



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
~ AGENDA ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, June 3, 2019

7:00 PM

Council Chambers

I. Call to Order

II. Pledge of Allegiance - Girl Scout Troop 90034

III. Invocation - Rev. Brian Johnson, Haymarket Church

IV. Minutes Acceptance

1. Mayor and Council - Work Session - May 6, 2019 6:00 PM
2. Mayor and Council - Regular Meeting - May 6, 2019 7:00 PM

V. Washington Realty Presentation - Chris Howell

VI. Former Mayor Lily Konopka, VML essay award winner Presentation

VII. Department Reports

1. Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office Manager
2. Police Department Report - Chief Kevin Lands

VIII. Citizen's Time

IX. Action Items

1. Approval of the Fiscal Year 2019-2020 Budget and Tax Rate

X. Updates

1. Planning Commission
2. Architectural Review Board

XI. Councilmember Time

1. Steve Shannon
2. Connor Leake
3. Madhu Panthi
4. Susan Edwards
5. Bond Cavazos
6. Robert Day
7. David Leake

XII. Closed Session

XIII. Adjournment



TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, May 6, 2019

6:00 PM

Council Chambers

A Work Session of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 6:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Absent, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Agenda Items

1. Town of Haymarket Social Media Policy and Guidelines

Chief Lands addresses the dais regarding new Town Social Media Policy. He states that there is a social media policy for employees in the handbook but nothing that regulates what we could or could not do as a Town on our Facebook page. He adds that it will be posted and that this has been passed through the Mayor and Town Attorney. Vice Mayor Edwards shares concerns with using social media appropriately and not to engage in bantering.

2. Town Vehicle Decal Discussion

Town Attorney, Martin Crim, references the original action by Council regarding moving from an annual license tax to a one time payment. He adds that this was done in a way that did not comply with legal requirements for an amendment to an ordinance. He adds that there were two things wrong, it didn't record the vote of each member and it was not in a form of an ordinance. He concludes that in front of the Council tonight is an ordinance that recites the history of how we got here and making a formal ordinance to make it a one time fee and can make it retroactive.

Councilman Shannon asks that the Town add issuing free license decals for all the categories listed in Virginia Code §46.2-752A.1 through 20.

III. Adjournment

1. Motion to Adjourn

| | |
|------------------|--------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Connor Leake, Councilman |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


David Leake, Mayor



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington St
 Haymarket, VA 20169

Monday, May 6, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilwoman Bond Cavazos: Absent, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance

At this time Mayor Leake invites Lily Konopka, "If I Were Mayor" VML regional award winner, to be sworn in by the Clerk of the Council, Shelley Kozlowski. Ms. Konopka takes her seat at the dais. Ms. Konopka assists the Mayor with the meeting and asks for a roll call.

Girl Scout Troop 90016 leads the Pledge of Allegiance.

III. Invocation

Pastor Don Meeks, Greenwich Presbyterian Church, gives the evening's Invocation.

IV. VML "If I Were Mayor" Essay Contest Presentation

Sandy Harrington from the Virginia Municipal League, presents a plaque to the regional essay award winner, Lily Konopka. Ms. Konopka reads her winning essay, "If I were Mayor", and shares her goals and ideas to assist Carried to Full Term.

V. Gainesville/Haymarket Rotary Club - Flags for Heroes Presentation

Chris Albright, Gainesville/Haymarket Rotary Club President, shares information regarding the 2019 Flags for Heroes Ceremony slated for June 15th at the town park encouraging those to sponsor a flag for a hero.

VI. Minute's Approval

1. Mayor and Council - Work Session - Mar 25, 2019 6:00 PM
2. Mayor and Council - Work Session - Apr 1, 2019 6:00 PM
3. Mayor and Council - Regular Meeting - Apr 1, 2019 7:00 PM

Vice Mayor Edwards moves to accept the minutes from the March 25, 2019 work session, the April 1, 2019 work session and the April 1, 2019 regular session. Councilman Leake seconds the motion.

| | |
|------------------|--------------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Susan Edwards, Vice Mayor |
| SECONDER: | Connor Leake, Councilman |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

VII. Department Reports

1. **Administrative Staff Reports - Shelley Kozlowski, Clerk of the Council/Office Manager**
 Clerk of the Council/Office Manager, Shelley Kozlowski, highlights the Town Staff reports.
2. **Police Department - Chief Kevin Lands**
 Chief Lands shares his department report. He also shares the video from the recent ODMR event.

VIII. Brief Recess

No recess.

IX. Citizen's Time

There were no citizens to speak.

X. Board of Zoning Appeals Vacancy

Mayor Leake introduces the candidate for this position, Daniel Magill. Mr. Crim describes the role of the Board of Zoning Appeals and its appointed candidates.

Vice Mayor Edwards moves *to recommend to the Circuit Court of Prince William County Daniel Magill to the Town of Haymarket Board of Zoning Appeals term ending January 31, 2020*. Councilman Shannon seconds the motion.

1. Motion

| | |
|------------------|--------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Susan Edwards, Vice Mayor |
| SECONDER: | Steve Shannon, Councilman |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

XI. Action Items

1. Town Decal Ordinance

Per the discussion at the dais at the evening's work session, Town Attorney, Mr. Crim added subparagraph (e) The Town shall issue free license decals for all of the categories listed in Virginia Code §46.2-752A.1 through 20 to the Ordinance.

Councilman Shannon moves *to approve the Ordinance to amend section 46-44 of the Town Code relating to motor vehicle license tax*. Vice Mayor Edwards seconds the motion.

| | |
|------------------|--------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Susan Edwards, Vice Mayor |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

2. Proposed Meals Tax Increase

Discussion ensues regarding the proposed meals tax increase including the utilization of the proposed increase, reduction of the real estate tax and debt service.

Councilman Shannon moves *that the Haymarket Town Council direct the Clerk to advertise a public hearing to be held on the 1% meals tax increase on May 21, 2019 at 7 PM*. Councilman Leake seconds the motion.

| | |
|------------------|--------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Connor Leake, Councilman |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

XII. Updates

1. Planning Commission

Councilman Shannon, liaison, states that the Planning Commission walked to the park to discuss the proposed playground during the work session. He adds that the work session was followed by a public hearing concerning the SUP for 6604 and 6608 Jefferson Street. He further adds the agenda items included Crossroads Village Center final site plan review and the

Haymarket Diner. He concludes stating they voted on the McDonald's site plan under old business.

2. Architectural Review Board

In the absence of Councilwoman Cavazos, Town Planner, Emily Lockhart, shares the ARB updates including the Chick Fil A canopies, Morais winery, and a couple residential COA's.

XIII. Councilmember Time

1. Steve Shannon

Councilman Shannon thanks the Police Department for all that they do, appreciates all those serving on the Council and thanks Mr. Magill for stepping up and serving the community.

2. Connor Leake

Thanks Lily Konopka for presiding over the meeting this evening. Thanks ODMR for their event. Thanks Mr. Magill.

3. Madhu Panthi

Congratulates Lily Konopka.

4. Susan Edwards

Congratulates Lily on her essay and for joining the Council this evening and encourages her to continue with her community involvement. Thanks her parents for a job well done and adds that children are a direct reflection of the home that they are raised in. Thanks Meg with ODMR and Shawn Landry.

5. Bond Cavazos

Absent

6. Robert Day

Thanks Lily for being here tonight as well.

7. David Leake

Thanks Lily for coming, thanks Mr. Magill and Meg from ODMR.

"Mayor" Lily Konopka thanks the Mayor and Council for having her this evening.

XIV. Adjournment

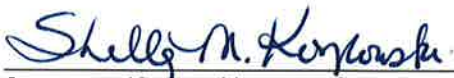
1. Motion to Adjourn

| | |
|----------------|--------------------------------------|
| RESULT: | ADOPTED [UNANIMOUS] |
| AYES: | Edwards, Day, Leake, Panthi, Shannon |
| ABSENT: | Bond Cavazos |

"Mayor" Lily Konopka motions to adjourn.

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


David Leake, Mayor

Minutes Acceptance: Minutes of May 6, 2019 7:00 PM (Minutes Acceptance)



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

David Leake
Mayor

Shelley M. Kozlowski
Clerk of Council
Office Manager

Emily K. Lockhart
Town Planner/
Zoning Administrator

Roberto C. Gonzalez
Treasurer

Jacque Patrick
Administrative Assistant

TOWN STAFF – MONTH IN REVIEW
May 2019

Administration

- Held weekly staff meetings.
- Attended Mayor's weekly staff meetings with Police Chief Lands.
- Worked with Town Attorney on Board of Zoning Appeals recommendations.
- Completed meeting minutes for Town Council, Planning Commission and Architectural Review Board.
- Prepared Town Council meeting agenda packets.
- With Staff finalized preparations for Fox 5 Zip Trip. Total expenditure: \$1,130.
- Continue to with Town Planner and project manager for Stan Smith on demolition progress.
- Continuing work with electrical contractor regarding issues with Washington Street light poles and Haymarket Station.
- Computers for the Dais have arrived and have coordinated with Terry Hope for installation next week.
- Worked with Premier Landscaping regarding fixing uneven bricks in the sidewalks. Sidewalks in front of Museum are complete.
- Managed the completion of the repairing, sealing and striping of the Town Hall parking lot.
- Working with Town Planner researching and reaching out to area contractors for crosswalk repairs.

- Managed completion of the painting of town buildings. Added the caboose and chimney and porch *At the Very Thing for Her* property. Additional cost \$2400.
- Assisted Mr. Schiro with the completion of drywall work at the town park house. Total expenditure for the project was \$3200 for supplies.
- Worked with Administrative Assistant administering business licenses.
- Coordinated with Treasurer lease agreements for Town rental space, securing lease with Haymarket Church.
- Worked with tenants at Copper Cricket on water and flooring issues.

Planning/Zoning

- Processing multiple site plans for new commercial development throughout the Town including Morais Vineyard, Haymarket Diner, and residential properties on Fayette.
- Working with Admin. Asst. on Events and Haymarket Day, approx. 75 registered vendors to date and \$13,500 in sponsorship money.
- Working with Office Manager and town resident, Marchant Schneider, on Historic Walking Tour.
- Processed Special Use Permits for Williams Holdings and Haymarket Diner.
- Held regular planning commission and arb meetings.
- Working with county on an inspection for our structure.

Treasurer

- Continuing to work on Town Budget.
- Worked with Clerk to publicly notice Budget, Tax Rate and Proposed Meals Tax Increase Public Hearing notifications.
- Assisted with lease agreements.
- Assisted Town businesses with Business license renewal applications.

Events

A year in the making, but, **Fox 5 Zip Trip** is finally coming to our sweet Haymarket. Friday morning from 6am-11am. Portion of Washington Street in front of the Town Hall will be closed from 4am-1pm, however, there will be police directed detours.

Historic Walk is Friday, June 7th at 6:30pm. It will begin at the Museum with a small reception. The evening will include the Red House Ordinary (Hidden Jules building), Old Post Office, Old Bank Building, Lewis Homes, Haymarket Baptist Church, Old Tyler Elementary.

Stars and Stripes concert in conjunction with the Police Department Car show on Sunday, June 30th, 4-7pm. The day will feature children's activities and entertainment.

| Town Planner | | | | | | | |
|--|---|----------------|---|--|-----------------------------|------------------|--|
| Task List May 2019 | | | | | | | |
| Task | Street Name/Project Name | Assigned To: | Date Task Started: | Action Needed By: | Anticipated End Date: | Actual End Date: | Comments: |
| Architectural Review Board | | | | | | | |
| Demolition Permits | Smith Property; block across the street from Town Hall-- 7 structures total | Emily | Nov-18 | Set work session with the ARB | 1/16/2019 | | Demolition began on 5/20/2019, expected to finish work by 5/30/2019 |
| Morais Wine Tasting room | 14871 Washington Street | Emily | Dec-18 | ARB approval | | 5/15/2019 | ARB reviewed the provide architectural. Has requested additional information for the brick color, window color and other details of the exterior. |
| Sign Application | Eugene's Sausage and Fries Sign | Emily | Apr-19 | ARB approval | | 5/15/2019 | Sign has been approved by the ARB on 5/15/2019 |
| Board of Zoning Appeals | | | | | | | |
| No Activity for May 2019 | | | | | | | |
| Planning Commission | | | | | | | |
| SUP#2019-001 | Williams Holdings, 6604 & 6608 Jefferson Street. Mixed Use Development | Emily/Katie | Mar-19 | PC Review, Recommendation to Council, Council Public Hearing, Council Review | Late Summer/Early Fall 2019 | | PC held the first public hearing to discuss the SUP application for Jefferson Street. The citizens concerns included; traffic, the building mass, and parking restraints. UPDATE: Applicant returned to the Planning Commission with a brand new concept on May 22. The new application is significantly different and therefore will be readvertised for a public hearing on June 17th. |
| Morais Wine Tasting room | 14871 Washington Street | Emily/Katie | Feb-19 | PC Approval | May-19 | | Conditional Approval has been recived and will remain conditional until the applicant has addressed all outstanding comments to include; VDOT approval and final Engineering approval |
| Crossroads Village Center | 15150 Washington Street | Emily/Katie | Fall 2017 | | Sep-18 | May-19 | Conditional Approval has been recived and will remain conditional until the applicant has addressed all outstanding comments to include; landscape buffers and pump station mitigation. |
| Planning Commission | 14901 Washington Street | Emily | The Planning Commission has received a Special Use Permit for the old BB&T bank building. The proposed use is a medical dentist office. The applicant is currently in business at the Shoppes of Leaberry shopping center. The Town Council and Planning Commission will have a joint public hearing on June 3rd to hear citizen comments | | | | |
| Prince William County (1 Mile Review) | | | | | | | |
| No Activity for PWC 1 Mile Review May 2019 | | | | | | | |
| Staff | | | | | | | |
| Demolition/ NEW BUILD Application | 6810 Jefferson Street | Emily Lockhart | Nov-17 | Awaiting final changes to site plan. Applicant has received conditional approval. | | | |
| the ARTS at the Haymarket Museum | | Emily | | Artists will occupy the space in January and February for workshops. April and May are booked with individual artists, June-July -- Lynn Cook, September/October -- Haymarket Day contest for artists to paint the historic structures. November/December -- Craft Bazaar/Holiday Market | | | |
| Violation Letters | Town | Emily | | Working with property owners to correct violations for the overgrowth of weeds and debris on various properties throughout Town | | | |
| Events Meeting | | | | Set the calendar of events for the Town -- Summer Concert & Car Show with PD, June 30th -- End of Summer Concert, August 24th -- Haymarket Day, October 19th -- and Christmas and Holiday Event, December 7th. | | | |

e

| Task | Assigned To | Date Task Started | Last worked on | Action Needed By | Estimated End Date | Actual End Date | Comments |
|------------------------------------|-------------|-------------------|----------------|------------------|--------------------|-----------------|---|
| Active Projects | | | | | | | |
| Morais - Aroma II | Katie/Emily | 1/15/2019 | 5/24/2019 | Applicant | | | -Reviewed second submission of site plan and provided comments on 5/24/19 |
| QBE Final Site Plan | Emily | 1/20/2017 | 5/21/2019 | Applicant | | | -Site Plan amendment approved 5/21/19 -Site Plan amendment bonds to be provided prior to construction |
| Jeffreson/Fayette Street Site Plan | Katie/Emily | 10/5/2018 | 5/14/2019 | Applicant | | | -PC approved plans 1/19 contingent on staff approval of plans -Staff provided additional comments on second submission 4/10/19 -Applicant researching drainage info for VDOT approval |
| Sheetz | Katie | 6/29/2016 | 5/9/2019 | Applicant | | | -As built approved 5/9/19 |

Attachment: 2019 May Engineer's Reports_KMM (4062 : Administrative Staff Report - Shelley M.

| Task | Assigned To | Date Task Started | Last worked on | Action Needed By | Estimated End Date | Actual End Date | Comments |
|---------------------------------|-------------|-------------------|----------------|------------------|--------------------|-----------------|--|
| Active Projects | | | | | | | |
| Pedestrian Improvements Project | Katie | 7/14/2014 | 4/30/2019 | Town/ VDOT | | | -No bids received -Invitation to Bid readvertisement to be included in local paper as of 5/8/19. Bids due 6/5/19. -VDOT to review/approve bid analysis package prior to award. |
| Crossroads Village | Katie/Emily | 10/18/2018 | 4/10/2019 | Applicant | | | -Recommended for approval contingent on outside agency approval -DEQ and PWCSA approvals provided. Coordinating VDOT |
| McDonalds | Katie/Emily | 2/12/2019 | 4/10/2019 | Applicant | | | -Minor Engineering comments provided 4/10/19 -PC conditionally approved plan 4/22/19 |

| Task | Assigned To | Date Task Started | Last worked on | Action Needed By | Estimated End Date | Actual End Date | Comments |
|---------------------------------------|-------------|-------------------|----------------|------------------|--------------------|-----------------|---|
| Low Activity Projects | | | | | | | |
| Sherwood Forest Bond Release | Katie | N/A | 3/26/2019 | Katie | | | -As-builts approved 11/15. -Landscaping and E&S Bond released. -Provided letter to VDOT regarding review of storm drain videos |
| Dog's Day Out Final Site Plan | Emily | 12/13/2016 | 2/20/2019 | N/A | | | -As-builts expected to be submitted |
| Haymarket Town Center Final Site Plan | Katie/Emily | 9/8/2016 | 2/13/2019 | RDA | | | -RDA provided copies of outside agency comments. -RDA to schedule meeting with VDOT and coordinate addressing comments withoutside agencies for resubmission to Town -Meter info to be provided |

Attachment: 2019 May Engineer's Reports_KMM (4062 : Administrative Staff Report - Shelley M.

| Task | Assigned To | Date Task Started | Last worked on | Action Needed By | Estimated End Date | Actual End Date | Comments |
|--|-------------|-------------------|----------------|------------------|--------------------|-----------------|---|
| Low Activity Projects | | | | | | | |
| Alexandra's Keep Landscaping, E&S and Performance Bond Release | Katie | N/A | 1/24/2019 | Applicant/Emily | 10/9/2018 | 10/9/2018 | -Landscape/E&S Bonds released 8/7 -As-Built survey approved. -Applicant/Dominion have transferred street light meter to turn over to Town for ownership/maintenance -Performance bond released 10/9/18 -Town coordinating with applicant to find original bond documents. |
| Haymarket Iceplex As-builts | Katie | 8/8/2018 | 10/10/2018 | Applicant | | | -Asbuilts approved 10/10/18 -Awaiting bond release request |

Attachment: 2019 May Engineer's Reports_KMM (4062 : Administrative Staff Report - Shelley M.



