



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, November 15, 2017

7:00 PM

Council Chambers

I. Call to Order

II. Pledge of Allegiance

III. Citizens' Time

IV. Minutes Approval

1. Architectural Review Board - Regular Meeting - Oct 18, 2017 7:00 PM

V. Certificate of Appropriateness

1. ZP2017-026, Sign Application, 15100 Washington Street
2. ZP2017-027, Fence Application, 6748 Bleight Drive
3. ZP2017-028, Deck Application, 6748 Bleight Drive

VI. Town Council Update

VII. Planning Commission Update

VIII. New Business

IX. Old Business

X. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, October 18, 2017

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Councilwoman Susan Edwards called the meeting to order.

I. Call to Order

Chair Kenneth Luersen: Late, Councilwoman Susan Edwards: Present, Board Member Robert Day: Present, Commissioner Steve Shannon: Present, Board Member Bond Cavazos: Present.

II. Pledge of Allegiance

III. Citizens' Time

No citizens present

IV. Minutes Approval

A motion was made to approve the Minutes from the September 20, 2017 meeting.

1. Architectural Review Board - Regular Meeting - Sep 20, 2017 7:00 PM

No discussion on the Minutes from the September 20, 2017 meeting.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Board Member
SECONDER:	Robert Day, Board Member
AYES:	Susan Edwards, Robert Day, Steve Shannon, Bond Cavazos
ABSENT:	Kenneth Luersen

V. Certificate of Appropriateness

1. ZP2017-022: Sign Application for New Business

ZP 2017-022: Staff Report: Ms. Lockhart shares that the sign meets all of the Architectural Review Board guidelines.

Applicant has added a light fixture to the sign since submitting the application. Edwards asks for picture of the light, Cavazos requests picture before approval.

Board finds picture, Steve Shannon gives background of these types of lights he has seen before. Cavazos asks for specifics on where the light will be placed. Applicant states light will be above the letters, but offers she can place the light wherever they prefer. Cavazos recommends a more decorative lighting, such as Foster's wrought iron light fixture. Board states preference of wrought iron light with LEDs.

Applicant asks if she does the wrought iron can it be placed above her letters with the light shining directly down on the sign.

Shannon questions if Board should require a picture prior to the installation.

A motion was made to approve the application with the condition that the lighting be the black wrought iron gooseneck lighting fixture with approval from Town Planner before installation.

Minutes Acceptance: Minutes of Oct 18, 2017 7:00 PM (Minutes Approval)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bond Cavazos, Board Member
SECONDER: Steve Shannon, Commissioner
AYES: Susan Edwards, Robert Day, Steve Shannon, Bond Cavazos
ABSENT: Kenneth Luersen

2. ZP2017-023: Roof Change Application, 14890 Washington St,

Chairman Ken Luersen joins the Board.

ZP 2017-023: Staff Report: Ms. Lockhart shares a summary of the roofing application

A motion was made to approve the roofing shingle change at 14890 Washington Street.

No discussion on the floor.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Susan Edwards, Councilwoman
SECONDER: Bond Cavazos, Board Member
AYES: Luersen, Edwards, Day, Shannon, Cavazos

3. ZP2017-024: Roof Change, 6785 Fayette St.

ZP 2017-024: Staff Report: Ms. Lockhart shares a summary of the roofing application

Board reviews the color samples

A motion was made to approve the roofing shingle change at 6785 Fayette Street to replace the current roof with Timberline GAF Barkwood Shingles.

No discussion on the floor.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Susan Edwards, Councilwoman
SECONDER: Robert Day, Board Member
AYES: Luersen, Edwards, Day, Shannon, Cavazos

4. ZP2017-025: Roof Change Application, 6777 Fayette St.

ZP 2017-025: Staff Report: Ms. Lockhart shares a summary of the roofing application

Board reviews the color samples

A motion was made to approve the roofing shingle change at 6777 Fayette Street to replace the current roof with Timberline GAF Charcoal Shingles

No discussion of the floor.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Susan Edwards, Councilwoman
SECONDER: Bond Cavazos, Board Member
AYES: Luersen, Edwards, Day, Shannon, Cavazos

VI. Town Council Update

Susan Edwards shares that Kimberly Murray is no longer the Town Manager. Introduces Jerry Schiro as the new Business Manager, which will be a part-time position. Introduces Shelley Kozlowski as the new Clerk of the Council.

Susan Edwards reminds every one of the Holiday Celebration on December 2, 2017

Minutes Acceptance: Minutes of Oct 18, 2017 7:00 PM (Minutes Approval)

Susan Edwards tells the Board Ms. Lockhart has been sending out violation letters and to please notify Emily of any violations of concern.

Update on the Fairground property being under contract with the Meladon Group.

VII. Planning Commission Update

Steve Shannon updates Board on the A Dog’s Day Out. Applicant asking for apartment for permanent residence rather than a caretaker and a full kennel for boarding at night.

VIII. New Business

IX. Old Business

Planning Commission meeting discussed a bike rack for the Town Center Site. Ms. Lockhart asks if the Board would like to look at the bike rack and discuss the implementation.

Board reviews the bike rack and suggests a different style and/or other options for the racks.

Luersen concerned about the rules and regulations of bike racks.

Shannon shares that covered bike racks may provide an issue.

Board discusses options for where to place the bike racks.

Cavazos asks about the spray paint on the road from Haymarket Day. Ms. Lockhart explains the issue with the spray paint and the solution.

Cavazos asks to come up with a plan for the welcome signs. Day has prepared a sign presentation based on the surrounding jurisdictions. Shannon gives update that the landscaping will not take place until the spring around the new construct. Cavazos requests a work session to discuss the signs and draft a rendering. Work Session will be on November 15, 2017 at 6:00pm

Cavazos asks about the Chick-fil-a wall. No updated currently, Ms. Lockhart will provide update next meeting.

Cavazos asks about fence around the CVS property. Shannon informs her that the Town can replace it however, all costs will need to be covered by the Town. Edwards informs Bond that once the Fairgrounds is developed then the fence could take care of itself.

Shannon asks about wetlands on the back side of the Fairgrounds property. Concerned about a buffer between the existing residential and Interstate 66. Shannon also shares his excitement for the Fairgrounds.

Luersen asks about the Town Limit signs, Shannon informs him that VDOT put the signs up and any additional signs must be permitted through VDOT.

X. Adjournment

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Steve Shannon, Commissioner
AYES:	Luersen, Edwards, Day, Shannon, Cavazos

Submitted:

Approved:

Minutes Acceptance: Minutes of Oct 18, 2017 7:00 PM (Minutes Approval)

Shelley Kozlowski, Clerk of the Council

Kenneth Luersen, Chairman

Minutes Acceptance: Minutes of Oct 18, 2017 7:00 PM (Minutes Approval)



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Emily Lockhart
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board
FROM: Emily Lockhart, Town Planner
DATE: November 7, 2017
SUBJECT: Zoning Permit #2017-026, 15100 Washington St.

