police Report**

Sgt. Roop presented the report for November (see attached.) Sgt. Roop informed the council the town gets funds for the 599 grant (law enforcement assistance) based on the revenue from summons which has been raised from \$849 per quarter to \$3635 per quarter for FY 2000. (Note: This has been reflected in the FY 2000 budget.)

**Treasurers Report**

The treasurer reports the October 31, 1999 beginning balance is \$72,769.20. Deposits for November are \$20,176.11. Expenses for November are \$22,656.47. Ending balance \$70,375.18.

**Unpaid Bills**

Councilwoman Scarbrough moved to approve, second by Vice Mayor Shepard. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

Utility Service Tax refund to Century Stair. Councilwoman Leonard moved to pay Mr. Costello \$7,334.98, second by Vice Mayor Shepard. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

**Business License**

Mayor Kapp asked Mr. Gossom if he spoke with the plumber (who has never had a business license in town although his office is in town.) Mr. Gossom states he will file for a business license in the New Year.

Noell Crane, 6612 James Madison Hwy - Mayor Kapp states the council is discussing in ordinance review. Tabled.

Gossom & Costello Paving, 15001 Washington St., office and heavy equipment storage yard - Mayor Kapp states the council did determine they are grandfathered.

D&J Excavating, 15175 Washington Street, inoperable vehicles - Mayor Kapp scheduled a meeting between he, Councilman Utz, the Building Official, Sgt. Roop and Atty. Arledge, on December 27<sup>th</sup> at 7:00 p.m.

**Development Plan**

14937 Washington Street (parking lot for 14951 Washington restaurant) - Mayor Kapp spoke with Atty. Arledge and reviewed ordinances. He states the parking lot was approved prior to the adoption of the ordinance that requires all buildings have to be on the front of the property. Councilwoman Leonard asks if we vote now would that be involved with the state law in regard to approving a concept.

Councilwoman Scarbrough moved the (proposed) building at the back of the parking lot be approved, second by Councilwoman Leonard. Councilwoman Leonard states this motion does not approve the concept the building is allowed and would not approve architectural. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

18<sup>th</sup> Century Haymarket, Fayette/Jefferson Streets - (Ryan Homes submitted two new models, Barrington and Sheldon.) Mayor Kapp states he met with attorneys regarding the application by Ryan Homes to build there. The ARB had two meetings, the ARB consultant approved 12 of the elevations. The ARB returned the plans without prejudice. Mayor Kapp states the ordinance states we have sixty days to take action. Two things of concern (1) driveway through middle of the lot to rear garage can not be done due to the storm water drainage, (Councilwoman Leonard states that was Historical Commission idea.) (2) Redesign site plan to cut down number of lots to allow fewer, bigger lots for rear loaded garage, not a possibility due to financial constraints of existing infrastructure, etc. We have approved site plan.

Mr. Bolt appeals to Council to approve Ryan Homes to press forward to sell houses at 18<sup>th</sup> Century Haymarket. Councilwoman Leonard states, as ARB liaison, this Council and ARB had the impression it would be an 18<sup>th</sup> Century look - the one (home) there is very attractive.

Councilman Mohr moves to schedule a work session with the Town Council, ARB developer, Ryan Homes, second by Vice Mayor Shepard. . Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

Work session scheduled for Monday, December 20, 7:00 p.m. Mayor Kapp directs Council and ARB to look at the new models presented prior to the meeting.

**Certificate of Occupancy/Business License issues**

6590 Jefferson Street, B-1 property, home business - Mr. Lowery states there is no certificate of occupancy for the shed that is being used for an office. He states there are work crews there occasionally.

Noell Crane, 6612 James Madison Hwy - has had all inspections - certificate of occupancy

waiting for site plan submission.

Nextell, 15175 Washington Street – final occupancy inspection rejected – removal of existing satellite dish, must be removed by Costello, based on site plan fencing was to be total area of the building, only fenced on Washington Street and 84 Lumber sides. Nextel was to put in fence and shrubbery.

GTE, 6720 Madison Street – not final yet.

**Citizen's Time**

Mrs. Turner states in regard to Bolt property, she would like to see as nice a development as possible. She thinks if the town would decide what they want on vacant property it would be easier for folks to know what is expected. The town needs a plan.

Mayor Kapp introduced Mr. Day who is the attorney for The Plains ARB. He will get the ARB Guidelines for us which is site specific.