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Roberto Gonzalez
Town Treasurer

TREASURER'S REPORT
TOWN COUNCIL REGULAR MEETING
June 3, 2019

Highlights:

- The financials attached are as of April 30th, 2019
- As of April 30th, 2019, we are at 74.4% mark of our budgeted Revenues and 63.0% of our budgeted Expenditures.
- This month worked on weekly payables and processed payrolls
- Created and sent for publication Public hearing notices for next fiscal year's tax rates and budget hearing that were held on May 20th and May 21st 2019.
- Business license renewals were due on April 30th 2019 and the Town has met its budgeted amount for this line item. We are continuing to receive a few late renewals and have sent out delinquency letters to those few businesses that have not applied for renewal as of today.
- Continue assisting with Haymarket Day applications
- Continue to work and answer any budget questions Council has over the two proposed budgets that have been presented for next Fiscal Year.

Town of Haymarket
Statement of Net Position
As of April 30, 2019

| | Apr 30, 19 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10000 · Cash & Cash Equivalents | 1,558,374.69 |
| 11000 · CD's & Money Market Funds | 3,873.91 |
| 11010 · Virginia Investment Pool | 313,109.69 |
| Total Checking/Savings | 1,875,358.29 |
| Accounts Receivable | |
| 12000 · Accounts Receivable | 114,691.27 |
| 12010 · A/R Permits | -75.41 |
| 12020 · Delinquent Real Estate | 2,761.44 |
| 12021 · Taxes Receivable - RE 2016 | 1,244.45 |
| Total Accounts Receivable | 118,621.75 |
| Other Current Assets | |
| 11499 · Undeposited Funds | 58,215.66 |
| 12012 · Local Accounts Receivable-Other | 81,906.19 |
| 12025 · Due from Prince William County | 32,896.75 |
| 12030 · Due from Commonwealth | 20,051.79 |
| 12040 · Due from Federal Government | 1,994.46 |
| 12099 · Allowance for Doubtful Accounts | -103,775.64 |
| Total Other Current Assets | 91,289.21 |
| Total Current Assets | 2,085,269.25 |
| Fixed Assets | |
| 12500 · General Property | 4,460,992.00 |
| 12600 · Rental Property | 1,401,944.03 |
| Total Fixed Assets | 5,862,936.03 |
| Other Assets | |
| 19100 · Deferred Outflow - Pension Cont | 62,075.77 |
| Total Other Assets | 62,075.77 |
| TOTAL ASSETS | 8,010,281.05 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | 34,788.95 |
| Total Accounts Payable | 34,788.95 |
| Credit Cards | |
| 20040 · Town Credit Card | -471.93 |
| Total Credit Cards | -471.93 |
| Other Current Liabilities | |
| 20095 · Deferred Revenue - Events | 16,650.00 |
| 20096 · Deferred Revenue - Other | 12,716.00 |
| 20500 · Sales Tax Payable | 59.40 |
| 21000 · Payroll Liabilities | 1,544.84 |
| 22000 · Security Deposits | 12,746.92 |
| 22010 · Escrow Deposits | 79,266.60 |
| Total Other Current Liabilities | 122,983.76 |
| Total Current Liabilities | 157,300.78 |
| Long Term Liabilities | |

Town of Haymarket
Statement of Net Position
As of April 30, 2019

| | Apr 30, 19 |
|---|---------------------|
| 20080 · Accrued Interest Payable | 11,345.59 |
| 23000 · Accrued Leave | 21,263.02 |
| 25000 · General Obligation Bonds | 1,068,200.00 |
| | |
| 25010 · Captial Leases Payable | 120,947.21 |
| 29000 · Net Pension Liability | 5,180.00 |
| 29100 · Deferred Inflow - Pension Msmnt | 36,322.00 |
| 29500 · Net OPEB Liability | 47,000.00 |
| 29600 · Deferred Inflow - OPEB | 10,000.00 |
| | |
| Total Long Term Liabilities | 1,320,257.82 |
| Total Liabilities | 1,477,558.60 |
| Equity | |
| 34110 · Net OPEB Activity Offset | -54,079.00 |
| 34000 · Net Pension Activity Offset | 17,652.77 |
| 30000 · Unrestricted Net Assets | 1,625,366.31 |
| 31000 · Restricted Net Assets | 6,000.00 |
| | |
| 32000 · Investment in Capital Assets | 5,857,867.23 |
| 33000 · Amt Long Term Obligations | -1,223,023.02 |
| Net Income | 302,938.16 |
| | |
| Total Equity | 6,532,722.45 |
| TOTAL LIABILITIES & EQUITY | 8,010,281.05 |

Town of Haymarket
Statement of Revenue & Expenditures for Month
April 2019

| | Apr 19 |
|---|------------|
| Ordinary Income/Expense | |
| Income | |
| 3120 · OTHER LOCAL TAXES | |
| Bank Stock Tax | 12,785.00 |
| Business License Tax | 98,822.38 |
| Cigarette Tax | 11,145.00 |
| Consumer Utility Tax | 3,188.72 |
| Meals Tax - Current | 58,167.85 |
| Penalties (Non-Property) | 138.00 |
| Total 3120 · OTHER LOCAL TAXES | 184,246.95 |
| 3130 · PERMITS,FEES & LICENSESES | |
| Application Fees | 175.00 |
| Inspection Fees | 600.00 |
| Motor Vehicle Licenses | 1,352.00 |
| Other Planning & Permits | 3,350.00 |
| Total 3130 · PERMITS,FEES & LICENSESES | 5,477.00 |
| 3140 · FINES & FORFEITURES | |
| Fines | 2,506.40 |
| Total 3140 · FINES & FORFEITURES | 2,506.40 |
| 3150 · REVENUE - USE OF MONEY | |
| Earnings on VACO/VML Investment | 549.43 |
| Total 3150 · REVENUE - USE OF MONEY | 549.43 |
| 3151 · RENTAL (USE OF PROPERTY) | |
| Suite 110 Rental Income | 1,225.14 |
| 315120 · Suite 202 Metis Group | 367.50 |
| 315125 · Suite 204 MAC-ISA | 840.00 |
| 315150 · 15020 Washington Realty | 3,559.83 |
| 315155 · 15026 Copper Cricket | 1,687.00 |
| 315160 · The Very Thing For Her | 2,760.00 |
| 315161 · Haymarket Church Suite 206 | 0.00 |
| Total 3151 · RENTAL (USE OF PROPERTY) | 10,439.47 |
| 3160 · CHARGES FOR SERVICES | |
| Public Safety | |
| Donation/Grants | 286.00 |
| Total Public Safety | 286.00 |
| Total 3160 · CHARGES FOR SERVICES | 286.00 |
| 3165 · REVENUE - TOWN EVENTS | |
| Revenue - Town Events | 460.00 |
| Total 3165 · REVENUE - TOWN EVENTS | 460.00 |
| 3180 · MISCELLANEOUS | |
| Veteran Banners | 375.00 |
| Total 3180 · MISCELLANEOUS | 375.00 |
| 32 · REVENUE FROM COMMONWEALTH | |
| Car Rental Reimbursement | 589.09 |
| Communications Tax | 8,653.86 |
| Total 32 · REVENUE FROM COMMONWEALTH | 9,242.95 |
| Total Income | 213,583.20 |
| Gross Profit | 213,583.20 |
| Expense | |
| 01 · ADMINISTRATION | |

Town of Haymarket
Statement of Revenue & Expenditures for Month
April 2019

| | Apr 19 |
|--|-----------|
| 11100 · TOWN COUNCIL | |
| FICA/Medicare | 141.53 |
| Salaries & Wages - Regular | 1,850.00 |
| Total 11100 · TOWN COUNCIL | 1,991.53 |
| 12110 · TOWN ADMINISTRATION | |
| Salaries/Wages-Regular | 16,724.50 |
| Salaries/Wages - Part Time | 3,190.00 |
| FICA/Medicare | 1,457.07 |
| VRS | 1,899.10 |
| Health Insurance | 3,313.60 |
| Life Insurance | 234.18 |
| Disability Insurance | 126.43 |
| Unemployment Insurance | 194.39 |
| Cigarette Tax Administration | 476.29 |
| Printing & Binding | 1,316.48 |
| Advertising | 2,825.00 |
| Computer, Internet & Website Svc | 3,006.57 |
| Office Supplies | 147.73 |
| Total 12110 · TOWN ADMINISTRATION | 34,911.34 |
| 12210 · LEGAL SERVICES | |
| Legal Services | 3,072.00 |
| Total 12210 · LEGAL SERVICES | 3,072.00 |
| Total 01 · ADMINISTRATION | 39,974.87 |
| 03 · PUBLIC SAFETY | |
| 31100 · POLICE DEPARTMENT | |
| Salaries & Wages - Regular | 32,009.10 |
| Salaries & Wages - OT Regular | 0.00 |
| Salaries & Wages - OT Premium | 1,052.63 |
| Salaries & Wages - Holiday Pay | 0.00 |
| Salaries & Wages - Part Time | 1,640.00 |
| Salary & Wages - DMV Grant | 0.00 |
| FICA/MEDICARE | 2,572.41 |
| VRS | 3,404.38 |
| Health Insurance | 5,644.26 |
| Life Insurance | 454.30 |
| Disability Insurance | 195.88 |
| Legal Services | 2,412.00 |
| Computer, Internet & Website | 28.00 |
| Telecommunications | 751.19 |
| Convention & Edu. (Training) | 515.94 |
| Office Supplies | 58.96 |
| Vehicle Fuels | 1,580.88 |
| Vehicle Maintenance/Supplies | 200.41 |
| Uniforms & Police Supplies | 39.40 |
| Total 31100 · POLICE DEPARTMENT | 52,559.74 |
| 34100 · BUILDING OFFICIAL | |
| Erosion & Sedimentation Ins. | 1,800.00 |
| Total 34100 · BUILDING OFFICIAL | 1,800.00 |
| Total 03 · PUBLIC SAFETY | 54,359.74 |
| 04 · PUBLIC WORKS | |
| Town Public Works | 225.76 |
| Street Beautification - HF | 100.00 |
| 43200 · REFUSE COLLECTION | |
| Trash Removal Contract | 12,441.96 |

Town of Haymarket
Statement of Revenue & Expenditures for Month
April 2019

| | Apr 19 |
|--|------------|
| Total 43200 · REFUSE COLLECTION | 12,441.96 |
| 43100 · MAINT OF 15000 Wash St./Grounds | |
| Repairs/Maintenance Services | 1,401.90 |
| Maint Svc Contract-Pest Control | 1,584.00 |
| Maint Svc Contract-Landscaping | 2,484.84 |
| Electric/Gas Services | 1,076.41 |
| Electrical Services-Streetlight | 393.15 |
| Water & Sewer Services | 132.50 |
| Total 43100 · MAINT OF 15000 Wash St./Grounds | 7,072.80 |
| Total 04 · PUBLIC WORKS | 19,840.52 |
| 07 · PARKS, REC & CULTURAL | |
| 70000 · HAYMARKET COMMUNITY PARK | |
| Grounds Maintenance/Repairs | 115.50 |
| Total 70000 · HAYMARKET COMMUNITY PARK | 115.50 |
| 71110 · EVENTS | |
| Contractual Services | 385.63 |
| 71110 · EVENTS - Other | 280.00 |
| Total 71110 · EVENTS | 665.63 |
| 72200 · MUSEUM | |
| Advertising | 504.00 |
| Telecommunications | 129.38 |
| Exhibits & Programs | 119.40 |
| Total 72200 · MUSEUM | 752.78 |
| Total 07 · PARKS, REC & CULTURAL | 1,533.91 |
| 08 · COMMUNITY DEVELOPMENT | |
| 81100 · PLANNING COMMISSION | |
| FICA/Medicare | 0.00 |
| Consultants - Engineer | 2,520.00 |
| Total 81100 · PLANNING COMMISSION | 2,520.00 |
| 81110 · ARCHITECTURAL REVIEW BOARD | |
| FICA/Medicare | 0.00 |
| Total 81110 · ARCHITECTURAL REVIEW BOARD | 0.00 |
| Total 08 · COMMUNITY DEVELOPMENT | 2,520.00 |
| 94105 · PERSONNEL | |
| EMPLOYEE BENEFITS | |
| 6560 · Payroll Processing Fees | -0.03 |
| Total EMPLOYEE BENEFITS | -0.03 |
| Total 94105 · PERSONNEL | -0.03 |
| Total Expense | 118,229.01 |
| Net Ordinary Income | 95,354.19 |
| Net Income | 95,354.19 |

05/28/19

Town of Haymarket
Revenue & Expenditures Actual To-Date vs Annual Budget
 July 2018 through April 2019

Attachment: Treasurer & Financial Report for 06-03-2019 (4062 : Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office

| | Jul '18 - Apr 19 | Budget | % of Budget |
|--|---------------------|---------------------|---------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 3110 · GENERAL PROPERTY TAXES | | | |
| Real Estate - Current | 363,030.77 | 367,666.00 | 98.7% |
| Public Service Corp RE Tax | 11,778.30 | 11,274.00 | 104.5% |
| Interest - All Property Taxes | 81.54 | 0.00 | 100.0% |
| Penalties - All Property Taxes | 600.51 | 1,000.00 | 60.1% |
| Total 3110 · GENERAL PROPERTY TAXES | 375,491.12 | 379,940.00 | 98.8% |
| 3120 · OTHER LOCAL TAXES | | | |
| Bank Stock Tax | 12,785.00 | 18,000.00 | 71.0% |
| Business License Tax | 192,486.07 | 180,000.00 | 106.9% |
| Cigarette Tax | 127,334.25 | 135,000.00 | 94.3% |
| Consumer Utility Tax | 124,727.30 | 150,000.00 | 83.2% |
| Meals Tax - Current | 589,583.65 | 650,000.00 | 90.7% |
| Sales Tax Receipts | 111,302.66 | 155,000.00 | 71.8% |
| Penalties (Non-Property) | 1,075.55 | 0.00 | 100.0% |
| Interest (Non-Property) | 18.43 | 0.00 | 100.0% |
| Total 3120 · OTHER LOCAL TAXES | 1,159,312.91 | 1,288,000.00 | 90.0% |
| 3130 · PERMITS,FEES & LICENESES | | | |
| Application Fees | 7,695.00 | 2,700.00 | 285.0% |
| Inspection Fees | 9,690.00 | 10,000.00 | 96.9% |
| Motor Vehicle Licenses | 1,955.00 | 1,900.00 | 102.9% |
| Other Planning & Permits | 17,280.63 | 25,000.00 | 69.1% |
| Total 3130 · PERMITS,FEES & LICENESES | 36,620.63 | 39,600.00 | 92.5% |
| 3140 · FINES & FORFEITURES | | | |
| Fines | 27,826.30 | 65,000.00 | 42.8% |
| Total 3140 · FINES & FORFEITURES | 27,826.30 | 65,000.00 | 42.8% |
| 3150 · REVENUE - USE OF MONEY | | | |
| Earnings on VACO/VML Investment | 8,014.83 | 0.00 | 100.0% |
| Interest on Bank Deposit | 5,065.99 | 8,000.00 | 63.3% |
| Interest on Bank Deposits | 8,309.55 | 0.00 | 100.0% |
| Total 3150 · REVENUE - USE OF MONEY | 21,390.37 | 8,000.00 | 267.4% |
| 3151 · RENTAL (USE OF PROPERTY) | | | |
| Suite 110 Rental Income | 18,775.20 | | |
| 315110 · Suite 200 Genesis Contracting | 2,010.00 | | |
| 315120 · Suite 202 Metis Group | 3,867.50 | | |
| 315125 · Suite 204 MAC-ISA | 4,200.00 | | |
| 315150 · 15020 Washington Realty | 35,598.30 | | |
| 315155 · 15026 Copper Cricket | 18,257.00 | | |
| 315160 · The Very Thing For Her | 27,950.00 | | |
| 3151 · RENTAL (USE OF PROPERTY) - Other | 365.85 | 136,957.00 | 0.3% |
| Total 3151 · RENTAL (USE OF PROPERTY) | 111,023.85 | 136,957.00 | 81.1% |
| 3160 · CHARGES FOR SERVICES | | | |
| FOIA Receipts | 120.00 | | |
| Public Safety | | | |
| Donation/Grants | 6,008.00 | 5,000.00 | 120.2% |
| Public Safety - Other | 125.00 | 0.00 | 100.0% |
| Total Public Safety | 6,133.00 | 5,000.00 | 122.7% |
| Total 3160 · CHARGES FOR SERVICES | 6,253.00 | 5,000.00 | 125.1% |
| 3165 · REVENUE - TOWN EVENTS | | | |
| Revenue - Town Events | 73,568.82 | 70,000.00 | 105.1% |
| Total 3165 · REVENUE - TOWN EVENTS | 73,568.82 | 70,000.00 | 105.1% |

