



# ARCHITECTURAL REVIEW BOARD

## REGULAR MEETING ~ AGENDA ~

Debra Sprehe, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

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Wednesday, October 18, 2017

7:00 PM

Council Chambers

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### **I. Call to Order**

### **II. Pledge of Allegiance**

### **III. Citizens' Time**

### **IV. Minutes Approval**

1. Architectural Review Board - Regular Meeting - Sep 20, 2017 7:00 PM

### **V. Certificate of Appropriateness**

1. ZP2017-022: Sign Application for New Business
2. ZP2017-023: Roof Change Application, 14890 Washington St,
3. ZP2017-024: Roof Change, 6785 Fayette St.
4. ZP2017-025: Roof Change Application, 6777 Fayette St.

### **VI. Town Council Update**

### **VII. Planning Commission Update**

### **VIII. New Business**

### **IX. Old Business**

### **X. Adjournment**



# ARCHITECTURAL REVIEW BOARD

## REGULAR MEETING ~ MINUTES ~

Debra Sprehe, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Wednesday, September 20, 2017

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

### 1. Call to Order

Chair Kenneth Luersen: Present, Councilwoman Susan Edwards: Present, Board Member Robert Day: Present, Councilman Connor Leake: Present, Board Member Bond Cavazos: Present, Board Member Steve Shannon: Present.

### 2. Citizens' Time

### 3. Minutes Approval

A. Architectural Review Board - Regular Meeting - Jun 14, 2017 7:00 PM  
A motion was made to approve the Minutes from the June 14, 2017 meeting.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Day, Board Member
<b>SECONDER:</b>	Bond Cavazos, Board Member
<b>AYES:</b>	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
<b>ABSENT:</b>	Susan Edwards, Connor Leake

### 4. Certificate of Appropriateness

#### A. Staff Report

Staff report was given by Emily Lockhart regarding the items listed below:

1) An application by Body Mind Studio, LLC for installation of a wall sign at 15026 Washington Street. The sign is in compliance with the Zoning Ordinance and the ARB historic guidelines.

2) Property owner, Paul Woscek, has applied for a permit to construct a shed on his property. It will be a 14' x 14', A-frame shed in his backyard. It has previously been approved by the homeowner's HOA Architectural Review Committee.

3) A future application is expected from the owner of Salon Ash LLC and the committee is asked to become familiar with the property and the viewpoints from the street.

#### B. ZP2017-021: Sign Application for Body Mind Studio

Deborah Salmon, business owner of Body Mind Studio, LLC, was present to summarize the details of her sign and the placement.

A motion was made to approve the application by Body Mind Studio, LLC to install a wall sign at 15026 Washington Street.

Minutes Acceptance: Minutes of Sep 20, 2017 7:00 PM (Minutes Approval)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bond Cavazos, Board Member
<b>SECONDER:</b>	Robert Day, Board Member
<b>AYES:</b>	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
<b>ABSENT:</b>	Susan Edwards, Connor Leake

### C. ZP2017-020; Shed Application

Taylor Dattilio, from Capitol Sheds was present and explained the construction materials being used along with the details of the location for the 14'x14', A-frame shed they will construct for Paul Woscek, a property owner.

A motion was made to approve the construction/installation of a 14'x14', A-frame shed in home owner, Paul Woscek's, backyard with a recommendation of some sort of lattice or covering be installed to hide the gap between the ground and the building.

<b>RESULT:</b>	<b>ADOPTED [3 TO 1]</b>
<b>MOVER:</b>	Robert Day, Board Member
<b>SECONDER:</b>	Steve Shannon, Board Member
<b>AYES:</b>	Kenneth Luersen, Robert Day, Steve Shannon
<b>NAYS:</b>	Bond Cavazos
<b>ABSENT:</b>	Susan Edwards, Connor Leake

## 5. Town Council Update

No update was presented.

## 6. Planning Commission Update

Committee member, Steve Shannon, indicated the Dogs Day Out would be breaking ground on their building in the month of November.

## 7. New Business

### A. Discussion: Introduction from Town Planner

Emily Lockhart introduced herself to the committee as the new Town Planner.

## 8. Old Business

Committee member Bond Cavazos asked for an update on the wall along Chick-a-fil. Committee member, Steve Shannon, reported that VDOT has been in touch with the owner, who is looking at options and working with Town Manager, Kimberly Murray on options. The issue is the adhesive paint on the wall and sand blasting is not an option. They are trying a material to remove the adhesive so something else can be done.

Committee member Bond Cavazos asked about the fence at CVS and Committee member, Steve Shannon, explained that it cannot be removed if it is in the right-of-way. Bond would like to have a more decorative fence if possible. Staff will check into the options.