Mr. Ring, GHC zoning violations. Mr. Lowery is working with BDE on the problem and will respond by letter to Council. Mr. Lowery states the developer and Ryan Homes do not want to redirect the water coming from an underground spring. Mr. Lowery states it needs to be piped out to the street. Ryan put a drainage swale into the plan. Mr. Lowery states the town ordinance does not have a code to require water can not stand more than 48 hours, most codes require not longer than 24 hours. He and BDE engineer will meet at the site after a big rain to determine what can be done.

GHC street lights –Mr. Ring states Mr. Wheeler announced at the last GHC homeowner's association meeting that the town agreed to pay for GHC town street lights back to January 1999. The Council states that is incorrect, it is back to the billing period including November 8, 1999.

Glen Bear, Madison Street – states Ryan Homes is tearing his fence down and their new neighbor will be looking in his windows. Mr. Lowery states the attorney for the purchaser says the fence will come down. Councilman Mohr points out if fence is up more than 20 years Mr. Bear has right under adverse possession. Mr. Bear states he gave Ryan Homes a verbal agreement to take the fence down. Atty. Arledge states to declare adverse possession Mr. Bear would have to file with the court. Mayor Kapp suggests Mr. Bear talk to an attorney.

**Planning Commission**

No meeting due to no business being submitted.

**Architectural Review Board**

No meeting due to no business being submitted.

**Historical Commission**

Mrs. Crafton-Masterson gave a report (see attached.)

Colonial Bicentennial Tea – scheduled for January 9 from 4:00 to 6:00 p.m. Organization meeting will be held December 16.

**Building Official**

Two items tabled to January meeting.

EAB property, 15221 Washington St. – Councilman Mohr asked Mr. Lowery about dumping of construction debris on this property. Mayor Kapp will look into it.

Century Stair, 15175 Washington Street – Commissioner Jasionowski asked if the container with wood could be moved or turned so as not to be so visible from Washington Street. Atty. Arledge states if it was a permitted use when it was placed there it is allowed, if not, it is in violation. Councilman Mohr asked that Mr. Costello be asked to move it.

**Old Business**

Subdivision Plan, 15221 Washington Street – Mayor Kapp says specific easements are not shown on final plan but the plan must state they will be filed when the property is developed. Mr. Elkins, BDE, will have that done.

Haymarket Day, Ruritans payment for Moon Bounce – Mr. Coe of the Ruritans states it was a misunderstanding, they did not intend to pay for a Moon Bounce. The Town Clerk states she was told by Mr. Coe “we can’t find a Moon Bounce.” The Town Clerk told him she could find one and did so on behalf of the Ruritans.

The Town Clerk pointed out the Ruritans have delegated most of the expense for Haymarket Day to the town, i.e., Moon Bounce, pony rides and entertainment, without an agreement from the town to do so. Haymarket Day is to be a fund raiser for the Historical Foundation who has not agreed to cover expenses for the Ruritans. The only money the town gets is the craft booth money, of which the Ruritans get 25%. The Town Clerk states if the town is going to foot expenses that needs to be deliberated otherwise the work the town puts forth is not generating any funds for the street enhancement, which is the purpose for the town involvement. She suggests possibly the town should charge the Ruritans a flat fee for using the town for the event and let them do all the work and pay all the expenses.

Councilwoman Leonard moves to pay for the Moon Bounce since it was a misunderstanding, second by Vice Mayor Shepard. . Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

TEA21, Phase IA (Madison Street east to edge of Haymarket Baptist Church) – engineering proposal submitted by BDE for \$112,711. Councilman Utz asked why we didn’t get any feedback from other engineers. Councilman Mohr and Fred Price did not get any other bids, Mayor Kapp states. Mr. Lowery states no one wants the work and will bid high. Councilman Mohr thinks this bid is reasonable. Councilwoman Leonard states she felt very comfortable when Mr. Branca was here and found areas of overcharge.

Councilman Mohr asks if PWC will give us help with this. Councilwoman Leonard would like to pursue that. Councilwoman Scarbrough moved to go with BDE Phase IA proposal, second by Councilman Mohr. . Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

TEA21, Year 2000, grant application for supplemental Phase I funding – Mayor Kapp states BDE has submitted a proposal for \$2920 maximum and this price may come down as there is a

new application with fill in the blanks.