APPLICATION SUMMARY:

The applicant is applying for a sign permit for a new business. The business is located at 15100 Washington St, in the B-1 Zoning District.

- Sign Type: Individual Letters, Flush Stud Mounted to the Exterior Wall
- Total Square Footage: 13.24 sqft.
- Material: 1" Thick Flat Cut Acrylic, logo
- Color: Green and White
- Letter Height: "loandepot" = 15"
- Total height 19"
- Total width 100.375" (or approximately 8.4 feet)

The materials, color, and size all fall within the ARB Guidelines. The sign will be mounted on the exterior wall that fronts Washington Street. Pictures of the sign are included in the packet for location, proximity, and size.

STAFF RECOMMENDATION:

Staff recommends visiting the location prior to the meeting to become familiar with the surroundings, the view points as one approaches the building and the nature of the site. The applicant has put forth a sign that meets the ARB's guidelines. Upon consideration of the site, Staff recommends approving ZP#2017-026, Certificate of Appropriateness for a sign located at 15100 Washington St.

DRAFT MOTION:

"I make a motion to approve Zoning Permit #2017-026, for a new sign for LoanDepot, located at 15100 Washington Street."

Or An alternate motion.

RECEIVED

NOV 01 2017



TOWN OF HAYMARKET

ZONING PERMIT #: 2017-026

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING PERMIT APPLICATION

ZONING ACTIVITY: [] New Construction [] Alteration/Repair [] Addition [x] Sign [] New Tenant/Use [] Change of Use [] Relocation

NAME OF BUSINESS/APPLICANT: Shane's Signs for Loan Depot

PROPOSED USE: _____ Size (Sq. Ft./Length) of Construction: _____

SITE ADDRESS: 15100 Washington St. Parcel ID #: _____

Subdivision Name: _____ Lot Size: _____

ZONING DISTRICT: [] R-1 [] R-2 [x] B-1 [] B-2 [] I-1 [] C-1 Site Plan Required: [] Yes [x] No

Special Use Permit Required: [] Yes [x] No Homeowners Association (HOA) Approval: [] Yes [x] No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

Wall sign, 19" x 100.37" x 1" deep Acrylic, painted white and green

Supporting Documentation (attached): [] Narrative [] Plan/Plat [x] Specification Sheet

FEE: [] \$25.00 Residential [x] \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

1" deep flat cut acrylic logo, flush stud mount

Supporting Documentation (attached): [x] Specification Sheet [] Photograph(s)

PERMIT HOLDER INFORMATION: Shane's Signs, 17015 Gaines Rd, Broad Run VA 20137, 703-753-3016, val@shanesigns.com. PROPERTY OWNER INFORMATION: Mohammad Yaghi, 440 Park St, NE, Vienna VA 22180, 704-277-7697, myaghi1999@yahoo.com

Attachment: ZP2017-026, 15100 Washington Street (3370 : ZP2017-026, Sign Application, 15100 Washington Street)

SIGN SPECIFICATION SHEET

SIGN 1:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window
 Other _____

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: 19" Sign Width: 100.375" Length: _____ Area in Sq Ft: 13.24 sq. ft.

Number of Faces: 1 Sign Material/Color/Font: White and green

Location of Sign (Include photo): Storefront

Lighting Type/Fixture (No internal illumination is allowed): None

SIGN 2:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window
 Other _____

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

SIGN 3:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window
 Other _____

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

SIGN 4:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window
 Other _____

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Valerie Neitzey
Applicant Signature

Property Owner Signature

*****OFFICE USE ONLY*****

ZONING PERMIT #: _____

Date Filed: 11/06/2017 Fee Amount: \$50.00 Date Paid: 11/01/2017

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR: _____
SIGNATURE PRINT

CONDITIONS:

DATE TO PLANNING COMMISSION: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION (where required): _____
SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE PRINT

CONDITIONS:

Attachment: ZP2017-026, 15100 Washington Street (3370 : ZP2017-026, Sign Application, 15100 Washington Street)



Authorization and Consent Form

Project:

LoanDepot

15100 Washington St.
Haymarket, VA 20169

Building Owner/Landlord:

Mohammed Yaghi
704-277-7697
myaghi1999@yahoo.com

I am a duly authorized representative for the above referenced address.

In my capacity as Landlord/Landlord's representative, I do hereby authorize Coast Sign, Inc. to perform all signage work associated with the above referenced location. I approve the sign drawings submitted (Drwg# PRJ-LOAN-120592-R2). I further authorize Coast Sign or its representative to obtain a permit in vendor's name. Costs associated with permit acquisition and signage installation will be at the expense of LoanDepot.

Authorized By (Name, Title) Mohammad Yaghi, DOS (owner)

Authorization Signature  Dated 10/20/17

Please fax or e-mail this completed form to:

Theresa Heitkamp
Coast Sign Inc.
Theresa.Heitkamp@coastsign.com
1500 West Embassy Street, Anaheim, CA 92802
Phone: (714) 999-1976 Fax (714) 520-5847

The sign industry's leader in corporate branding.

west
Headquarters + Manufacturing
1500 W. Embassy St.
Anaheim, CA 92802
phone 714 520 9144
fax 714 520 5847

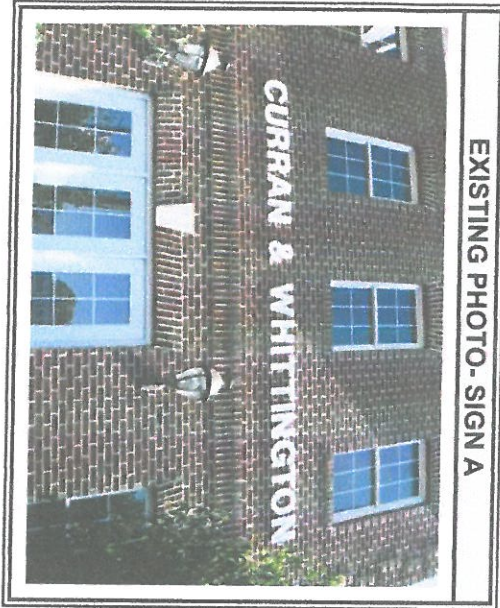
southwest
Project Management
1909 E. Ray Rd., No. 9-128
Chandler, AZ 85225
phone 480 926 5780
fax 480 632 8700

southeast
Project Management
8331 E. Walker Springs Ln, No. 302
Knoxville, TN 37923
phone 865 693 0101
fax 865 693 0184

