



TOWN OF HAYMARKET, VIRGINIA 22069

CHARTERED 1798

COUNTY OF PRINCE WILLIAM

AUGUST 6, 1990

HAYMARKET TOWN COUNCIL MEETING:

All members of the Haymarket Town Council were present at the Aug. 6, 1990 Meeting when it began at 7:30 p.m. with Mayor Terri R. Freeborn leading in the Prayer and Pledge of Allegiance. Kapp made a motion to dispense with the reading of the previous minutes and that they stand approved, this was seconded by Bean, the motion carried. The Treasurer reported the following bills to be paid;

1-GOSSOM'S HARDWARE, ITEMS FOR T. H. & P.D.	\$26.47
2-HUTTON & PAYNE, TREASURER'S BOND, KELLER	\$125.00
3- GAINESVILLE TEXACO, GAS, POLICE CRUISER	\$449.22
4-EMBASSY AUTOWASH, WASHING POLICE CRUISER	17.50
5- TML ENTERPRISES, TONER FOR COPIER	23.10

Kapp made a motion to pay the bills seconded by Dottie Leonard, the motion carried unanimously in a Roll Call Vote.

Councilman Steven Bean made a motion to give the Treasurer \$50.00 to keep in a Petty Cash Fund in case anything small was needed at Town Hall or if the Police Dept. needed something, this was seconded by Ronald Hancock, the motion carried unanimously in a Roll Call Vote. Attorney Turner Smith said a report of money spent from the Petty Cash Fund should be given monthly.

CITIZEN'S TIME:

Glenwood Bear spoke in Citizen's Time. He asked why everyone kept referring to the hiring of a Town Manager as He and added that it could be a She to which Council agreed. He also mentioned that he had recently given directions to his house to a friend, telling thm when they came to the Bank on Washington St., they would see a bent sign for Madison St.

Charles Coe gave a progress report for Haymarket Day, the Food, Crafts & Entertainment was already set. The Puritans are getting a Stage from the County to use this year. The Parade is also in the works, it will be from 11:30 a.m.- 1:30 p.m. A copy of the insurance for the day has been given to the Town Clerk to keep in Town Hall. Haymarket Day will be dedicated to James R. Gosson. It was suggested to Coe that signs be put up at both ends of town several weeks in advance, announcing the Road will be closed at

AUGUST 6, 1990 PAGE 2



TOWN OF HAYMARKET, VIRGINIA 22069
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SIDEWALKS:

Sidewalks were discussed briefly, Mr. Price gave out literature he had obtained and spoke on drainage problems in Town. He felt the Town should get bids by Sept. 1. Lorene Payne said that Turner Smith should review the bids. Kapp asked if action on that could be taken at next meeting which was approved.

SIGN PERMITS:

Bean made a motion to approve a Sign Permit for C-21, Eagle Properties, Inc. at 15029 Washington St., this was subject to an electrical inspection, seconded by Kapp, the motion carried.

Bean made another motion to approve a Sign for C-21, Eagle Properties, Inc. at 15026 Washington St., subject to an Electrical Inspection, seconded by Leonard, the motion carried.

Bean made a motion to approve a Sign for Tonia Stalker at 15000 Washington St., Madison Parlow of Hair Design & Colour analysis, seconded by Kapp, the motion carried.

BUSINESS LICENSES:

Kapp made a motion to approve a change of location for Wright's Enterprises, from 15026 Washington St., office #6-B to 15001 Washington St., office #3, seconded by Leonard, the motion carried.

BUILDING PERMITS:

Councilwoman Dottie Leonard made a motion, to approve a Building Permit for Richard Scott Szymanski, 6602 Brave Court, for a raised deck, full width of the Townhouse, with stairs, if the Planning Commission approves it, seconded by Kapp, the motion carried. It will now go to the Planning Commission for their recommendations.

Leonard made a motion upon the recommendations from the Planning Commission to approve the decks for both places, 6682 and 6684 Commanche Court, seconded by Kapp, the motion carried.

Kapp made a motion to approve a 2nd Story Deck at 6615 Brave Court for Raymond J. Sutton, upon the Planning Commission's approval subject to Building Inspectors approval, this was seconded by Crouch, the motion carried.



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MADISON CORNER SHOPPE

Bean made a motion to send Marika Evans, Madison Corner Shoppe, a Certified Letter informing her that the following ^{was} needed to be complied with (Mr. Smith suggested listing the things to be done), so Mr. Bean listed them in his motion, her Parking Lot needs to be stripped, go from the Right Away and put in a 7X 24 Grass Strip, taking off the 7 foot wide slab of Pavement, the Street Sign for Madison St. that was damaged needs to be straighten out. In order to receive her Occupancy Permit for the rear of her property, she must go to her original Site Plan and take care of the above mentioned items. This was seconded by Hancock, the motion carried unanimously.

ATTORNEY MURPHY:

Attorney Thomas Murphy was present at the meeting. Kapp made a motion to approve the consolidation of a lot on Jefferson St. (Lincoln Court) at the request of Attorney Murphy, this was seconded by Leonard, the motion carried. In 1986 the town council had approved the separation of a strip of land from lot one to lot two, but the property was never legally added to lot two.

While there, Murphy also received approval to add 2 verticle supports to correct the floor of the rear porch at a house at 14890 Washington St. The motion was made by Leonard to accept it if the Building Inspector approved it, seconded by Kapp.