Councilwoman Scarbrough moves to go with BDE proposal, second by Councilwoman Leonard. Councilman Mohr asks to cut cost due to town providing information. Councilwoman Scarbrough amends motion to include Mayor Kapp has right to negotiate, second by Councilwoman Scarbrough. . Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

Gossom property purchase – after January 1, 2000.

Municipal Code – re-codification – work session scheduled for January 6, 2000, 7:00 p.m.

Web site – name not chosen – Councilman Mohr to e-mail to Al Walker and Al will load the web site. Council members do not want their home addresses and phone numbers on the site.

Van Horn Memorial Park – no decision from the Mason's. Councilman Mohr says the decision will be made on December 13.

Chio, Madison Street cul-de-sac deed of easement – Atty. Arledge will have be Friday.

Longstreet Commons, street lights – Councilman Utz moved to pick up streetlight expense as of this billing cycle, second by Councilman Mohr. . Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

PWC paying for town street lights – Mike Clark of PWC Public Works Street Light Dept states he is waiting for the list of town street lights from Virginia Power to present to the Board of Supervisors.

Greenhill Crossing Section 2 Bond Reduction – Peterson Companies confirmed the Washington Street enhancement proffer is on Section 1 bond.

Mr. Lowery states he has been in communication with George Cropp of BDE who would like the payment of additional billing for E&S inspections be addressed. Mayor Kapp will do.

**New Business**

BZA appointment - Mr. Stalker has moved out of town. Nominees are: Carolyn Hopkins, Kevin Pledge and Ralph Ring. The Town Clerk is to prepare a letter to go to the town attorney for the Circuit Court.

Vacated Council Position – Councilwoman Leonard moved to appoint Timothy Jasionowski, second by Councilwoman Scarbrough. Councilman Mohr states Pam Stutz also applied. Mayor Kapp did not see Ms. Stutz letter. Councilwoman Leonard states Mr. Jasionowski has attended all meetings for the last few months. Mr. Lowery states Pam Stutz has developer experience.

Councilwoman Leonard calls the question. Yeas: Shepard, Leonard, Mohr, Scarbrough. Nays: Utz. Motion carried by 4/1 vote.

Haymarket Sept Storage – proposal from BDE for next term for inspections.

18<sup>th</sup> Century Haymarket –proposal from BDE for next term for inspections.

Town Clerk directed to send proposals to the property owners.

**Closed Session**

Councilwoman Scarbrough moved to go into closed session to speak of personnel matters, pursuant to Virginia Code 2.1344, second by Councilman Mohr. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

Councilwoman Scarbrough moved to go out of closed session and back into regular session, second by Vice Mayor Shepard. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

**Old Business**

AT&T paved parking lot behind Century Stair – telecommunications building. Councilwoman Scarbrough states the code Section 12-13(10) states must be adequate for drainage and must be paved.

Inoperable Vehicles – Mayor Kapp scheduled a meeting with Councilman Utz, Sgt. Roop, Atty. Arledge, Mr. Lowery to discuss junk cars Monday, December 27, 7:00 p.m.

Wichter, 15221 Washington St. – Mr. Lowery asked if Mayor Kapp will meet with property owner and town engineer to discuss site plan for Haymarket Storage, dumping on property and the road.

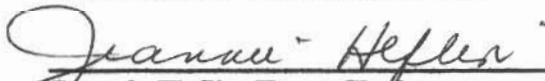
Property Maintenance – Mr. Lowery asks for a letter from a structural engineer that the hose tower is safe structurally sound.

Town & Country Auto Sales, 15161 Washington Street – special use permit for rebuilding salvage activities – Town Clerk states according to the town code salvage activities require a special use permit and the applicant did not want to go to the trouble and has not applied for a permit. Also the town code was amended July 6, 1998 that does not permit salvage activities.

**Adjournment**

Councilwoman Scarbrough moved to adjourn at 11:00 p.m., second by Councilman Utz. Yeas: Shepard, Leonard, Mohr, Utz, Scarbrough. Nays: None. Motion carried by 5/0 vote.

