



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING ~ AGENDA ~

Matt Caudle, Councilman
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Tuesday, March 15, 2016

7:00 PM

Council Chambers

1. Call to Order

2. Pledge of Allegiance

3. Moment of Silence

4. Minutes Approval

a. Planning Commission - Regular Meeting - Jan 13, 2016 7:00 PM

5. Citizens Time

6. Announcements

7. ARB & Town Council Update

8. New Business

a. Zoning Ordinance Re-write Kick-off

9. Old Business

a. Sign Ordinance Update

10. Town Planner Update

a. 1 Mile Notice

11. Adjournment



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING ~ MINUTES ~

Matt Caudle, Councilman
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, January 13, 2016

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Chairman Matt Caudle called the meeting to order.

1. Call to Order

Chairman Matt Caudle: Present, James Carroll: Present, Maureen Carroll: Present, Commissioner Connor Leake: Absent, Commissioner Cathy Pasanello: Present.

2. Pledge of Allegiance

3. Moment of Silence

Chair Caudle would like to send his thoughts and prayers for the Leake family.

4. Minutes Approval

a. Planning Commission - Regular Meeting - Dec 14, 2015 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	James Carroll
SECONDER:	Cathy Pasanello, Commissioner
AYES:	Matt Caudle, James Carroll, Maureen Carroll, Cathy Pasanello
ABSENT:	Connor Leake

5. Public Hearings

a. Sign Ordinance Zoning Text Amendment

Chair Caudle opens PH for sign ordinance.

Any one to speak for or against are welcome to come forward.

Dottie Leonard, 14801 Washington Street. A red flag is in section 58-336a, controlling the sign color, size, etc on private property. Don't remember seeing that before. All business property is private property. So many subtle ways our lives can be made miserable. Was one of the loudest voices in asking for the sign ordinance to be looked at again and be reconsidered. One of the issues is when you drive down Washington Street, even though it meets regulations, if pass block that is where Shop's are, with historic home behind it, can't even tell what those businesses are. Signs small. The other one out here that is very large with red letters on plastic. Doesn't make sense. Would like to see us not make things more stringent for people if intent for people like me who put political signs in yard, I don't want color or size regulation effecting my freedom of speech on political signs. I know it was brought up about Real Estate signs, but that went away. Those are the kind of things that would get citizens irate. We don't want to get property owners irate. If I need to work harder on people who are responsible to get their signs down out of my yard at the end of whatever days, I can do that. Don't want people's rights to put a political sign in their yard, because it's bigger than another sign. Just 2 months out of every 4 years. When Town elections a few weeks out of every other year. Want to look at that carefully and I hope you do too. Think more about rather than being more stringent in regulation. Lighten up some so businesses can be visible.

Appreciate all that you do.

Chair Caudle closes the Public Hearing.

Minutes Acceptance: Minutes of Jan 13, 2016 7:00 PM (Minutes Approval)

6. Citizens Time

No citizens spoke.

7. Announcements

There is a conflict with the Zoning Administrator, Marchant, being able to attend Planning Commission meetings on the new night. He has obligations with Loudoun County on the 2nd Wednesday of each month. We will need to find a new meeting day each month that works for every one.

Marchant gave some dates that are conflicted. Pretty wide open on Tuesdays and Thursday. Can explore 1st Wednesday? But considerations with that regard. He's tied up 2nd Wed of every month. Loudoun County scheduled Public Hearing 2nd Wednesday of each month. There may be some months he doesn't have anything to present there.

3rd Wednesday? ARB meets on that date.

Caudle Wednesdays are better for him. Can talk to staff and see what feelings for 1st Wednesday, realizing 2 days after the Town Council meeting. But can knock all meetings out in one week. More we can condense, the better. Gives the Council more time for their Work Session. Something to consider for our next meeting to discuss.

Caudle: Don't forget Dominion Power SCC meetings in Feb and March at Battlefield. Feb 24th and March 14th.

2 meetings each day. 4:30pm and 7pm. Important meetings to come out and speak on route that Dominion Power is offering.

8. ARB & Town Council Update

ARB: No update. No meeting last month

TC: Did have a couple inquiries about the old PD on Harrover property. Some inquiring about it.

Town Manager explains we have received 1 proposal. Will work with Council as to process. Very Early stages. But seeing lots of interest. All proposals coming in. A nominal offer has been received. Nothing dictated how much. Plan to relocate it in a timely manner is important.

Chair Caudle says the Council feels to preserve and not incur the cost is best.

Also thanks those involved in putting speed limit indicator signs in Town. Noticed a difference and seeing results. Also they collect data for the Police to review. Will be monitored.

Caudle asks if there is any update on Chick-fil-A breaking ground?

Town Manager: No date yet. In the bond process now. We are going into Winter, so probably early spring would be the earliest. Our end is completed. Permits to be pulled.

Shared use path across Old Carolina Bridge? Open?

First thing was bridge to open and open to traffic. Continue to work on. Maybe spring. Tying into path, then we work on engineering that will come behind that project. Main focus and goal was to open for traffic.