05/28/19

Town of Haymarket
Revenue & Expenditures Actual To-Date vs Annual Budget
 July 2018 through April 2019

| | Jul '18 - Apr 19 | Budget | % of Budget |
|---|------------------|--------------|-------------|
| 3170 · HISTORICAL FUND | | | |
| Historical Fund | 21,230.02 | 21,230.02 | 100.0% |
| Total 3170 · HISTORICAL FUND | 21,230.02 | 21,230.02 | 100.0% |
| 3180 · MISCELLANEOUS | | | |
| Citations & Accident Reports | 585.00 | 1,000.00 | 58.5% |
| Veteran Banners | 729.00 | | |
| Miscellaneous | 4,632.47 | 0.00 | 100.0% |
| Recovered Costs- Private Events | | | |
| Donations | | | |
| Charitable Contributions | 2.00 | | |
| Total Donations | 2.00 | | |
| Total Recovered Costs- Private Events | 2.00 | 0.00 | 100.0% |
| Total 3180 · MISCELLANEOUS | 5,948.47 | 1,000.00 | 594.8% |
| 32 · REVENUE FROM COMMONWEALTH | | | |
| 599 Law Enforcement Grant | 22,773.00 | 28,000.00 | 81.3% |
| Car Rental Reimbursement | 5,381.65 | 5,500.00 | 97.8% |
| Communications Tax | 90,477.75 | 117,000.00 | 77.3% |
| Other | 0.00 | 1,000.00 | 0.0% |
| Personal Property Tax Reimburse | 18,626.97 | 18,627.00 | 100.0% |
| Railroad Rolling Stock | 1,333.31 | 1,500.00 | 88.9% |
| Total 32 · REVENUE FROM COMMONWEALTH | 138,592.68 | 171,627.00 | 80.8% |
| 33 · REVENUE FROM FEDERAL GOVERNMENT | | | |
| DMV Transp Safety Grant | 5,581.30 | 13,000.00 | 42.9% |
| CABOOSE ENHANCEMENT GRANT | 0.00 | 7,100.00 | 0.0% |
| 33 · REVENUE FROM FEDERAL GOVERNMENT - Other | 0.00 | 208,600.00 | 0.0% |
| Total 33 · REVENUE FROM FEDERAL GOVERNMENT | 5,581.30 | 228,700.00 | 2.4% |
| 35 · Reserve Funds For CIP | 0.00 | 250,000.00 | 0.0% |
| Total Income | 1,982,839.47 | 2,665,054.02 | 74.4% |
| Gross Profit | 1,982,839.47 | 2,665,054.02 | 74.4% |
| Expense | | | |
| 01 · ADMINISTRATION | | | |
| 11100 · TOWN COUNCIL | | | |
| Convention & Education | 2,352.46 | 5,000.00 | 47.0% |
| FICA/Medicare | 1,101.22 | 2,000.00 | 55.1% |
| Meals and Lodging | 1,114.11 | 1,500.00 | 74.3% |
| Mileage Allowance | 0.00 | 750.00 | 0.0% |
| Salaries & Wages - Regular | 15,982.65 | 32,100.00 | 49.8% |
| Total 11100 · TOWN COUNCIL | 20,550.44 | 41,350.00 | 49.7% |
| 12110 · TOWN ADMINISTRATION | | | |
| Salaries/Wages-Regular | 185,577.12 | 219,697.00 | 84.5% |
| Salaries/Wages - Part Time | 57,201.00 | 70,200.00 | 81.5% |
| FICA/Medicare | 17,702.56 | 22,044.00 | 80.3% |
| VRS | 15,969.51 | 20,236.00 | 78.9% |
| Health Insurance | 36,798.84 | 38,677.00 | 95.1% |
| Life Insurance | 2,284.91 | 4,000.00 | 57.1% |
| Disability Insurance | 1,302.94 | 2,900.00 | 44.9% |
| Unemployment Insurance | 3,187.88 | 2,000.00 | 159.4% |
| Worker's Compensation | 415.00 | 300.00 | 138.3% |
| Gen Property/Liability Ins. | 14,700.00 | 16,000.00 | 91.9% |
| Accounting Services | 4,805.16 | 8,000.00 | 60.1% |
| Cigarette Tax Administration | 4,178.58 | 5,500.00 | 76.0% |
| Printing & Binding | 8,463.65 | 13,000.00 | 65.1% |
| Advertising | 9,916.67 | 12,000.00 | 82.6% |

Attachment: Treasurer & Financial Report for 06-03-2019 (4062 : Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office

05/28/19

Town of Haymarket
Revenue & Expenditures Actual To-Date vs Annual Budget
 July 2018 through April 2019

| | Jul '18 - Apr 19 | Budget | % of Budget |
|--|-------------------|-------------------|--------------|
| Computer, Internet & Website Svc | 17,565.82 | 23,650.00 | 74.3% |
| Postage | 2,482.48 | 4,000.00 | 62.1% |
| Telecommunications | 222.03 | 6,000.00 | 3.7% |
| Mileage Allowance | 33.25 | 2,500.00 | 1.3% |
| Meals & Lodging | 1,835.91 | 6,000.00 | 30.6% |
| Convention & Education | 1,495.05 | 8,000.00 | 18.7% |
| Discretionary Fund | 203.35 | 1,000.00 | 20.3% |
| Books, Dues & Subscriptions | 11,350.96 | 15,000.00 | 75.7% |
| Office Supplies | 4,535.80 | 4,000.00 | 113.4% |
| Insurance Pass-Through | -2,692.38 | | |
| Capital Outlay-Machinery/Equip | 0.00 | 7,000.00 | 0.0% |
| Total 12110 · TOWN ADMINISTRATION | 399,536.09 | 511,704.00 | 78.1% |
| 12210 · LEGAL SERVICES | | | |
| Legal Services | 44,533.95 | 73,000.00 | 61.0% |
| Total 12210 · LEGAL SERVICES | 44,533.95 | 73,000.00 | 61.0% |
| 12240 · INDEPENDENT AUDITOR | | | |
| Auditing Services | 14,550.00 | 16,500.00 | 88.2% |
| Total 12240 · INDEPENDENT AUDITOR | 14,550.00 | 16,500.00 | 88.2% |
| Total 01 · ADMINISTRATION | 479,170.48 | 642,554.00 | 74.6% |
| 03 · PUBLIC SAFETY | | | |
| 31100 · POLICE DEPARTMENT | | | |
| Salaries & Wages - Regular | 322,082.67 | 380,741.00 | 84.6% |
| Salaries & Wages - OT Regular | 0.00 | 14,000.00 | 0.0% |
| Salaries & Wages - OT Premium | 18,196.33 | 20,000.00 | 91.0% |
| Salaries & Wages - Holiday Pay | 15,785.24 | 10,000.00 | 157.9% |
| Salaries & Wages - Part Time | 14,774.94 | 14,000.00 | 105.5% |
| Salary & Wages - DMV Grant | 3,968.70 | | |
| FICA/MEDICARE | 27,998.63 | 29,879.00 | 93.7% |
| VRS | 29,974.28 | 42,221.00 | 71.0% |
| Health Insurance | 56,092.05 | 67,380.00 | 83.2% |
| Life Insurance | 4,311.13 | 4,648.00 | 92.8% |
| Disability Insurance | 1,857.29 | 1,313.00 | 141.5% |
| Unemployment Insurance | 2,624.24 | 2,178.00 | 120.5% |
| Workers' Compensation Insurance | 11,871.00 | 12,964.00 | 91.6% |
| Line of Duty Act Insurance | 1,740.00 | 1,440.00 | 120.8% |
| Legal Services | 16,443.30 | 12,000.00 | 137.0% |
| Computer, Internet & Website | 11,673.20 | 14,000.00 | 83.4% |
| Postage | 22.10 | 300.00 | 7.4% |
| Telecommunications | 7,132.96 | 10,350.00 | 68.9% |
| General Prop Ins (Vehicles) | 4,089.00 | 5,000.00 | 81.8% |
| Meals and Lodging | -35.80 | | |
| Convention & Edu. (Training) | 3,628.47 | 3,500.00 | 103.7% |
| Misc - Discretionary Fund | 428.81 | 500.00 | 85.8% |
| Annual Dues & Subscriptions | 10,111.90 | 7,524.00 | 134.4% |
| Office Supplies | 4,138.01 | 3,500.00 | 118.2% |
| Vehicle Fuels | 15,276.86 | 16,000.00 | 95.5% |
| Vehicle Maintenance/Supplies | 8,494.68 | 8,000.00 | 106.2% |
| Repairs/Maintenance Supplies | 165.05 | 0.00 | 100.0% |
| Uniforms & Police Supplies | 31,088.17 | 22,300.00 | 139.4% |
| Community Events | 4,509.98 | 5,000.00 | 90.2% |
| Grant Expenditures | 1,802.13 | 13,000.00 | 13.9% |
| Insurance Pass-Through | 1,775.01 | 0.00 | 100.0% |
| Mobile Data Computer Netwk Svc | 0.00 | 15,000.00 | 0.0% |
| Capital Outlay-Machinery/Equip | 37,109.38 | 31,592.00 | 117.5% |
| Total 31100 · POLICE DEPARTMENT | 669,129.71 | 768,330.00 | 87.1% |
| 34100 · BUILDING OFFICIAL | | | |
| Erosion & Sedimentation Ins. | 12,000.00 | 40,000.00 | 30.0% |
| 34100 · BUILDING OFFICIAL - Other | 0.00 | 10,000.00 | 0.0% |

Attachment: Treasurer & Financial Report for 06-03-2019 (4062 : Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office

05/28/19

Town of Haymarket
Revenue & Expenditures Actual To-Date vs Annual Budget
 July 2018 through April 2019

| | Jul '18 - Apr 19 | Budget | % of Budget |
|--|------------------|------------|-------------|
| Total 34100 · BUILDING OFFICIAL | 12,000.00 | 50,000.00 | 24.0% |
| Total 03 · PUBLIC SAFETY | 681,129.71 | 818,330.00 | 83.2% |
| 04 · PUBLIC WORKS | | | |
| Town Public Works | 30,320.76 | 70,426.00 | 43.1% |
| Street Beautification - HF | 100.00 | 21,230.02 | 0.5% |
| 43200 · REFUSE COLLECTION | | | |
| Trash Removal Contract | 69,473.22 | 78,000.00 | 89.1% |
| Total 43200 · REFUSE COLLECTION | 69,473.22 | 78,000.00 | 89.1% |
| 43100 · MAINT OF 15000 Wash St./Grounds | | | |
| Repairs/Maintenance Services | 38,848.13 | 55,000.00 | 70.6% |
| Maint Svc Contract-Pest Control | 2,554.00 | 2,000.00 | 127.7% |
| Maint Svc Contract-Landscaping | 21,159.84 | 35,000.00 | 60.5% |
| Maint Svc Contract Snow Removal | 2,100.90 | 7,000.00 | 30.0% |
| Maint Svc Cont- Street Cleaning | 4,115.00 | 2,000.00 | 205.8% |
| Electric/Gas Services | 14,038.82 | 15,000.00 | 93.6% |
| Electrical Services-Streetlight | 4,423.19 | 5,500.00 | 80.4% |
| Water & Sewer Services | 1,690.27 | 2,000.00 | 84.5% |
| Janitorial Supplies | 766.06 | 1,000.00 | 76.6% |
| Real Estate Taxes | 1,115.91 | 4,000.00 | 27.9% |
| Total 43100 · MAINT OF 15000 Wash St./Grounds | 90,812.12 | 128,500.00 | 70.7% |
| Total 04 · PUBLIC WORKS | 190,706.10 | 298,156.02 | 64.0% |
| 07 · PARKS, REC & CULTURAL | | | |
| 70000 · HAYMARKET COMMUNITY PARK | | | |
| Grounds Maintenance/Repairs | 13,436.58 | 68,000.00 | 19.8% |
| Total 70000 · HAYMARKET COMMUNITY PARK | 13,436.58 | 68,000.00 | 19.8% |
| 71110 · EVENTS | | | |
| Advertising - Events | 10,077.68 | 0.00 | 100.0% |
| Contractual Services | 55,771.17 | 70,000.00 | 79.7% |
| 71110 · EVENTS - Other | 707.27 | 0.00 | 100.0% |
| Total 71110 · EVENTS | 66,556.12 | 70,000.00 | 95.1% |
| 72200 · MUSEUM | | | |
| Advertising | 504.00 | 750.00 | 67.2% |
| Telecommunications | 1,769.26 | 2,200.00 | 80.4% |
| Books, Dues & Subscriptions | 30.00 | 250.00 | 12.0% |
| Office Supplies | 0.00 | 250.00 | 0.0% |
| Exhibits & Programs | 700.27 | 1,700.00 | 41.2% |
| Total 72200 · MUSEUM | 3,003.53 | 5,150.00 | 58.3% |
| Total 07 · PARKS, REC & CULTURAL | 82,996.23 | 143,150.00 | 58.0% |
| 08 · COMMUNITY DEVELOPMENT | | | |
| 81100 · PLANNING COMMISSION | | | |
| Salaries & Wages - Regular | 3,690.00 | 5,000.00 | 73.8% |
| FICA/Medicare | 296.93 | 500.00 | 59.4% |
| Consultants - Engineer | 25,817.34 | 50,000.00 | 51.6% |
| Consultants - Comp Plan | 0.00 | 40,000.00 | 0.0% |
| Mileage Allowance | 0.00 | 500.00 | 0.0% |
| Meals & Lodging | 0.00 | 750.00 | 0.0% |
| Convention/Education | 0.00 | 2,000.00 | 0.0% |
| Total 81100 · PLANNING COMMISSION | 29,804.27 | 98,750.00 | 30.2% |
| 81110 · ARCHITECTURAL REVIEW BOARD | | | |
| Salaries & Wages - Regular | 3,675.00 | 4,000.00 | 91.9% |
| FICA/Medicare | 336.22 | 850.00 | 39.6% |
| Mileage Allowance | 0.00 | 200.00 | 0.0% |
| Meals & Lodging | 0.00 | 300.00 | 0.0% |

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05/28/19

Town of Haymarket
Revenue & Expenditures Actual To-Date vs Annual Budget
 July 2018 through April 2019

| | Jul '18 - Apr 19 | Budget | % of Budget |
|---|---------------------|---------------------|---------------|
| Convention & Education | 0.00 | 500.00 | 0.0% |
| Total 81110 · ARCHITECTURAL REVIEW BOARD | 4,011.22 | 5,850.00 | 68.6% |
| 81111 · Board Of Zoning Appeals | | | |
| Convention & Education | 0.00 | 500.00 | 0.0% |
| FICA / Medicare | 0.00 | 98.00 | 0.0% |
| Salaries & Wages - Regular | 0.00 | 1,575.00 | 0.0% |
| Total 81111 · Board Of Zoning Appeals | 0.00 | 2,173.00 | 0.0% |
| Total 08 · COMMUNITY DEVELOPMENT | 33,815.49 | 106,773.00 | 31.7% |
| 09 · NON-DEPARTMENTAL | | | |
| 95100 · DEBT SERVICE | | | |
| General Obligation Bond - Prin | 169,499.91 | 186,440.00 | 90.9% |
| Total 95100 · DEBT SERVICE | 169,499.91 | 186,440.00 | 90.9% |
| Total 09 · NON-DEPARTMENTAL | 169,499.91 | 186,440.00 | 90.9% |
| 94101 · CABOOSE ENHANCEMENT PROJECT | 0.00 | 7,100.00 | 0.0% |
| 94103 · PEDESTRIAN IMPROVEMENT PROJECT | | | |
| Architectural/Engineering Fees | 13,367.00 | | |
| 94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other | 0.00 | 208,600.00 | 0.0% |
| Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT | 13,367.00 | 208,600.00 | 6.4% |
| 94105 · PERSONNEL | | | |
| EMPLOYEE BENEFITS | | | |
| 6560 · Payroll Processing Fees | -0.03 | | |
| Total EMPLOYEE BENEFITS | -0.03 | 0.00 | 100.0% |
| Total 94105 · PERSONNEL | -0.03 | 0.00 | 100.0% |
| 94106 · TOWN CENTER MASTER PLAN | | | |
| Architectural/Engineering Fees | 28,980.69 | 203,951.00 | 14.2% |
| Total 94106 · TOWN CENTER MASTER PLAN | 28,980.69 | 203,951.00 | 14.2% |
| 94107 · BLIGHT MITIGATION | | | |
| Building Official/Engr. | 0.00 | 50,000.00 | 0.0% |
| Total 94107 · BLIGHT MITIGATION | 0.00 | 50,000.00 | 0.0% |
| Total Expense | 1,679,665.58 | 2,665,054.02 | 63.0% |
| Net Ordinary Income | 303,173.89 | 0.00 | 100.0% |
| Net Income | 303,173.89 | 0.00 | 100.0% |