**RESPECTFULLY SUBMITTED:**

  
Jeannie Heflin, Town Clerk

**APPROVED:**

  
John R. Kapp, Mayor

STATS FOR NOV 99

MILEAGE - 2096  
GAS - 152.1  
PRICE - \$199.98  
P TICKETS - 0  
W. TICKETS - 84  
UTS - 62  
CRIM. MISD. - 6  
CRIM. FELONY - 2  
COMPS - 96  
FR-300 - 6  
HRS. WORKED - 370

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ASSISTED PWC - 9 CALLS

USP - 2 CALLS

DUI - 2

R/D - 8

DR. SUSP. 2

1 POSS. OF A SCH. 2 NARCOTIC - PAIN PILLS - PRESCRIPTION FRAGS -

1 FTA - FELONY WARRANT OUT OF TAZEWELL CO.



**Treasurers Report - November, 1999****First Virginia Bank - general fund checking account - beginning balance 10/31/99**

\$72,769.20

(Corrected)

\$41.02	Mary Ruffo - Million \$ Event Planning - seminar & travel expense
\$50.00	Thomas Richards - cleaning
\$60.00	Doug Rizzardi - ARB
\$45.00	Dottie Leonard
\$45.00	Marie Ann Chio
\$45.00	Carol Cybulski
\$45.00	Chris Foley
\$45.00	Tim Jasionowski
\$15.00	Ray Tricarico - change from town tag purchase
\$625.00	John R. Kapp - TC - November
\$80.00	James Shepard - TC
\$80.00	Dottie Leonard
\$80.00	Doug Mohr
\$80.00	Tom Utz
\$120.00	Honey Baked Ham - Christmas party
\$50.00	thomas Richards - cleaning
\$327.72	Mary Ruffo - salary
\$151.80	USPS - party invitations
\$1,036.56	James Roop - salary
\$850.29	Patricia Putnam
\$742.17	Robert Hoffman - salary
\$906.57	Jeannie Heflin
\$60.00	Doug Rizzardi - ARB
\$45.00	Tim Jasionowski - ARB
\$45.00	Chris Foley
\$45.00	Carol Cybulski
\$45.00	Marie Ann Chio
\$45.00	Dottie Leonard
\$160.00	Doug Mohr - Hist Comm 10/30 & 11/10
\$50.00	Thomas Richards - cleaning
\$152.54	Office Depot - newsletter & supplies
\$26.00	PWC - Courthouse maintenance
\$120.00	BDE - 18th Century Haymarket
\$124.00	ADCO - furnace repair
\$8.40	NOVEC - street light
\$51.96	Virginia Power - town hall
\$265.63	Virginia Power - street lights
\$138.33	Metro Plants - November
\$146.30	Pitney Bowes - copier maintenance 3rd qtr
\$158.66	Sheetz - PD fuel
\$1,352.00	Smith & Davenport - October
\$16.95	Patricia Putnam - Quick Lube reimbursement - vehicle maint PD
\$2,430.00	Waste Mgmt - November
\$2,500.00	McGuire, Woods, Battle & Boothe - Gossom property bond work
\$120.00	Adrienne Crafton-Masterson - Historic Commission November & December
\$65.26	Staples - supplies
\$51.36	USPS - newsletter mailing
\$670.25	Trigon BC/BS - December
\$1,041.60	PW's Eatery - utility tax refund on 2nd meter July 98-Aug 99
\$50.00	Thomas Richards - cleaning
\$273.46	Mary Ruffo - salary
\$1,036.56	James Roop - salary
\$850.29	Patricia Putnam
\$742.17	Robert Hoffman

\$695.80	Jeannie Heflin - salary	
\$106.49	Costco - christmas party supplies	
\$149.75	Petty Cash - supplies	
\$2,539.26	First Va. Bank - 941 November	
\$396.96	Virginia Dept of Taxation - November w/h	
\$40.00	Va. Econ. Develop - Mohr training	
\$92.40	USPS - for real estate & PP tax bills	
\$27.09	Staples - supplies	
\$7.93	Robert Hoffman - reimburse PD film processing	
\$180.00	NVR Homes - refund 18th Century ARB review submission	
\$12.94	Michael's - ribbon for Christmas party decor	
<b>\$22,656.47</b>	<b>Total Expenses November</b>	<b>\$22,656.47</b>

**Deposits November**

\$6.32	Real Estate Tax	
\$1,763.11	Sales Tax - Sept	
\$157.50	Town Tags	
\$339.13	ABC profits	
\$172.14	Wine Liter Tax	
\$0.32	Tax Penalty	
\$1,339.00	Bldg Permits	
\$8.50	Bldg Permit State surcharge	
\$10,391.26	Utility Service Tax	
\$3,635.00	Law Enforcement Assistance	
\$1,568.44	PD fines PWC	
\$26.00	Courthouse Maint	
\$49.39	Interest November	
\$720.00	Crossroads prints - Historical Foundation	
<b>\$20,176.11</b>	<b>Sub-Total Deposits November</b>	
\$86.34	redeposit INS from October (81.34) plus \$5 bank charge	
<b>\$20,262.45</b>	<b>total Deposits - November</b>	<b>\$20,262.45</b>
	<b>First Virginia Bank General Fund Checking Account balance 11/30/99</b>	<b>\$70,375.18</b>