WORK SESSION:

Bob Mayer said a Work Session was needed to discuss and define the new Gross Receipts Tax. The Work Session was scheduled for Monday, Aug. 13, at 7 p.m. Council was also to go over the Town Manager's description.

STOP WORK POLICY:

After Lorene Payne went over the Stop Work Policy or the emergency stop-work policy, providing Council members to ask for special meetings if they determine activity of "Sufficient Question". According to the new policy, members may request the mayor to call a special meeting if it is felt the matter cannot wait until the next meeting. Kapp made a motion to adopt the operating Policy, seconded by Bean, the motion carried. COPY ENCLOSED IN BUILDING INSPECTOR: MINUTES.

Council scheduled a Work Session with Building Inspector on either Thursday night, Aug. 16 or Thursday Night, Aug. 23rd, 7 p.m., which ever would be more suitable for him.

Operating Policy

Town of Haymarket

Policy #1: Zoning Violations

During the course of discussion with the General public or by causal observation the members of the Town Council may become aware of Zoning Violations within the Town limits. The Council members, acting on behalf of the zoning administrator as a body, determine if the activity is of sufficient question to be considered a Zoning violation. The member then may consult with one (1) other Council member to determine if the activity in question will cause harm to the general public, or is allowing the expenditure of funds by the violator that would warrant the immediate correction or cessation of the activity by means of injunction or stop work order.

The Council members may, if there is concern that the matter should not wait until the next Council meeting, request the Mayor to call a special meeting in accordance with section _____ of the Town Charter.

The Mayor will initiate the calling of such special meeting and instruct the Chief of Police, Building Inspector or other appropriate agent to review the concern and attend that meeting to discuss the violation and methods for remedy.

The Clerk will also prepare a letter advising the violator of the special meeting and instruct the Town Police to deliver, or post, such notice at the site of the violation.

The Council will, at the special meeting, take appropriate action to inform the violator with legal notice of violation in accordance with the Zoning Ordinance and issue a stop work order or initiate injunctive action to prohibit further operation of the activity or construction, until the matter may be placed on a regular Council agenda for discussion .

Upon a vote to issue a stop work order or injunction by the Council the Mayor will instruct the Town Police to post such notice on the site in question and enforce same under the provisions of the BOCA National Building Code, Section 118.0; or in the case of injunction the City attorney to prepare papers to file for such action.

The Council will then proceed with appropriate action at the next available meeting to seek correction of the violation.



CORRESPONDENCE:

Correspondence was read from the County Attorney's Office regarding the Chesapeake Bay Preservation Act, which Attorney Turner Smith suggested making copies of for all Council Members and for them to read it over carefully.

Another letter was read from Cablevision about a rate increase.

OTHER ITEMS:

James Shepard mentioned that the Ruritans don't want to get involved with the dance to be held after Haymarket Day ends. Dr. Weaver offered Shepard to use his basement in case it rains for the dance.

Kapp said that some residents of the Town Houses would like to have one side of street painted yellow to relieve Parking.

Kapp also made a motion to purchase a new answering Machine for Town Hall, this was seconded by Shepard, the motion carried.

The Town adopted an ordinance amendment, effective Aug.6, to apply a \$2 fee to all criminal and traffic violators in Haymarket. The money will go toward upkeep of the Prince William County jail system.

Bean mentioned that the Town will pay for 1 day a week Trash Service for the Longstreet Commons Town Houses. He also reported that Everett Bean, Bean's Trash Service, said he would appreciate residents separating glass, newspapers, etc. At this point Kapp reported that the money under grants for the igloos has already been used. Council wanted Kapp to get the Town on the waiting list for igloos.

Bean wanted the Town to reimburse Bob Mayer for materials used for setting up Gross Receipts, Bob said it wasn't necessary and declined the offer.

Glenwood Bear suggested having the address on Town Hall corrected as it is wrong. He would also like to see a Town Manager hired who is a resident of the Town.

EXECUTIVE SESSION:

At 9:55 p.m. under section 2.1-344, A6, of the Code of Virginia, Hancock made a motion to go into Executive Session, seconded by Bean, the motion carried.

AUG 6, 1990 MEETING

PAGE 5

TOWN OF HAYMARKET, VIRGINIA 22069

CHARTERED 1798

COUNTY OF PRINCE WILLIAM



Certification of Executive Meeting

MOTION: Ronald Hancock RESOLUTION NO.: 17
SECOND: Steven Bear MEETING DATE: August 6, 1990

Whereas, the [public body] has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.1-344.1 of the Code of Virginia requires a certification by the [public body] that such executive meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the [public body] hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in executive meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the [public body].

VOTE

AYES: 6

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the act should be described.)

Absent during vote:
Absent during meeting:

Sancthy M. Kolbe
Clerk/Secretary of [Public Body]

REGULAR SESSION:

At 10:43 p.m., Kapp made a motion to go back into regular session, seconded by Grouch, the motion carries.

In Regular Session, Kapp made a motion to reimburse Tim Everett for a Parking Ticket (\$25.) ., this was seconded by Bean, the motion carried.

Bean suggested getting credit cards for the Police Officers to buy gas with.

Officer Amos Damron reported that Hunting Path Rd. needs a Sign.

ADJOURNMENT:

Kapp made a motion at 10:55 p.m. to adjourn the meeting, seconded by

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Shepard, the Moten Carried

RESPECTIFULLY SUBMITTED:

Dorothy Keller
DOROTHY KELLER, TOWN CLERK

APPROVED:

TERRI R. FREEBORN, Mayor
TERRI R. FREEBORN, MAYOR