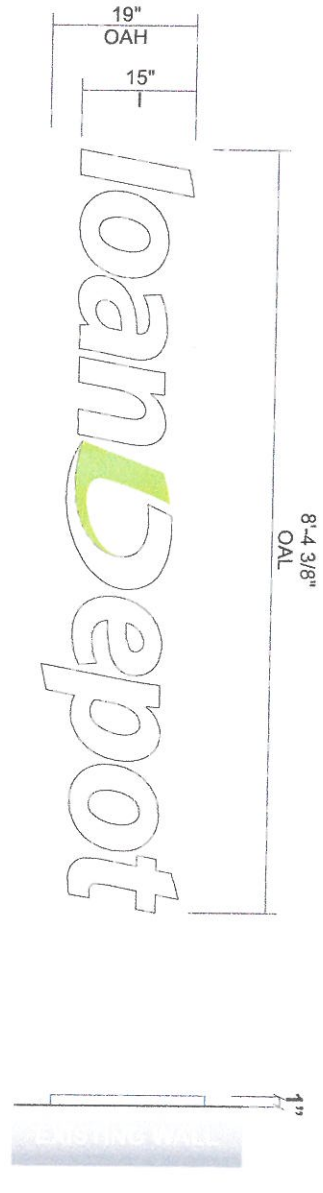
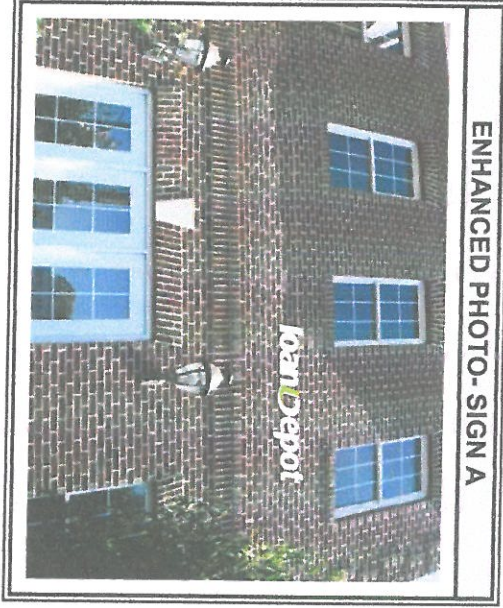
southeast
Project Management + Manufacturing
1698 Perimeter Rd.
Greenville, SC 29605-5244
phone 864 277 8187
fax 864 277 8445

nationwide | coastsign.com

EXISTING PHOTO- SIGN A



ENHANCED PHOTO- SIGN A



A FLAT CUT OUT INTERIOR LETTERS
SCALE: 3/4=1'-0"

SIDE VIEW

GENERAL SPECIFICATIONS:

LETTERS:
1" THICK PAINTED FLAT CUT OUT ACRYLIC LETTERS

COLOR LEGEND

<input type="checkbox"/>	PAINT TO MATCH WHITE
<input checked="" type="checkbox"/>	PAINT TO MATCH PMS 367

Date:	10-02-17	Project Name:	LOAN DEPOT
Scale:	As Noted	Address:	15100 Washington St
Drawn:	RK	City/State/Zip:	Haymarket, VA
Sales:	Theresa H.	Client Approval:	
Date:		Date:	

This is an original unpublished drawing created by Coast Sign, Inc. It is submitted for your personal use in conjunction with a project being planned for you by Coast Sign, Inc. It is not to be reproduced, used by, or disclosed to any third party without written permission.

No.	Designer	Date	Revision Notes
1			
2	MAR	10-02-17	Final in full render for details
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

DESIGN DRAWING 2 of 2
Request Number: **PRJ-LOAN-120592-R2**
File Location: Willam Depot\AutoDrawings\



SITE PLAN



SIGNAGE SPECIFICATIONS



FCO LETTERS
Manufacture and Install (1) set of FCO Letters

Date:	10-02-17
Project Name:	LOAN DEPOT
Scale:	NTS
Address:	15100 Washington St
City/State/Zip:	Haymarket, VA
Client Approval:	
Date:	

No.	Designer	Date	Revision Notes
1	MR	10-02-17	Refer to satellite for details
2			
3			
4			
5			
6			

No.	Designer	Date	Revision Notes
7			
8			
9			
10			
11			
12			

DESIGN DRAWING 1 of 2
Request Number:
PRJ-LOAN-120592-R2
File Location:
W:\Loan Depot\A\Drawings\

COAST SIGN
INCORPORATED
1500 West Embury St., Anaheim, CA 92802
(714) 520-9144 Fax: (714) 520-5847



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Emily Lockhart
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board
FROM: Emily Lockhart, Town Planner
DATE: November 7, 2017
SUBJECT: Zoning Permit #2017-027, 6748 Bleight Drive

APPLICATION SUMMARY:

The applicant is applying for a Certificate of Appropriateness for a new backyard fence. This residence is located on the corner of Washington St and Bleight Drive. The property backs up to the Town Park. Brief details of the fence:

- Size: 339 linear feet
- Material: Shoreline White Vinyl 6' Talbot Privacy Fencing and Shoreline White Vinyl 4' Cecil Picket Fencing

The materials, color, and size all fall within the ARB Guidelines. Please refer to the packet prepared by the applicant for detailed descriptions, materials and pictures.

STAFF RECOMMENDATION:

The applicant has put forth a fence application that meets the ARB's guidelines. Upon consideration of the site, Staff recommends approving ZP#2017-027, Certificate of Appropriateness for a fence located at 6748 Bleight Drive.

DRAFT MOTION:

"I make a motion to approve Zoning Permit #2017-027, for the new construction of a fence at 6748 Bleight Drive"

Or An alternate motion.

Attachment: ZP2017-027 Staff Report (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



ZONING PERMIT APPLICATION

ZONING PERMIT #: 2017-027

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Tim + Cathy Shalvey

PROPOSED USE: Fence - Back Yard Size (Sq. Ft./Length) of Construction: Approx. 147 linear Ft.

SITE ADDRESS: 6748 Bleight Drive Parcel ID #: Lot 52 / 7397-09-0810

Subdivision Name: Oakridge Villages of Haymarket Lot Size: .125

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No
(in progress)

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

Add a fence to the back yard of the property within necessary guidelines and conforming to appearance of neighboring yards.

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Fence will be white shoreline vinyl in 3 styles:
1. 6' shoreline Talbot Privacy 2. 4' shoreline Cecil Picket 3. 4' shoreline Carolina

Supporting Documentation (attached): Specification Sheet Photograph(s) w/ New England style caps

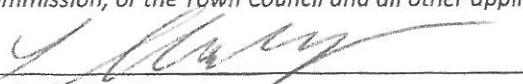
PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
Name			Cathy + Tim Shalvey		
Address			6748 Bleight Drive		
City	State	Zip	City	State	Zip
			Haymarket	VA	20109
Phone#	Email		Phone#	Email	
			508-479-4449	T.Shalvey@Comcast.net	


Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature


Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: _____ Fee Amount: \$ 25.00 Date Paid: 11/02/2017

DATE TO ZONING ADMINISTRATOR: 11/02/2017

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required):

SIGNATURE

PRINT

CONDITIONS:

Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)

Fence Proposal

6748 Bleight Drive, Haymarket VA

Tim & Cathy Shalvey
 508-479-6669 | 703-673-8378
t.shalvey@comcast.net
c-shalvey@comcast.net

OVERVIEW

The proposed fence would surround the back yard on or near the property line to provide privacy and safety for young children and pets. The type of fence is the exact same fencing that is across the street so it will conform to neighborhood appearance.

