



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
 Haymarket, VA 20169

Monday, June 3, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance - Girl Scout Troop 90034

The girl scouts lead the pledge.

III. Invocation - Rev. Brian Johnson, Haymarket Church

Rev. Johnson from Haymarket Church gives the evening's invocations.

IV. Minutes Acceptance

- 1. Mayor and Council - Work Session - May 6, 2019 6:00 PM
- 2. Mayor and Council - Regular Meeting - May 6, 2019 7:00 PM

Councilman Leake moves to accept the minutes from the May 6, 2019 work session and May 6, 2019 regular Town Council meeting.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

V. Washington Realty Presentation - Chris Howell

Presentation was canceled.

VI. Former Mayor Lily Konopka, VML essay award winner Presentation

Former "Mayor for the Day" and VML essay winner, Lily Konopka presents her plans to have students from her school participate in baby sitting training and first aid to assist the Carried to Full Term house in Haymarket. She asks the Mayor and Council for \$500 for her endeavor.

Councilman Leake moves to allocate \$500 out of the line item Public Safety - Misc.- Discretionary Fund to Carried to Full Term for the purpose CPR training for Red Cross. Councilman Shannon seconds the motion.

Mayor Leake asks if there is discussion on the motion.

Town Attorney, Martin Crim, asks for confirmation on the type of training beside the CPR. Ms. Konopka states the funding would be for babysitting/first aid.

Councilman Leake amends his motion to *babysitting/first aid training*. Councilman Shannon seconds the amended motion.

Mayor Leake asks Vice Mayor Edwards the reason for her abstention? She states there is no reason.

1. Motion

RESULT:	ADOPTED [5 TO 0]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Day, Leake, Panthi, Cavazos, Shannon
ABSTAIN:	Susan Edwards

VII. Department Reports

At this time, Mayor Leake, expresses his appreciation to DC Fox 5 and Staff for the recent Zip Trip event. He adds that it was an awesome event showcasing our Town, businesses and residents.

- 1. Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office Manager**
Clerk of Council and Office Manager, Shelley Kozlowski highlights the Administrative Staff Reports including the recent Fox 5 Zip Trip event.
- 2. Police Department Report - Chief Kevin Lands**
Chief Lands gives his report and highlights the departments activities.

VIII. Citizen's Time

Bob Weir, 6853 St. Paul Drive, shares concerns about increasing meals tax again. Recommends the town stick to one plan.

Joe Pasanello, 6895 Track Court, shares concerns with the tax rate and reads portions of the letter that he sent on May 31, 2019 to the members of the Council and Town Staff.

Dottie Leonard, 14801 Washington Street, speaks on behalf of the citizens group and herself concerning trash and debris on Fayette, overgrown grass on pavement, tax rate, the clean up of the blighted properties and the recent Fox 5 Zip Trip.

IX. Action Items

1. Approval of the Fiscal Year 2019-2020 Budget and Tax Rate

The Mayor and Council discuss the 2019-2020 budget including the Town Center renovations, possible phases and allocated funds from the FY2018-2019 budget.

Discussion also ensues regarding the real estate rate and possible increase in the Town's meals tax.

Vice Mayor Edwards moves to maintain the current Real Estate tax rate of \$0.146 per \$100 for the Fiscal Year 2020. Councilwoman Cavazos seconds the motion.

There is no discussion on the motion.

It is the consensus of the majority of the Council not to raise the meals tax.

RESULT:	ADOPTED [4 TO 2]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Bond Cavazos, Councilwoman
AYES:	Susan Edwards, Madhusudan Panthi, Bond Cavazos, Steve Shannon
NAYS:	Robert Day, Connor Leake

2. Motion

At this time the Council take a 10 minute recess.

After the 10 minute recess, Vice Mayor Edwards moves that the Council approve Resolution #2019-002, adopting the budget for Fiscal Year 2019-2020 in the amount of \$2,987,771.83 thereby adopting the operating and capital budget, the tax rate and fee schedules to support the budget and make an annual appropriation of the budgeted amounts for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020. Councilman Shannon seconds the motion.

Mayor Leake asks if there are any discussion on the motion.

Discussion ensues regarding adjusting the budget to pay down the debt.

After a consensus of the Council, the budget was amended to adjust the meals tax revenue line item.

Vice Mayor Edwards amends her motion to \$3,002,771.83. Councilman Shannon seconds the amended motion.

The Council discuss the matching funds with VDOT on the sidewalk enhancement project as well as the current decision concerning the renovations of the Town Center.

There is no additional discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

3. Motion

An addition is made to the evening's agenda.

Vice Mayor Edwards *moves to allocate from the Town Center master plan line item #94106, not to exceed \$150,000, for the Town Center improvements and also forward the project to the ARB for material and color selection.* Councilwoman Cavazos seconds the motion.

Vice Mayor Edwards amends her motion *to authorize the Mayor to execute the contracts.* Councilwoman Cavazos seconds the amended motion.

Mayor Leake asks if there is any discussion on the motion.

Councilwoman Cavazos confirms that the contracts will not be executed until after the materials are selected. Vice Mayor Edwards states yes.

Councilman Leake asks the Town Treasurer if this line item is an operational line item? Mr. Gonzalez replies yes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Bond Cavazos, Councilwoman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

X. Updates

1. Planning Commission

Councilman Shannon, liaison, reports that the Planning Commission reviewed Michelle William's plans for 7 town homes and retail space and gave conditional to Morais Vineyards.

Ms. Lockhart adds that there will be a public hearing with the Planning Commission for the William's plan on June 17th at 7pm.

2. Architectural Review Board

Councilwoman Cavazos, liaison, reports that the ARB approved the exterior designs for the Aroma II tasting room, Eugene's Sausage and Fries signs and a color for the new informational sign that will be erected in front of town hall.

XI. Councilmember Time

1. Steve Shannon

Councilman Shannon thanks the Staff for the Zip Trip event.

2. Connor Leake

Councilman Leake thanks the Staff for all they do to keep the Town running professionally and to please reach out if they need anything.

3. Madhu Panthi

No Comment.

4. Susan Edwards

No Comment.

5. Bond Cavazos

No Comment.

6. Robert Day

Councilman Day thanks the Staff and Police Department for all that they do.

7. David Leake

Mayor Leake encourages the Council to attend the VML training available. Thanks Fox 5 for highlighting our Town.

XII. Closed Session

No Closed Session.

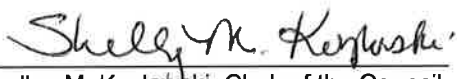
XIII. Adjournment


1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Susan Edwards, Vice Mayor
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


David Leake, Mayor