



TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION ~ AGENDA ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Tuesday, March 18, 2014

7:00 PM

Council Chambers

1. Call to Order

2. Agenda Items

A. Fiscal Year 2015 Draft Budget

3. Councilmember Time

- A. Steve Aitken
- B. Rebecca Bare
- C. Katherine Harnest
- D. Mary Lou Scarbrough
- E. Milt Kenworthy
- F. James Tobias
- G. David Leake

4. Adjournment



TO: Town of Haymarket Town Council
SUBJECT: Fiscal Year 2015 Draft Budget
DATE: 03/18/14

ATTACHMENTS:

- Initial Budget worksheet post work session 03-11-2014 (PDF)

Town of Haymarket, Virginia
Fiscal Year 2015 Budget Work Sheet

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
REVENUE ACCOUNTS:									
100	31	00311	3110101	Revenue	Real Estate - Current		291,032.00	288,366.00	321,000.00
100	31	00311	3110102	Revenue	Real Estate - Delinquent		0.00		0.00
100	31	00311	3110201	Revenue	Public Service Corp - Real Estate - Current		9,400.00	8,815.00	9,000.00
100	31	00311	3110301	Revenue	Personal Property - Current		25,000.00	45.09	25,000.00
100	31	00311	3110601	Revenue	Penalties - All Property Taxes		3,000.00		500.00
100	31	00311	3110602	Revenue	Interest - All Property Taxes		2,500.00	758.20	1,000.00
100	31	00312	3120101	Revenue	Local Sales and Use Tax		85,000.00	49,987.44	85,000.00
100	31	00312	3120201	Revenue	Consumer Utility Tax		100,000.00	66,407.26	100,000.00
100	31	00312	3120301	Revenue	Business License Tax		140,000.00	2,457.89	140,000.00
100	31	00312	3120501	Revenue	Motor Vehicle Licenses		750.00	1,725.00	1,000.00
100	31	00312	3120601	Revenue	Bank Stock Tax		18,000.00	0.00	22,000.00
100	31	00312	3120801	Revenue	Cigarette Tax		250,000.00	119,654.50	200,000.00
100	31	00312	3121101	Revenue	Meals Tax - Current		475,000.00	321,688.05	500,000.00
100	31	00312	3121601	Revenue	Communications Sales and Use Tax		120,000.00	74,207.45	120,000.00
100	31	00313	3130304	Revenue	Application Fees		10,000.00	1,232.12	2,500.00
100	31	00313	3130308	Revenue	Inspection Fees		10,000.00	16,850.00	10,000.00
100	31	00313	3130323	Revenue	Occupancy Permits		2,000.00	800.00	600.00
100	31	00313	3130399	Revenue	Other Planning and Permits		23,000.00	26,739.00	25,000.00
100	31	00314	3140102	Revenue	Fines and Forfeitures		75,000.00	63,901.08	75,000.00
100	31	00315	3150101	Revenue	Interest on Bank Deposits		1,500.00	454.93	0.00
100	31	00315	3150201	Revenue	Rental Income - Town Hall Suite 110		46,615.00	26,339.11	45,260.00
100	31	00315	3150202	Revenue	Rental Income - Town Hall Suite 200		94,141.00	62,635.42	0.00
100	31	00315	3150203	Revenue	Rental Income - Town Hall Suite 204		27,720.00	18,196.01	29,200.00
100	31	00315	3150204	Revenue	Rental Income - 15020 Wash St (Old Post Office)		32,000.00	22,604.19	40,700.00
100	31	00315	3150206	Revenue	Rental Income - Hulfish House		37,350.00	19,839.48	39,100.00
100	31	00315	3150207	Revenue	Rental Income - Town Hall		2,000.00	2,725.00	2,000.00
100	31	00316	3160301	Revenue	Charges for Law Enforcement and Traffic Control		300.00	690.00	1,000.00
100	31	00318	3189903	Revenue	Gifts and Donations		1,500.00	10.00	0.00
100	31	00318	3189905	Revenue	Sale of Salvage and Surplus Property		1,000.00	397.00	500.00
100	31	00318	3189999	Revenue	Miscellaneous Revenue		0.00	6,103.39	0.00
100	31	00319	3190299	Revenue	Recovered Costs - Events		10,500.00	6,294.00	10,000.00
100	32	00322	3220103	Revenue	Rolling Stock Tax		1,450.00	1,548.00	1,500.00
100	32	00322	3220109	Revenue	Personal Property Tax Reimbursement		18,627.00	18,627.00	18,630.00
					Car Rental Reimbursement			1,117.63	4,500.00
100	32	00324	3240103	Revenue	Assistance to Localities Operating Police Departments (HB 599)		33,922.00	14,184.00	28,368.00
100	32	00324	3240104	Revenue	Disaster Recovery State Grant				0.00
100	32	00324	3240201	Revenue	Fire Program Funds		8,000.00	8,000.00	8,000.00
100	32	00324	3240303	Revenue	DEQ State Grant		1,000.00	0.00	1,000.00
100	33	00333	3330101	Revenue	Ground Transportation Safety Grant (DMV)		7,500.00	5,355.00	8,500.00
100	33	00333	3330110	Revenue	Disaster Recovery Federal Grant				0.00

