



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
 ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
 Haymarket, VA 20169

Monday, March 4, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance - Boy Scout Troop 91

Boy Scout Troop 91 lead the pledge.

III. Invocation - Rev. Ruth Anne Sawyer, Haymarket Baptist Church

Rev. Ruth Anne Sawyer, from Haymarket Baptist Church, gives the evening's invocation.

IV. Minutes Approval

- 1. Mayor and Council - Work Session - Feb 4, 2019 6:00 PM
- 2. Mayor and Council - Regular Meeting - Feb 4, 2019 7:00 PM

Vice Mayor Edwards makes a motion *to approve the minutes from the February 4, 2019 work session and February 4, 2019 regular meeting.* Councilman Leake seconds the motion.

Mayor Leake asks if there is any discussion on the motion.

Councilwoman Cavazos asks if the Mayor or anyone reviews the minutes prior to being put in? The Clerk of Council, Shelley Kozlowski, states no.

Councilwoman Cavazos references on page 3 under the Mayor's veto number 3 to add more detail regarding dialogue between Mayor, staff and Mr. Turch. Councilman Shannon asks if the letter that was not read at the February 4th meeting was made part of the record? Ms. Kozlowski answers yes and states that it is in the February 4th agenda packet online and available in the Town Council minutes binder. Councilwoman Cavazos asks Councilman Leake to verify that they are online.

There is no further discussion on the motion.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

V. Department Reports

1. Administrative Reports

Office Manager/Clerk, Shelley Kozlowski, highlights the staff reports including Administration, Planning/Zoning, Treasurer, Engineer and Public Works.

2. Police Report

Police Chief Lands updates the Council on recent events in the police department.

VI. Special Presentation - Supervisor Pete Candland, Prince William County

Supervisor Pete Candland shares updates regarding the Prince William County Gainesville District.

VII. Citizen's Time

Bob Weir, 6853 St. Paul, discusses HB2375 as well as a new FOIA bill.

Joseph Pasanello, 6895 Track Court, shares concerns with the minutes from the February meeting and the letter from the Jim and Maureen Carroll as well as concerns for a town manager.

Mayor Leake directs the Clerk to have the letters from Collin Robinson and Joseph Pasanello be entered into the record.

1. Citizen's Letters

VIII. Action Items

1. Playground Proposal

After further discussion concerning the park budget, fencing and ADA accessible equipment, *Councilwoman Cavazos moves the Town Council to appropriate funds for the Haymarket Community Park Playground Option 2 and also including the handicap accessible swing and the exterior fence for the playground not to exceed \$59,000.* Councilman Leake seconds the motion.

Mayor Leake asks if there is any discussion on the motion.

The Council share concerns with contingency funding for the park.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Connor Leake, Councilman
AYES:	Day, Leake, Panthi, Cavazos, Shannon
NAYS:	Susan Edwards

2. Street Tree - Crepe Myrtles

Council directs staff to have the tree proposal reviewed by the Planning Commission, Architectural Review Board and VDOT.

3. Town Council Pay Structure Policies

Council looks at clarifying the pay structure policy for elected and appointed positions.

Vice Mayor Edwards moves that the Town Council amend the Town Council pay structure policies, Policy #2014-0902-2, to hereby follow the guidelines below in regard to compensation: All elected and appointed officials who are paid by the meeting will only be able to be paid for no more than three meetings a calendar month. All work sessions and regularly scheduled meetings that occur on the same calendar day will be considered one meeting in regard to compensation. Councilman Shannon seconds the motion.

Mayor Leake asks if there is any discussion. He adds that this was also discussed during tonight's work session meeting.

There is no further discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

IX. Updates

1. Planning Commission

Councilman Shannon, Planning Commission liaison, states that they worked on the CIP and on March 18th they will be working on the final draft to make a recommendation to bring forward to the Town Council.

2. Architectural Review Board

Councilwoman Cavazos, ARB liaison, states that the ARB did not hold a regular meeting in February but did have a work session. She adds that she worked on the smaller Town welcome signs as well as the draft guidelines and by-laws.

X. Council Member Time

1. Steve Shannon

Councilman Shannon thanks the staff and police department for all that they do as well as the citizens who come out to speak. He adds that it is important to hear everything and everyone.

2. Connor Leake

Councilman Leake states that he stands corrected in regards to his previous statement about trees. He adds that the Zoning Ordinance does require that the substitution of plants be reviewed and approved by the Architectural Review Board as well as the Planning Commission and Town Council. Adds that he looks forward to the team building activity and enjoys working with everyone.

3. Madhu Panthi

No Comments.

4. Susan Edwards

No Comments.

5. Bond Cavazos

Councilwoman Cavazos shares Stanley Pawlowski, the owner of Bull Run Accounting reached out to her. She states that she met with him in his office on February 19th since he could not be here for citizen's time at the previous Town Council meeting. She states that he has occupied the building on the Stan Smith property since 2002. She adds that he was disheartened about the demolition permit approval and alerted her to the fact that his landlord never informed him about the request for demolition or relocating his business off of the property. She reiterates that one of the questions asked by the ARB was if Mr. Smith had made arrangements with his tenants prior to coming to the town for these requests, and his legal representation stated yes and that the move was not going to be a problem. Councilwoman Cavazos further adds that because we are in the heart of tax season this move would put a strain on the tenants business. She states that she wanted the Council to be aware of the hardship that this would cause and consider any alternatives or exceptions related to this particular building. She also states that she would like to make sure we discuss on the next agenda hiring a Town Manager to replace Jerry.

Mayor asks if Stanley Pawlowski reached out to anyone on Council or staff and they responded no.

6. Robert Day

No Comments.

7. David Leake

Mayor Leake highlights what was discussed at the recent TANV meeting which included budget and Council benefits. He concludes that he feels in the brief research that he has done it would be very hard to find municipalities in the area that reads citizen's comments out loud. He asks Ms. Kozlowski if this is something she has found as well. Ms. Kozlowski responds that she has reached out to some of the Town/City Clerk's in the area and has found that they do not read citizen's comments out loud but rather make them part of the record for the public to view as well. Mayor Leake states that in the past, we have read public comments for public hearings but as the Chair will continue the policy of not reading public comments as other municipalities and will continue to make them part of the minutes.

Councilman Leake states that at the request of Councilman Shannon and Councilwoman Cavazos, he checked the online agenda and the letters are in the agenda packet pages 31-51.

Councilman Shannon states he agrees with the Mayor as long as we are consistent. If we read one we have to read them all.

XI. Closed Session

1. Motion

Enter into Closed Session: Move that the Town Council enter into closed session pursuant to Virginia Code section 2.2-3711A (1) for the discussion of assignments and salaries specifically

the Business Manager and Office Manager/Town Clerk. Vice Mayor Edwards moves. Councilman Shannon seconds the motion.

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

2. Motion

Certification of Closed Session: *Move that the Council certify in the closed session that just concluded nothing was discussed except the matter or matters, (1) Specifically identified in the motion to convene in closed session and (2) Lawfully to be permitted to discuss under the provisions of the Virginia Freedom of Information Act cited in that motion.* Councilman Leake moves. Vice Mayor Edwards seconds the motion.

There is no discussion on the motion.

Mayor Leake announces that there will be a work session on March 25, 2019 at 6 pm.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Susan Edwards, Vice Mayor
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon, Leake

XII. Adjournment

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


David Leake, Mayor