Attachment: Treasurer & Financial Report for 06-03-2019 (4062 : Administrative Staff Report - Shelley M. Kozlowski, Clerk of the Council/Office



**HAYMARKET POLICE
DEPARTMENT**



To: Mayor Leake and Council Members
 From: Chief Lands
 Date: 5-20-2019
 Subject: Monthly Report for May 2019

| | | |
|-------------------------------|------|---|
| Felony Arrests | 0 | Poss. of Cocaine, Hit and Run, Larceny, etc. |
| Misdemeanor Arrests | 2 | DUI, Refusal, Wanted, Poss. of Marijuana, etc. |
| In Town Calls for Service | 1369 | Various |
| Out of Town Calls for Service | 22 | Various |
| Traffic Summons | 53 | Speeding, Suspended, Reckless, Equipment Violations |
| Traffic Warnings | 177 | Speeding, Taillight, Stop Sign etc. |
| Traffic Accidents | 2 | If Injuries – Transported to Hospital |
| House Checks | 0 | Residents who were out of town |
| Business Checks | 450 | All Town Businesses |

Points of Interest:

Bike Rodeo (Haymarket Baptist)
 National Police Week
 Chick Fil A Military Appreciation Day
 Bike Rodeo (Haymarket Preschool)
 Kids Auction Winners Visit/Ride Along
 Zip Trip
 Ethan Ride Along
 Battle of the Beasts

Attachment: Monthly Council Report May 19 (4047 : Police Department Report - Chief Kevin Lands)



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

ROBERTO GONZALEZ
TOWN TREASURER

STAFF REPORT

APPROVAL OF THE FISCAL YEAR 2019-2020 BUDGET AND TAX RATE

BACKGROUND

Staff presented the first balanced draft budget to the Town Council's work session on March 25, 2019. At that time, the budget was reviewed by line item, receiving Council input on each line item. Council then directed staff to create a second draft that included a meals tax increase for the purpose to fund new Debt Service and Closing contingency in order to secure funds for the Town Center project. Staff created two draft budgets; Exhibit A and Exhibit B. The two exhibits have been updated with the new Lease revenue that will start on July 1, 2019 totaling an additional \$32,952.00 in revenues for the fiscal year. The additional funds have been placed in the Town Public Works expenditure line item for Council's review. Council will vote on which of the two exhibits they will adopt for the fiscal year 2019-2020.

A Public Hearing on the proposed real property tax rate was properly advertised and held on May 20, 2019.

A Public Hearing on the two draft budgets was properly advertised and held on May 21, 2019.

COUNCIL ACTION REQUIRED

Council is required to adopt a budget and tax rates prior to July 1, 2019. Council is also required to approve an annual appropriation in the amount of the budget. These actions are included in the enclosed Council Resolution #2019-002.

SAMPLE MOTION

- I move the Council approve Resolution #2019-002 adopting the budget for Fiscal Year 2019-2020 in amount of \$2,980,350, thereby adopting the operating and capital budget, the tax rate and fee schedules to support the budget and make an annual appropriation of the budgeted amounts for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

or

- I move the Council approve Resolution #2019-002 adopting the budget for Fiscal Year 2019-2020 in amount of \$3,140,350, thereby adopting the operating and capital budget, the tax rate and fee schedules to support the budget and make an annual appropriation

of the budgeted amounts for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

or

Alternative Motion



HAYMARKET TOWN COUNCIL

RESOLUTION #2019-002

**RESOLUTION TO ADOPT THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT BUDGET,
TO ADOPT TAX RATES AND A FEE SCHEDULE IN SUPPORT OF THE BUDGET,
AND TO MAKE AN ANNUAL APPROPRIATION OF THE BUDGETED AMOUNTS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

WHEREAS, the Council of the Town of Haymarket held a work session on March 25th 2019 with the Council, all open to the public, to consider the proposed FY 2019-20 budget Exhibit A; and

WHEREAS, the budget was advertised on April 19, 2019 and a public hearing was held on May 21, 2019, in accordance with Section 15.1-162 of the Code of Virginia; and

WHEREAS, the real property tax rate increase was advertised on April 19, 2019 and a public hearing was held on May 20, 2019, in accordance with Section 58.1-3321 of the Code of Virginia; and

WHEREAS, the budget is accompanied by a statement of contemplated revenue and disbursements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Haymarket, Virginia meeting in regular session this 3rd day of June, 2019, adopts the annual operating budget and capital improvement budget as presented, adopts the tax rates and fee schedule shown below in this Resolution in support of the budget, and appropriates the funds on an annual basis for the contemplated expenditures shown in the annual operating budget and capital improvement budget.

The budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 is as follows:



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

TOWN OF HAYMARKET

ANNUAL OPERATING AND CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2019-2020

EXHIBIT A

(No increase in Real Estate Tax)

FY2019-2020

PROJECTED REVENUES

| | |
|----------------------------------|------------------|
| General Property Taxes | \$ 387,041 |
| Meals Tax | \$ 670,000 |
| BPOL Tax | \$ 185,000 |
| Other Local Taxes | \$ 487,000 |
| Permits, Fees & Licenses | \$ 46,400 |
| Fines & Forfeitures | \$ 30,000 |
| Rental Revenue | \$ 158,656 |
| Public Safety | \$ 3,000 |
| Interest (Bank, Investment Pool) | \$ 8,000 |
| Miscellaneous | \$ 1,000 |
| Historical Fund | \$ 21,230 |
| Revenue from Commonwealth | \$ 173,991 |
| Revenue from Government | \$ 456,000 |
| From Reserves for CIP | \$ 300,000 |
| Town Event Sponsorship | <u>\$ 70,000</u> |

Total Revenue **\$2,980,350**

FY2019-2020

PROJECTED EXPENDITURES

| | |
|-------------------------------------|-------------------|
| Administration | \$ 624,085 |
| Police Department | \$ 818,731 |
| Public Works | \$ 300,824 |
| Community Development | \$ 108,023 |
| Building Official | \$ 30,000 |
| Museum, Town Events | \$ 75,150 |
| Haymarket Community | |
| Park | \$ 58,505 |
| Debt Service | \$ 183,440 |
| Capital Lease | \$ 31,592 |
| Capital Improvement Projects | |
| Town Center Project | \$ 200,000 |
| Blight Mitigation | \$ 50,000 |
| Pedestrian Improvement | |
| Project | <u>\$ 500,000</u> |

Total Expenditures **\$2,980,350**

Haymarket Town Council
Budget Adoption
Resolution #2019-002

Attachment: 06.03.2019 Staff Report on budget adoption USE THIS ONE (4063 : Approval of the Fiscal Year 2019-2020 Budget and Tax Rate)

Resolution # 2019-002

BY ORDER OF THE HAYMARKET TOWN COUNCIL

Done this 3rd day of June 2019

Motioned by:

Seconded by:

Ayes:

Nays:

Abstain:

Absent:

David Leake, Mayor

ATTEST:

Shelley M. Kozlowski
Clerk of the Council



HAYMARKET TOWN COUNCIL

RESOLUTION #2019-002

**RESOLUTION TO ADOPT THE ANNUAL OPERATING BUDGET
AND CAPITAL IMPROVEMENT BUDGET,
TO ADOPT TAX RATES AND A FEE SCHEDULE IN SUPPORT OF THE BUDGET,
AND TO MAKE AN ANNUAL APPROPRIATION OF THE BUDGETED AMOUNTS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

WHEREAS, the Council of the Town of Haymarket held a work session on March 25th 2019 with the Council, all open to the public, to consider the proposed FY 2019-20 budget Exhibit B; and

WHEREAS, the budget was advertised on April 19, 2019 and a public hearing was held on May 21, 2019, in accordance with Section 15.1-162 of the Code of Virginia; and

WHEREAS, the real property tax rate increase was advertised on April 19, 2019 and a public hearing was held on May 20, 2019, in accordance with Section 58.1-3321 of the Code of Virginia; and

WHEREAS, the budget is accompanied by a statement of contemplated revenue and disbursements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Haymarket, Virginia meeting in regular session this 3rd day of June, 2019, adopts the annual operating budget and capital improvement budget as presented, adopts the tax rates and fee schedule shown below in this Resolution in support of the budget, and appropriates the funds on an annual basis for the contemplated expenditures shown in the annual operating budget and capital improvement budget.

The budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 is as follows:



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

TOWN OF HAYMARKET

ANNUAL OPERATING AND CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2019-2020

EXHIBIT B

(No increase in Real Estate Tax; Increase of 1% in Meals Tax to fund Debt Service for Capital Improvements)

FY2019-2020

PROJECTED REVENUES

| | |
|----------------------------------|------------------|
| General Property Taxes | \$ 387,041 |
| Meals Tax | \$ 830,000 |
| BPOL Tax | \$ 185,000 |
| Other Local Taxes | \$ 487,000 |
| Permits, Fees & Licenses | \$ 46,400 |
| Fines & Forfeitures | \$ 30,000 |
| Rental Revenue | \$ 158,656 |
| Public Safety | \$ 3,000 |
| Interest (Bank, Investment Pool) | \$ 8,000 |
| Miscellaneous | \$ 1,000 |
| Historical Fund | \$ 21,230 |
| Revenue from Commonwealth | \$ 173,991 |
| Revenue from Government | \$ 456,000 |
| From Reserves for CIP | \$ 300,000 |
| Town Event Sponsorship | <u>\$ 70,000</u> |

Total Revenue **\$3,140,350**

FY2019-2020

PROJECTED EXPENDITURES

| | |
|-------------------------------------|-------------------|
| Administration | \$ 624,085 |
| Police Department | \$ 818,731 |
| Public Works | \$ 300,824 |
| Community Development | \$ 108,023 |
| Building Official | \$ 30,000 |
| Museum, Town Events | \$ 75,150 |
| Haymarket Community | |
| Park | \$ 58,505 |
| Debt Service | \$ 276,440 |
| Capital Lease | \$ 31,592 |
| Closing & Construction | |
| Contingency | \$ 67,000 |
| Capital Improvement Projects | |
| Town Center Project | \$ 200,000 |
| Blight Mitigation | \$ 50,000 |
| Pedestrian Improvement | |
| Project | <u>\$ 500,000</u> |

Total Expenditures **\$3,140,350**

Haymarket Town Council
Budget Adoption
Resolution #2019-002

Resolution # 2019-002

BY ORDER OF THE HAYMARKET TOWN COUNCIL

Done this 3rd day of June 2019

Motioned by:

Seconded by:

Ayes:

Nays:

Abstain:

Absent:

David Leake, Mayor

ATTEST:

Shelley M. Kozlowski
Clerk of the Council

| Drafted - 05/29/2019 (EXHIBIT A) | | | Actual As of 05/24/2019 | | | 2020 Proposed Budget | |
|---|---|---------------------|----------------------------|---------------------|---------------------|----------------------------|---------------------|
| | | 2017 Actual | 2018 Actual | 2019 Budget | Difference | | Percentage |
| REVENUES | | | | | | | |
| MISCELLANEOUS REVENUE | | 5.00 | | | | | |
| 3110 · GENERAL PROPERTY TAXES | | | | | | | |
| | Real Estate - Current | 285,702.84 | 340,658.41 | 363,030.77 | 367,666.00 | 6,591.00 | 374,257.00 |
| | Public Service Corp RE Tax | 9,810.12 | 11,273.29 | 11,778.30 | 11,274.00 | 510.00 | 11,784.00 |
| | Interest - All Property Taxes | 224.49 | 115.03 | 81.54 | 0.00 | | 0.00 |
| | Penalties - All Property Taxes | 1,366.09 | 726.20 | 600.51 | 1,000.00 | | 1,000.00 |
| | Uncollected Tax Write Offs | 113.91 | 0.00 | 0.00 | | | 0.00 |
| | Total 3110 · GENERAL PROPERTY TAXES | 297,217.45 | 352,772.93 | 375,491.12 | 379,940.00 | 7,101.00 | 387,041.00 |
| 3120 · OTHER LOCAL TAXES | | | | | | | |
| | Bank Stock Tax | 44,584.00 | 24,239.00 | 12,785.00 | 18,000.00 | 4,000.00 | 22,000.00 |
| | Business License Tax | 155,990.85 | 184,705.45 | 195,294.92 | 180,000.00 | 5,000.00 | 185,000.00 |
| | Cigarette Tax | 168,838.56 | 124,931.80 | 127,334.25 | 135,000.00 | 25,000.00 | 160,000.00 |
| | Consumer Utility Tax | 154,507.14 | 165,987.08 | 137,614.55 | 150,000.00 | | 150,000.00 |
| | Meals Tax - Current | 607,326.53 | 671,603.48 | 637,816.38 | 650,000.00 | 20,000.00 | 670,000.00 |
| | Sales Tax Receipts | 155,343.72 | 152,958.74 | 121,608.40 | 155,000.00 | | 155,000.00 |
| | Penalties (Non-Property) | 2,276.33 | 3,860.36 | 1,408.38 | 0.00 | | 0.00 |
| | Interest (Non-Property) | 526.71 | 200.48 | 18.63 | 0.00 | | 0.00 |
| | Total 3120 · OTHER LOCAL TAXES | 1,289,393.84 | 1,328,486.39 | 1,233,880.51 | 1,288,000.00 | 54,000.00 | 1,342,000.00 |
| 3130 · PERMITS,FEES & LICENSESES | | | | | | | |
| | Application Fees | 6,051.00 | 4,885.00 | 7,770.00 | 2,700.00 | 1,800.00 | 4,500.00 |
| | Inspection Fees | 9,719.60 | 8,442.97 | 11,640.00 | 10,000.00 | 5,000.00 | 15,000.00 |
| | Motor Vehicle Licenses | 1,380.00 | 1,128.00 | 2,120.00 | 1,900.00 | | 1,900.00 |
| | Occupancy Permits | 200.00 | 500.00 | 0.00 | | | 0.00 |
| | Other Planning & Permits | 22,504.80 | 14,860.00 | 17,280.63 | 25,000.00 | | 25,000.00 |
| | Total 3130 · PERMITS,FEES & LICENSESES | 39,855.40 | 29,815.97 | 38,810.63 | 39,600.00 | 6,800.00 | 46,400.00 |
| 3140 · FINES & FORFEITURES | | | | | | | |
| | Fines | 69,773.34 | 68,459.29 | 33,589.08 | 65,000.00 | -35,000.00 | 30,000.00 |

| | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Total 3140 · FINES & FORFEITURES | 69,773.34 | 68,459.29 | 33,589.08 | 65,000.00 | -35,000.00 | 30,000.00 |
| 3150 · REVENUE - USE OF MONEY | | | | | | |
| Earnings on VACO/VML Investment | 25.79 | -22.92 | 8,014.83 | 0.00 | | 0.00 |
| Interest on Bank Deposit | 1,420.92 | 1,044.13 | 4,650.41 | 8,000.00 | | 8,000.00 |
| Interest on Bank Deposits | 8,465.63 | 12,202.64 | 7,608.47 | 0.00 | | 0.00 |
| Total 3150 · REVENUE - USE OF MONEY | 9,912.34 | 13,223.85 | 20,273.71 | 8,000.00 | 0.00 | 8,000.00 |
| 3151 · RENTAL (USE OF PROPERTY) | | | | | | |
| Suite 110 Rental Income | 10,868.49 | 20,191.96 | 20,316.34 | | | 0.00 |
| Action Tank Drain Services | | | | 6,924.00 | | 6,924.00 |
| Body Mind Studio LLC | | | | 4,390.20 | | 4,390.20 |
| Dent-ology, Inc | | | | 3,168.00 | | 3,168.00 |
| LF Security | | | | 6,960.00 | | 6,960.00 |
| 315110 · Suite 200 Genesis Contracting | 5,663.23 | 4,890.08 | 2,010.00 | 0.00 | | 0.00 |
| 315120 · Suite 202 Metis Group | 3,176.25 | -2,500.00 | 3,867.50 | 3,500.00 | | 3,500.00 |
| 315125 · Suite 204 MAC-ISA | 4,000.00 | 4,790.00 | 4,200.00 | 5,040.00 | | 5,040.00 |
| Haymarket Church (NEW LEASE) | | | 0.00 | 32,592.00 | | 32,592.00 |
| 315130 · Suite 206 Xcellent Technology | 37,471.24 | 20,476.00 | 0.00 | 0.00 | | 0.00 |
| 315150 · 15020 Washington Realty | 42,717.96 | 42,717.96 | 39,158.13 | 42,717.96 | | 42,717.96 |
| 315155 · 15026 Copper Cricket | 19,078.34 | 19,656.00 | 18,257.00 | 20,244.00 | | 20,244.00 |
| 315160 · The Very Thing For Her | 25,920.00 | 29,820.00 | 30,710.00 | 33,120.00 | | 33,120.00 |
| 315190 · Town Hall Rental Income | 200.00 | 800.00 | 0.00 | | | 0.00 |
| 3151 · RENTAL (USE OF PROPERTY) - Other | 4,002.00 | 3,834.15 | 365.85 | 136,957.00 | -136,957.00 | 0.00 |
| Total 3151 · RENTAL (USE OF PROPERTY) | 153,097.51 | 144,676.15 | 118,884.82 | 136,957.00 | 21,699.16 | 158,656.16 |
| 3160 · CHARGES FOR SERVICES | | | | | | |
| FOIA Receipts | 0.00 | 0.00 | 120.00 | | | |
| Public Safety | | | | | | |
| Donation/Grants | 3,762.51 | 1,519.80 | 6,008.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| Public Safety - Other | 1,807.50 | 18,402.00 | 125.00 | 0.00 | | 0.00 |
| Total Public Safety | 5,570.01 | 19,921.80 | 6,133.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| Total 3160 · CHARGES FOR SERVICES | 5,570.01 | 19,921.80 | 6,253.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| 3165 · REVENUE - TOWN EVENTS | | | | | | |
| Revenue - Town Events | 79,165.82 | 83,084.00 | 86,268.82 | 70,000.00 | | 70,000.00 |
| Total 3165 · REVENUE - TOWN EVENTS | 79,165.82 | 83,084.00 | 86,268.82 | 70,000.00 | 0.00 | 70,000.00 |
| 3170 · HISTORICAL FUND | | | | | | |
| Historical Fund | 0.00 | 0.00 | 21,230.02 | 21,230.02 | -16,968.00 | 4,262.02 |
| Total 3170 · HISTORICAL FUND | 0.00 | 0.00 | 21,230.02 | 21,230.02 | -16,968.00 | 4,262.02 |
| 3180 · MISCELLANEOUS | | | | | | |
| Citations & Accident Reports | 1,320.00 | 545.00 | 585.00 | 1,000.00 | | 1,000.00 |

