



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, December 3, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

The Regular Meeting commenced outside of the Council Chambers for a special Police Presentation. Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Present (7:20 PM), Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance - Girl Scout Troop 90064

Girl Scout Troop 90064 lead the Pledge at the evening's meeting.

III. Invocation - Pastor Ruth Anne Sawyer, Haymarket Baptist Church

Pastor Sawyer gives the evening's Invocation.

IV. Honorary Police Officer Presentation

The presentation is held on the stage in the parking lot of the Town Hall. Chief Lands swears in Town resident Ethan Dixon, age 9, as an honorary Haymarket police officer. The presentation is well received with over 2000 in attendance including police and fire departments from area municipalities as well as local metropolitan television news stations.

After the presentation, staff, Council and Mayor return to the Council Chambers to continue the remainder of the meeting.

V. Public Hearing

1. McDonald's Second Drive Thru Lane

The Mayor opens the floor for SUP#2018-009, McDonald's Special Use Permit.

Dottie Leonard, 14801 Washington Street, states that she is in favor of proposed second drive thru.

With no one else to speak, Mayor Leake closes the public hearing.

VI. Department Reports

1. Police Department Report - Chief Kevin Lands

Chief Lands reports that the department did their firearms training and recertification. He adds that they have purchased the AR15's for the vehicles and completed the training for that as well. He reports that the department also completed their taser recertification. He states that Officer Davis conducted a women's self defense class. All of the proceeds will be used for the AEDs. He concludes his report recognizing Officer O'Neal and his wife for preparing Thanksgiving dinner for the officers on duty within his department and western Prince William.

2. Administrative Staff Report - Jerry Schiro, Business Manager

Business Manager, Jerry Schiro thanks the Town Staff for their work with the Christmas and Holiday Event. He states that in the packet are the reports from the Treasurer, Planner and Engineer. He reports that the Veteran Banner project and ornament sales have both been very well received in the community. He concludes his report stating that the Clerk arranged for the Dominion Woman's Club to decorate the Council Chambers, a Holiday newsletter was recently

mailed out to the area businesses and residents and Fall/Winter event folders were distributed to the local businesses.

VII. Minutes Approval

1. Mayor and Council - Work Session - Nov 5, 2018 6:00 PM
2. Mayor and Council - Regular Meeting - Nov 5, 2018 7:00 PM

Councilman Leake makes a motion *to accept the minutes from the work session and regular meeting from November 5, 2018*. Councilman Shannon seconds the motion.

There is no discussion on the motion.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

VIII. Citizens' Time

Ashley Gray, 6601 Jefferson Street, Ash Salon, addresses the Council. She states that she opened her business in Haymarket a year ago and now needs to expand. She shares her concerns with working with Prince William County for her building permits and would like to see the permitting services brought back to the Town.

Dottie Leonard, 14801 Washington Street, states that she is speaking on behalf of the *Citizens for the Betterment and Harmony of Haymarket and western Prince William County*.

She agrees with Ashley Gray and would like to see the building permitting services brought back to the Town.

With no one else to speak, the Mayor closes Citizens' Time.

IX. Action Items

1. Work Session Discussion

Mayor Leake reiterates what was discussed in the evening's work session. He concludes that it was the consensus of the Council that were present at the work session to record work sessions moving forward, to continue work sessions at 6 pm and not to be paid for both meetings.

Discussion ensues on how the work sessions are being utilized, concerns with additions to the work session agendas, transparency, as well as if they should be held every month.

2. Bond Release - Haymarket Iceplex

Councilman Shannon moves *to release the performance bond for the Haymarket Iceplex*. Councilman Leake seconds the motion.

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

3. SUP#2018-009 McDonald's Special Use Permit

Town Planner, Ms. Lockhart, states that McDonald's is proposing a second drive thru lane. She adds that she has some concerns with parking and traffic flow around the site.

The Council discuss the issue of patrons not being able to back out or enter into certain parking spaces at the restaurant. Other discussions include perhaps looking at relocating parking spaces and re-routing the cars around the building as well as possibly altering the entrance/exit.

The Mayor and Council decide to continue Special Use Permit #2018-009 until the next regularly scheduled Town Council meeting.

X. Updates

1. Planning Commission

Councilman Shannon reports that at the last meeting the agenda items included a Zoning Text Amendment for a crematorium and funeral home and Madison Street home remodeling.

2. Architectural Review Board

Councilwoman Cavazos reports that the Architectural Review Board meeting was held on November 13th. She states that the Crossroads Village Center application was approved. Also approved was the QBE application for an outdoor patio roof and an outdoor patio with brick pavers to match the exterior of their building. She adds that the sign plan for the McDonald's additional drive thru, the Madison Street exterior renovations and a deck on Track Court were all approved. She further adds that the Board voted to give the Zoning Administrator the authority to approve applications for small items such as decks and patios that are out of sight from public view and have HOA approval if applicable. Councilwoman Cavazos concludes her update stating that during the future budget meetings the Council needs to make sure that money is appropriated back to the ARB for the Town of Haymarket signs.

