



**TOWN OF HAYMARKET TOWN COUNCIL**  
**REGULAR MEETING**  
 ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
 Haymarket, VA 20169

Tuesday, October 9, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

**I. Call to Order**

Councilwoman Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

**II. Invocation, Pastor Mark Brady, Park Valley Church**

Pastor Mark Brady from Park Valley Church gave the evening's Invocation.

**III. Pledge Of Allegiance - Arrow of Light Den, Cub Scout Troop 42, representing Buckland Mills and Haymarket Elementary**

Cub Scout Troop 42 led the Pledge of Allegiance

**IV. Citizens' Time**

Paula King, address on record, addresses the dais. She states that she is a confused town resident. She thanks Councilman Leake and Councilwoman Cavazos for listening to the constituents. She further adds that she is confused by the recent activities and direction of the town. She shares that the Council is not representing the residents.

Marchant Schneider, 14811 Rising Sun Lane, shares concerns with a number of public comments made to the Town Council, ARB and Planning Commission regarding previous land use decisions and capital improvement projects. He adds that some comments concerning actions made pre-date him prior to living in the Town and some comments associate him with actions which the zoning administrator would have no role or responsibility. He concludes that he respectfully ask if the Council is to make decisions based on these comments to please have the town staff verify the information first.

**V. Minutes' Approval**

1. Mayor and Council - Regular Meeting - Sep 4, 2018 7:00 PM

Councilman Leake makes a motion to approve the Regularly scheduled meeting minutes. Vice Mayor Edwards seconds the motion.

Mayor Leake asks if there is any discussion on the motion. Councilman Leake thanks Clerk of Council, for her work on the September meeting minutes.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Connor Leake, Councilman
<b>SECONDER:</b>	Susan Edwards, Councilwoman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

**VI. Department Reports**

**1. Police Department - Chief Kevin Lands**

Police Chief Lands reports that he attended the VACP conference. He touched upon the hurricane emergency prep including EOC briefings with the Mayor and Business Manager. He adds that he also attended the Northern Virginia Chiefs' meeting. He further reports that the 2nd annual Breast Cancer Walk sponsored by State Farm is Saturday October 13, 2018. All

proceeds will benefit the Inova Cancer Center. He concludes his report stating that he is actively interviewing for a full-time officer.

Officer highlights include Sgt. Shaver and Officer O'Neal and their work with the hurricane preparation.

Councilman Leake commended the Chief for his "pink campaign" in recognition of Breast Cancer Awareness month as well as the efforts made for the hurricane prep.

## 2. Administrative Staff Reports

In Mr. Schiro's absence, Town Planner, Ms. Lockhart gives his report. Her updates include Haymarket Day (October 20), Arts in the Museum, the new website and Town newsletter.

Councilman Leake thanks the staff for all of their hard work with Haymarket Day and for the work on the new website.

Councilman Leake asks Ms. Lockhart the status on the McDonald's restaurants SUP for the second lane drive-thru. Ms. Lockhart states that it will be going to the Planning Commission tentatively on October 29th. She also updates the dais on the Comprehensive Plan stating that she has received feedback from members of the Planning Commission and will continue working on it at the work session in October. She adds that there has not been any issues with the building permit process. She concludes stating that the Planning Commission will be discussing the CIP at the October work session as well.

Town Treasurer, Roberto Gonzalez, states that everything looks good and real estate taxes are going out this week.

## VII. Action Items

### 1. Ordinance #2018-001, Meals Tax Free Weekend

Councilman Leake makes a motion to approve Ordinance #2018-001, Meals Tax Free Weekend for October 20 and 21, 2018. Councilwoman Cavazos seconds the motion.

There was no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Connor Leake, Councilman
<b>SECONDER:</b>	Bond Cavazos, Councilwoman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

### 2. Bond Release - Alexandra's Keep

Vice Mayor Edwards makes a motion to release the performance bond for Alexandra's Keep. Councilman Shannon seconds the motion.

There was no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Susan Edwards, Councilwoman
<b>SECONDER:</b>	Steve Shannon, Councilman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

### 3. Haymarket Historic Foundation Funding

The Council discuss how they would like to appropriate the funds. With no objection from the dais, Mayor Leake directs staff to put together a cost estimate list and to present to the Council at the November meeting.