Committee member, Bond Cavazos, asks to have the designs for the "Welcome" signs, seen as you enter town, be considered by the committee in the future. Chairman Luersen said it had been postponed until the committee is fully staffed. Bond asked if a sign with a more decorative pole could be considered. A permit to make the change will need to be submitted to VDOT.

### 9. Adjournment

#### A. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Day, Board Member
<b>SECONDER:</b>	Bond Cavazos, Board Member
<b>AYES:</b>	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
<b>ABSENT:</b>	Susan Edwards, Connor Leake

Submitted:

Approved:

\_\_\_\_\_  
Debra Sprehe, Town Clerk

\_\_\_\_\_  
Kenneth Luersen, Chairman

### 10. Information Items

Minutes Acceptance: Minutes of Sep 20, 2017 7:00 PM (Minutes Approval)



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

**Emily Lockhart**  
TOWN PLANNER

## MEMORANDUM

TO: Architectural Review Board  
FROM: Emily Lockhart, Town Planner  
DATE: October 10, 2017  
SUBJECT: Zoning Permit #2017-022, 6601 Jefferson St.

### APPLICATION SUMMARY:

The applicant is applying for a sign permit for a new business. The business is located at 6601 Jefferson St, in the B-1 Zoning District.

- Sign Type: Individual Letters Stud Mounted to the Exterior Wall
- Total Square Footage: 15.55 sqft.
- Font: Tahoma
- Material: .5" Thick Flat Cut Acrylic
- Color: Black
- Letter Height: "ash" = 18" / "salon" = 6.3" / Line = 2" / Total height 32" / Total width 70"

The materials, font, color, and size all fall within the ARB Guidelines. The sign will be mounted on the exterior wall that covers the stairwell to the business' front door. Pictures of the sign and location are attached to the application.

### STAFF RECOMMENDATION:

Staff recommends visiting the location prior to the meeting to become familiar with the surroundings, the view points as one approaches the building and the nature of the site. The applicant has put forth a sign that meets the ARB's guidelines. Upon consideration of the site, Staff recommends approving ZP#2017-022, Certificate of Appropriateness for a sign located at 6601 Jefferson St.

### DRAFT MOTION:

*"I make a motion to approve Zoning Permit #2017-022, for a new sign located at 6601 Jefferson St."*

*Or An alternate motion.*

10 QB



# ZONING PERMIT APPLICATION

## ZONING PERMIT #: ZP-2017-022

**NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.**

**ZONING ACTIVITY:**  New Construction  Alteration/Repair  Addition  Sign (See Spec sheet)  
(Check all that apply)  New Tenant/Use  Change of Use  Relocation

**NAME OF BUSINESS/APPLICANT:** Salon Ash LLC / Ashley Gray

**PROPOSED USE:** \_\_\_\_\_ **Size (Sq. Ft./Length) of Construction:** \_\_\_\_\_

**SITE ADDRESS:** 6601 Jefferson St **Parcel ID #:** 7298 9D 443

**Subdivision Name:** Historic Haymarket **Lot Size:** \_\_\_\_\_

**ZONING DISTRICT:**  R-1  R-2  B-1  B-2  I-1  C-1 **Site Plan Required:**  Yes  No

**Special Use Permit Required:**  Yes  No **Homeowners Association (HOA) Approval:**  Yes  No

**Off-street Parking:** Spaces Required: \_\_\_\_\_ Spaces Provided: \_\_\_\_\_

**BRIEF DESCRIPTION OF ACTIVITY:** (i.e. previous use, height/length of fencing, deck specs, etc.)  
Signage for new business

**Supporting Documentation (attached):**  Narrative  Plan/Plat  Specification Sheet  
**FEE:**  \$25.00 Residential  \$50.00 Commercial

## CERTIFICATE OF APPROPRIATENESS

**ADDITIONAL DESCRIPTION:** (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

**Supporting Documentation (attached):**  Specification Sheet  Photograph(s)

**PERMIT HOLDER INFORMATION**  
Ashley Gray / Salon Ash LLC  
Name  
7810 Cedar Branch Dr  
Address  
Gainesville VA 20155  
City State Zip  
540 2705402 ashley@salonash.com  
Phone# Email

**PROPERTY OWNER INFORMATION**  
My Group Growth 1, LC, et al.  
Name  
Po. Box 400  
Address  
Gainesville VA 20156  
City State Zip  
703-754-2400 NOVAGO@AOL  
Phone# Email

Attachment: #ZP2017-022, Sign Application For Salon ASH (3337 : ZP2017-022: Sign Application for New Business)