Pending LOI

Attachment: Initial Budget worksheet post work session 03-11-2014 (1778 : Fiscal Year 2015 Draft Budget)

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
100	34	00341	3410101	Revenue	Insurance Recovery				0.00
100	34	00341	3410401	Revenue	Proceeds from Indebtedness - Bonds				0.00
100	34	00341	3410405	Revenue	Proceeds from Indebtedness - Capital Leases				0.00
100	34	00341	3410510	Revenue	Transfer from Fund 300				0.00
100	34	00341	3410599	Revenue	Use of Prior Year Fund Balance				0.00
100	34	00341	3410599	Revenue	Transfer of Cash Reserves				169,631.00
300	31	00315	3150101	Revenue	Interest on Bank Deposits		1,000.00	1,053.00	0.00
300	33	00333	3330203	Revenue	VDOT ISTEА/SАFETYLU Grant		1,290,852.00	153,994.27	590,479.00
300	34	00341	3410530	Revenue	Transfer from Fund 100		1,048,771.00	0.00	0.00
300	33			Revenue	Caboose Enhancement Grant				30,800.00
300	33			Revenue	Connolley Funds				90,000.00
					Total Revenue Accounts		\$4,305,430.00	\$1,413,801.51	\$2,756,768.00

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
EXPENDITURE ACCOUNTS:									
100	01	11100			Town Council				
			4001100	Expenditure	Salaries and Wages - Regular		23,400.00	21,225.00	21,750.00
			4002100	Expenditure	FICA/Medicare		1,755.00	1,623.71	1,600.00
			4002600	Expenditure	Unemployment Insurance		0.00	0.00	1,000.00
			4002700	Expenditure	Worker's Compensation		0.00	0.00	0.00
			4005510	Expenditure	Mileage Allowance		1,500.00	0.00	1,500.00
			4005530	Expenditure	Meals and Lodging		2,000.00	0.00	2,500.00
			4005540	Expenditure	Convention and Education		1,000.00	678.00	3,000.00
			4005550	Expenditure	Town Council Elections		4,000.00	0.00	0.00
					Town Council Total		\$33,655.00	\$23,526.71	\$31,350.00
100	01	12110			Town Administration				
			4001100	Expenditure	Salaries and Wages - Regular (Clerks & TM)		160,440.00	103,400.03	168,800.00
			4001200	Expenditure	Salaries and Wages - Overtime		8,000.00	4,119.61	8,000.00
			4001300	Expenditure	Salaries and Wages - Part Time (Marchant, Holly & Denise)		72,900.00	40,818.45	70,000.00
			4002100	Expenditure	FICA/Medicare		18,100.00	11,275.00	17,500.00
			4002210	Expenditure	VRS		13,646.00	11,560.57	15,550.00
			4002300	Expenditure	Health Insurance		34,232.00	21,379.22	34,000.00
			4002400	Expenditure	Life Insurance		0.00	2,588.00	0.00
			4002500	Expenditure	Disability Insurance		910.00	746.69	1,200.00
			4002600	Expenditure	Unemployment Insurance		2,500.00	2,291.88	1,975.00
			4002700	Expenditure	Workers' Compensation Insurance		500.00	503.00	600.00
			4002800	Expenditure	Liability Insurance		12,000.00	11,728.00	13,000.00
			4003120	Expenditure	Accounting Services		20,100.00	27,164.25	45,000.00
			4003130	Expenditure	Other Contractual Services		0.00	0.00	0.00
			4003131	Expenditure	Cigarette Tax Administration		7,500.00	3,947.74	5,000.00
			4003320	Expenditure	Maintenance Service Contracts		1,500.00	1,236.60	1,700.00
			4003500	Expenditure	Printing and Binding		5,000.00	2,520.22	4,000.00
			4003600	Expenditure	Advertising		13,000.00	4,896.19	10,000.00
			4005140	Expenditure	Computer, Internet, &Website		0.00	1,001.00	17,000.00
			4005210	Expenditure	Postage		2,000.00	1,212.76	2,500.00
			4005230	Expenditure	Telecommunications		2,600.00	1,909.22	3,800.00
			4005400	Expenditure	Equipment Rental		1,600.00	844.01	1,300.00
			4005510	Expenditure	Mileage Allowance		1,500.00	803.35	1,500.00
			4005530	Expenditure	Meals and Lodging		2,000.00	348.84	3,000.00
			4005540	Expenditure	Convention and Education		3,000.00	1,525.00	4,000.00
			4005800	Expenditure	Miscellaneous		1,000.00	536.00	1,500.00
			4005810	Expenditure	Books, Dues, and Subcriptions		4,300.00	2,561.65	3,500.00
			4006001	Expenditure	Office Supplies		3,500.00	2,620.93	3,500.00
			4006014	Expenditure	Other Operating Supplies		0.00	0.00	0.00
			4008101	Expenditure	Capital Outlay - Machinery & Equipment		0.00	0.00	0.00
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures		0.00	0.00	0.00

