



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING

~ MINUTES ~

Emily Kyriazi, Town Planner
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15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, February 21, 2024

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairperson Marchant Schneider called the meeting to order.

I. Call To Order

Chairperson Marchant Schneider: Present, Commissioner Robert Hallet: Present, Board Member Chuck Mason: Present, Vice Chairman Benjamin Barben: Present, Board Member Joanna Mason: Present.

II. Pledge of Allegiance

Chairman Marchant Schneider invited everyone to stand for the Pledge of Allegiance.

III. Citizens Time

There were no citizens present wishing to address the Architectural Review Board.

IV. Minute Approval

Commissioner Hallet moved to approve the Architectural Review Board Regular Meeting minutes for December 6, 2023. Board Member Chuck Mason seconded the motion. The motion carried.

1. Architectural Review Board - Regular Meeting - Dec 6, 2023 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Hallet, Commissioner
SECONDER:	Chuck Mason, Board Member
AYES:	Schneider, Hallet, Mason, Barben, Mason

V. Agenda Items

1. ZP #2023-1218 Sign Application-6735 Hunting Path

Town Planner, Thomas Britt, presented the sign application ZP32023-1218. The applicant was here and available to answer any questions. The Architectural Review Board reviewed the application and asked if it met all the requirements. The Town Planner confirmed it did meet all the requirements.

Board Member Benjamin Barben moved to approve the ZP #2023-1218 Sign Application for 6735 Hunting Path. Board Member Joanna Mason seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Benjamin Barben, Vice Chairman
SECONDER:	Joanna Mason, Board Member
AYES:	Schneider, Hallet, Mason, Barben, Mason

2. Town Park Building Update

The Architectural Review Board discussed this topic in length and agreed that they would like to do a site visit on Wednesday, March 6 at 5:00 p.m. to discuss and take pictures of what they would like to salvage and send their recommendations back to the Town Council for consideration.

VI. Old Business

Town Planner Thomas Britt updated the Architectural Review Board on Old Business items. He shared that there has been a couple of new businesses in the Crossroads Village Center and that the businesses

are following the sign guidelines. There was a short discussion on the proposed hotel site in Crossroads Village. Mr. Britt shared that the hotel was still in the site plan review stage of the project. There was also a brief discussion on the proposed townhouse development on Bleight Drive and requirements. A discussion also ensued on the design on the new homes at the corner of Jefferson and Fayette Street. Mr. Britt stated that he would follow up on that project.

VII. New Business

Town Planner Thomas Britt shared that he will be bringing a draft of the new guidelines to the Architectural Review Board in a few months.

VIII. Planning Commission Updates

Commissioner Rob Hallet gave the Planning Commission updates. He shared that the Commission made comments on two separate one mile reviews sent from the County.

IX. Town Council Updates

Chairman Marchant Schneider gave the Town Council updates. He shared that the Town Council is starting to work on a priority list of capital projects. He shared that the three top priorities is the Town Centre project, the Town Park project and public use parking options. He also shared that the Town Council is considering historic district gateway signs for each end of Town. He also shared that the Town Council authorized a full time events coordinator. There was a discussion on the Town Centre master plan. Mr. Schneider also shared that the Town is working with VDOT on some of the pedestrian crosswalks. Town Planner Britt shared that the staff is doing a crosswalk study for in front of the Town Park for submission to VDOT. Mr. Schneider also shared that the Town Council is working on a snow removal policy. He also shared that the Town has put out an RFP on trash service. He stated that the contract with the current provider expires in June and that the staff is collecting bids.

X. Adjournment

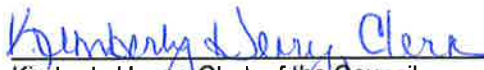
With no further business before the Architectural Review Board, Commissioner Hallet motioned to adjourn with a second by Board Member Mason. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Hallet, Commissioner
SECONDER:	Chuck Mason, Board Member
AYES:	Schneider, Hallet, Mason, Barben, Mason

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Marchant Schneider, Chairman