The side of the fence, parallel to Washington Street, would come off the back of the house approximately 2' and run parallel with Washington on the line even with the front porch. This will provide an inset in front of 3 windows for a bed and landscaping. This fence will be a 6' tall, white, privacy fence and there will be a matching 4' wide gate.

The back fence will be 4' tall, white picket fence, the exact same as across the street. It will provide safety and some privacy but allow views from the house to the park and will not provide an open appearance from the park looking in.

The right side will run on the property line between us and the next neighbor on Bleight Drive and will wrap around in back of the driveway and align with the back of the house. This will be the 6' tall Privacy fence and will have a 5" gate to allow landscaping equipment in.

There will be a small utility surround attached to the house that abuts the fence near the driveway. This will be 4' tall solid fence, it's the exact same as the 6' fence but does not include the open top part so it will blend well in view from Bleight Drive. The front of this enclosure will all be an 8' double gate.

Contractor will obtain Building Permit and manage Inspection.

SIZE:

Total Linear Feet: 339 feet

MATERIALS & LENGTH:

Side that runs parallel with Washington Street:

Shoreline White Vinyl 6' Talbot Privacy Fencing approximately 24' long with (1) 4' wide Single Gate

Back that runs along Haymarket Park:

Shoreline White Vinyl 4' Cecil Picket Fencing approximately 74' long

Side between houses and behind driveway facing Bleight Drive:

Shoreline White Vinyl 6' Talbot Privacy Fencing approximately 40' long with (1) 5' wide Single Gate

Utility Surround:

Shoreline White Vinyl 4' Caroline Privacy Fencing approximately 3' long with (1) 8' wide Double Gate

AC Surround:

Shoreline White Vinyl 4' Caroline Privacy Fencing approximately 3' on 2 sides to allow access on one side

Other Material Notes:

- All fencing will be finished with New England style, white vinyl caps.
- All posts are 5" x 5".
- All posts to be set in concrete into ground 24" - 36" each section is inserted to each post and latched in place.
- No screws or nails are used.
- All gates to have self closing black hinges and two way lockable latches.

ATTACHED:

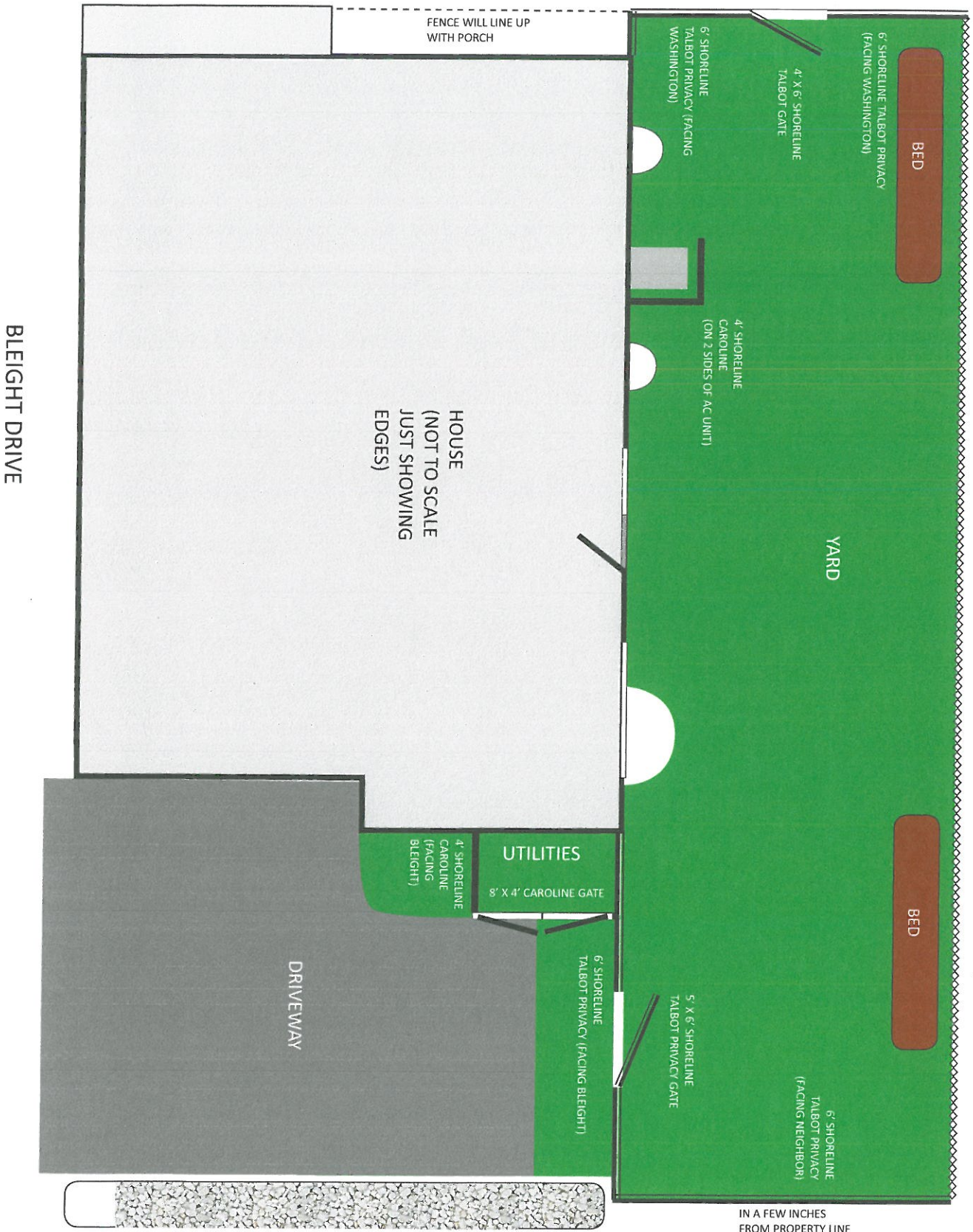
- House plat showing outline of fence
- Drawing of fence
- Photos and Diagrams of Fencing Materials
- Photos of yard, back of house
- Photos of properties across the street with same fence
- HOA request is submitted and in progress
- Business Proposal and License

