

## Call to Order

Mayor Stutz calls the meeting to order at 7:00 p.m.

## Roll Call

Tobias, Cole, Stutz, Scarbrough, Kenworthy, Weir  
Leake-Absent

## Building Official's Report

Piedmont Tire & Auto has been given a temporary occupancy inspection. Ice Rink is under construction. \*\*Weir asks for the port-o-john to be moved from in front of a resident's home.

\*\*Leake enter meeting at 7:03 p.m.

## Police Report – Deputy Chief Greg Breeden

Haymarket Police are lined up to help with Shop with a Cop for Christmas in Front Royal on December 10. Breeden announces that we have hired a new officer, Coire O'Neal; he is at the academy now and will graduate in December. \*\*Tobias asks when the new car will arrive, Breeden responds should be here by the end of November.

## Treasurer's Report – James Naradzay

Weir would like to know if we could do the formula to see what impact Wal-Mart will have on the income stream for the Town with the reduction.

\*\*Tobias & Naradzay to get together to go over the Audit Report

## PEG Grant & recording of meetings

There is no update to provide the council, Comcast has been unresponsive.

## Zoning Text Amendments

\*\*\*\*\*

**Weir motions to defer consideration of adoption of the amendment to 58-12; but adopt the amendments to all others as presented 58-1; 58-1; 58-257; 58-240, Scarbrough seconds; Discussion:**

Weir comments that the Town Attorney has had second thoughts about the wording of 58-12. We will discuss on December 5, 2011.

**Tobias-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes**

## Town Manager's Report

- **Streetscape** – we have settled with the final property owner. We will be meeting with VDOT to get everything in place for the next phase of Utility Relocation. HBC Dively has recommended that there may be other negotiations to be had with the Church. \*\*Defer to December 5. Weir asks we have any sense of what actions might be completed between now and July 1. The Town Manager thinks we should have utility relocations complete by July 1, 2012. \*\*Town Manager to email Weir estimates on Utility relocations

- **Sidewalk issues** – We have received quotes; the Town Engineer has reviewed these quotes and spoken with the two bidders.

\*\*\*\*\*

**Scarborough motions to appropriate up to \$21,000 for the repair of the sidewalks in front of Haymarket Station and in front of Fosters building; funds to come from the Town Center Property line item, Kenworthy seconds;**

**Leake-Yes, Cole-Yes, Scarborough-Yes, Kenworthy-Yes, Weir-Yes, Tobias-Yes**

\*\*Mayor asks that all affected property owners be notified

- **I-66 Interchange options**  
Meetings are being held once every two weeks. VDOT will move forward with Options 2, 4, & 6
- **Health Insurance Benefit for Retirees**  
If council agrees this is a good way to get we have more work to do; Tobias recommends starting the benefit at 10 years. Also, giving a bit more benefit to law enforcement personnel.
- **Structural Engineer**  
The Structural Engineer should have a report to us next week on the Old Post Office.
- **Parking lot striping**  
The Town Manager presents an additional striping plan for the Town Hall parking lot.  
\*\*Mayor asks about the façade of the Town Hall building and tasks the ARB to come up with a façade \*\*get no through traffic sign replaced for Town Hall parking lot.

## **Council Member's Time**

### **Tobias**

\*\*expedite the induction lighting contract, done by Thanksgiving

Tobias asks if the signs are legal at Winterham (indicating no walk-off parking) Town Planner responds yes, they are legal.

Tobias asks about part-time help at Town Hall, has it been covered? The Town Manager responds that arrangements have been made for emergency situations.

Ask event coordinator about details for Holiday party \*\*Clerk

\*\*Tobias asks if council wants to continue to have ATTIVA handle the next event even though they are in violation of the current contract?

### **Leake**

Asks the Town Manager if there is any hope of pushing life into Verizon FIOS, \*\*Town Manager will follow up with a certified letter to Verizon.

### **Cole**

Nothing

### **Scarborough**

Asks about holiday banners, when they are going to be displayed

### **Kenworthy**

Notes that there are street lights out on Washington Street

### **Weir**

Would like staff to contact the owners of the campaign signs that are in the right of way still

## Stutz

Are we going to collect for troops at the Town holiday party?

Mayor Stutz announces that December 23 & 26 are both holidays for Town staff

Mayor hands out the Park Authority letter regarding PACE, \*\*Mayor is on the committee for making PACE a community center, she asks that council consider this option for PACE

The Town Attorney may not be able to make the January meeting, to be discussed at the December 5 Town Council meeting.

