



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, August 6, 2012

7:00 PM

Council Chambers

A Regular Meeting of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

called the meeting to order.

1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Mayor David Leake: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present.

2. Pledge of Allegiance

3. Citizen's Time

Ken Luersen - 6752 Jefferson Street

He here this evening to thank the Haymarket Police Department. He would like Officer Shaver's good gesture of notifying him that he had left his headlights on to be noticed by the Council. He does not know Officer Shaver. He hopes this could be used toward Officer Shaver's next performance review.

Jim Smith - 6937 Jockey Club Lane

He is here this evening about the Old Firehouse Building. He would like to see it a community center at that location. He is part of a, led by US STEM, Ruritans, Food Pantry. They will put a packet together to submit a proposal to the Board of County Supervisors. He would like the Council to consider a resolution in support of this community center. 1946 is when the firehouse was built, it has served the community for approximately 66 years. There are many great things that could come of this community center.

Charles Stewart - Pastor of Haymarket Baptist Church

He would like to say a word of encouragement and hopes the Town and church can come to a good resolution. Haymarket Baptist Church is anxious to move forward and he knows the Town is also.

4. Minutes Acceptance

A. Minutes of June 4, 2012

Minutes of June 4, 2012

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Town Council - Special Meeting - Jun 18, 2012 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

5. Department Reports

- A. Building Official's Report James R. Lowery, Jr.
- B. Police Report James E. Roop
- C. Treasurer's Report James Naradzay

D. Town Manager's Report Gene Swearingen

In person absentee voting will be at the Town Hall this year, as opposed to at the museum as in past years.

A pedestrian light will be installed at the intersection of Washington and Jefferson Streets. The Town has worked with VDOT on the RFP for this project.

Utility Relocations should be coming to an end in the next couple of weeks, he has been told Columbia Gas should be done by August 10.

Streetscape funding. We are about a month away from the RFP being released. B&N was not able to complete this project, with respect to engineering services. They have subcontracted with Rinker Design, so the Town is working closely with Rinker. We have been informed of VDOT's charges for the construction phase of this project will be approximately 20%. We will be applying for another round of funding this fall.

We have hired a part-time administrative assistant. Her name is Denise Hall. We also have two strong candidates to take over as manager of the museum.

We have been approached by a company who would like to open a nursing facility in this area. We would not support this specific company, but the idea of having additional nursing beds in western Prince William County.

6. Land Use Applications

7. Appointments

A. Planning Commission Vacancies

Motion to appoint Chad Dinan and Ralph Ring to the vacant seats on the Planning Commission Tobias asks for a separation of the two appointments. Mayor reminds there is a motion on the floor

RESULT:	DEFEATED [2 TO 4]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Steve Aitken, Councilman
AYES:	Steve Aitken, Mary-Lou Scarbrough
NAYS:	Rebecca Bare, Katherine Harnest, Milt Kenworthy, Jay Tobias

Planning Commission Vacancy

Motion to appoint Bob Weir to the Planning Commission through 06/30/2016

RESULT:	ADOPTED [5 TO 1]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Milt Kenworthy, Councilman
AYES:	Aitken, Bare, Harnest, Kenworthy, Tobias
NAYS:	Mary-Lou Scarbrough

Planning Commission Vacancy

Motion to appoint Ralph Ring to the Planning Commission for the term ending June 30, 2013

RESULT:	ADOPTED [4 TO 2]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Rebecca Bare, Katherine Harnest, Milt Kenworthy, Jay Tobias
NAYS:	Steve Aitken, Mary-Lou Scarbrough

B. Architectural Review Board Vacancies

Motion to appoint Sheila Jarboe to the Architectural Review Board for the term ending 06/30/2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

C. Appointment of Tax Collector

Motion to appoint Sherrie Wilson, Deputy Clerk, as the Town of Haymarket Tax Collector for enforcement collection, refunds, revenues, and review of the Town of Haymarket Taxes

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

8. Agenda Items

A. Zoning Permits

Motion that the Town Council approve Zoning Permit #20120620 for an insurance company use to be located at 14950 Washington Street, Suite 104, in accordance with Section 58-177(9) of the Town Code, and moves that the Town Council approve Zoning Permit #20120627 for a hiring center use to be located at 14945 Washington Street, in accordance with Section 58-177(9) of the Town Code, and further moves that the Town Council approve Zoning Permit #20120629 for a bank use to be located at 6719 Leaberry Way, in accordance with Section 58-381(a) of the Town Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Hulfish House