WASHINGTON STREET

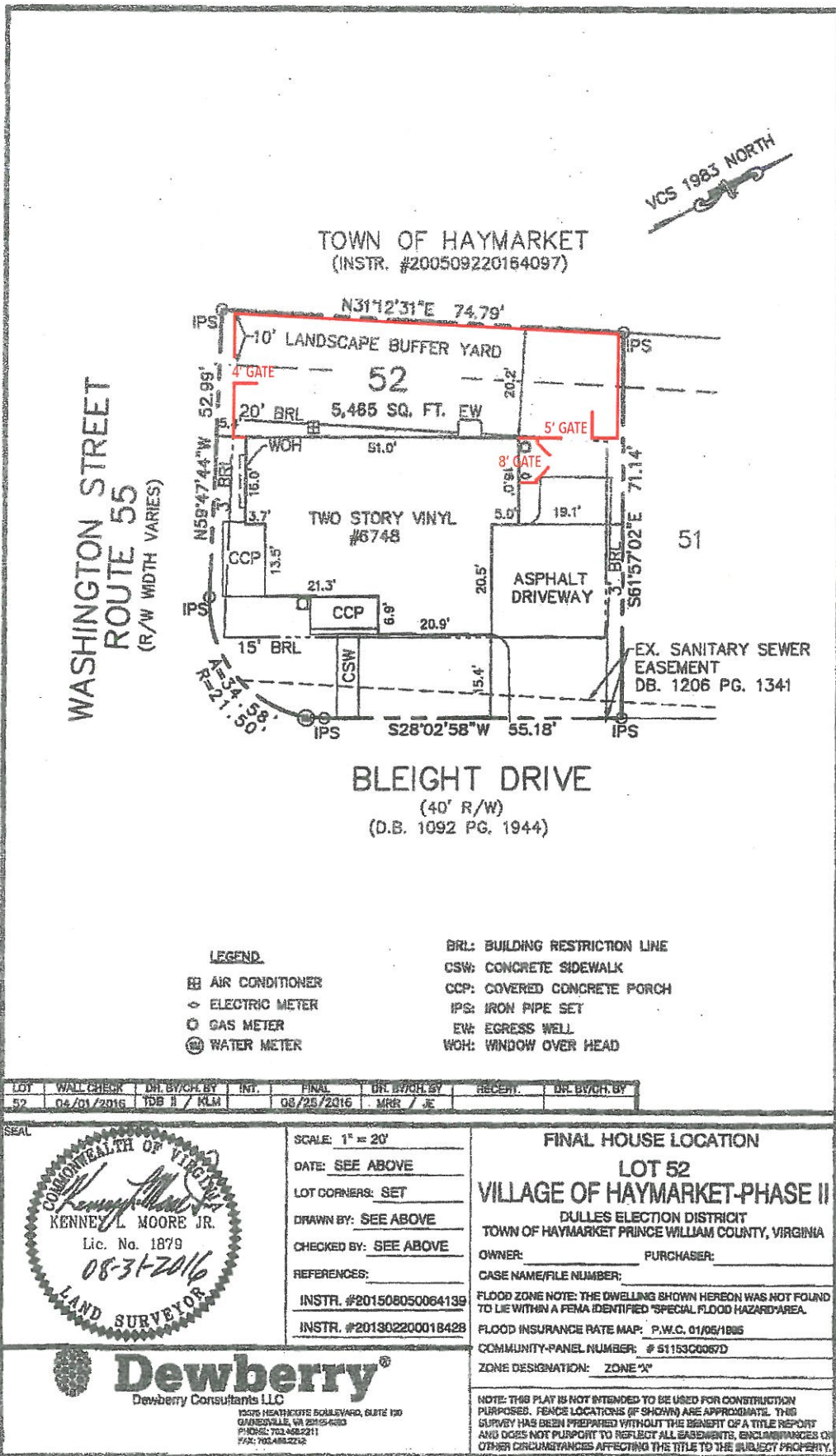
HAYMARKET COMMUNITY PARK

4' SHORELINE CECIL PICKET
(BACK OF PROPERTY ALONG PROPERTY LINE)

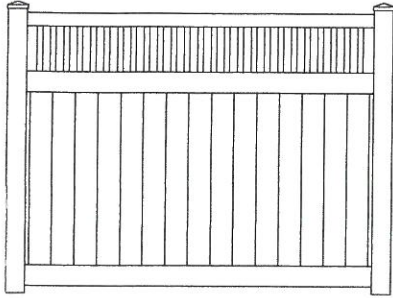
Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



BLEIGHT DRIVE



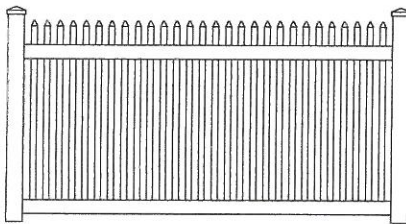
Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



Talbot



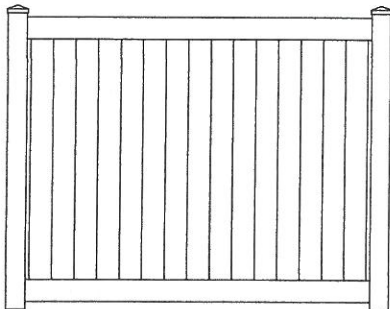
6' White Talbot Privacy Fence will be on sides and behind driveway.



Cecil



4' White Cecil Picket Fence will along back of property.



Caroline

4' White Caroline Fence is the exact same as Talbot without the top. Will be on one side of Utility Surround facing Bleight Drive and on 2 sides of AC surround.



To the left are photos of the homes/ community directly across the street.

It shows the 6' Talbot privacy fencing abutting the 4' Cecil picket fencing.



The photos below show more of the 4' Cecil fencing and a gate with hardware.

The New England caps will also be the same.

Note that this is all white fencing against cream trim in the homes.



Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



Beitzell Fence Co
 4665 Sudley Road
 Catharpin, VA 20143
 (703)754-0011
 www.beitzellfence.com

Estimate

ADDRESS

Cathy Shalvey
 6748 Bleight Dr.
 Haymarket, VA

ESTIMATE #	DATE
8372	10/09/2017

SALES REP

Patrick Beitzell

ACTIVITY	AMOUNT
Furnish and install approx. 78' of 6' high Shoreline #Talbot, white vinyl privacy fence. (Front and sides)	7,900.00
Furnish and install (1) 4' wide single gate and (1) 5' wide single gate.	
Furnish and install approx. 15' of 4' high Shoreline #Caroline, white vinyl privacy fence. (Trash enclosure / ac unit)	
Furnish and install (1) 8' wide double gate.	
Furnish and install approx. 80' of 4' high Shoreline #Cecil, white picket fence. (Back line)	
All posts to be set in concrete and finished with New England style, white vinyl caps.	
All gates to have self closing hinges and two way lockable latches.	
Posts- 5"x5", Gate posts- 5"x5" with aluminum inserts.	
-	
Advertising discount.	-125.00
TOTAL	\$7,775.00

Buyer to provide engineering, control points for elevation, horizontal and vertical alignment, determination of property lines, access to work area, clearing, restoration of finished grade, re-seeding, on-site disposal area of spoils, core drilling, and setting of inserts. Location of underground utilities or obstructions that are not identified through the local on-call service are to be marked by buyer. Seller is held harmless and indemnified against claims resulting from damages to unidentified utilities. The work will be performed in compliance with industry standards and guaranteed against defects in materials and workmanship for one year. This contract embodies the entire understanding between the parties. There are no verbal agreements or representations in connection therewith. Estimate good for 30 days. Any alterations from the above specifications or estimated quantities involving additional costs is extra to the contract.