Attachment: 06.03.2019 Draft Budgets Exhibits A & B Revised 5-30-2019 (4063 : Approval of the Fiscal

| | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|
| Vetern Banners | 0.00 | 0.00 | 729.00 | | | 0.00 |
| Miscellaneous | 526.81 | 108.62 | 4,632.47 | 0.00 | | 0.00 |
| Recovered Costs- Private Events | | | | | | |
| Donations | | | | | | |
| Charitable Contributions | 0.00 | 137.76 | 2.00 | | | 0.00 |
| Total Donations | 0.00 | 137.76 | 2.00 | | | 0.00 |
| Recovered Costs- Private Events - Other | 916.96 | 0.00 | 0.00 | 0.00 | | 0.00 |
| Total Recovered Costs- Private Events | 916.96 | 137.76 | 2.00 | 0.00 | | 0.00 |
| 3180 · MISCELLANEOUS - Other | 2,933.29 | 2,559.87 | 0.00 | 0.00 | | 0.00 |
| Total 3180 · MISCELLANEOUS | 5,697.06 | 3,351.25 | 5,948.47 | 1,000.00 | 0.00 | 1,000.00 |
| 32 · REVENUE FROM COMMONWEALTH | | | | | | |
| VDOT Grant Revenue | 19,954.90 | 1,406.08 | 0.00 | 0.00 | | 0.00 |
| 599 Law Enforcement Grant | 29,280.00 | 29,280.00 | 22,773.00 | 28,000.00 | 2,364.00 | 30,364.00 |
| Car Rental Reimbursement | 6,488.68 | 6,732.57 | 5,381.65 | 5,500.00 | 1,000.00 | 6,500.00 |
| Communications Tax | 118,717.89 | 115,006.54 | 90,477.75 | 117,000.00 | | 117,000.00 |
| Department of Fire Programs | 0.00 | 0.00 | 0.00 | | | 0.00 |
| State Litter Prevention Grant | 1,031.00 | 0.00 | 0.00 | | | 0.00 |
| Other | 500.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.00 |
| Personal Property Tax Reimburse | 18,626.97 | 18,626.97 | 18,626.97 | 18,627.00 | | 18,627.00 |
| Railroad Rolling Stock | 1,352.04 | 1,355.70 | 1,333.31 | 1,500.00 | | 1,500.00 |
| 32 · REVENUE FROM COMMONWEALTH - (| 4,050.00 | 0.00 | 0.00 | | | |
| Total 32 · REVENUE FROM COMMONWEALTH | 200,001.48 | 172,407.86 | 138,592.68 | 171,627.00 | 2,364.00 | 173,991.00 |
| 33 · REVENUE FROM FEDERAL GOVERNMENT | | | | | | |
| DMV Transp Safety Grant | 8,643.96 | 10,525.78 | 5,581.30 | 13,000.00 | -7,000.00 | 6,000.00 |
| CABOOSE ENHANCEMENT GRANT | 0.00 | 0.00 | 0.00 | 7,100.00 | -7,100.00 | 0.00 |
| DMV Grant - Federal | 1,892.43 | 0.00 | 0.00 | | | 0.00 |
| PEDESTRIAN IMPROVEMENT GRANT | 59,580.00 | 6,157.24 | 0.00 | 0.00 | | 0.00 |
| SAFETY LU/MAP 21 GRANT | 335.75 | 0.00 | 0.00 | | | 0.00 |
| Proceeds from Bonds | | | 0.00 | | 200,000.00 | 200,000.00 |
| 33 · REVENUE FROM FEDERAL GOVERNMENT | 0.00 | 0.00 | 0.00 | 208,600.00 | 41,400.00 | 250,000.00 |
| Total 33 · REVENUE FROM FEDERAL GOVERNMENT | 70,452.14 | 16,683.02 | 5,581.30 | 228,700.00 | 227,300.00 | 456,000.00 |
| 35 · Reserve Funds For CIP | 0.00 | 0.00 | 0.00 | 250,000.00 | 50,000.00 | 300,000.00 |
| Total Revenue | 2,220,141.39 | 2,232,882.51 | 2,084,804.16 | 2,665,054.02 | 315,296.16 | 2,980,350.18 |
| | | | | | | 11.8% |

EXPENDITURES

| | | | | | | |
|-----------------------------|----------|----------|----------|----------|--|----------|
| 01 · ADMINISTRATION | | | | | | |
| 11100 · TOWN COUNCIL | | | | | | |
| Convention & Education | 3,440.00 | 1,067.64 | 2,352.46 | 5,000.00 | | 5,000.00 |
| FICA/Medicare | 2,045.84 | 1,460.00 | 1,101.22 | 2,000.00 | | 2,000.00 |

Attachment: 06.03.2019 Draft Budgets Exhibits A & B Revised 5-30-2019 (4063 : Approval of the Fiscal

| | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Meals and Lodging | 2,004.14 | 257.30 | 1,114.11 | 1,500.00 | 500.00 | 2,000.00 |
| Mileage Allowance | 757.70 | 163.93 | 0.00 | 750.00 | -500.00 | 250.00 |
| Salaries & Wages - Regular | 26,235.00 | 18,825.00 | 17,182.65 | 32,100.00 | | 32,100.00 |
| Town Elections | 0.00 | 3,161.04 | 0.00 | | 3,200.00 | 3,200.00 |
| Unemployment Insurance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Total 11100 · TOWN COUNCIL | 34,482.68 | 24,934.91 | 21,750.44 | 41,350.00 | 3,200.00 | 44,550.00 |
| 12110 · TOWN ADMINISTRATION | | | | | | |
| Salaries/Wages-Regular | 256,630.13 | 289,887.00 | 202,328.87 | 209,697.00 | 9,303.00 | 219,000.00 |
| Salaries/Wages - Overtime | 6,571.10 | 0.00 | 0.00 | | | 0.00 |
| Salaries/Wages - Part Time | 51,892.50 | 48,967.00 | 60,505.00 | 70,200.00 | -20,200.00 | 50,000.00 |
| FICA/Medicare | 24,476.31 | 24,792.02 | 21,911.09 | 18,044.00 | 1,240.00 | 19,284.00 |
| VRS | 21,192.50 | 27,650.54 | 17,868.61 | 34,236.00 | -9,400.00 | 24,836.00 |
| Health Insurance | 41,511.23 | 49,932.10 | 40,112.44 | 38,677.00 | 3,200.00 | 41,877.00 |
| Life Insurance | 2,379.50 | 3,391.29 | 2,519.09 | 4,000.00 | -1,000.00 | 3,000.00 |
| Disability Insurance | 1,299.57 | 1,375.25 | 1,429.37 | 2,900.00 | -927.00 | 1,973.00 |
| Unemployment Insurance | 1,641.00 | 5,107.13 | 3,346.50 | 2,000.00 | | 2,000.00 |
| Worker's Compensation | 400.00 | 402.64 | 415.00 | 300.00 | 115.00 | 415.00 |
| Gen Property/Liability Ins. | 15,491.00 | 14,827.00 | 14,700.00 | 16,000.00 | | 16,000.00 |
| Accounting Services | 19,251.63 | 6,406.61 | 4,805.16 | 8,000.00 | | 8,000.00 |
| Cigarette Tax Administration | 771.42 | -317.80 | 4,178.58 | 5,500.00 | | 5,500.00 |
| Printing & Binding | 6,960.57 | 12,136.39 | 9,348.03 | 13,000.00 | -4,075.00 | 8,925.00 |
| Advertising | 9,719.19 | 8,919.95 | 9,916.67 | 12,000.00 | | 12,000.00 |
| Computer, Internet &Website Svc | 48,666.68 | 30,189.22 | 18,295.24 | 23,650.00 | | 23,650.00 |
| Postage | 1,932.76 | 2,379.50 | 2,482.48 | 4,000.00 | | 4,000.00 |
| Telecommunications | 4,973.66 | 2,743.58 | 222.03 | 6,000.00 | | 6,000.00 |
| Mileage Allowance | 1,050.67 | 372.76 | 33.25 | 2,500.00 | -2,000.00 | 500.00 |
| Meals & Lodging | 1,111.16 | 2,104.71 | 1,835.91 | 6,000.00 | | 6,000.00 |
| Convention & Education | 2,062.02 | 5,266.78 | 1,495.05 | 8,000.00 | 2,000.00 | 10,000.00 |
| Miscellaneous | 325.32 | 76.45 | 0.00 | | 1,000.00 | 1,000.00 |
| Discretionary Fund | 1,701.76 | 154.70 | 203.35 | 1,000.00 | -1,000.00 | 0.00 |
| Books, Dues & Subscriptions | 24,470.17 | 15,491.10 | 13,355.67 | 15,000.00 | 1,000.00 | 16,000.00 |
| Office Supplies | 5,873.96 | 4,606.72 | 4,535.80 | 4,000.00 | 2,500.00 | 6,500.00 |
| Equipment Rental | 100.00 | 0.00 | 0.00 | 0.00 | 4,075.00 | 4,075.00 |
| Insurance Pass-Through | 0.00 | 0.00 | -2,692.38 | 0.00 | 0.00 | 0.00 |
| Capital Outlay-Machinery/Equip | 10,425.19 | 708.46 | 2,790.40 | 7,000.00 | -7,000.00 | 0.00 |
| 66900 · Reconciliation Discrepancies | 0.00 | -0.01 | 0.00 | | | 0.00 |
| 12110 · TOWN ADMINISTRATION - Other | 125.24 | 15.00 | 0.00 | | | 0.00 |
| Total 12110 · TOWN ADMINISTRATION | 563,006.24 | 557,586.09 | 435,941.21 | 511,704.00 | -21,169.00 | 490,535.00 |

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|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 12210 · LEGAL SERVICES | | | | | | |
| Legal Services | 82,717.55 | 48,969.22 | 49,861.95 | 73,000.00 | | 73,000.00 |
| Total 12210 · LEGAL SERVICES | 82,717.55 | 48,969.22 | 49,861.95 | 73,000.00 | 0.00 | 73,000.00 |
| 12240 · INDEPENDENT AUDITOR | | | | | | |
| Auditing Services | 14,350.00 | 14,350.00 | 14,550.00 | 16,500.00 | -500.00 | 16,000.00 |
| Total 12240 · INDEPENDENT AUDITOR | 14,350.00 | 14,350.00 | 14,550.00 | 16,500.00 | -500.00 | 16,000.00 |
| Total 01 · ADMINISTRATION | 694,556.47 | 645,840.22 | 522,103.60 | 642,554.00 | -18,469.00 | 624,085.00 |
| 03 · PUBLIC SAFETY | | | | | | |
| 31100 · POLICE DEPARTMENT | | | | | | |
| Salaries & Wages - Regular | 392,200.97 | 339,017.80 | 354,091.77 | 380,741.00 | 43,716.00 | 424,457.00 |
| Salaries & Wages - OT Regular | 6,185.42 | 7,434.92 | 0.00 | 14,000.00 | -14,000.00 | 0.00 |
| Salaries & Wages - OT Premium | 8,571.25 | 8,520.98 | 19,455.43 | 20,000.00 | 14,000.00 | 34,000.00 |
| Salaries & Wages - Holiday Pay | 13,367.68 | 13,378.56 | 15,785.24 | 10,000.00 | 4,000.00 | 14,000.00 |
| Salaries & Wages - Part Time | 15,145.48 | 7,742.18 | 16,214.94 | 14,000.00 | 6,000.00 | 20,000.00 |
| Salaries & Wages - VDOT | 15,809.04 | 7,993.92 | 0.00 | 0.00 | | 0.00 |
| Salary & Wages - DMV Grant | 0.00 | 0.00 | 4,343.55 | 0.00 | | 0.00 |
| FICA/MEDICARE | 32,338.89 | 28,828.27 | 27,998.63 | 29,879.00 | 2,592.00 | 32,471.00 |
| VRS | 37,668.02 | 35,474.34 | 33,378.66 | 42,221.00 | 3,663.00 | 45,884.00 |
| Health Insurance | 71,851.58 | 53,972.08 | 61,736.31 | 67,380.00 | 5,995.20 | 73,375.20 |
| Life Insurance | 4,465.59 | 4,294.90 | 4,765.43 | 4,648.00 | 912.00 | 5,560.00 |
| Disability Insurance | 3,536.58 | 2,055.13 | 2,053.17 | 1,313.00 | 1,187.00 | 2,500.00 |
| Unemployment Insurance | 0.00 | 0.00 | 2,624.24 | 2,178.00 | 2.00 | 2,180.00 |
| Workers' Compensation Insurance | 8,984.00 | 11,781.36 | 11,871.00 | 12,964.00 | | 12,964.00 |
| Line of Duty Act Insurance | 1,590.00 | 1,662.00 | 1,740.00 | 1,440.00 | 300.00 | 1,740.00 |
| Legal Services | 15,847.82 | 11,231.10 | 18,951.30 | 12,000.00 | 12,000.00 | 24,000.00 |
| Advertising | 40.00 | 0.00 | 0.00 | | | 0.00 |
| Electrical Services | 341.29 | 0.00 | 0.00 | | | 0.00 |
| Computer, Internet & Website | 2,103.50 | 9,649.43 | 11,735.70 | 14,000.00 | | 14,000.00 |
| Postage | 420.68 | 139.78 | 22.10 | 300.00 | | 300.00 |
| Telecommunications | 9,884.64 | 7,429.41 | 7,132.96 | 10,350.00 | -350.00 | 10,000.00 |
| General Prop Ins (Vehicles) | 4,648.00 | 7,330.00 | 4,089.00 | 5,000.00 | | 5,000.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | | -200.00 | -200.00 |
| Meals and Lodging | 1,801.68 | 323.30 | -35.80 | | | 0.00 |
| Convention & Edu. (Training) | 1,185.00 | 479.58 | 3,628.47 | 3,500.00 | 1,000.00 | 4,500.00 |
| Miscellaneous | 58.62 | 0.00 | 428.81 | 500.00 | 500.00 | 1,000.00 |
| Annual Dues & Subscriptions | 7,960.88 | 6,073.90 | 10,111.90 | 7,524.00 | 4,476.00 | 12,000.00 |
| Office Supplies | | | | | | 0.00 |