Motion to move \$15,000 from the Old Post Office budget and re-allocate to the Hulfish House Renovation project; still keeping within the \$350,000 total budget for the two projects

RESULT:	ADOPTED [5 TO 1]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy
NAYS:	Jay Tobias

C. Old Post Office

D. Alexandra's Keep Final Site Plan Revision 2 GPIN 7397-19-3972

Motion that the Town Council approve Amended Final Site Plan AFSP#20120720, Subdivision /Site Plan Revision 2: Alexandra's Keep, Sheet 21 of 24, prepared by Burgess and Niple, and dated September 5, 2006, revised through June 20, 2012, signed and sealed July 20, 2012, in accordance with Section 58-510 of the Town Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

E. Town Hall Master Plan Proposals

Directive from council is to have the staff make a recommendation

F. Spending Policy

Motion to adopt the spending policy regarding the expenditure of Town funds, dated August 6, 2012 as presented this evening by the Town Manager

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Mary-Lou Scarbrough, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

G. Citizens' Time

No public comment

H. Closed Session

Motions to enter into closed session 2.2-3711 for the following:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board, specifically for the position of Town Attorney

For the record, Lisa Baird, interim Town Attorney, recuses herself from these discussions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Leake, Scarbrough, Kenworthy, Tobias

Certification of Closed Session

Motion that the Council of the Town of Haymarket does hereby certify that to the best of each member's knowledge, only public business matters lawfully exempt from the open meeting requirements by Virginia law were discussed in the closed session, to which this certification applies, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Leake, Scarbrough, Kenworthy, Tobias

I. Closed Session II

Motion to enter into closed session pursuant to 2.2-3711 A

3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically the Streetscape Project and tenant lease agreements, and;

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, namely Town Manager & his staff, and the Chief of Police

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Leake, Scarbrough, Kenworthy, Tobias

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Leake, Scarbrough, Kenworthy, Tobias

J. Council Directive

Direct staff to send a zoning determination letter to the Trustee of the Haymarket Baptist Church

9. Appropriations

A. Washington Street Enhancement Project - Parcel 003 Rebecca Cohen-Pardo

Rebecca Cohen-Pardo (Parcel 003) has agreed to a settlement with the Town. The settlement does provide \$2,100 over and above the appraisal amount of \$7,900.

Motion to appropriate \$2,100 for the settlement with Rebecca Cohen-Pardo, Parcel 003. Funds should be dispersed from the Streetscape expenditures line item

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Salary Increases Fiscal Year 2013

RESULT:	TABLED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Mary-Lou Scarbrough, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

10. Councilmember Time

A. David Leake

B. Katherine Harnest

C. Rebecca Bare

Remind everyone of National Night Out on the Police Department lawn at 14710 Washington Street

D. Mary Lou Scarbrough

E. Milt Kenworthy

He asks if there is only one National Night Out scheduled in the Town for tomorrow night.

F. Steve Aitken

G. James Tobias

Motion the following amendments to the Fiscal Year 2013 adopted budget:

\$11,500 from General Reserve to: \$1,500 Museum Communications, \$5,000 Town Center Property, \$5,000 Training & Education

**Tobias would like to see added to the September agenda the consideration of appointing a liaison from the Council to the Police Department

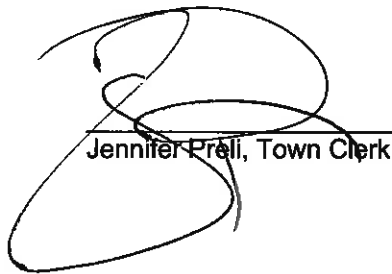
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

11. Motion to Adjourn

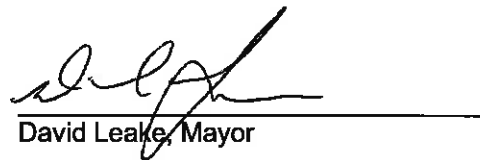
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Submitted:

Approved:



Jennifer Prell, Town Clerk



David Leake, Mayor