Accepted By

Accepted Date

Fax 571-248-6809

Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

EXPIRES ON
03-31-2019

NUMBER
2705061599

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CIC HIC



BEITZELL CONSTRUCTION INC
BEITZELL FENCE CO
4665 SUDLEY RD
CATHARPIN, VA 20143



July W. DeBoer
July W. DeBoer, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

DPOR-LIC (05/15)
(DETACH HERE)

CLASS A BOARD FOR CONTRACTORS
CONTRACTOR

CLASSIFICATIONS CIC HIC
NUMBER: 2705061599 EXPIRES: 03-31-2019

BEITZELL CONSTRUCTION INC
BEITZELL FENCE CO
4665 SUDLEY RD
CATHARPIN, VA 20143



(05/15)

Status can be verified at <http://www.dpor.virginia.gov>

DPOR-FC (05/2015)

Attachment: ZP2017-027, 6748 Bleight Drive (3369 : ZP2017-027, Fence Application, 6748 Bleight Drive)



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Emily Lockhart
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board
FROM: Emily Lockhart, Town Planner
DATE: November 7, 2017
SUBJECT: Zoning Permit #2017-028, 6748 Bleight Drive

APPLICATION SUMMARY:

The applicant is applying for a Certificate of Appropriateness for a new backyard deck. This residence is located on the corner of Washington St and Bleight Drive. The property backs up to the Town Park. Brief details of the deck:

- Size: 339 Square Feet
- Material: TREX Composite material, Winchester Gray color with white trim.

The materials, color, and size all fall within the ARB Guidelines. Please refer to the packet prepared by the applicant for detailed descriptions, materials and pictures.

STAFF RECOMMENDATION:

The applicant has put forth a deck application that meets the ARB's guidelines. Upon consideration of the site, Staff recommends approving ZP#2017-028, Certificate of Appropriateness for a deck located at 6748 Bleight Drive.

DRAFT MOTION:

"I make a motion to approve Zoning Permit #2017-028, for the new construction of a deck at 6748 Bleight Drive"

Or An alternate motion.

Attachment: ZP2017-028 Staff Report (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)



ZONING PERMIT APPLICATION

ZONING PERMIT #: 2017-028

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Tim + Cathy Shalvey

PROPOSED USE: Deck on back of house Size (Sq. Ft./Length) of Construction: Approx. 330

SITE ADDRESS: 6748 Bleight Drive Parcel ID #: Lot 52/7397-09-

Subdivision Name: Villages of Haymarket Lot Size: .125

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)
Build a Trex Composite Deck off the back of the house to meet lot requirements and building codes.

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Deck will Be Winchester Grey with White Trim

Supporting Documentation (attached): Specification Sheet Photograph(s)

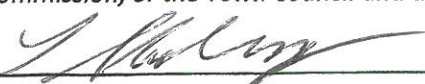
PERMIT HOLDER INFORMATION				PROPERTY OWNER INFORMATION			
Name				Name			
Address				Address			
City		State		City		State	
Phone#		Email		Zip		Email	

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature


Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 11/06/2017 Fee Amount: \$25.00 Date Paid: 11/02/2017

DATE TO ZONING ADMINISTRATOR: 11/02/2017

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required):

SIGNATURE

PRINT

CONDITIONS:

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)

Deck Proposal

**6748 Bleight Drive
Haymarket VA**

Tim & Cathy Shalvey
508-479-6669 | 703-673-8378
t.shalvey@comcast.net
c-shalvey@comcast.net

OVERVIEW

The proposed deck would come off of the back of the house. There would be one step down from the back door onto the deck and 2 steps down to the yard, both with required built-in lighting to code. The deck will not be a true rectangle as part of it would need to be set back from house with window egresses and AC unit.

There would be no railings as the yard is already small and with the proposed fencing (separate application) there would be too much railing and enclosure. The height will be within the required limit to be built without railing. The appearance of this structure is intended to be subtle like a raised patio. There would be 2 built-in benches in the same Trex material with back rests. This would provide a buffer from the AC unit and also provide a nice view facing the park.

SIZE:

Total Width on back: 27 feet
Depth from house to back: 15 feet
Depth on side part: 9 feet
Total square feet: 339

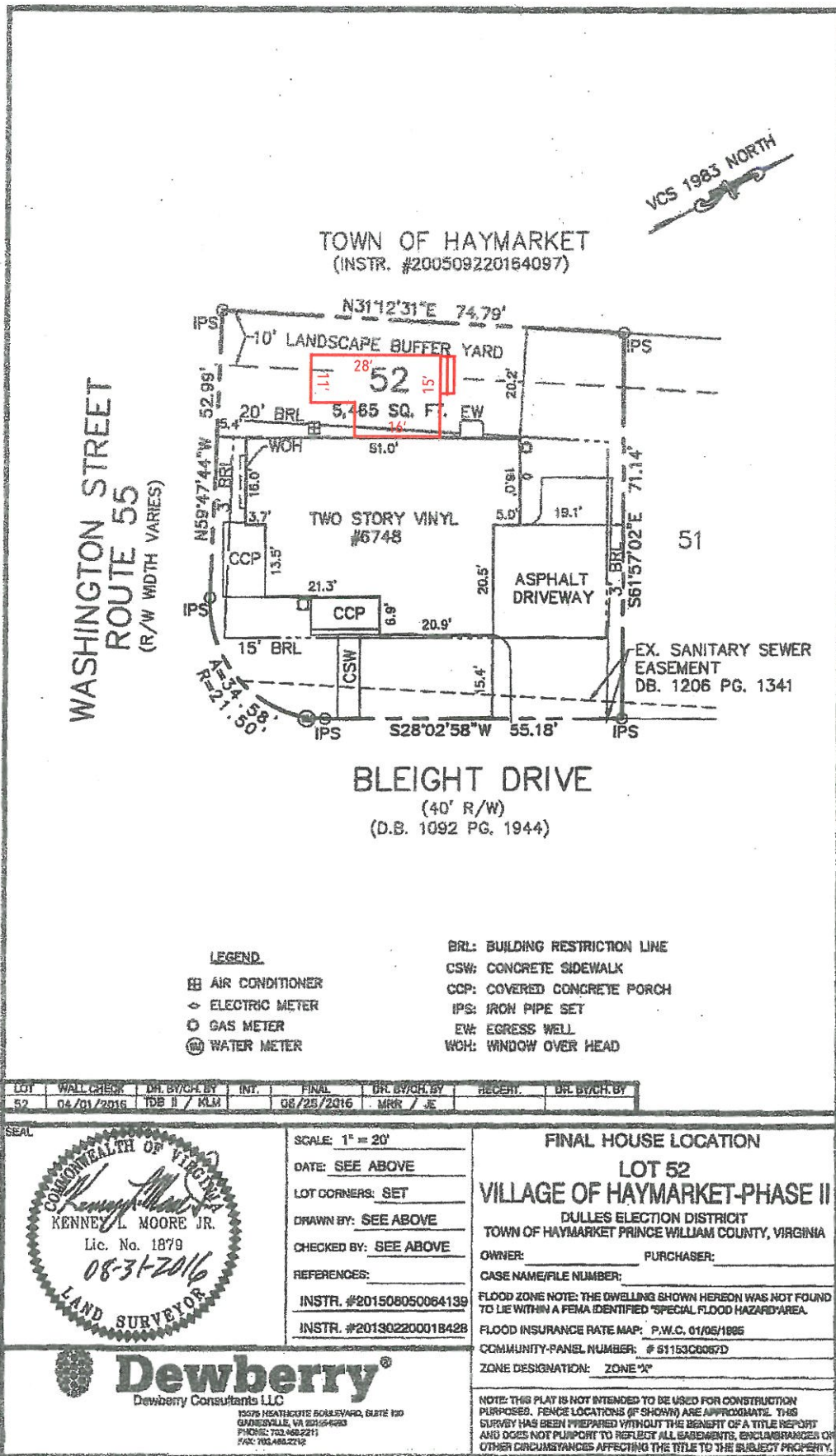
MATERIALS:

Trex Composite Decking in Winchester Gray with white, vinyl siding
Pressure treated lumber for framing, sized to code
Fasteners and hideaway clips per code
Bench and stairs in Trex
Built-in step lights per code
Concrete footings per code

The Winchester Gray color of the Trex would match the dark grey tones in the windows of the house, and will provide a nice contrast to the lighter grey/green of the house. The white trim will be a nice contrast to the grey and will match the white door and proposed fencing.

ATTACHED:

- House plat showing outline of deck
- Drawing of Deck
- Photos of Winchester Gray Trex Decking
- Photos of yard, back of house (Note: there are no neighboring structures)
- HOA request is submitted and in progress
- Business Proposal and License



- LEGEND**
- ☒ AIR CONDITIONER
 - ◊ ELECTRIC METER
 - ⊙ GAS METER
 - ⊙ WATER METER
 - BRL: BUILDING RESTRICTION LINE
 - CSW: CONCRETE SIDEWALK
 - CCP: COVERED CONCRETE PORCH
 - IPS: IRON PIPE SET
 - EW: EGRESS WELL
 - WOH: WINDOW OVER HEAD

LOT	WALL CHECK	DR. BY/CH. BY	INT.	FINAL	DR. BY/CH. BY	RECEIVED	DR. BY/CH. BY
52	04/01/2016	TDB II / KLM		08/25/2016	MRR / JE		

SEAL

COMMONWEALTH OF VIRGINIA
KENNETH L. MOORE JR.
Lic. No. 1879
08-31-2016
LAND SURVEYOR

SCALE: 1" = 20'

DATE: SEE ABOVE

LOT CORNERS: SET

DRAWN BY: SEE ABOVE

CHECKED BY: SEE ABOVE

REFERENCES:

INSTR. #201508050064139

INSTR. #201302200018428

FINAL HOUSE LOCATION

LOT 52

VILLAGE OF HAYMARKET-PHASE II

DULLES ELECTION DISTRICT
TOWN OF HAYMARKET PRINCE WILLIAM COUNTY, VIRGINIA

OWNER: _____ PURCHASER: _____

CASE NAME/FILE NUMBER: _____

FLOOD ZONE NOTE: THE DWELLING SHOWN HEREON WAS NOT FOUND TO LIE WITHIN A FEMA IDENTIFIED "SPECIAL FLOOD HAZARD" AREA.

FLOOD INSURANCE RATE MAP: P.W.C. 01/05/1995

COMMUNITY-PANEL NUMBER: # 51153C0057D

ZONE DESIGNATION: ZONE "A"

Dewberry
Dewberry Consultants LLC

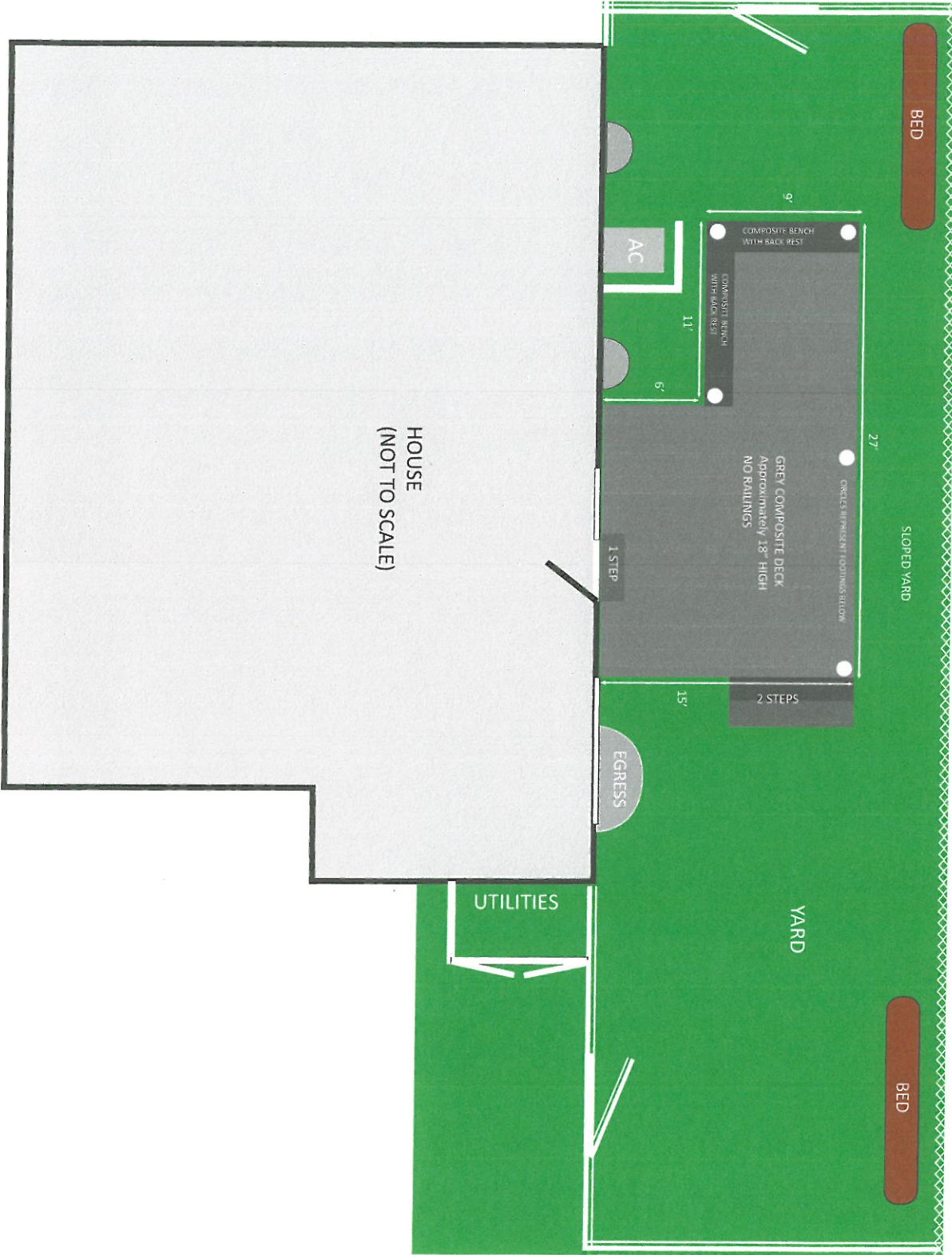
15076 HEATHCOTE BOULEVARD, SUITE 110
GAINESVILLE, VA 20105-6280
PHONE: 703-468-2211
FAX: 703-468-2212