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| Printing & Binding | 638.20 | 675.72 | 0.00 | 0.00 | | 0.00 |
| Office Supplies - Other | 2,628.19 | 4,442.56 | 4,138.01 | 3,500.00 | 1,500.00 | 5,000.00 |
| Total Office Supplies | 3,266.39 | 5,118.28 | 4,138.01 | 3,500.00 | | |
| Vehicle Fuels | 15,821.91 | 18,810.59 | 15,276.86 | 16,000.00 | | 16,000.00 |
| Vehicle Maintenance/Supplies | 13,162.10 | 10,842.18 | 9,521.17 | 8,000.00 | 2,000.00 | 10,000.00 |
| Repairs/Maintenance Supplies | 0.00 | 8,736.42 | 165.05 | 0.00 | | 0.00 |
| Uniforms & Police Supplies | 24,751.67 | 46,947.15 | 31,088.17 | 22,300.00 | -300.00 | 22,000.00 |
| Donation Expenditure | | | | | 3,000.00 | 3,000.00 |
| Community Events | 1,459.42 | 2,209.60 | 4,509.98 | 5,000.00 | | 5,000.00 |
| Equipment Maintenance | 81.00 | 0.00 | 0.00 | | | 0.00 |
| Grant Expenditures | 224.00 | 0.00 | 1,802.13 | 13,000.00 | -7,000.00 | 6,000.00 |
| Insurance Pass-Through | 0.00 | -8,421.97 | 1,775.01 | 0.00 | | 0.00 |
| Mobile Data Computer Netwk Svc | 0.00 | 25,897.00 | 0.00 | 15,000.00 | 2,000.00 | 17,000.00 |
| Police Supplies | 306.20 | 0.00 | 0.00 | | | 0.00 |
| Capital Outlay-Machinery/Equip | 199,835.93 | 0.00 | 37,109.38 | 31,592.00 | -31,592.00 | 0.00 |
| Capital Outlay-Furniture/Fixtur | 0.00 | 2,675.90 | 0.00 | 0.00 | | 0.00 |
| 31100 · POLICE DEPARTMENT - Other | 300.00 | 0.00 | 0.00 | | | 0.00 |
| Total 31100 · POLICE DEPARTMENT | 915,215.23 | 677,628.09 | 717,508.57 | 768,330.00 | 53,901.20 | 818,731.20 |
| 32100 · FIRE & RESCUE | | | | | | |
| Contributions to other Govt Ent | 0.00 | 0.00 | 0.00 | | | |
| Total 32100 · FIRE & RESCUE | 0.00 | 0.00 | 0.00 | | | |
| 34100 · BUILDING OFFICIAL | | | | | | |
| Erosion & Sedimentation Ins. | 0.00 | 0.00 | 12,300.00 | 40,000.00 | -10,000.00 | 30,000.00 |
| 34100 · BUILDING OFFICIAL - Other | 42,155.00 | 28,555.00 | 0.00 | 10,000.00 | -10,000.00 | 0.00 |
| Total 34100 · BUILDING OFFICIAL | 42,155.00 | 28,555.00 | 12,300.00 | 50,000.00 | -20,000.00 | 30,000.00 |
| Total 03 · PUBLIC SAFETY | 957,370.23 | 706,183.09 | 729,808.57 | 818,330.00 | 33,901.20 | 848,731.20 |
| 04 · PUBLIC WORKS | | | | | | |
| Town Public Works | 0.00 | 45,460.75 | 56,168.57 | 70,426.00 | 17,846.20 | 88,272.20 |
| Street Beautification - HF | 0.00 | 0.00 | 16,968.19 | 21,230.02 | -16,968.00 | 4,262.02 |
| 43200 · REFUSE COLLECTION | | | | | | |
| Trash Removal Contract | 73,830.28 | 73,656.59 | 69,473.22 | 78,000.00 | 789.80 | 78,789.80 |
| Total 43200 · REFUSE COLLECTION | 73,830.28 | 73,656.59 | 69,473.22 | 78,000.00 | 789.80 | 78,789.80 |
| RENTAL PROPERTY - 14740 Wash St | | | | | | |
| Repairs/Maintenance Services | 2,643.00 | 0.00 | 0.00 | | | |
| Total RENTAL PROPERTY - 14740 Wash St | 2,643.00 | 0.00 | 0.00 | | | |
| Town Decorations | 2,759.00 | 0.00 | 0.00 | | | |
| 43100 · MAINT OF 15000 Wash St./Grounds | | | | | | |
| Repairs/Maintenance Services | 52,320.07 | 54,046.29 | 42,225.97 | 55,000.00 | | 55,000.00 |

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| Maint Svc Contract-Pest Control | 1,550.00 | 1,420.00 | 2,554.00 | 2,000.00 | | 2,000.00 |
| Maint Svc Contract-Landscaping | 34,490.00 | 24,900.00 | 23,234.84 | 35,000.00 | | 35,000.00 |
| Maint Svc Contract Snow Removal | 5,562.10 | 345.00 | 2,100.90 | 7,000.00 | | 7,000.00 |
| Maint Svc Cont- Street Cleaning | 3,000.00 | 6,375.00 | 4,515.00 | 2,000.00 | 1,000.00 | 3,000.00 |
| Electric/Gas Services | 13,228.49 | 16,763.30 | 14,891.27 | 15,000.00 | | 15,000.00 |
| Electrical Services-Streetlight | 4,820.92 | 4,557.99 | 4,798.95 | 5,500.00 | | 5,500.00 |
| Water & Sewer Services | 1,045.86 | 2,228.98 | 1,844.47 | 2,000.00 | | 2,000.00 |
| Janitorial Supplies | 281.57 | 109.11 | 766.06 | 1,000.00 | | 1,000.00 |
| Real Estate Taxes | 3,337.39 | 1,625.17 | 1,115.91 | 4,000.00 | | 4,000.00 |
| 43100 · MAINT OF 15000 Wash St./Group | 715.99 | 0.00 | 0.00 | | | 0.00 |
| Total 43100 · MAINT OF 15000 Wash St./Group | 120,352.39 | 112,370.84 | 98,047.37 | 128,500.00 | 1,000.00 | 129,500.00 |
| Total 04 · PUBLIC WORKS | 199,584.67 | 231,488.18 | 240,657.35 | 298,156.02 | 2,668.00 | 300,824.02 |
| 07 · PARKS, REC & CULTURAL | | | | | | |
| 70000 · HAYMARKET COMMUNITY PARK | | | | | | |
| Grounds Maintenance/Repairs (Park De | 0.00 | 0.00 | 13,436.58 | 68,000.00 | -9,495.04 | 58,504.96 |
| Total 70000 · HAYMARKET COMMUNITY PARK | 0.00 | 0.00 | 13,436.58 | 68,000.00 | -9,495.04 | 58,504.96 |
| 71110 · EVENTS | | | | | | |
| Advertising - Events | 532.34 | 4,786.35 | 10,077.68 | 0.00 | | 0.00 |
| Salaries & Wages | 468.30 | 0.00 | 0.00 | | | 0.00 |
| Contractual Services | 39,749.80 | 57,888.31 | 55,771.17 | 70,000.00 | | 70,000.00 |
| 71110 · EVENTS - Other | 2,121.72 | 285.67 | 707.27 | 0.00 | | 0.00 |
| Total 71110 · EVENTS | 42,872.16 | 62,960.33 | 66,556.12 | 70,000.00 | 0.00 | 70,000.00 |
| 72200 · MUSEUM | | | | | | |
| Unemployment Insurance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Advertising | 326.50 | 0.00 | 1,008.00 | 750.00 | | 750.00 |
| Repairs & Maintenance Services | 426.20 | 0.00 | 0.00 | | | 0.00 |
| Telecommunications | 2,162.84 | 2,314.40 | 1,769.26 | 2,200.00 | | 2,200.00 |
| Convention & Education | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Books, Dues & Subscriptions | 268.40 | 0.00 | 30.00 | 250.00 | | 250.00 |
| Office Supplies | 261.03 | 0.00 | 0.00 | 250.00 | | 250.00 |
| Electrical Services | 92.53 | 0.00 | 0.00 | | | 0.00 |
| Exhibits & Programs | 1,371.79 | 1,141.40 | 700.27 | 1,700.00 | | 1,700.00 |
| Total 72200 · MUSEUM | 4,909.29 | 3,455.80 | 3,507.53 | 5,150.00 | 0.00 | 5,150.00 |
| Total 07 · PARKS, REC & CULTURAL | 47,781.45 | 66,416.13 | 83,500.23 | 143,150.00 | -9,495.04 | 133,654.96 |
| 08 · COMMUNITY DEVELOPMENT | | | | | | |
| 81100 · PLANNING COMMISSION | | | | | | |
| Salaries & Wages - Regular | 5,925.00 | 3,420.00 | 3,885.00 | 5,000.00 | 670.00 | 5,670.00 |

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| FICA/Medicare | 336.22 | 247.86 | 296.93 | 500.00 | | 500.00 |
| Consultants - Engineer | 87,073.38 | 59,908.46 | 25,817.34 | 50,000.00 | | 50,000.00 |
| Consultants - Comp Plan | 0.00 | 0.00 | 0.00 | 40,000.00 | | 40,000.00 |
| Mileage Allowance | 241.92 | 230.05 | 0.00 | 500.00 | -500.00 | 0.00 |
| Meals & Lodging | 203.94 | 22.62 | 0.00 | 750.00 | -750.00 | 0.00 |
| Convention/Education | 1,157.49 | 69.99 | 0.00 | 2,000.00 | -1,000.00 | 1,000.00 |
| Books/Dues/Subscriptions | 100.80 | 0.00 | 0.00 | | | 0.00 |
| Total 81100 · PLANNING COMMISSION | 95,038.75 | 63,898.98 | 29,999.27 | 98,750.00 | -1,580.00 | 97,170.00 |
| 81110 · ARCHITECTURAL REVIEW BOARD | | | | | | |
| Salaries & Wages - Regular | 3,060.00 | 2,220.00 | 4,125.00 | 4,000.00 | 3,830.00 | 7,830.00 |
| FICA/Medicare | 159.78 | 148.42 | 336.22 | 850.00 | | 850.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | 200.00 | -200.00 | 0.00 |
| Meals & Lodging | 0.00 | 0.00 | 0.00 | 300.00 | -300.00 | 0.00 |
| Convention & Education | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.00 |
| Total 81110 · ARCHITECTURAL REVIEW BOARD | 3,219.78 | 2,368.42 | 4,461.22 | 5,850.00 | 2,830.00 | 8,680.00 |
| 81111 · Board Of Zoning Appeals | | | | | | |
| Convention & Education | 0.00 | 0.00 | 0.00 | 500.00 | | 500.00 |
| FICA / Medicare | 0.00 | 0.00 | 0.00 | 98.00 | | 98.00 |
| Salaries & Wages - Regular | 0.00 | 0.00 | 0.00 | 1,575.00 | | 1,575.00 |
| 81111 · Board Of Zoning Appeals - Other | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Total 81111 · Board Of Zoning Appeals | 0.00 | 0.00 | 0.00 | 2,173.00 | 0.00 | 2,173.00 |
| Total 08 · COMMUNITY DEVELOPMENT | 98,258.53 | 66,267.40 | 34,460.49 | 106,773.00 | 1,250.00 | 108,023.00 |
| 09 · NON-DEPARTMENTAL | | | | | | |
| 95100 · DEBT SERVICE | | | | | | |
| Issuance of Capital Lease | -149,730.95 | 0.00 | 0.00 | | | 0.00 |
| General Obligation Bond - Prin | 189,936.36 | 155,700.00 | 180,504.47 | 186,440.00 | -3,000.00 | 183,440.00 |
| General Obligation Bond - Int | 0.00 | 27,682.10 | 0.00 | | | 0.00 |
| Capital Lease Pmt - Principal | 0.00 | 28,783.74 | 0.00 | | 31,592.00 | 31,592.00 |
| Capital Lease - Interest Paymen | 0.00 | 2,808.64 | 0.00 | | | 0.00 |
| Total 95100 · DEBT SERVICE | 40,205.41 | 214,974.48 | 180,504.47 | 186,440.00 | 28,592.00 | 215,032.00 |
| Total 09 · NON-DEPARTMENTAL | 40,205.41 | 214,974.48 | 180,504.47 | 186,440.00 | 28,592.00 | 215,032.00 |
| 94101 · CABOOSE ENHANCEMENT PROJECT | 0.00 | 0.00 | 0.00 | 7,100.00 | -7,100.00 | 0.00 |
| 94102 · HAYMARKET COMMUNITY PARK | 3,104.66 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 94103 · PEDESTRIAN IMPROVEMENT PROJECT | | | | | | 0.00 |
| Architectural/Engineering Fees | 5,600.00 | 6,790.00 | 13,367.00 | | | 0.00 |
| 94103 · PEDESTRIAN IMPROVEMENT PROJECT | 63,882.00 | 33,964.24 | 0.00 | 208,600.00 | 291,400.00 | 500,000.00 |
| Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT | 69,482.00 | 40,754.24 | 13,367.00 | 208,600.00 | 284,300.00 | 500,000.00 |
| 94105 · PERSONNEL | | | | | | |

29.0%

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| EMPLOYEE BENEFITS | | | | | | 0.00 | |
| 6560 · Payroll Processing Fees | 2,588.37 | 0.00 | 0.01 | | | 0.00 | |
| Total EMPLOYEE BENEFITS | 2,588.37 | 0.00 | 0.01 | 0.00 | 0.00 | 0.00 | |
| 94105 · PERSONNEL - Other | -60.00 | 0.00 | 0.00 | | | 0.00 | |
| Total 94105 · PERSONNEL | 2,528.37 | 0.00 | 0.01 | 0.00 | 0.00 | 0.00 | |
| 94106 · TOWN CENTER MASTER PLAN | | | | | | | |
| Architectural/Engineering Fees | 69,376.58 | 62,447.77 | 33,692.09 | 203,951.00 | -3,951.00 | 200,000.00 | |
| 94106 · TOWN CENTER MASTER PLAN - O | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | |
| Total 94106 · TOWN CENTER MASTER PLAN | 69,376.58 | 62,447.77 | 33,692.09 | 203,951.00 | -3,951.00 | 200,000.00 | |
| 94107 · BLIGHT MITIGATION | | | | | | | |
| Building Official/Engr. | 0.00 | 0.00 | 0.00 | 50,000.00 | | 50,000.00 | |
| Total 94107 · BLIGHT MITIGATION | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 | 50,000.00 | |
| 9610 · General Reserve | 0.00 | 0.00 | 0.00 | | | | |
| Total Expense | 2,182,248.37 | 2,034,371.51 | 1,838,093.81 | 2,665,054.02 | 318,796.16 | 2,980,350.18 | 11.8% |
| | 37,893.02 | 198,511.00 | 246,710.35 | 0.00 | | 0.00 | |
| 94201 · Transfer to Capital Imp. Proj. | -196,360.00 | 0.00 | 0.00 | | | | |
| 41050 · Transfer from General Fund | 196,360.00 | 0.00 | 0.00 | | | | |
| 99000 · Use of Carry-over surplus | 0.00 | 0.00 | 0.00 | | | | |
| | 0.00 | 0.00 | 0.00 | | | | |
| | 0.00 | 0.00 | 0.00 | | | | |
| | 37,893.02 | 198,511.00 | 246,710.35 | 0.00 | 0.00 | 0.00 | |

| Drafted - 05/29/2019 (EXHIBIT B) | | | Actual As of 05/24/2019 | | | 2020 Proposed Budget | |
|---|---------------------|---------------------|----------------------------|---------------------|-------------------|----------------------------|------------|
| | 2017 Actual | 2018 Actual | | 2019 Budget | Difference | | Percentage |
| REVENUES | | | | | | | |
| MISCELLANEOUS REVENUE | 5.00 | | | | | | |
| 3110 · GENERAL PROPERTY TAXES | | | | | | | |
| Real Estate - Current | 285,702.84 | 340,658.41 | 363,030.77 | 367,666.00 | 6,591.00 | 374,257.00 | |
| Public Service Corp RE Tax | 9,810.12 | 11,273.29 | 11,778.30 | 11,274.00 | 510.00 | 11,784.00 | |
| Interest - All Property Taxes | 224.49 | 115.03 | 81.54 | 0.00 | | 0.00 | |
| Penalties - All Property Taxes | 1,366.09 | 726.20 | 600.51 | 1,000.00 | | 1,000.00 | |
| Uncollected Tax Write Offs | 113.91 | 0.00 | 0.00 | | | 0.00 | |
| Total 3110 · GENERAL PROPERTY TAXES | 297,217.45 | 352,772.93 | 375,491.12 | 379,940.00 | 7,101.00 | 387,041.00 | |
| 3120 · OTHER LOCAL TAXES | | | | | | | |
| Bank Stock Tax | 44,584.00 | 24,239.00 | 12,785.00 | 18,000.00 | 4,000.00 | 22,000.00 | |
| Business License Tax | 155,990.85 | 184,705.45 | 195,294.92 | 180,000.00 | 5,000.00 | 185,000.00 | |
| Cigarette Tax | 168,838.56 | 124,931.80 | 127,334.25 | 135,000.00 | 25,000.00 | 160,000.00 | |
| Consumer Utility Tax | 154,507.14 | 165,987.08 | 137,614.55 | 150,000.00 | | 150,000.00 | |
| Meals Tax - Current | 607,326.53 | 671,603.48 | 637,816.38 | 650,000.00 | 180,000.00 | 830,000.00 | |
| Sales Tax Receipts | 155,343.72 | 152,958.74 | 121,608.40 | 155,000.00 | | 155,000.00 | |
| Penalties (Non-Property) | 2,276.33 | 3,860.36 | 1,408.38 | 0.00 | | 0.00 | |
| Interest (Non-Property) | 526.71 | 200.48 | 18.63 | 0.00 | | 0.00 | |
| Total 3120 · OTHER LOCAL TAXES | 1,289,393.84 | 1,328,486.39 | 1,233,880.51 | 1,288,000.00 | 214,000.00 | 1,502,000.00 | |
| 3130 · PERMITS,FEES & LICENSESES | | | | | | | |
| Application Fees | 6,051.00 | 4,885.00 | 7,770.00 | 2,700.00 | 1,800.00 | 4,500.00 | |
| Inspection Fees | 9,719.60 | 8,442.97 | 11,640.00 | 10,000.00 | 5,000.00 | 15,000.00 | |
| Motor Vehicle Licenses | 1,380.00 | 1,128.00 | 2,120.00 | 1,900.00 | | 1,900.00 | |
| Occupancy Permits | 200.00 | 500.00 | 0.00 | | | 0.00 | |
| Other Planning & Permits | 22,504.80 | 14,860.00 | 17,280.63 | 25,000.00 | | 25,000.00 | |
| Total 3130 · PERMITS,FEES & LICENSESES | 39,855.40 | 29,815.97 | 38,810.63 | 39,600.00 | 6,800.00 | 46,400.00 | |
| 3140 · FINES & FORFEITURES | | | | | | | |
| Fines | 69,773.34 | 68,459.29 | 33,589.08 | 65,000.00 | -35,000.00 | 30,000.00 | |