**Certificates of Deposit:**

\$40,000.00	F&M-genl fund - matures 6/25/00 4.25% 1 year	\$50,049.73
\$50,000.00	F&M- genl fund - matures 1/19/00 4.4% 1 year	\$63,690.55
\$75,000.00	F&M Bank genl fund matures 5/13/00 4.05% 1 year no penalty	\$79,614.19
\$30,000.00	First Va. Bank - Capital Improvements CD FY '99 5/19/00 4.29%	\$30,000.00
\$7,000.00	First Va. Bank - PD radio fund FY '99 5/19/00 4.29%	\$7,000.00
\$5,000.00	First Va. Bank - PD cruiser fund FY '99 5/19/00 4.29%	\$5,000.00
	<b>Total Certificates of Deposit</b>	<b>\$235,354.47</b>
	<b>General Fund Grand Total</b>	<b>\$305,729.65</b>

**Designated Funds: included in General Fund checking account**

\$1,050.00 Municipal Code Corp.

**Other funds:**

	Greenhill Crossing Street Enhancement Section 9 Escrow F&M 7/24/00	\$40,645.87
	Water District Escrow Acct - 1st Virginia Bank	\$17,637.47
\$1,424.73	Historical Foundation 1st Virginia Checking	
\$5,497.53	Historical Foundation 1st Virginia CD matures 10/12/99	
\$7,166.85	Historical Foundation 1st Virginia CD matures 3/1/00	
\$12,384.12	Historical Foundation 1st Virginia CD matures 11/20/99	
\$3,195.51	Historical Foundation 1st Virginia CD matures 1/3/00	
\$8,256.10	Historical Foundation 1st Virginia CD matures 12/3/99	
\$6,187.58	Historical Foundation 1st Virginia CD matures 11/19/00	
<b>\$44,112.42</b>	<b>Total Haymarket Historical Foundation</b>	

RESPECTFULLY SUBMITTED: Jeanne Hepler

**UNPAID BILLS**

\$262.45 Budgeted expenses over \$20,000 monthly allotment  
\$262.45 Total Unpaid Bills

## Chairman's Report

Regular Meeting - Haymarket Historical Commission  
November 27, 1999 - 10:00 am

Being filled with turkey, pumpkin pie and wonderful Thanksgiving family-fun-memories just two days ago makes me want to move this meeting along as quickly as possible.

First, thanks to all of you for coming. A short word to those of you who were inconvenienced last Saturday. I take responsibility for the mixup, and will do all I can to see that it doesn't happen again. As "humans do", we all stumble now and then. The sooner we learn to accept each other without seeing the worst possible motive behind every blundering action — the better off we will all be. As your Chairman, I shall aim to accomplish that in my time of office, whether short or long.

This Report covers my work for the Commission since our last meeting on October 30<sup>th</sup>:

- 1) A) Testimony on our Resolution re 18<sup>th</sup> Century Haymarket [Town Council on November 8<sup>th</sup> and ARB on November 16<sup>th</sup>.] and an Update re B) Bylaws, C) Caboose painting, Council action) and D) Tour of Town by our members, etc.
- 2) Follow-up telephone conversations and visits with Commission members, Town officials, citizens of Haymarket and others interested in the work of the HHC.
- 3) Redraft #3 of the Bylaws as changed at our last meeting, [plus the mailing and hand carry of those revisions to you.]

As to #1 above. A) The work has gone on! At our last meeting on October 30<sup>th</sup> we adopted a Resolution on 18<sup>th</sup> Century Haymarket which was forwarded to Town Council. On November 8<sup>th</sup> I gave a report at the November Council meeting, a copy of which is in your packet. That night Council passed a unanimous resolution reiterating our Resolution. At that meeting the Mayor announced that the Architectural Review Board would meet on the 16<sup>th</sup> with the Builder Ryan Homes and the Owner/Developer Mr. Bolt. He asked me to attend that meeting.