Councilwoman Cavazos moves that the Haymarket Town Council direct the Clerk to prepare a Council Resolution appropriating an expenditure of \$21,230.02 from the distributed funds received from the Haymarket Historic Foundation for the purpose of finishing the plaques for the streetscape infrastructure including on the lamps, trees and park benches. In addition, trees and landscaping, banners, brick planters, holiday wreaths or decor for the streetscape with the

Mayor Leake reminds the audience that the Town staff is available from 8-4:30pm to answer any questions or concerns. He concludes that when he ran for Mayor, he included on his signs "walking down" and "business friendly" and still believes we can be both and people being involved in the committees is our future.

## X. Closed Session

### 1. Motion

Enter into Closed Session; *Moves to enter into executive session under Code of Virginia 2.2-3711 (A) (1) for the purpose of discussing employment matters as well as a contract involving public property.* Councilman Day seconds the motion.

There was no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Connor Leake, Councilman
<b>SECONDER:</b>	Robert Day, Councilman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

### 2. Motion

Certification of Closed Session; *Moves to adjourn executive session and moves to resume open session. Council confirms that matters discussed in closed session were allowable by Code of Virginia 2.2-3711.* Councilman Leake seconds the motion.

There was no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Susan Edwards, Councilwoman
<b>SECONDER:</b>	Connor Leake, Councilman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon, Leake

## XI. Adjournment

### 1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Connor Leake, Councilman
<b>SECONDER:</b>	Steve Shannon, Councilman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

Submitted:

Approved:

  
 Shelley M. Kozlowski, Clerk of the Council

  
 David Leake, Mayor

condition that all items are brought to Town Council for approval for spending and brought to the Architectural Review Board for approval of design. Vice Mayor Edwards seconds the motion.

Mayor Leake asks if there is any discussion on the motion. There was no discussion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bond Cavazos, Councilwoman
<b>SECONDER:</b>	Susan Edwards, Councilwoman
<b>AYES:</b>	Edwards, Day, Leake, Panthi, Cavazos, Shannon

#### 4. Mayor's Veto

Vice Mayor Edwards makes a motion to override the veto that was dated September 5, 2018 for Special Use Permit #2018-003, Special Use Permit #2018-004, Resolution #2018-014 and Resolution #2018-015. Councilwoman Cavazos seconds the motion.

<b>RESULT:</b>	<b>ADOPTED [5 TO 1]</b>
<b>MOVER:</b>	Susan Edwards, Councilwoman
<b>SECONDER:</b>	Bond Cavazos, Councilwoman
<b>AYES:</b>	Edwards, Day, Panthi, Cavazos, Shannon
<b>NAYS:</b>	Connor Leake

## VIII. Updates

### 1. Planning Commission

Councilman Shannon states that the next Planning Commission meeting is scheduled for October 29th.

### 2. Architectural Review Board

Councilwoman Cavazos states that the ARB held its meeting on September 19th. She notes that Verizon requested to put in an unmanned shelter in front of their building on Madison. She adds that it was approved with the following conditions: that it have a brick facade to match the main building, similar roof detailing and other items. She further adds that Foster's Grille was approved for outdoor string lighting, they chose a bicycle rack for the park and a demolition application for 14801 Washington Street was tabled and a concept plan was requested prior to approval.

## IX. Council Member Time

### 1. Steve Shannon

Councilman Shannon states that the Crossroads Village project is going to be built out and there is a lot of good he feels that will come out of it. He adds that he is not excited with the traffic that will be generated but is excited about the outcome. He agrees with what Councilman Leake stated at last month's meeting, we can have our disagreements at the dais but they do not come between our friendship. He concludes his Council member time stating that he takes great pride in working with the Council and Staff and serving the community.

### 2. Connor Leake

Councilman Leake concurs with what Councilman Shannon stated. He adds that we all respect a decision that has been made. He thanks Staff as well as Boards and Commissions for their hard work and dedication. He reminds the residents that they have an opportunity to become involved on the various Boards.

### 3. Madhu Panthi

Councilman Panthi, agrees with all that has been said. He likes the idea of a work session.

### 4. Susan Edwards

Vice Mayor Edwards agrees with Councilman Panthi concerning the work sessions.

### 5. Bond Cavazos

Councilwoman Cavazos thanks the police department, staff and the council for all of their hard work and concludes that she is excited about Haymarket Day.

### 6. Robert Day

Councilman Day thanks Mayor Leake for giving the Council additional time for the two special use permits.

### 7. David Leake