# SIGN SPECIFICATION SHEET

## SIGN 1:

Type of Sign:  Wall  Hanging  Freestanding  Menu  Individual Letter  Window  
 Other \_\_\_\_\_

Height above Ground at Signs: Lower Edge: 152" Upper Edge: 184"

Height of Sign Structure: \_\_\_\_\_ Sign Width: 70" Length: 32" Area in Sq Ft: 15.55

Number of Faces: \_\_\_\_\_ Sign Material/Color/Font: .5" thick flat out acrylic, black

Location of Sign (Include photo): \_\_\_\_\_

Lighting Type/Fixture (No internal illumination is allowed): \_\_\_\_\_

## SIGN 2:

Type of Sign:  Wall  Hanging  Freestanding  Menu  Individual Letter  Window  
 Other \_\_\_\_\_

Height above Ground at Signs: Lower Edge: \_\_\_\_\_ Upper Edge: \_\_\_\_\_

Height of Sign Structure: \_\_\_\_\_ Sign Width: \_\_\_\_\_ Length: \_\_\_\_\_ Area in Sq Ft: \_\_\_\_\_

Number of Faces: \_\_\_\_\_ Sign Material/Color/Font: \_\_\_\_\_

Location of Sign (Include photo): \_\_\_\_\_

Lighting Type/Fixture (No internal illumination is allowed): \_\_\_\_\_

## SIGN 3:

Type of Sign:  Wall  Hanging  Freestanding  Menu  Individual Letter  Window  
 Other \_\_\_\_\_

Height above Ground at Signs: Lower Edge: \_\_\_\_\_ Upper Edge: \_\_\_\_\_

Height of Sign Structure: \_\_\_\_\_ Sign Width: \_\_\_\_\_ Length: \_\_\_\_\_ Area in Sq Ft: \_\_\_\_\_

Number of Faces: \_\_\_\_\_ Sign Material/Color/Font: \_\_\_\_\_

Location of Sign (Include photo): \_\_\_\_\_

Lighting Type/Fixture (No internal illumination is allowed): \_\_\_\_\_

## SIGN 4:

Type of Sign:  Wall  Hanging  Freestanding  Menu  Individual Letter  Window  
 Other \_\_\_\_\_

Height above Ground at Signs: Lower Edge: \_\_\_\_\_ Upper Edge: \_\_\_\_\_

Height of Sign Structure: \_\_\_\_\_ Sign Width: \_\_\_\_\_ Length: \_\_\_\_\_ Area in Sq Ft: \_\_\_\_\_

Number of Faces: \_\_\_\_\_ Sign Material/Color/Font: \_\_\_\_\_

Location of Sign (Include photo): \_\_\_\_\_

Lighting Type/Fixture (No internal illumination is allowed): \_\_\_\_\_

Attachment: #ZP2017-022, Sign Application For Salon ASH (3337 : ZP2017-022: Sign Application for New Business)

32"x70"=1144=15.55

EXTERIOR SIGN



.5" THICK FLAT CUT ACRYLIC LETTERING (TAHOMA)  
STUD MOUNTED TO EXTERIOR WALL.



184"  
152"



DESIGN TO REMAIN PROPERTY OF SIGN GRAPHX UNTIL PURCHASED BY CUSTOMER

9091 Euclid Ave Manassas, VA 20110

703.335.7446 Fax 703.335.7447





Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

**Emily Lockhart**  
TOWN PLANNER

## MEMORANDUM

TO: Architectural Review Board  
FROM: Emily Lockhart, Town Planner  
DATE: October 10, 2017  
SUBJECT: Zoning Permit #2017-023, 14890 Washington St.

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### APPLICATION SUMMARY:

The applicant is replacing the roof at 14890 Washington Street, located in the B-1 Zoning District. The current material on the roof is a light gray shingle. The applicant will be replacing the existing material with a Tamko Heritage Shingle; Color: Natural Timber.

### STAFF RECOMMENDATION:

Staff recommends approving the Certificate of Appropriateness for 14890 Washington Street. The roofing material will compliment the building and the overall aesthetic appeal of Washington Street.