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| Total 3140 · FINES & FORFEITURES | 69,773.34 | 68,459.29 | 33,589.08 | 65,000.00 | -35,000.00 | 30,000.00 |
| 3150 · REVENUE - USE OF MONEY | | | | | | |
| Earnings on VACO/VML Investment | 25.79 | -22.92 | 8,014.83 | 0.00 | | 0.00 |
| Interest on Bank Deposit | 1,420.92 | 1,044.13 | 4,650.41 | 8,000.00 | | 8,000.00 |
| Interest on Bank Deposits | 8,465.63 | 12,202.64 | 7,608.47 | 0.00 | | 0.00 |
| Total 3150 · REVENUE - USE OF MONEY | 9,912.34 | 13,223.85 | 20,273.71 | 8,000.00 | 0.00 | 8,000.00 |
| 3151 · RENTAL (USE OF PROPERTY) | | | | | | |
| Suite 110 Rental Income | 10,868.49 | 20,191.96 | 20,316.34 | | | 0.00 |
| Action Tank Drain Services | | | 0.00 | | 6,924.00 | 6,924.00 |
| Body Mind Studio LLC | | | 0.00 | | 4,390.20 | 4,390.20 |
| Dent-ology, Inc | | | 0.00 | | 3,168.00 | 3,168.00 |
| LF Security | | | 0.00 | | 6,960.00 | 6,960.00 |
| 315110 · Suite 200 Genesis Contracting | 5,663.23 | 4,890.08 | 2,010.00 | | 0.00 | 0.00 |
| 315120 · Suite 202 Metis Group | 3,176.25 | -2,500.00 | 3,867.50 | | 3,500.00 | 3,500.00 |
| 315125 · Suite 204 MAC-ISA | 4,000.00 | 4,790.00 | 4,200.00 | | 5,040.00 | 5,040.00 |
| 315130 · Suite 206 Xcellent Technology | 37,471.24 | 20,476.00 | 0.00 | | 0.00 | 0.00 |
| Haymarket Church (NEW LEASE) | | | 0.00 | | 32,592.00 | 32,592.00 |
| 315150 · 15020 Washington Realty | 42,717.96 | 42,717.96 | 39,158.13 | | 42,717.96 | 42,717.96 |
| 315155 · 15026 Copper Cricket | 19,078.34 | 19,656.00 | 18,257.00 | | 20,244.00 | 20,244.00 |
| 315160 · The Very Thing For Her | 25,920.00 | 29,820.00 | 30,710.00 | | 33,120.00 | 33,120.00 |
| 315190 · Town Hall Rental Income | 200.00 | 800.00 | 0.00 | | | 0.00 |
| 3151 · RENTAL (USE OF PROPERTY) - Other | 4,002.00 | 3,834.15 | 365.85 | 136,957.00 | -136,957.00 | 0.00 |
| Total 3151 · RENTAL (USE OF PROPERTY) | 153,097.51 | 144,676.15 | 118,884.82 | 136,957.00 | 21,699.16 | 158,656.16 |
| 3160 · CHARGES FOR SERVICES | | | | | | |
| FOIA Receipts | 0.00 | 0.00 | 120.00 | | | |
| Public Safety | | | 0.00 | | | |
| Donation/Grants | 3,762.51 | 1,519.80 | 6,008.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| Public Safety - Other | 1,807.50 | 18,402.00 | 125.00 | 0.00 | | 0.00 |
| Total Public Safety | 5,570.01 | 19,921.80 | 6,133.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| Total 3160 · CHARGES FOR SERVICES | 5,570.01 | 19,921.80 | 6,253.00 | 5,000.00 | -2,000.00 | 3,000.00 |
| 3165 · REVENUE - TOWN EVENTS | | | | | | |
| Revenue - Town Events | 79,165.82 | 83,084.00 | 86,268.82 | 70,000.00 | | 70,000.00 |
| Total 3165 · REVENUE - TOWN EVENTS | 79,165.82 | 83,084.00 | 86,268.82 | 70,000.00 | 0.00 | 70,000.00 |
| 3170 · HISTORICAL FUND | | | | | | |
| Historical Fund | 0.00 | 0.00 | 21,230.02 | 21,230.02 | -16,968.00 | 4,262.02 |
| Total 3170 · HISTORICAL FUND | 0.00 | 0.00 | 21,230.02 | 21,230.02 | -16,968.00 | 4,262.02 |
| 3180 · MISCELLANEOUS | | | | | | |
| Citations & Accident Reports | 1,320.00 | 545.00 | 585.00 | 1,000.00 | | 1,000.00 |

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| Vetern Banners | 0.00 | 0.00 | 729.00 | | | 0.00 |
| Miscellaneous | 526.81 | 108.62 | 4,632.47 | 0.00 | | 0.00 |
| Recovered Costs- Private Events | | | 0.00 | | | |
| Donations | | | 0.00 | | | |
| Charitable Contributions | 0.00 | 137.76 | 2.00 | | | 0.00 |
| Total Donations | 0.00 | 137.76 | 2.00 | | | 0.00 |
| Recovered Costs- Private Events - Other | 916.96 | 0.00 | 0.00 | 0.00 | | 0.00 |
| Total Recovered Costs- Private Events | 916.96 | 137.76 | 2.00 | 0.00 | | 0.00 |
| 3180 · MISCELLANEOUS - Other | 2,933.29 | 2,559.87 | 0.00 | 0.00 | | 0.00 |
| Total 3180 · MISCELLANEOUS | 5,697.06 | 3,351.25 | 5,948.47 | 1,000.00 | 0.00 | 1,000.00 |
| 32 · REVENUE FROM COMMONWEALTH | | | | | | |
| VDOT Grant Revenue | 19,954.90 | 1,406.08 | 0.00 | 0.00 | | 0.00 |
| 599 Law Enforcement Grant | 29,280.00 | 29,280.00 | 22,773.00 | 28,000.00 | 2,364.00 | 30,364.00 |
| Car Rental Reimbursement | 6,488.68 | 6,732.57 | 5,381.65 | 5,500.00 | 1,000.00 | 6,500.00 |
| Communications Tax | 118,717.89 | 115,006.54 | 90,477.75 | 117,000.00 | | 117,000.00 |
| Department of Fire Programs | 0.00 | 0.00 | 0.00 | | | 0.00 |
| State Litter Prevention Grant | 1,031.00 | 0.00 | 0.00 | | | 0.00 |
| Other | 500.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.00 |
| Personal Property Tax Reimburse | 18,626.97 | 18,626.97 | 18,626.97 | 18,627.00 | | 18,627.00 |
| Railroad Rolling Stock | 1,352.04 | 1,355.70 | 1,333.31 | 1,500.00 | | 1,500.00 |
| 32 · REVENUE FROM COMMONWEALTH - C | 4,050.00 | 0.00 | 0.00 | | | |
| Total 32 · REVENUE FROM COMMONWEALTH | 200,001.48 | 172,407.86 | 138,592.68 | 171,627.00 | 2,364.00 | 173,991.00 |
| 33 · REVENUE FROM FEDERAL GOVERNMENT | | | | | | |
| DMV Transp Safety Grant | 8,643.96 | 10,525.78 | 5,581.30 | 13,000.00 | -7,000.00 | 6,000.00 |
| CABOOSE ENHANCEMENT GRANT | 0.00 | 0.00 | 0.00 | 7,100.00 | -7,100.00 | 0.00 |
| DMV Grant - Federal | 1,892.43 | 0.00 | 0.00 | | | 0.00 |
| PEDESTRIAN IMPROVEMENT GRANT | 59,580.00 | 6,157.24 | 0.00 | 0.00 | | 0.00 |
| SAFETY LU/MAP 21 GRANT | 335.75 | 0.00 | 0.00 | | | 0.00 |
| Proceeds from Bonds | | | 0.00 | | 200,000.00 | 200,000.00 |
| 33 · REVENUE FROM FEDERAL GOVERNMENT | 0.00 | 0.00 | 0.00 | 208,600.00 | 41,400.00 | 250,000.00 |
| Total 33 · REVENUE FROM FEDERAL GOVERNMENT | 70,452.14 | 16,683.02 | 5,581.30 | 228,700.00 | 227,300.00 | 456,000.00 |
| 35 · Reserve Funds For CIP | 0.00 | 0.00 | 0.00 | 250,000.00 | 50,000.00 | 300,000.00 |
| Total Revenue | 2,220,141.39 | 2,232,882.51 | 2,084,804.16 | 2,665,054.02 | 475,296.16 | 3,140,350.18 |

17.8%

EXPENDITURES

| | | | | | | |
|-----------------------------|----------|----------|----------|----------|--|----------|
| 01 · ADMINISTRATION | | | | | | |
| 11100 · TOWN COUNCIL | | | | | | |
| Convention & Education | 3,440.00 | 1,067.64 | 2,352.46 | 5,000.00 | | 5,000.00 |
| FICA/Medicare | 2,045.84 | 1,460.00 | 1,101.22 | 2,000.00 | | 2,000.00 |

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| Meals and Lodging | 2,004.14 | 257.30 | 1,114.11 | 1,500.00 | 500.00 | 2,000.00 |
| Mileage Allowance | 757.70 | 163.93 | 0.00 | 750.00 | -500.00 | 250.00 |
| Salaries & Wages - Regular | 26,235.00 | 18,825.00 | 17,182.65 | 32,100.00 | | 32,100.00 |
| Town Elections | 0.00 | 3,161.04 | 0.00 | | 3,200.00 | 3,200.00 |
| Unemployment Insurance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Total 11100 · TOWN COUNCIL | 34,482.68 | 24,934.91 | 21,750.44 | 41,350.00 | 3,200.00 | 44,550.00 |
| 12110 · TOWN ADMINISTRATION | | | | | | |
| Salaries/Wages-Regular | 256,630.13 | 289,887.00 | 202,328.87 | 209,697.00 | 9,303.00 | 219,000.00 |
| Salaries/Wages - Overtime | 6,571.10 | 0.00 | 0.00 | | | 0.00 |
| Salaries/Wages - Part Time | 51,892.50 | 48,967.00 | 60,505.00 | 70,200.00 | -20,200.00 | 50,000.00 |
| FICA/Medicare | 24,476.31 | 24,792.02 | 21,911.09 | 18,044.00 | 1,240.00 | 19,284.00 |
| VRS | 21,192.50 | 27,650.54 | 17,868.61 | 34,236.00 | -9,400.00 | 24,836.00 |
| Health Insurance | 41,511.23 | 49,932.10 | 40,112.44 | 38,677.00 | 3,200.00 | 41,877.00 |
| Life Insurance | 2,379.50 | 3,391.29 | 2,519.09 | 4,000.00 | -1,000.00 | 3,000.00 |
| Disability Insurance | 1,299.57 | 1,375.25 | 1,429.37 | 2,900.00 | -927.00 | 1,973.00 |
| Unemployment Insurance | 1,641.00 | 5,107.13 | 3,346.50 | 2,000.00 | | 2,000.00 |
| Worker's Compensation | 400.00 | 402.64 | 415.00 | 300.00 | 115.00 | 415.00 |
| Gen Property/Liability Ins. | 15,491.00 | 14,827.00 | 14,700.00 | 16,000.00 | | 16,000.00 |
| Accounting Services | 19,251.63 | 6,406.61 | 4,805.16 | 8,000.00 | | 8,000.00 |
| Cigarette Tax Administration | 771.42 | -317.80 | 4,178.58 | 5,500.00 | | 5,500.00 |
| Printing & Binding | 6,960.57 | 12,136.39 | 9,348.03 | 13,000.00 | -4,075.00 | 8,925.00 |
| Advertising | 9,719.19 | 8,919.95 | 9,916.67 | 12,000.00 | | 12,000.00 |
| Computer, Internet &Website Svc | 48,666.68 | 30,189.22 | 18,295.24 | 23,650.00 | | 23,650.00 |
| Postage | 1,932.76 | 2,379.50 | 2,482.48 | 4,000.00 | | 4,000.00 |
| Telecommunications | 4,973.66 | 2,743.58 | 222.03 | 6,000.00 | | 6,000.00 |
| Mileage Allowance | 1,050.67 | 372.76 | 33.25 | 2,500.00 | -2,000.00 | 500.00 |
| Meals & Lodging | 1,111.16 | 2,104.71 | 1,835.91 | 6,000.00 | | 6,000.00 |
| Convention & Education | 2,062.02 | 5,266.78 | 1,495.05 | 8,000.00 | 2,000.00 | 10,000.00 |
| Miscellaneous | 325.32 | 76.45 | 0.00 | | 1,000.00 | 1,000.00 |
| Discretionary Fund | 1,701.76 | 154.70 | 203.35 | 1,000.00 | -1,000.00 | 0.00 |
| Books, Dues & Subscriptions | 24,470.17 | 15,491.10 | 13,355.67 | 15,000.00 | 1,000.00 | 16,000.00 |
| Office Supplies | 5,873.96 | 4,606.72 | 4,535.80 | 4,000.00 | 2,500.00 | 6,500.00 |
| Equipment Rental | 100.00 | 0.00 | 0.00 | | 4,075.00 | 4,075.00 |
| Capital Outlay-Machinery/Equip | 10,425.19 | 708.46 | -2,692.38 | 7,000.00 | -7,000.00 | 0.00 |
| 66900 · Reconciliation Discrepancies | 0.00 | -0.01 | 2,790.40 | | | 0.00 |
| 12110 · TOWN ADMINISTRATION - Other | 125.24 | 15.00 | 0.00 | | | 0.00 |
| Total 12110 · TOWN ADMINISTRATION | 563,006.24 | 557,586.09 | 435,941.21 | 511,704.00 | -21,169.00 | 490,535.00 |
| 12210 · LEGAL SERVICES | | | | | | |

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| Legal Services | 82,717.55 | 48,969.22 | 49,861.95 | 73,000.00 | | 73,000.00 |
| Total 12210 · LEGAL SERVICES | 82,717.55 | 48,969.22 | 49,861.95 | 73,000.00 | 0.00 | 73,000.00 |
| 12240 · INDEPENDENT AUDITOR | | | | | | |
| Auditing Services | 14,350.00 | 14,350.00 | 14,550.00 | 16,500.00 | -500.00 | 16,000.00 |
| Total 12240 · INDEPENDENT AUDITOR | 14,350.00 | 14,350.00 | 14,550.00 | 16,500.00 | -500.00 | 16,000.00 |
| Total 01 · ADMINISTRATION | 694,556.47 | 645,840.22 | 522,103.60 | 642,554.00 | -18,469.00 | 624,085.00 |
| 03 · PUBLIC SAFETY | | | | | | |
| 31100 · POLICE DEPARTMENT | | | | | | |
| Salaries & Wages - Regular | 392,200.97 | 339,017.80 | 354,091.77 | 380,741.00 | 43,716.00 | 424,457.00 |
| Salaries & Wages - OT Regular | 6,185.42 | 7,434.92 | 0.00 | 14,000.00 | -14,000.00 | 0.00 |
| Salaries & Wages - OT Premium | 8,571.25 | 8,520.98 | 19,455.43 | 20,000.00 | 14,000.00 | 34,000.00 |
| Salaries & Wages - Holiday Pay | 13,367.68 | 13,378.56 | 15,785.24 | 10,000.00 | 4,000.00 | 14,000.00 |
| Salaries & Wages - Part Time | 15,145.48 | 7,742.18 | 16,214.94 | 14,000.00 | 6,000.00 | 20,000.00 |
| Salaries & Wages - VDOT | 15,809.04 | 7,993.92 | 0.00 | 0.00 | | 0.00 |
| Salary & Wages - DMV Grant | 0.00 | 0.00 | 4,343.55 | 0.00 | | 0.00 |
| FICA/MEDICARE | 32,338.89 | 28,828.27 | 27,998.63 | 29,879.00 | 2,592.00 | 32,471.00 |
| VRS | 37,668.02 | 35,474.34 | 33,378.66 | 42,221.00 | 3,663.00 | 45,884.00 |
| Health Insurance | 71,851.58 | 53,972.08 | 61,736.31 | 67,380.00 | 5,995.20 | 73,375.20 |
| Life Insurance | 4,465.59 | 4,294.90 | 4,765.43 | 4,648.00 | 912.00 | 5,560.00 |
| Disability Insurance | 3,536.58 | 2,055.13 | 2,053.17 | 1,313.00 | 1,187.00 | 2,500.00 |
| Unemployment Insurance | 0.00 | 0.00 | 2,624.24 | 2,178.00 | 2.00 | 2,180.00 |
| Workers' Compensation Insurance | 8,984.00 | 11,781.36 | 11,871.00 | 12,964.00 | | 12,964.00 |
| Line of Duty Act Insurance | 1,590.00 | 1,662.00 | 1,740.00 | 1,440.00 | 300.00 | 1,740.00 |
| Legal Services | 15,847.82 | 11,231.10 | 18,951.30 | 12,000.00 | 12,000.00 | 24,000.00 |
| Advertising | 40.00 | 0.00 | 0.00 | | | 0.00 |
| Electrical Services | 341.29 | 0.00 | 0.00 | | | 0.00 |
| Computer, Internet & Website | 2,103.50 | 9,649.43 | 11,735.70 | 14,000.00 | | 14,000.00 |
| Postage | 420.68 | 139.78 | 22.10 | 300.00 | | 300.00 |
| Telecommunications | 9,884.64 | 7,429.41 | 7,132.96 | 10,350.00 | -350.00 | 10,000.00 |
| General Prop Ins (Vehicles) | 4,648.00 | 7,330.00 | 4,089.00 | 5,000.00 | | 5,000.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | | -200.00 | -200.00 |
| Meals and Lodging | 1,801.68 | 323.30 | -35.80 | | | 0.00 |
| Convention & Edu. (Training) | 1,185.00 | 479.58 | 3,628.47 | 3,500.00 | 1,000.00 | 4,500.00 |
| Miscellaneous | 58.62 | 0.00 | 428.81 | 500.00 | 500.00 | 1,000.00 |
| Annual Dues & Subscriptions | 7,960.88 | 6,073.90 | 10,111.90 | 7,524.00 | 4,476.00 | 12,000.00 |
| Office Supplies | | | 0.00 | | | 0.00 |
| Printing & Binding | 638.20 | 675.72 | 0.00 | 0.00 | | 0.00 |