Proposed Town Issued Cell Phones

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
			4008105	Expenditure	Capital Outlay - Motor Vehicles		0.00	0.00	0.00
					Town Administration Total		\$391,828.00	\$263,538.21	\$437,925.00
100	01	12210			Legal Services				
			4003150	Expenditure	Legal Services		\$80,000.00	\$67,741.07	\$80,000.00
100	01	12240			Independent Auditor				
			4003120	Expenditure	Auditing Services		\$18,000.00	\$13,950.00	\$15,000.00
100	03	31100			Police Department				
			4001100	Expenditure	Salaries and Wages - Regular		340,512.00	226,723.68	359,000.00
			4001200	Expenditure	Salaries and Wages - Overtime		15,000.00	10,576.31	16,000.00
			4001300	Expenditure	Salaries and Wages - Part Time (Reserve)		500.00	0.00	500.00
			4002100	Expenditure	FICA/Medicare		30,100.00	18,153.68	28,800.00
			4002210	Expenditure	VRS		30,000.00	16,694.12	30,600.00
			4002300	Expenditure	Health Insurance		85,000.00	55,346.43	55,000.00
			4002400	Expenditure	Group Insurance		4,802.00	1,258.34	5,000.00
			4002500	Expenditure	Disability Insurance		2,450.00	1,772.11	3,000.00
			4002600	Expenditure	Unemployment Insurance		5,000.00	1,199.98	2,800.00
			4002700	Expenditure	Workers' Compensation Insurance		10,000.00	9,966.00	8,300.00
			4002800	Expenditure	Line of Duty Act Insurance (LODA)		2,500.00	2,600.00	2,500.00
			4003150	Expenditure	Legal Services		14,500.00	10,653.13	15,500.00
			4003310	Expenditure	Repairs and Maintenance Services		2,025.00	1,740.61	3,000.00
			4003320	Expenditure	Maintenance Service Contracts		1,200.00	5,399.25	11,600.00
			4003600	Expenditure	Advertising		500.00	0.00	1,000.00
			4005110	Expenditure	Electrical Services		2,000.00	3,328.29	4,000.00
			4005120	Expenditure	Heating Services		1,500.00	0.00	0.00
			4005140	Expenditure	Computer, Internet & Website		3,180.00	3,222.27	5,000.00
			4005210	Expenditure	Postage		500.00	154.72	500.00
			4005230	Expenditure	Telecommunications		4,700.00	3,785.01	9,000.00
			4005300	Expenditure	General Property Insurance (Vehicles & Bldg)		11,000.00	9,267.30	11,000.00
			4005400	Expenditure	Equipment Rental		500.00	947.94	500.00
			4005510	Expenditure	Mileage Allowance		250.00	0.00	250.00
			4005530	Expenditure	Meals and Lodging		250.00	354.09	500.00
			4005540	Expenditure	Convention and Education		1,000.00	45.00	1,500.00
			4005800	Expenditure	Miscellaneous (discretionary)		1,500.00	0.00	1,000.00
			4005810	Expenditure	Books, Dues, and Subscriptions		5,400.00	3,935.90	5,000.00
			4006001	Expenditure	Office Supplies		3,375.00	2,540.48	3,500.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	500.00
			4006008	Expenditure	Vehicle and Powered Equipment Fuels		25,000.00	16,689.23	25,000.00
			4006009	Expenditure	Vehicle and Powered Equipment Supplies		22,000.00	9,280.07	22,000.00
			4006010	Expenditure	Uniforms & Police Supplies		11,550.00	5,020.89	10,000.00
			4006014	Expenditure	Other Operating Supplies				
			4006099	Expenditure	Grant Expenditures		7,500.00	538.72	12,550.00