### DRAFT MOTION:

*"I make a motion to approve the Zoning Permit #2017-023, Certificate of Appropriateness for 14890 Washington Street to replace the current roof with Tamko Heritage Natural Timber shingles."*

*Or An alternate motion.*



# ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP2017-023

*NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.*

ZONING ACTIVITY:  New Construction  Alteration/Repair  Addition  Sign (See Spec sheet)  
(Check all that apply)  New Tenant/Use  Change of Use  Relocation

NAME OF BUSINESS/APPLICANT: PEG CONTRUCCI

PROPOSED USE: EXISTING Size (Sq. Ft./Length) of Construction: NA

SITE ADDRESS: 14890 WASHINGTON STREET Parcel ID #: 7297-99-5876

Subdivision Name: NONE Lot Size: .2296

ZONING DISTRICT:  R-1  R-2  B-1  B-2  I-1  C-1 Site Plan Required:  Yes  No

Special Use Permit Required:  Yes  No Homeowners Association (HOA) Approval:  Yes  No

Off-street Parking: Spaces Required: NA Spaces Provided: NA

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supporting Documentation (attached):  Narrative  Plan/Plat  Specification Sheet

FEE:  \$25.00 Residential  \$50.00 Commercial

## CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Replace existing asphalt shingle roof with new asphalt shingle roof. Tamko Heritage shingle. Color: Natural Timber

Supporting Documentation (attached):  Specification Sheet  Photograph(s)

PERMIT HOLDER INFORMATION		PROPERTY OWNER INFORMATION	
Name	<u>Peg Contrucci</u>	Name	<u>Haymarket 2, LC</u>
Address	<u>P.O. Box 5</u>	Address	<u>← same</u>
City	<u>Markham VA</u>	City	
State	<u>20183</u>	State	
Zip	<u>22643</u>	Zip	
Phone#	<u>703-754-2400</u>	Phone#	
Email	<u>Novagpp@aol.com</u>	Email	

**APPLICANT / PROPERTY OWNER SIGNATURE**

**\*\*\*\*\*REQUIRED\*\*\*\*\***

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

MJ Contucci  
Applicant Signature

MJ Contucci, Manager  
Property Owner Signature

**\*\*\*OFFICE USE ONLY\*\*\***

Date Filed: \_\_\_\_\_ Fee Amount: \_\_\_\_\_ Date Paid: \_\_\_\_\_

**DATE TO ZONING ADMINISTRATOR:** \_\_\_\_\_

APPROVED     DISAPPROVED     TABLED UNTIL: \_\_\_\_\_     DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

**DATE TO ARCHITECTURAL REVIEW BOARD (ARB):** \_\_\_\_\_

APPROVED     DISAPPROVED     TABLED UNTIL: \_\_\_\_\_     DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

**DATE TO TOWN COUNCIL (IF APPLICABLE):** \_\_\_\_\_

APPROVED     DISAPPROVED     TABLED UNTIL: \_\_\_\_\_     DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

TOWN COUNCIL {where required):  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

RECEIPT

DATE 9-26-17 No. 572230

FROM Peg Contrucci \$ 25.00

Twenty five & no/100 DOLLAR

FOR RENT  
 FOR roofing permit

ACCT.		<input checked="" type="radio"/> CASH	FROM	TO
PAID		<input type="radio"/> CHECK	<u>D. Spube</u>	
DUE		<input type="radio"/> MONEY ORDER		

BY D. Spube

*roofing permit*  
*ZP2017-023*

Attachment: #ZP2017-023, Roof Application 14890 Washington St. (3338 : ZP2017-023: Roof Change Application, 14890 Washington St.)



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

**Emily Lockhart**  
TOWN PLANNER

## MEMORANDUM

TO: Architectural Review Board  
FROM: Emily Lockhart, Town Planner  
DATE: October 10, 2017  
SUBJECT: Zoning Permit #2017-024, 6785 Fayette St.

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### APPLICATION SUMMARY:

The applicant is replacing their roof at 6785 Fayette Street, located in the R-1 Zoning District. The current material on the roof is a faded black/gray shingle. The homeowner will be replacing the existing material with Timberline GAF Barkwood roofing shingles. The Barkwood color is a mixture of browns. A sample will be available at the meeting.

### STAFF RECOMMENDATION:

Staff recommends approving the Certificate of Appropriateness for 6785 Fayette St. The roofing material will compliment the house and the overall aesthetic appeal of the neighborhood.

### DRAFT MOTION:

*"I make a motion to approve Zoning Permit #2017-024 for 6785 Fayette St to replace the current roof with Timberline GAF Barkwood shingles."*

*Or An alternate motion.*

Attachment: #ZP2017-024, Roof Color Change, 6785 Fayette St. (3339 : ZP2017-024: Roof Change Application, 6785 Fayette St.)



