



# TOWN OF HAYMARKET TOWN COUNCIL

## SPECIAL MEETING ~ AGENDA ~

David Leake, Mayor  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

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Tuesday, November 24, 2015

4:30 PM

Council Chambers

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### **1. Call to Order**

### **2. Agenda Items**

- A. Enter into Closed Session
- B. Certification of Closed Session
- C. Budget Amendment & Appropriations

### **3. Adjournment**



TO: Town of Haymarket Town Council  
SUBJECT: Enter into Closed Session  
DATE: 11/24/15

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The Virginia State Code allows for government entities to enter into closed session discussions for specific purposes outlined in VA §2.2-3711. The Haymarket Town Council will enter into closed session discussions this evening for the following purpose(s):

A7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter



TO: Town of Haymarket Town Council  
SUBJECT: Certification of Closed Session  
DATE: 11/24/15

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§ 2.2-3712. Closed meetings procedures; certification of proceedings.

Certification: To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.



TO: Town of Haymarket Town Council  
 SUBJECT: Budget Amendment & Appropriations  
 DATE: 11/24/15

**Washington Street Enhancement Project:** The Town contracted with Finley Asphalt & Sealing for the Washington Street Enhancement Project, Phase IA Construction. The amount of \$254,906.04 remains unpaid against the contract. Finley has requested a payment in the amount of \$53,227.32 for payment # 14. The Fiscal Year 2016 Adopted budget must be amended and the monies appropriated in order to process this payment.

The Auditors are aware that this project had not been paid in full, and will account for the remainder of money spent for this project in the FY16 Audit, as the outcome was uncertain at the time of the FY15 audit.

It is therefore recommended that the Town Council appropriate and authorize the Treasurer to move funds in the amount of \$53,227.32 from either the General Reserve line item of \$160,000, the Town Center Master Plan Construction line item of \$500,000, or the Harrover Master Plan Construction line item of \$300,000.

| CAPITAL FUND EXPENDITURES                    | BUDGET AMOUNT | SPENT TO DATE |
|--|---------------|---------------|
| Harrover Property Master Plan - Construction | 300,000       | 0.00          |
| Town Center Master Plan Construction         | 500,000       | 14,625        |
| General Reserve                              | 160,000       | 0.00          |

Draft Motion for Approval:

I move to amend the Fiscal Year 2016 Adopted Budget by reducing \_\_\_\_\_ (line item or items) in the amount of \$\_\_\_\_\_ and increasing the Washington Street Enhancement Project line item by \$\_\_\_\_\_. I further move to appropriate and authorize the Town Treasurer to disburse \$53,227.32 to Finley Asphalt & Sealing, representing Payment # 14 under the contract.

Draft Motion to Deny: I move to deny....