## Adjournment

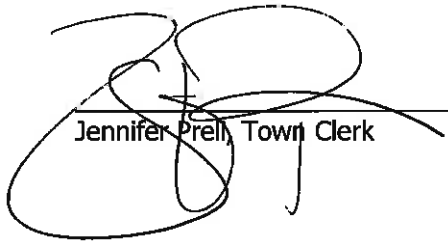
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**Weir motions to adjourn the continuation meeting of November 15, 2011 at 8:54 p.m., Scarborough seconds;**

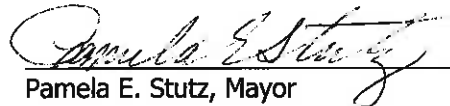
**Ayes: 6      Nays: 0**

Submitted:

Approved:



Jennifer Priel, Town Clerk



Pamela E. Stutz, Mayor

**RESOLUTION OF INTENT TO AMEND CHAPTER 58 (ZONING)  
OF THE CODE OF HAYMARKET, VIRGINIA**

WHEREAS, the Town Council wishes to consider amending Chapter 58 (Zoning) of the Code of Haymarket in furtherance of the purposes of zoning as set out in §15.2-2283 of the Code of Virginia and to further implement the Comprehensive Plan;

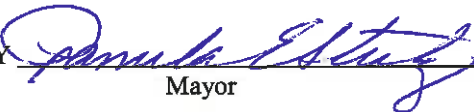
WHEREAS, the Town Council wishes to consider initiating amendments to: (1) amend the Minimum Off-street Parking Standards; (2) amend the use regulations of the I-1 zoning district; and (3) reference the authority for determining fees for appeals;

NOW, THEREFORE, BE IT RESOLVED that the Town Council states its intention to consider amending Chapter 58 of the Code of Haymarket, Virginia, to adopt new provisions on the following matters and to amend it Comprehensive Plan in furtherance thereof, if necessary:

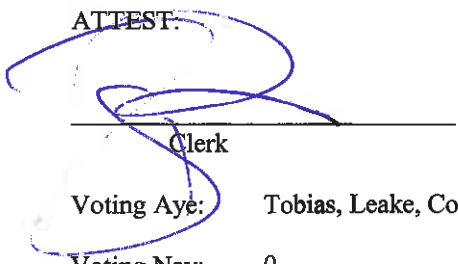
1. Amend Section 58 such that a reduction in the minimum off-street parking requirements would longer be permitted as part of site plans for mixed-use buildings;
2. Amend Section 58-257 to establish additional use regulations for a "recreation, commercial, indoor, fitness and sports activity";
3. Amend Section 58-1, Definitions, as necessary to implement the proposed changes;
4. Initiate revisions to other Sections of Chapter 58 of the Code of Haymarket, Virginia, as may be necessary to ensure that these amendments are fully implemented and achieve the full intent of this Resolution;

Done this 15<sup>th</sup> day of November, 2011

TOWN OF HAYMARKET, VIRGINIA

BY  \_\_\_\_\_  
Mayor

ATTEST.



Clerk

Voting Aye: Tobias, Leake, Cole, Scarbrough, Kenworthy, Weir

Voting Nay: 0

Abstaining: 0

Absent: 0

## ZONING TEXT AMENDMENTS – 08-01-11

***Regarding the definition of a recreation activity:*****Sec. 58-1. Definitions**

*Recreation, commercial, indoor, a fitness and sports activity means a sports or activity facility either open to the general public for a fee or for members and their guests. These are [are] limited to the following activities: roller, hockey, or ice skating rink, basketball, baseball, softball, football, field hockey, soccer, lacrosse, laser tag, wiffleball, dodgeball, track and field, tennis, cheerleading, gymnastics, weight lifting, health spa or club, squash, racquetball or tennis courts, multi-sport instruction camps, sport specific leagues, birthday parties, marching band, weight lifting, baseball, and those activities offered at Prince William County Schools. Such a facility may also include accessory uses such as refreshment stands, equipment sales, or rentals.*

***Regarding shared parking standards:*****Sec. 58-11. Minimum off-street parking.**

There shall be provided that at the time of erection of any main building, or at the time any main building or its accessory uses is enlarged or the use changed, all provisions of article XIII shall be met along with minimum off-street parking space with adequate provision for entrance and exit by standard size automobiles, as follows:

~~(11) Site plans for mixed use buildings, including, but not limited to, a combination of retail, office and residential uses may show a reduction in minimum off-street parking requirements based on generally accepted shared parking concepts.~~

~~a. When more than one use or tenant front upon a common vehicle parking area or have approved access to an off-site lot, a parking space may be credited to two or more uses provided the following conditions are met:~~

~~1. The uses, tenants or activities have established operating hours that do not generate an overlap in employee or client attendance on the site;~~

~~2. The owner or owner's association of such property, as part of the site plan process, identify these uses and hours of operation on the approved site plan.~~

~~b. When a space is credited to more than one use as part of the approved site plan, the owner or owner's association shall, upon a change of the specified use, resubmit a new site plan parking tabulation certified by a licensed engineer or architect. Such plan shall identify the new use and the designated hours of operation, with certification that when the use is operating in accordance with designated hours, it will not exceed the minimum on-site parking requirements of this article.~~