9. New Business

No New Business

10. Old Business

a. Sign Ordinance Zoning Text Amendments

Mrs. Carroll recommends to forward the Sign Ordinance Zoning Text Amendments to Town Council with proposed changes from the Town Attorney and Town Council to be added yet in the future.

Pasanello seconds.

Town Manager reads list from Schneider:

Content changes from last time the Commission looked at it. And additional edits by the Town Attorney.

1. Allows temporary sign without a permit. Provides height and area requirements and permits Zoning Administrator to approve applications for extensions in appropriate circumstances.
2. Allows larger wall signs in the B1 district in the gateway sign map area. Fosters for example.
3. Allows 16 square feet of temporary signage per Residential property, freestanding or wall signs.
4. Allows window signs in residential districts required by law
5. Allows banners as temporary signs

The Town attorney and Schneider are going to continue to work to clean up most of it, so it's a consistent language across all the Districts. If Planning Commission chooses to forward to Town Council with recommendations, Council will take this up. Final changes will be made and will report back to the Commission next month.

Will there be another Public Hearing with Town Council for citizens to see a Final draft? Yes.

Caudle: The last thing we want to do is infringe on people's constitutional rights. Does allow for a lot of latitude. And believes it helps our Businesses as well. Council has talked a lot about how to keep the Old Towne feel in the 21st century and its not always easy.

James: Based on Mrs. Leonard comments earlier, there really is quite a bit of latitude as far as the signs and the timing of political signs can be placed on private property. More so than in the past. When political season over, signs come down.

We don't want signs up two months after the election. Doesn't look good and defeats the purpose.

Sign allowances for businesses increased as well.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen Carroll
SECONDER:	Cathy Pasanello, Commissioner
AYES:	Matt Caudle, James Carroll, Maureen Carroll, Cathy Pasanello
ABSENT:	Connor Leake

11. Town Planner Update

a. 1 Mile Notice

Town Manager reports for Schneider.

1 mile notice. Proposed Comp Plan update from Prince William County. They are in the process of Initiating removal of the Bi County parkway. Couple different choices and directions. Details are in the packet tonight. Take a look at it. Schneider will make comments on behalf of the Town based on what the Commission's comments are.

I think we support it. It is a hot button issue. Town support the County's initiative as long as there are other transportation initiatives under way that meet the goal. Stayed in the Comp Plan for decades, but not needed now.

Caudle; Candland spoke about it several times. Council has talked about it briefly. Studies that were done really wouldn't help our traffic situation.

We will task the Town Planner to come up with a response. He will bring back to the Commission. Will come back next month. Caudle would like to hear more from the Planner. Carry forward to next month.

12. Adjournment

Pasanello: The property across the street. Were they going to clean it up? Moving on doing that?

Town Manager: We are working on draft for a "blight ordinance". Will go to Town Council. Working with property owners and perspective developers. Have heard various different things. Moving forward to get an ordinance done. Unless our Building Official says the building is inhabitable, there's really not much we can do at this point. We want to do this thru the proper channels. At the next meeting will bring up a little more where we are at in the process. Draft should be ready.

Mrs. Carroll mentions new cigar business in town. Tobaccology.

Mr. Carroll motions to adjourn the meeting.

Pasanello seconds

Meeting adjourned.



TO: Town of Haymarket Planning Commission
SUBJECT: Zoning Ordinance Re-write
DATE: 03/15/16

Darren Coffey from The Berkley Group will be here to present the Zoning Ordinance changes.



TO: Town of Haymarket Planning Commission
SUBJECT: Sign Ordinance Update
DATE: 03/15/16

The Town Planner will update on this item.



TO: Town of Haymarket Planning Commission
SUBJECT: 1 Mile Notice
DATE: 03/15/16

1 Mile Notification from Prince William County.

ATTACHMENTS:

- Heritage Hunt Dunkin Donuts - SUP - March 2016 (PDF)

RECEIVED

MAR -4 2016

TOWN OF HAYMARKET

Please be advised that the following application has been filed with the County.

Special Use Permit #SUP2016-00017,
Dunkin Donuts @ Heritage Hunt – Sims Property

This is a request for a special use permit request to allow a Dunkin Donuts restaurant with a drive-thru facility. The property is located at 1380 Heathcote Boulevard, approximately 900 feet southeast of the intersection of Heathcote Boulevard and Catharpin Road. The site is identified on County maps as GPIN 7397-68-4691 (portion); is zoned PMD, Planned Mixed District; and is designated SRM, Suburban Residential Medium, in the Comprehensive Plan. **Gainesville Magisterial District.**

As with all such applications, public hearings before the Planning Commission and Board of County Supervisors are required per the Code of Virginia. At these hearings, the public will be given an opportunity to voice their opinion on this application.

Notice of the specific date of the public hearing will be given two weeks prior to the public hearing in the form of an announcement in the local newspaper and public hearing signs that will be posted on the subject property. No later than five days before the public hearing, you will receive a notification letter advising you of the public hearing date.

For additional information please contact Scott Meyer with the Planning Office at 703-792-6876 or view online at www.pwcgov.org/ePortalCalendar.

Attachment: Heritage Hunt Dunkin Donuts - SUP - March 2016 (2752 : 1 Mile Notice)