NOTE: THIS PLAN IS NOT INTENDED TO BE USED FOR CONSTRUCTION PURPOSES. FENCE LOCATIONS (IF SHOWN) ARE APPROXIMATE. THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT PURPORT TO REFLECT ALL EASEMENTS, ENCUMBRANCES OR OTHER CIRCUMSTANCES AFFECTING THE TITLE TO THE SUBJECT PROPERTY.

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)

WASHINGTON STREET

BLEIGHT DRIVE



HAYMARKET COMMUNITY PARK

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)



Trex Composite Decking in Winchester Grey

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)



Above: View of back of house with rough outline of deck placement. It will end before the triple window on left and egress on right.

Below: View from Washington Street shows slope in yard, deck will come to the beginning of slope.





Client: Cathy Shalvey
Property: 6748 Bleight Dr
Haymarket VA

Home: 703-673-8378

Cell:

Email:

Estimator: George Psihas

Business: (571) 375-1700

Cell:

Type of Estimate: Deck

Date Entered: 10/26/2017

Estimated Job Start Date:

Estimated Job Completion Date:

Job Summary

The following work will be completed:

- 1. Build (1) deck 16 X 15 with 11 X 9 extension.
- 2. Build and install a built in bench to customer specification.
- 2. Build an eight foot wide step.

Materials are to be composite decking and white vinyl to be installed on the exterior band board

twelve thousand two hundred dollars

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)



Agreement

Conditions:

All work is to be completed in a workmanlike manner according to standard practices and in compliance with all applicable laws, building codes and regulations. Any alteration or deviation from specified line items detailed in estimate involving extra costs will be executed only upon written orders, approval from Homeowner, and will become an extra charge over and above the estimate which shall be paid by the Homeowner. Homeowner understands that costs for items under the provided estimates may change and additional items may be added as Contractor performs work to complete all necessary repairs as outlined in the provided estimates. In no way shall Contractor provide inferior quality material or labor than what is stated under the estimates or any other documentation used unless Homeowner agrees so in writing. Any events beyond the control of the contractor, or delays from such events, do not constitute abandonment and are not included in calculating time frames for payment or performance.

Insurance:

Homeowner is to carry fire, storm and other necessary insurance. Contractor is not an employee of the Homeowner but is working in his/her capacity as an independent contractor. The contractor shall hold Homeowner harmless and thereby indemnify Homeowner for any claims including but not limited to liability insurance, worker's compensation and withholding of tax for Contractor's employees. The Contractor shall insure against Public Liability on or about the Works from the date of this signed agreement until the Works have been fully completed. The Contractor shall insure against all risks to 100% of the insurable value of the Works.

Permits, Codes, Surety Bond and Compliance:

Contractor shall comply with all state and local licensing and registration requirements, zoning, building permits, and inspections for type of work involved. Contractor may use subcontractors, but shall be solely responsible for supervising their work and for the quality of the work they produce. Contractor shall be responsible for determining which permits are necessary and for obtaining the permits. Building permits will be posted on job site. Contractor shall pay for all state and local permits necessary for performing the specific work. All materials shall be new, in compliance with all applicable laws and codes, and shall be covered by a manufacturer's warranty if appropriate. Prior to beginning job, Contractor shall obtain, if required, a surety bond covering Contractors obligations under this contract.

Lien Release:

To protect Homeowner against liens being filed by Contractor it is agreed that final payment to Contractor shall be withheld by Homeowner until Contractor presents Homeowner with lien waivers, lien releases, or acknowledgment of full payment.

Defects Liability Warranty:

Contractor undertakes that any patent defect or other faults which may appear within 12 months of completion of the Works due to materials or workmanship not in accordance with this Contract, shall within 30 days after receipt of the Homeowner's written instruction be made good by the Contractor and unless otherwise mutually agreed upon, at his own cost.

Jurisdiction and Arbitration:

The parties hereby expressly consent to the jurisdiction of the Local Court even though such claim may otherwise exceed that Court's jurisdiction to adjudicate on any dispute arising out of this Contractor Agreement which is not otherwise subject to arbitration in terms hereof. This is subject to the provision that if a party elects to institute action in a higher Court, he / she shall be entitled to do so. Any dispute or difference between the Contractor and the Homeowner arising out of and during the currency of the Agreement or upon termination or cancellation thereof shall be referred to arbitration. The arbitrator shall be appointed at the request of either party by the relevant Association having jurisdiction in the area.

Entire Agreement:

No agreement varying, adding to, deleting from or canceling this agreement and no waiver of any right under this agreement shall be effective unless it is in writing, agreed to by both parties and signed by both parties. No party may cede any of its rights or delegate or assign any of its obligations in terms of this contractor agreement without the prior written consent of the other parties.

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

EXPIRES ON
11-30-2017

NUMBER
2705031108

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS BLD CIC GFC HIC PLB



ON THE LEVEL CONTRACTING & TRUCKING INC
5704 YEWING WAY
GAINESVILLE, VA 20155



James W. DeBarros
James W. DeBarros, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (05/2011)
:DETACH HERE

DPOR COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

CLASS A BOARD FOR CONTRACTORS
CONTRACTOR

CLASSIFICATIONS BLD CIC GFC HIC PLB
NUMBER: 2705031108 EXPIRES: 11-30-2017

ON THE LEVEL CONTRACTING & TRUCKING INC
5704 YEWING WAY
GAINESVILLE, VA 20155



(FOLD)

Status can be verified at <http://www.dpor.virginia.gov>

DPOR-PC (05/2015)

Attachment: ZP2017-028, 6748 Bleight Drive (3371 : ZP2017-028, Deck Application, 6748 Bleight Drive)