Proposed Town Issued Cell Phones

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
			4008101	Expenditure	Capital Outlay - Machinery & Equipment		6,000.00	433.94	0.00
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures		0.00		0.00
			4008105	Expenditure	Capital Outlay - Motor Vehicles		0.00		0.00
					Police Department Total		\$651,794.00	\$421,627.49	\$654,400.00
100	03	32100			Fire/Rescue				
			4005600	Expenditure	Contributions to Other Governmental Entities		\$8,000.00	\$0.00	\$8,000.00
100	03	34100			Building Official				
			4003130	Expenditure	Building Inspector Services		\$55,000.00	\$54,825.00	\$65,000.00
					E&S Inspection Services				
100	04	42300			Refuse Collection				
			4003320	Expenditure	Maintenance Service Contracts		\$67,000.00	\$50,478.81	\$71,000.00
100	04	43100			Maintenance of General Buildings and Grounds				
			4003310	Expenditure	Repairs and Maintenance Services (inc police & food pantry)		15,000.00	13,192.69	18,000.00
			4003315	Expenditure	Maintenance Service Contracts - Pest Control		3,000.00	670.00	2,000.00
			4003320	Expenditure	Maintenance Service Contracts - Public Works		15,100.00	7,837.59	18,000.00
			4003321	Expenditure	Maintenance Service Contracts - Landscaping		15,000.00	8,058.00	15,000.00
			4003322	Expenditure	Maintenance Service Contracts - Snow Removal		4,000.00	1,067.50	4,000.00
			4003323	Expenditure	Maintenance Service Contracts - Street Cleaning		11,100.00	6,537.60	10,000.00
			4005110	Expenditure	Electrical Services		3,500.00	2,046.08	3,500.00
			4005111	Expenditure	Electrical Services - Streetlights		2,600.00	1,680.63	2,600.00
			4005130	Expenditure	Water and Sewer Services		350.00	273.05	400.00
			4005140	Expenditure	Internet Services Provider		12,000.00	10,455.66	2,400.00
			4005300	Expenditure	General Property Insurance		1,701.00	1,800.33	2,000.00
			4005800	Expenditure	Miscellaneous		0.00	404.83	0.00
			4006005	Expenditure	Janitorial Supplies		1,000.00	368.00	1,000.00
			4006007	Expenditure	Repair and Maintenance Supplies		0.00	0.00	0.00
			4008101	Expenditure	Capital Outlay - Machinery & Equipment		0.00	0.00	0.00
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures		0.00	0.00	0.00
			4008109	Expenditure	Capital Outlay - Major Building Repairs		30,000.00	25,022.79	0.00
					Maintenance of General Buildings and Grounds Total		\$114,351.00	\$79,414.75	\$78,900.00
100	04	43201			Rental Property - Town Hall Suite 110				
			4003310	Expenditure	Repairs and Maintenance Services		1,000.00	309.00	2,000.00
			4005110	Expenditure	Electrical Services		3,500.00	2,038.85	3,000.00
			4005130	Expenditure	Water and Sewer Services		350.00	273.06	400.00
			4005300	Expenditure	General Property Insurance		810.00	857.00	1,000.00
			4005599	Expenditure	Real Property Taxes		463.00	210.00	500.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	750.00
					Town Hall Suite 110 Total		\$6,623.00	\$3,687.91	\$7,650.00

