



# TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION  
~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, February 4, 2019

6:00 PM

Council Chambers

A Work Session of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 6:00 PM.

Mayor David Leake called the meeting to order.

## I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Absent, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

## II. Agenda Items

### 1. McDonald's Second Drive Thru Lane

Ms. Lockhart states that the applicant has provided an updated site plan layout. She adds that in the new site plan they have closed the first entrance as recommended at the last Council meeting. She continues stating the changes include re-routing the traffic so that it goes in the second entrance and around the building as well as eliminating the parking in the front of the building. She concludes that if it meets all of Council's concerns she recommends approving it on the condition that the new plans are sent back to the Planning Commission for a full site plan review.

### 2. Playground Proposal

Ms. Lockhart states that she researched some more proposals as requested including Sparks at Play, Burke Company and Landscape Structures. She adds that Sparks at Play could not proceed with the quoted budget. She reports that she did hear back from the playground that she has been working with and they would be able to do an ADA swing, we would just need to find a 3rd party swing company to work with. She continues stating that they will conduct inspections and training for the Town. She concludes that she can continue to reach out but is having trouble getting a response. Councilwoman Cavazos states that she can provide her contact for Landscape Structures.

Discussion ensues concerning handicap access from the parking lot to playground as well as possibly reaching out to local companies for sponsorship.

### 3. Sherwood Forest Resolution

Ms. Lockhart states that this resolution is for the Council to request that the Virginia Department of Transportation accept the streets in the Sherwood Forest subdivision into the secondary system of state highways.

### 4. Building Official Discussion

After a town business owner addressed the Council at the December meeting concerning some challenges they were having with the County, Councilman Leake asked that this be put on the agenda to discuss. Business Manager, Jerry Schiro, met with the business owner. He states that much of the concern was dealing with ADA compliance. He also adds that she retained the services of a residential designer to prepare the drawings and the information was lacking. He further states that the same issues would have arisen whether it was through the County or Town because they are both reviewing under the same state uniform building code. Ms. Lockhart interjects that she did follow up with the business owner recently and she is now reaching out to an architect that is familiar with Prince William County building officials. Mr. Schiro concludes that with the amount of commercial projects in the near future, it would be very difficult to obtain a single building official that would have the expertise to perform those inspections for all the different types of inspections required as well as very expensive.

Discussion ensues regarding previous town building inspectors, cost, future scope of work and the overall process.

**5. Municipal Parking Lot**

Councilman Leake shares concerns with lack of parking on the sites of some of the commercial buildings.

The Council discuss possible locations and green space. Mayor suggests possibly setting a work session in the near future.

**III. Adjournment**

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Susan Edwards, Vice Mayor
<b>SECONDER:</b>	Connor Leake, Councilman
<b>AYES:</b>	Edwards, Leake, Panthi, Cavazos, Shannon
<b>ABSENT:</b>	Robert Day

Submitted:

Approved:

  
Shelley M. Kozlowski, Clerk of the Council

  
David Leake, Mayor