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| Office Supplies - Other | 2,628.19 | 4,442.56 | 4,138.01 | 3,500.00 | 1,500.00 | 5,000.00 |
| Total Office Supplies | 3,266.39 | 5,118.28 | 4,138.01 | 3,500.00 | | |
| Vehicle Fuels | 15,821.91 | 18,810.59 | 15,276.86 | 16,000.00 | | 16,000.00 |
| Vehicle Maintenance/Supplies | 13,162.10 | 10,842.18 | 9,521.17 | 8,000.00 | 2,000.00 | 10,000.00 |
| Repairs/Maintenance Supplies | 0.00 | 8,736.42 | 165.05 | 0.00 | | 0.00 |
| Uniforms & Police Supplies | 24,751.67 | 46,947.15 | 31,088.17 | 22,300.00 | -300.00 | 22,000.00 |
| Donation Expenditure | | | 0.00 | | 3,000.00 | 3,000.00 |
| Community Events | 1,459.42 | 2,209.60 | 4,509.98 | 5,000.00 | | 5,000.00 |
| Equipment Maintenance | 81.00 | 0.00 | 0.00 | | | 0.00 |
| Grant Expenditures | 224.00 | 0.00 | 1,802.13 | 13,000.00 | -7,000.00 | 6,000.00 |
| Insurance Pass-Through | 0.00 | -8,421.97 | 1,775.01 | 0.00 | | 0.00 |
| Mobile Data Computer Netwk Svc | 0.00 | 25,897.00 | 0.00 | 15,000.00 | 2,000.00 | 17,000.00 |
| Police Supplies | 306.20 | 0.00 | 0.00 | | | 0.00 |
| Capital Outlay-Machinery/Equip | 199,835.93 | 0.00 | 37,109.38 | 31,592.00 | -31,592.00 | 0.00 |
| Capital Outlay-Furniture/Fixtur | 0.00 | 2,675.90 | 0.00 | 0.00 | | 0.00 |
| 31100 · POLICE DEPARTMENT - Other | 300.00 | 0.00 | 0.00 | | | 0.00 |
| Total 31100 · POLICE DEPARTMENT | 915,215.23 | 677,628.09 | 717,508.57 | 768,330.00 | 53,901.20 | 818,731.20 |
| 32100 · FIRE & RESCUE | | | | | | |
| Contributions to other Govt Ent | 0.00 | 0.00 | 0.00 | | | |
| Total 32100 · FIRE & RESCUE | 0.00 | 0.00 | 0.00 | | | |
| 34100 · BUILDING OFFICIAL | | | | | | |
| Erosion & Sedimentation Ins. | 0.00 | 0.00 | 12,300.00 | 40,000.00 | -10,000.00 | 30,000.00 |
| 34100 · BUILDING OFFICIAL - Other | 42,155.00 | 28,555.00 | 0.00 | 10,000.00 | -10,000.00 | 0.00 |
| Total 34100 · BUILDING OFFICIAL | 42,155.00 | 28,555.00 | 12,300.00 | 50,000.00 | -20,000.00 | 30,000.00 |
| Total 03 · PUBLIC SAFETY | 957,370.23 | 706,183.09 | 729,808.57 | 818,330.00 | 33,901.20 | 848,731.20 |
| 04 · PUBLIC WORKS | | | | | | |
| Town Public Works | 0.00 | 45,460.75 | 56,168.57 | 70,426.00 | 17,846.20 | 88,272.20 |
| Street Beautification - HF | 0.00 | 0.00 | 16,968.19 | 21,230.02 | -16,968.00 | 4,262.02 |
| 43200 · REFUSE COLLECTION | | | | | | |
| Trash Removal Contract | 73,830.28 | 73,656.59 | 69,473.22 | 78,000.00 | 789.80 | 78,789.80 |
| Total 43200 · REFUSE COLLECTION | 73,830.28 | 73,656.59 | 69,473.22 | 78,000.00 | 789.80 | 78,789.80 |
| RENTAL PROPERTY - 14740 Wash St | | | | | | |
| Repairs/Maintenance Services | 2,643.00 | 0.00 | 0.00 | | | |
| Total RENTAL PROPERTY - 14740 Wash St | 2,643.00 | 0.00 | 0.00 | | | |
| Town Decorations | 2,759.00 | 0.00 | 0.00 | | | |
| 43100 · MAINT OF 15000 Wash St./Grounds | | | | | | |
| Repairs/Maintenance Services | 52,320.07 | 54,046.29 | 42,225.97 | 55,000.00 | | 55,000.00 |
| Maint Svc Contract-Pest Control | 1,550.00 | 1,420.00 | 2,554.00 | 2,000.00 | | 2,000.00 |

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| Maint Svc Contract-Landscaping | 34,490.00 | 24,900.00 | 23,234.84 | 35,000.00 | | 35,000.00 |
| Maint Svc Contract Snow Removal | 5,562.10 | 345.00 | 2,100.90 | 7,000.00 | | 7,000.00 |
| Maint Svc Cont- Street Cleaning | 3,000.00 | 6,375.00 | 4,515.00 | 2,000.00 | 1,000.00 | 3,000.00 |
| Electric/Gas Services | 13,228.49 | 16,763.30 | 14,891.27 | 15,000.00 | | 15,000.00 |
| Electrical Services-Streetlight | 4,820.92 | 4,557.99 | 4,798.95 | 5,500.00 | | 5,500.00 |
| Water & Sewer Services | 1,045.86 | 2,228.98 | 1,844.47 | 2,000.00 | | 2,000.00 |
| Janitorial Supplies | 281.57 | 109.11 | 766.06 | 1,000.00 | | 1,000.00 |
| Real Estate Taxes | 3,337.39 | 1,625.17 | 1,115.91 | 4,000.00 | | 4,000.00 |
| 43100 · MAINT OF 15000 Wash St./Grou | 715.99 | 0.00 | 0.00 | | | 0.00 |
| Total 43100 · MAINT OF 15000 Wash St./Grc | 120,352.39 | 112,370.84 | 98,047.37 | 128,500.00 | 1,000.00 | 129,500.00 |
| Total 04 · PUBLIC WORKS | 199,584.67 | 231,488.18 | 240,657.35 | 298,156.02 | 2,668.00 | 300,824.02 |
| 07 · PARKS, REC & CULTURAL | | | | | | |
| 70000 · HAYMARKET COMMUNITY PARK | | | | | | |
| Grounds Maintenance/Repairs (Park Dev | 0.00 | 0.00 | 13,436.58 | 68,000.00 | -9,495.04 | 58,504.96 |
| Total 70000 · HAYMARKET COMMUNITY PA | 0.00 | 0.00 | 13,436.58 | 68,000.00 | -9,495.04 | 58,504.96 |
| 71110 · EVENTS | | | | | | |
| Advertising - Events | 532.34 | 4,786.35 | 10,077.68 | 0.00 | | 0.00 |
| Salaries & Wages | 468.30 | 0.00 | 0.00 | | | 0.00 |
| Contractural Services | 39,749.80 | 57,888.31 | 55,771.17 | 70,000.00 | | 70,000.00 |
| 71110 · EVENTS - Other | 2,121.72 | 285.67 | 707.27 | 0.00 | | 0.00 |
| Total 71110 · EVENTS | 42,872.16 | 62,960.33 | 66,556.12 | 70,000.00 | 0.00 | 70,000.00 |
| 72200 · MUSEUM | | | | | | |
| Unemployment Insurance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Advertising | 326.50 | 0.00 | 1,008.00 | 750.00 | | 750.00 |
| Repairs & Maintenance Services | 426.20 | 0.00 | 0.00 | | | 0.00 |
| Telecommunications | 2,162.84 | 2,314.40 | 1,769.26 | 2,200.00 | | 2,200.00 |
| Convention & Education | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Books, Dues & Subscriptions | 268.40 | 0.00 | 30.00 | 250.00 | | 250.00 |
| Office Supplies | 261.03 | 0.00 | 0.00 | 250.00 | | 250.00 |
| Electrical Services | 92.53 | 0.00 | 0.00 | | | 0.00 |
| Exhibits & Programs | 1,371.79 | 1,141.40 | 700.27 | 1,700.00 | | 1,700.00 |
| Total 72200 · MUSEUM | 4,909.29 | 3,455.80 | 3,507.53 | 5,150.00 | 0.00 | 5,150.00 |
| Total 07 · PARKS, REC & CULTURAL | 47,781.45 | 66,416.13 | 83,500.23 | 143,150.00 | -9,495.04 | 133,654.96 |
| 08 · COMMUNITY DEVELOPMENT | | | | | | |
| 81100 · PLANNING COMMISSION | | | | | | |
| Salaries & Wages - Regular | 5,925.00 | 3,420.00 | 3,885.00 | 5,000.00 | 670.00 | 5,670.00 |
| FICA/Medicare | 336.22 | 247.86 | 296.93 | 500.00 | | 500.00 |

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| | | | | | | |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Consultants - Engineer | 87,073.38 | 59,908.46 | 25,817.34 | 50,000.00 | | 50,000.00 |
| Consultants - Comp Plan | 0.00 | 0.00 | 0.00 | 40,000.00 | | 40,000.00 |
| Mileage Allowance | 241.92 | 230.05 | 0.00 | 500.00 | -500.00 | 0.00 |
| Meals & Lodging | 203.94 | 22.62 | 0.00 | 750.00 | -750.00 | 0.00 |
| Convention/Education | 1,157.49 | 69.99 | 0.00 | 2,000.00 | -1,000.00 | 1,000.00 |
| Books/Dues/Subscriptions | 100.80 | 0.00 | 0.00 | | | 0.00 |
| Total 81100 · PLANNING COMMISSION | 95,038.75 | 63,898.98 | 29,999.27 | 98,750.00 | -1,580.00 | 97,170.00 |
| 81110 · ARCHITECTURAL REVIEW BOARD | | | | | | |
| Salaries & Wages - Regular | 3,060.00 | 2,220.00 | 4,125.00 | 4,000.00 | 3,830.00 | 7,830.00 |
| FICA/Medicare | 159.78 | 148.42 | 336.22 | 850.00 | | 850.00 |
| Mileage Allowance | 0.00 | 0.00 | 0.00 | 200.00 | -200.00 | 0.00 |
| Meals & Lodging | 0.00 | 0.00 | 0.00 | 300.00 | -300.00 | 0.00 |
| Convention & Education | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.00 |
| Total 81110 · ARCHITECTURAL REVIEW BOARD | 3,219.78 | 2,368.42 | 4,461.22 | 5,850.00 | 2,830.00 | 8,680.00 |
| 81111 · Board Of Zoning Appeals | | | | | | |
| Convention & Education | 0.00 | 0.00 | 0.00 | 500.00 | | 500.00 |
| FICA / Medicare | 0.00 | 0.00 | 0.00 | 98.00 | | 98.00 |
| Salaries & Wages - Regular | 0.00 | 0.00 | 0.00 | 1,575.00 | | 1,575.00 |
| 81111 · Board Of Zoning Appeals - Other | 0.00 | 0.00 | 0.00 | | | 0.00 |
| Total 81111 · Board Of Zoning Appeals | 0.00 | 0.00 | 0.00 | 2,173.00 | 0.00 | 2,173.00 |
| Total 08 · COMMUNITY DEVELOPMENT | 98,258.53 | 66,267.40 | 34,460.49 | 106,773.00 | 1,250.00 | 108,023.00 |
| 09 · NON-DEPARTMENTAL | | | | | | |
| 95100 · DEBT SERVICE | | | | | | |
| Issuance of Capital Lease | -149,730.95 | 0.00 | 0.00 | | | 0.00 |
| General Obligation Bond - Prin | 189,936.36 | 155,700.00 | 180,504.47 | 186,440.00 | 90,000.00 | 276,440.00 |
| General Obligation Bond - Int | 0.00 | 27,682.10 | 0.00 | | | 0.00 |
| Closing and Construction Contingency | 0.00 | 0.00 | 0.00 | | 67,000.00 | 67,000.00 |
| Capital Lease Pmt - Principal | 0.00 | 28,783.74 | 0.00 | | 31,592.00 | 31,592.00 |
| Capital Lease - Interest Paymen | 0.00 | 2,808.64 | 0.00 | | | 0.00 |
| Total 95100 · DEBT SERVICE | 40,205.41 | 214,974.48 | 180,504.47 | 186,440.00 | 188,592.00 | 375,032.00 |
| Total 09 · NON-DEPARTMENTAL | 40,205.41 | 214,974.48 | 180,504.47 | 186,440.00 | 188,592.00 | 375,032.00 |
| 94101 · CABOOSE ENHANCEMENT PROJECT | 0.00 | 0.00 | 0.00 | 7,100.00 | -7,100.00 | 0.00 |
| 94102 · HAYMARKET COMMUNITY PARK | 3,104.66 | 0.00 | 0.00 | 0.00 | | 0.00 |
| 94103 · PEDESTRIAN IMPROVEMENT PROJECT | | | | | | 0.00 |
| Architectural/Engineering Fees | 5,600.00 | 6,790.00 | 13,367.00 | | | 0.00 |
| 94103 · PEDESTRIAN IMPROVEMENT PRO. | 63,882.00 | 33,964.24 | 0.00 | 208,600.00 | 291,400.00 | 500,000.00 |
| Total 94103 · PEDESTRIAN IMPROVEMENT PR | 69,482.00 | 40,754.24 | 13,367.00 | 208,600.00 | 284,300.00 | 500,000.00 |
| 94105 · PERSONNEL | | | | | | |

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|--|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|--------------|
| EMPLOYEE BENEFITS | | | | | | 0.00 | |
| 6560 · Payroll Processing Fees | 2,588.37 | 0.00 | 0.01 | | | 0.00 | |
| Total EMPLOYEE BENEFITS | 2,588.37 | 0.00 | 0.01 | 0.00 | 0.00 | 0.00 | |
| 94105 · PERSONNEL - Other | -60.00 | 0.00 | 0.00 | | | 0.00 | |
| Total 94105 · PERSONNEL | 2,528.37 | 0.00 | 0.01 | 0.00 | 0.00 | 0.00 | |
| 94106 · TOWN CENTER MASTER PLAN | | | | | | | |
| Architectural/Engineering Fees | 69,376.58 | 62,447.77 | 33,692.09 | 203,951.00 | -3,951.00 | 200,000.00 | |
| 94106 · TOWN CENTER MASTER PLAN - Ot | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | |
| Total 94106 · TOWN CENTER MASTER PLAN | 69,376.58 | 62,447.77 | 33,692.09 | 203,951.00 | -3,951.00 | 200,000.00 | |
| 94107 · BLIGHT MITIGATION | | | | | | | |
| Building Official/Engr. | 0.00 | 0.00 | 0.00 | 50,000.00 | | 50,000.00 | |
| Total 94107 · BLIGHT MITIGATION | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 | 50,000.00 | |
| 9610 · General Reserve | 0.00 | 0.00 | 0.00 | | | | |
| Total Expense | 2,182,248.37 | 2,034,371.51 | 1,838,093.81 | 2,665,054.02 | 478,796.16 | 3,140,350.18 | 17.8% |
| | 37,893.02 | 198,511.00 | 246,710.35 | 0.00 | | 0.00 | |
| 94201 · Transfer to Capital Imp. Proj. | -196,360.00 | 0.00 | 0.00 | | | | |
| 41050 · Transfer from General Fund | 196,360.00 | 0.00 | 0.00 | | | | |
| 99000 · Use of Carry-over surplus | 0.00 | 0.00 | 0.00 | | | | |
| | 0.00 | 0.00 | 0.00 | | | | |
| | 0.00 | 0.00 | 0.00 | | | | |
| | 37,893.02 | 198,511.00 | 246,710.35 | 0.00 | 0.00 | 0.00 | |

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