Expected Increase

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
100	04	43202			Rental Property - Town Hall Suite 200				
			4003310	Expenditure	Repairs and Maintenance Services		1,000.00	591.00	1,000.00
			4005110	Expenditure	Electrical Services		3,500.00	2,038.85	3,000.00
			4005130	Expenditure	Water and Sewer Services		350.00	273.05	400.00
			4005300	Expenditure	General Property Insurance		810.00	857.00	850.00
			4005599	Expenditure	Real Property Taxes		1,060.00	0.00	1,000.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	750.00
					Town Hall Suite 200 Total		\$7,220.00	\$3,759.90	\$7,000.00
100	04	43203			Rental Property - Town Hall Suite 204				
			4003310	Expenditure	Repairs and Maintenance Services		1,000.00	0.00	1,000.00
			4005110	Expenditure	Electrical Services		3,500.00	2,038.82	3,000.00
			4005130	Expenditure	Water and Sewer Services		350.00	273.04	400.00
			4005300	Expenditure	General Property Insurance		810.00	857.00	850.00
			4005599	Expenditure	Real Property Taxes		305.00	71.00	150.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	500.00
					Town Hall Suite 204 Total		\$6,465.00	\$3,239.86	\$5,900.00
100	04	43204			Rental Property - 15020 Wash St (Old Post Office)				
			4003310	Expenditure	Repairs and Maintenance Services		1,000.00	806.00	1,500.00
			4005130	Expenditure	Water/Sewer		350.00	16.06	0.00
			4005300	Expenditure	General Property Insurance		486.00	514.00	500.00
			4005599	Expenditure	Real Property Taxes		1,000.00	112.00	1,000.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	500.00
					Old Post Office Total		\$3,336.00	\$1,448.06	\$3,500.00
100	04	43205			Rental Property - 15026 Wash St				
			4003310	Expenditure	Repairs and Maintenance Services		2,500.00	546.00	0.00
			4005110	Expenditure	Electrical Services		4,000.00	0.00	0.00
			4005130	Expenditure	Water and Sewer Services		350.00	95.56	0.00
			4005300	Expenditure	General Property Insurance		810.00	600.00	0.00
			4005599	Expenditure	Real Property Taxes		0.00	177.00	0.00
			4006007	Expenditure	Repair and Maintenance Supplies		1,000.00	0.00	0.00
					15026 Washington St. Total		\$8,660.00	\$1,418.56	\$0.00
100	04	43206			Rental Property - Hulfish House				
			4003310	Expenditure	Repairs and Maintenance Services		1,000.00	621.23	1,500.00
			4005130	Expenditure	Water and Sewer Services		350.00	0.00	0.00
			4005300	Expenditure	General Property Insurance		570.00	600.00	570.00
			4005599	Expenditure	Real Property Taxes		232.00	177.00	400.00
			4006007	Expenditure	Repair and Maintenance Supplies		500.00	0.00	1,000.00
					Hulfish House Total		\$2,652.00	\$1,398.23	\$3,470.00
					Rental Property - 14710 Washington Street				