(Code 1989, § 12-11; Ord. of 3-19-1990; Res. of 4-2-1990; Res. of 6-4-1990; Ord. of 7-6-1998, § 1(12-11); Ord. of 6-2-2003)

**Cross references:** Parking generally, § 46-81 et seq.

***Regarding annexation activities:*****Sec. 58-12. Zoning of annexed area.**

~~Any area annexed by the town after the effective date of the zoning ordinance of September 19, 1983, shall immediately upon the effective date of such annexation be automatically classified as an R-1 district until a zoning plan for such area has been adopted by the council. The planning commission shall prepare and present a zoning plan of the annexed area within six months to the council.~~

~~(Code 1989, § 12-12)~~

~~Any area annexed by the town after the effective date of the zoning ordinance of September 19, 1983, shall be zoned in one of the following ways:~~

- ~~(1) Automatically zoned R-1 district without any further action. This zoning designation shall be effective upon the date of the boundary adjustment annexation is approved by a court of competent jurisdiction; or~~
- ~~(2)(1) In the zoning district that most closely reflects the existing use or planned land use as identified on the Planned Land Use Map; or~~
- ~~(3)(2) In such other zoning district included in this Zoning Ordinance as deemed appropriate by the Town Council, in accordance with the procedures of Section 58-425.~~

***Regarding performance standards and additional regulations for a recreation activity:*****Sec. 58-257. Use regulations.**

~~(16) Recreation, commercial, indoor, fitness and sports activities, provided: [are] limited to the following: Basketball, Softball, Football, Field Hockey, Soccer, Lacrosse, Laser Tag, Wiffleball, Dodgeball, Track and Field, Tennis, Cheerleading, Gymnastics, Multi-sport Instruction Camps, Sport Specific Leagues, Birthday Parties, Marching Band, Weight Lifting, Baseball, and those activities offered at Prince William County Schools.~~

- ~~a. Accessory uses shall be located within the same building as the permitted principal use and occupy in the aggregate no more than twenty (20%) of the floor area of such building.~~
- ~~b. Parking areas shall be designed to enhance the safety of children as they arrive at and leave the facility; and~~
- ~~c. The activity shall include a designated pickup and delivery zone~~

***Regarding Establishment of Fees:*****Sec. 58-470. Appeal procedure.**

~~(b) Appeals requiring an advertised public hearing shall be accompanied by a fee as set by the Town Council, certified check for \$20.00 payable to the treasurer of the town.~~

## Prince William County Park Authority



E. Jay Ellington  
Executive Director

Board Members  
*Anthony D. Arnold*  
*Lori Bauckman-Moore*  
*Jane Beyer*  
*Richard Berry*  
*Brenda Gardziel*  
*R. B. Thomas, Jr.*  
*Brant Wickham*  
*Duane H. York*

September 23, 2011

The Honorable John D. Jenkins  
Board of County Supervisors  
4361 Ridgewood Center Drive  
Prince William, VA 22192

The Honorable Lisa E. Bell  
Prince William County School Board  
P.O. Box 6562  
Woodbridge, VA 22195

Dear Supervisor Jenkins and Ms. Bell:

The Prince William County Park Authority is interested in a plan to transition the Pace West facility from the school system into our use for community recreation. Previous discussions of this possibility have not been fully explored by all groups, and the Park Authority would hate to see this facility leave public use for private use. We know that if this facility shuts down it will be difficult to get the older heating and operating systems back in operation. The Park Authority Board would like to begin a discussion to make this transition happen for our citizens.

At present, the Park Authority has little to no presence for programs and community activities in the western part of the county. Our Comprehensive Master Plan for parks and recreation calls for 1 large recreation center for every 100,000 county residents or 1 smaller community center for every 50,000 residents. We have two large recreation centers available to residents in the east end of the county and only one large facility, the Freedom Center, in the west. The Brentsville and Gainesville districts only have the Ben Lomond Community Center to serve a population of 155,048. You can see that we are really in need of an additional community center for public recreation in this part of the county.

Prince William County Schools CIP has designated the Pace West facility to come off line by July 1<sup>st</sup> 2012. With this date just around the corner, I would like to suggest that a committee from the School Board, Board of County Supervisors and the Park Authority Board gather, with our staff as soon as possible to explore a transition partnership between us to keep this facility in the hands of the public, for the public good.

Thank you for considering this request and we hope to meet with you soon.

Sincerely,

Brenda Gardziel, Chairman  
Prince William County Park Authority Board

Park Authority Administration Complex

George Hellwig Memorial Park • 14420 Bristow Road • Manassas, Virginia 20112-3932 • (703) 792-7060 • TDD # 791-4068

cc:

Park Authority Board

Melissa Peacor, County Executive, PWC

Steven Walts, Superintendent, PWCS

Susan Roltsch, Deputy County Executive, PWC

Chris Martino, Deputy County Executive, PWC

E. Jay Ellington, Executive Director, PWCPA

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