This I did, as did our Liaison Officer/Commissioner Doug Mohr.. I brought with me some sample photos of the kind of architecture which I believe would be appropriate to represent the historical period originally intended when the project was named "18<sup>th</sup> Century Haymarket" by the Bolts. The Builder - Ryan Homes - was represented by Brian Pressman, Sales Manager. Along with presenting the photos to the ARB, I also spoke personally with Mr. Pressman in the audience before the meeting, and showed him the photos. Mr. Bolt did not attend. The Mayor phoned him at home in Harrisonburg during the meeting endeavoring to have him cut back the number of lots by "one" on Fayette Street to make more turning room and to eliminate the "front end" garages which the Architectural Review Board rejected. I got the impression Mr. Bolt gave our Mayor hope at that time that he would look into his suggestion. **Action by the ARB that night was to send the project back to the Planning Commission and the Council "without prejudice" but also without accepting any of the designs furnished by Ryan.**

I have a copy of a letter offering a compromise proposal which Mr. Pressman wrote to the ARB on November 5<sup>th</sup> and which was on the table that night. (That offer, it seems to me, is a logical reason why Mr. Bolt did not choose to attend the meeting on the 16<sup>th</sup>.) Being the Owner/Developer, he probably reasoned that the project was being held up because of the Builder's "designs" — not his approved layout of the lots. Ryan Homes as of that meeting date had proposed that brick fronts would be included on 3 of the 5 homes facing St. Paul's Church on Fayette Street (Lots 3 thru 7) and that two brick front houses would be offered on the remaining lots #8 on the curve of Fayette and Jefferson and #9 thru 16 on Jefferson Street. That brings the total of 5 mandatory brick front houses out of the 16 to be built. Ryan also proposed they would use "colonial beaded siding" in lieu of the "standard vinyl currently being offered."

As of today: My understanding is that Mr. Bolt has turned down the Mayor's suggestion about cutting back one lot on Fayette Street, and that he has declined the offer for financial reasons having to do with re-engineering the site. I was also told that work on the houses can and probably will begin within two weeks.

Further Action by this Commission: I shall wait for our discussion period later on in this meeting to determine consensus.

B) Bylaws will be handled as an Old Business Item. I hope we can move on and adopt these today for presentation to the Town Council at their December 6<sup>th</sup> meeting.

C) Caboose Painting: The Council approved spending \$250 to finish the painting. Doug should have a further report on this. There is another aspect to this paint project which should also be addressed, and I'll ask Sara to speak to that.

D) Town Tour: Canceled due to weather conditions. Sarah may also want to update you on this.

The Mayor has called a meeting on Tuesday December 7<sup>th</sup> at 7:00 or 7:30 pm (?) with HHC, ARB and Planning Commission to discuss the Museum. (If Mayor in attendance today, he will speak to this and other matters.)

The Town Clerk has asked us to "hostess" from 3:30 PM to 5:00 PM at the Historic House Tour preceding the Annual Christmas Party on December 5. (If Town Clerk in attendance today, she will speak to this. We need to firm up just who will be the hostess or hostesses at each stop in the Guided Tour.)

We have two resignations to deal with: 1) Carol is tendering her letter to the Town Council at the December meeting. She is "over booked" and I understand that. She has been serving as Assistant Treasurer along with Ruth. When Carol's letter is received, we should respond with thanks by Resolution from the Commission; 2) Ruth has asked to be relieved of her office as Assistant Treasurer at this time for family personal reasons. She intends to remain on the Commission and attend as often as she can. After the adoption of the Bylaws the Treasurer's position will need to be held by one person only. We must consider Ruth's replacement and thank

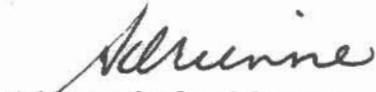
Page 3. - Chairman's Report

her as well for all her good work and help to Sara when she was Chairman.

Commission Mission Statement and Guidelines: I trust we shall be able to have a draft of new guidelines for the January meeting. I'd like to appoint Sara, Mary Louise, Eleanor, and Michele to work with me on these and will call a meeting in the next few weeks. I hope all of us have a great Christmas and a safe, Happy New Year and that we'll be ready to take on our expanding role as a Historical Commission in the Year 2000!

I thank each one of you for your time and your dedication to our work for the future of Haymarket. Remember — The Past Is Prologue. Being a "Little Jewel of a Town" isn't as easy as it sounds but it's well worth pursuing.

Your Chairman



Adrienne Crafton-Masterson