This section will be removed for the FY 2015 Budget

Tied to Town Bill

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Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
100	07	71110	4003310	Expenditure	Repairs and Maintenance Services		0.00	716.00	1,000.00
			4005110	Expenditure	Electrical Services		0.00	450.77	2,000.00
			4005130	Expenditure	Water and Sewer Services		0.00	0.00	0.00
				Expenditure	Gas Services		0.00	817.54	1,000.00
			4005300	Expenditure	General Property Insurance		0.00	1,028.00	1,300.00
			4005599	Expenditure	Real Property Taxes		0.00	0.00	0.00
100	07	72200	4006007	Expenditure	Repair and Maintenance Supplies		0.00	0.00	1,000.00
					14710 Washington Street Total		\$0.00	\$3,012.31	\$6,300.00
100	07	72200			Special Events				
			4003130	Expenditure	Other Contractual Services		7,500.00	5,165.00	7,500.00
			4006014	Expenditure	Other Operating Supplies				1,000.00
					Special Events Total		\$7,500.00	\$5,165.00	\$8,500.00
100	08	81100			Museum				
			4001300	Expenditure	Salaries and Wages - Part Time		12,000.00	9,116.46	20,000.00
			4002100	Expenditure	FICA/Medicare		1,074.00	697.41	1,500.00
			4003130	Expenditure	Other Contractual Services		3,000.00	315.00	1,000.00
			4003310	Expenditure	Repairs and Maintenance Services		4,000.00	3,551.18	4,000.00
			4003320	Expenditure	Maintenance Service Contracts (includes security)		720.00	70.00	720.00
			4003600	Expenditure	Advertising		3,000.00	215.65	3,000.00
			4005110	Expenditure	Electrical Services		1,200.00	377.46	900.00
			4005120	Expenditure	Heating Services		2,500.00	723.00	1,200.00
			4005130	Expenditure	Water and Sewer Services		500.00	78.93	300.00
			4005210	Expenditure	Postage		100.00	0.00	100.00
			4005230	Expenditure	Telecommunications		1,500.00	1,695.36	2,200.00
			4005300	Expenditure	General Property Insurance		1,135.00	1,200.22	1,500.00
			4005540	Expenditure	Convention and Education		0.00	0.00	1,000.00
			4005800	Expenditure	Miscellaneous		1,500.00	82.00	500.00
			4005810	Expenditure	Books, Dues, and Subscriptions		1,000.00	135.00	500.00
			4006001	Expenditure	Office Supplies		500.00	437.37	750.00
			4006005	Expenditure	Janitorial Supplies		250.00	61.72	250.00
			4006007	Expenditure	Repair and Maintenance Supplies		1,000.00	82.13	1,000.00
			4006014	Expenditure	Other Operating Supplies		0.00	0.00	2,000.00
			4008101	Expenditure	Capital Outlay - Machinery & Equipment		0.00	0.00	0.00
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures		0.00	0.00	0.00
					Museum Total		\$34,979.00	\$18,838.89	\$42,420.00
100	08	81110			Planning Commission				
			4001100	Expenditure	Salaries and Wages - Regular		5,000.00	2,369.00	5,000.00
			4002100	Expenditure	FICA/Medicare		300.00	181.23	300.00
			4003130	Expenditure	Other Contractual Services		0.00	0.00	30,000.00
			4005510	Expenditure	Mileage Allowance		1,500.00	0.00	1,000.00
			4005530	Expenditure	Meals and Lodging		2,000.00	0.00	1,500.00

Christmas Tree & other related events

Additional Training & Conferences

Museum Programs/ Exhibits

Consultants for Ord. Updates

Attachment: Initial Budget worksheet post work session 03-11-2014 (1778 : Fiscal Year 2015 Draft Budget)

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
			4005540	Expenditure	Convention and Education		1,000.00	0.00	2,000.00
			4005810	Expenditure	Books, Dues, and Subcriptions		0.00	0.00	750.00
					Planning Commission Total		\$9,800.00	\$2,550.23	\$40,550.00
100	08	81120			Architectural Review Board				
			4001100	Expenditure	Salaries and Wages - Regular		3,780.00	2,160.00	3,750.00
			4002100	Expenditure	FICA/Medicare		284.00	165.24	300.00
			4005510	Expenditure	Mileage Allowance		1,500.00	0.00	1,000.00
			4005530	Expenditure	Meals and Lodging		2,000.00	0.00	1,000.00
			4005540	Expenditure	Convention and Education		1,000.00	0.00	1,000.00
			4005810	Expenditure	Books, Dues, and Subcriptions		0.00	0.00	500.00
					ARB Total		\$8,564.00	\$2,325.24	\$7,550.00
					Nondepartmental				
100	09	91000	4009530	Expenditure	Transfer to Fund 300		0.00	0.00	0.00
100	09				Debt Service				
			4009110	Expenditure	2004A Bond Principal		12,700.00	8,412.89	13,189.43
			4009111	Expenditure	2004A Bond Interest		6,065.00	4,095.75	5,573.47
			4009112	Expenditure	2004B Bond Principal		17,260.00	11,391.29	18,340.96
			4009113	Expenditure	2004B Bond Interest		30,781.00	10,126.39	13,935.34
			4009114	Expenditure	2004C Bond Principal		30,551.00	20,208.91	31,811.15
			4009115	Expenditure	2004C Bond Interest		15,763.00	10,666.61	14,502.11
			4009116	Expenditure	2005 Bond Principal		75,000.00	75,000.00	75,000.00
			4009117	Expenditure	2005 Bond Interest		37,733.00	23,703.75	33,750.00
			4009199	Expenditure	Bond Administration Fees		0.00	0.00	0.00
			4009210	Expenditure	Capital Lease Payments		21,794.00	14,529.84	22,000.00
					Debt Service Total		\$247,647.00	\$178,135.43	\$228,102.46
					Washington Street Enhancement				
300	08	94100	4008201	Expenditure	Architectural and Engineering Fees		0.00	0.00	0.00
			4008202	Expenditure	Permits and Fees		0.00	0.00	0.00
			4008203	Expenditure	VDOT Administration Fees		0.00	0.00	0.00
			4008204	Expenditure	Construction		2,319,623.00	192,492.84	752,410.00
					Washington Street Enhancement Total		\$2,319,623.00	\$192,492.84	\$752,410.00
300	08	94101			Caboose Enhancement Project				
			4008201	Expenditure	Architectural and Engineering Fees		0.00	0.00	0.00
			4008202	Expenditure	Permits and Fees		0.00	0.00	0.00
			4008203	Expenditure	VDOT Administration Fees		0.00	0.00	0.00
			4008204	Expenditure	Construction		42,000.00	2,450.00	38,500.00
					Caboose Enhancement Total		\$42,000.00	\$2,450.00	\$38,500.00
300	08	94102			Town Center Master Plan				

