



TOWN OF HAYMARKET TOWN COUNCIL

SPECIAL MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, June 20, 2019

7:30 PM

Council Chambers

A Special Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:30 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Action Items

1. Fiscal Year 2019 Budget Amendment

Councilman Leake moves *the Haymarket Town Council approves an amendment to the Fiscal Year 2018-2019 as designated on resolution #2019-004, to move unutilized expenditure line item from Police Department - OT Regular in the amount of \$14,000 from the adopted Fiscal Year 2018-2019 budget and to amend the Police Departments Salaries & Wages - Regular line item in the amount of \$5,000, amend the Police Department Salaries & Wages - OT Premium line item in the amount of \$5,000, and amend the Police Department Salaries & Wages - Part Time line item in the amount of \$4,000. This amendment will not change the overall Police Department budget nor the overall Town adopted budget for Fiscal Year 2018-2019.* Councilman Day seconds the motion.

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Robert Day, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

2. Fiscal Year 2020 Budget Amendment

Councilman Shannon moves *the Haymarket Town Council approve an amendment to the Fiscal Year 2019-20 as designated on resolution #2019-003, to remove the funding and expenditure for the Town Center Master Plan in the amount of \$200,000 from the adopted budget and to amend the Police Department's Office Supply line item in the amount of \$5,000 moving this amount from the Town Public Works line item. This amendment will make the adopted budget for Fiscal Year 2019-2020 total \$2,802,771.83.* Councilman Leake seconds the motion.

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

3. Referral of ZTA#2019-001, Haymarket Hotel Venture LLC, to Planning Commission

Town Planner, Emily Lockhart, states that the Town has received a Zoning Text Amendment, ZTA#2019-001. She states that the applicant is requesting to add *"For buildings over 50 feet in height, or more than four stories, approval shall be obtained as a special use permit"* into the definition as it exists in the B-1 section of the Town's Zoning Ordinance. She adds that it is the Council's job tonight to refer this to the Planning Commission for their review and schedule and hold a public hearing.

Councilman Leake moves to approve Resolution #2019-005 a resolution directing the Planning Commission to act on the pending zoning text amendment application for Haymarket Hotel Venture, LLC. Councilman Day seconds the motion.

Councilman Shannon and Vice Mayor Edwards confirm that the Council is not taking action on the Zoning Text Amendment this evening, just referring it to the Planning Commission. Mayor Leake and Ms. Lockhart state yes.

There is no further discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Robert Day, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

III. Closed Session

IV. Enter into Closed Session

Motion: *The Town wishes to enter into closed session pursuant to 2.2 3711 (A (1) of the Code of Virginia to discuss the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of the Town.* Councilman Leake moves. Councilman Shannon seconds the motion.

There is no discussion on the motion.

1. Motion

RESULT:	ADOPTED [5 TO 1]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Day, Leake, Panthi, Cavazos, Shannon
NAYS:	Susan Edwards

V. Certification of Closed Session

Motion: *The Town moves to adjourn closed session and resume this meeting in open session and certifies that the only items discussed in closed session were matters authorized by 2.2-3711 (A) (1).* Councilman Leake moves. Councilman Shannon seconds.

There is no discussion on the motion.

1. Motion

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon, Leake

2. Motion

Motion: *The Town moves to censure the ARB members who attended the Architectural Review Board June 19, 2019 for the inappropriate conversations that occurred at the dais during the recess.* Councilman Leake moves. Councilman Shannon seconds.

For the record, Mayor Leake asks Councilman Day his reason for his abstention. Councilman Day states no reason.

There is no further discussion on the motion.

RESULT:	ADOPTED [4 TO 2]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Connor Leake, Madhusudan Panthi, Steve Shannon, David Leake
NAYS:	Susan Edwards, Bond Cavazos
ABSTAIN:	Robert Day

3. Motion

Motion: *The Town recommends training for the ARB members with regard to the duties, responsibilities, ethics, conduct and procedures for those member of the ARB who were present at the June 19, 2019 meeting.* Councilman Leake moves. Councilman Shannon seconds.

Vice Mayor Edwards suggests including all members in the motion. Councilman Leake accepts the friendly amendment. Councilman Shannon seconds the amended motion.

There is no further discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

VI. Adjournment

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

Vice Mayor Edwards *moves to adjourn the meeting.* Councilman Leake seconds the motion.

Submitted:

Approved:



 Shelley M. Kozlowski, Clerk of the Council



 David Leake, Mayor