XI. Council Member Time

1. Steve Shannon

Councilman Shannon reiterates what a great team we have both with the police department and town staff. He adds that on Bleight Drive there will be a 25 mph speed limit sign posted soon and tomorrow morning there will be some VDOT representatives to discuss the turn lane and re-stripping.

2. Connor Leake

Councilman Leake expresses his condolences to the Edwards family from Winchester and the Bush family over the recent passing of our 41st U.S. President, George H.W. Bush. Encourages those to help out Ethan Dixon's family in other ways including the *Sweet Julia Grace Foundation*. Thanks staff for the successful Christmas and Holiday Event and to the O'Neal family for preparing Thanksgiving dinner for the police officers on the western district of the county. He concludes that he would like to add to the next work session agenda a discussion of possibly a building official for the town. Wishes everyone a Happy Hanukah and Merry Christmas.

3. Madhu Panthi

Councilman Panthi has no comments.

4. Susan Edwards

Vice Mayor Edwards briefs the listening audience and Council on the history of Haymarket. She begins including the Charter of the Town in 1799 on the land of William Skinker. She adds that Haymarket was the site for the district courthouse to service the counties of Prince William, Fairfax and Loudoun. The courthouse was deeded to St. Paul's Episcopal church in 1830. She adds that during the Civil War federal troops invaded the town and set the entire town ablaze with the exception of St. Paul's and 3 small houses. In 1871 the town began to rebuild and these buildings along with those that remained became monuments and symbols of resiliency to the residence of Haymarket. She continues with the history of the town and shares her disappointment with the terrible disrepair of some of the town's historic buildings and the recent "demolitions by neglect". She states the Architectural Review Board was established to maintain our historic overlay and have painstakingly taking on the job with many challenges but also great success. Some of those successes include the properties the town own, the Hullfish House, Old Post Office building and the Museum. The others include the McCormick home, St. Paul's, the Carried to Full Term house, Haymarket Baptist Church, The Red House Ordinary, Exit Realty, the Old Bank Building, the former Tyler Elementary school and Pace West school as well as the Cookies and Cream structure. She further adds that these buildings hold within them the story of our town. She notes that in June, Haymarket participated in the Prince William County Historic walking tour program and stood out among the other towns because of the preservation of so many of the structures that are contributing resources to the history and growth of our town. Vice Mayor Edwards concludes her council member time stating that if we continue to allow property owners to demolish these buildings, we are slowly erasing those things that have sustained this town for hundreds of years. She urges all to respect where this

town has come from and the previous residents who fought so hard to create and maintain this wonderful town.

5. Bond Cavazos

Councilwoman Cavazos shares concerns with the banter during the Police Chief's department report. She adds that this could appear disrespectful and should remain professional. She concludes that she would like to look at possibly giving the town staff a raise at the appropriate time. She thanks the staff for such a wonderful Christmas and Holiday event.

6. Robert Day

Councilman Day has no comments.

7. David Leake

Mayor Leake thanks the town staff and police department for their professionalism and all that they do.

XII. Closed Session

1. Enter into Closed Session

The Town Attorney reads the following motion: *To enter into closed session pursuant to VA Code 2.2 3711 A(1) and A(8), A(1) specifically to deal with the performance evaluations of direct reports of the Town Council and A(8) consultation with legal counsel regarding a matter of potential litigation.*

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon

2. Certification of Closed Session

Town Attorney, Martin Crim, notes that he would like to correct something he said in the motion to enter into closed session. He stated "potential litigation" but meant to say "we have an exposure to liability".

The Town Attorney reads the following motion: *That to each member's knowledge only those matters lawfully exempted from open meeting discussion under the provisions of the Virginia Freedom of Information Act and only those items identified in the motion preceding the closed session were heard and considered by the Council during that closed session.*

There is no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Cavazos, Shannon, Leake

3. Motion

Mayor Leake states that there is a motion that has come out of closed session.

The Town Attorney reads the motion: *That the Council approve salary increases for the Planner, Clerk and Treasurer as discussed in closed session.*

There is no discussion on the motion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Connor Leake, Councilman
SECONDER: Robert Day, Councilman
AYES: Edwards, Day, Leake, Panthi, Cavazos, Shannon


XIII. Adjournment

1. Motion to Adjourn

RESULT: ADOPTED [UNANIMOUS]
MOVER: Susan Edwards, Vice Mayor
SECONDER: Steve Shannon, Councilman
AYES: Edwards, Day, Leake, Panthi, Cavazos, Shannon

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


David Leake, Mayor