Attachment: Initial Budget worksheet post work session 03-11-2014 (1778 : Fiscal Year 2015 Draft Budget)

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
			4008201	Expenditure	Architectural and Engineering Fees		0.00	0.00	0.00
			4008202	Expenditure	Permits and Fees		0.00	0.00	0.00
			4008203	Expenditure	VDOT Administration Fees		0.00	0.00	0.00
			4008204	Expenditure	Construction		0.00	0.00	0.00
					Town Center Master Plan		\$0.00	\$0.00	\$0.00
300	08	94103			Pedestrian Improvement Project				
			4008201	Expenditure	Architectural and Engineering Fees		0.00	0.00	90,000.00
			4008202	Expenditure	Permits and Fees		0.00	0.00	0.00
			4008203	Expenditure	VDOT Administration Fees		0.00	0.00	0.00
			4008204	Expenditure	Construction		0.00	0.00	0.00
					Pedestrian Improvement Grant Total		\$0.00	\$0.00	\$90,000.00
300	09	91000			Nondepartmental				
				Expenditure	Street Scape Capital Reserves		135,233.00	0.00	0.00
				Expenditure	General Reserves		45,500.00	0.00	0.00
					Total Expenditure Budget		4,305,430.00	\$1,395,024.50	\$2,683,427.46
					Net budgeted surplus/deficit		\$0.00	\$18,777.01	\$73,340.54

TAX RATES IN SUPPORT OF THE BUDGET

Real Estate Tax Rate	\$.153/\$100 Valued Assessment
Business Tangible Personal Property Tax	\$.60/\$100 Valued Assessment
Cigarette Tax	\$.50/Pack
Prepared Food & Beverage Tax (Meals Tax)	4%
Utility Tax for the Consumption of Natural Gas (Residential)	\$1.50 minimum charge + \$.75/CCF not to exceed \$3.00/month
Utility Tax for the Consumption of Natural Gas (Non-Residential)	\$3.00 minimum charge + \$.675/CCF not to exceed \$100/month
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Residential)	20% of the monthly charge with a \$3.00 maximum charge
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Non-Residential)	20% of the monthly charge with a \$100.00 maximum charge

Fund	Function	Department	Object	Obj Type	Description		FY 2014 Adopted Budget	FY 2014 Actuals (Thru Feb 28)	Initial Staff Budget FY 2015
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Business Professional & Occupational License Tax (Gross Receipts)

Contractors: \$.15/\$100 GR; Wholesale:
\$.05/purchases; Retail Merchant, Repair Services,
Personal Services, Business Service, Restaurants,
Public Service Corporations: \$.10/\$100 GR;
Professional, Real Estate, & Financial Services
\$.30/\$100 GR