RECEIVED  
OCT - 6 2017  
TOWN OF HAYMARKET

# ZONING PERMIT APPLICATION

ZONING PERMIT #: 2017-024

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY:  New Construction  Alteration/Repair  Addition  Sign (See Spec sheet)  
(Check all that apply)  New Tenant/Use  Change of Use  Relocation

NAME OF BUSINESS/APPLICANT: Matthew + Christine Petrus

PROPOSED USE: \_\_\_\_\_ Size (Sq. Ft./Length) of Construction: \_\_\_\_\_

SITE ADDRESS: 6785 Fayette St. Parcel ID #: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot Size: \_\_\_\_\_

ZONING DISTRICT:  R-1  R-2  B-1  B-2  I-1  C-1 Site Plan Required:  Yes  No

Special Use Permit Required:  Yes  No Homeowners Association (HOA) Approval:  Yes  No

Off-street Parking: Spaces Required: \_\_\_\_\_ Spaces Provided: \_\_\_\_\_

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)  
replace 1 to 1 roof with Timberline GAF Barkwood roofing shingles w/ MAC (Mid Atlantic Construction of VA+MD)

Supporting Documentation (attached):  Narrative  Plan/Plat  Specification Sheet  
FEE:  \$25.00 Residential  \$50.00 Commercial

## CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)  
Timberline GAF roofing-color-Barkwood.

Supporting Documentation (attached):  Specification Sheet  Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
Name			<u>Matthew + Christine Petrus</u>		
Address			<u>6785 Fayette St.</u>		
City	State	Zip	City	State	Zip
			<u>Haymarket VA</u>	<u>20169</u>	
Phone#	Email		Phone#	Email	
			<u>703-582-5505</u>	<u>petruscc@pwcs.edu</u>	

Attachment: #ZP2017-024, Roof Color Change, 6785 Fayette St. (3339 : ZP2017-024: Roof Change Application, 6785 Fayette St.)

**APPLICANT / PROPERTY OWNER SIGNATURE**

**\*\*\*\*\*REQUIRED\*\*\*\*\***

*I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.*

  
Property Owner Signature

Applicant Signature

**\*\*\*OFFICE USE ONLY\*\*\***

Date Filed: 10/06/2017 Fee Amount: \$25.00 Date Paid: 10/06/2017

**DATE TO ZONING ADMINISTRATOR:** 10/06/2017

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:

**DATE TO ARCHITECTURAL REVIEW BOARD (ARB):** \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:

**DATE TO TOWN COUNCIL (IF APPLICABLE):** \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

TOWN COUNCIL (where required):

CONDITIONS:

Attachment: #ZP2017-024, Roof Color Change, 6785 Fayette St. (3339 : ZP2017-024: Roof Change Application, 6785 Fayette St.)



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

**Emily Lockhart**  
TOWN PLANNER

## MEMORANDUM

TO: Architectural Review Board  
FROM: Emily Lockhart, Town Planner  
DATE: October 10, 2017  
SUBJECT: Zoning Permit #2017-025, 6777 Fayette St.

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### APPLICATION SUMMARY:

The applicant is replacing their roof at 6777 Fayette Street, located in the R-1 Zoning District. The current material on the roof is a faded black/gray shingle. The homeowner will be replacing the existing material with Timberline GAF Charcoal roofing shingles. The Charcoal shingle is a mixture of grays. A sample will be available at the meeting.

### STAFF RECOMMENDATION:

Staff recommends approving the Certificate of Appropriateness for 6777 Fayette St. The roofing material will compliment the house and the overall aesthetic appeal of the neighborhood.

### DRAFT MOTION:

*"I make a motion to approve Zoning Permit #2017-025 for 6777 Fayette St to replace the current roof with Timberline GAF Charcoal shingles."*

*Or An alternate motion.*

Attachment: #ZP2017-025, Roof Application 6777 Fayette St (3340 : ZP2017-025: Roof Change Application, 6777 Fayette St.)





# ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP2017-025

*NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.*

ZONING ACTIVITY:  New Construction  Alteration/Repair  Addition  Sign (See Spec sheet)  
(Check all that apply)  New Tenant/Use  Change of Use  Relocation

NAME OF BUSINESS/APPLICANT: Richard Gillin

PROPOSED USE: Replace Roofing-Asphalt Sh Size (Sq. Ft./Length) of Construction: \_\_\_\_\_

SITE ADDRESS: 6777 Fayette Steet Parcel ID #: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot Size: \_\_\_\_\_

ZONING DISTRICT:  R-1  R-2  B-1  B-2  I-1  C-1 Site Plan Required:  Yes  No

Special Use Permit Required:  Yes  No Homeowners Association (HOA) Approval:  Yes  No

Off-street Parking: Spaces Required: \_\_\_\_\_ Spaces Provided: \_\_\_\_\_

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

Replace storm damaged shingle roof with like Asphalt shingles -Color is Charcoal Repair/Replace damaged wood around three dormer windows.

Supporting Documentation (attached):  Narrative  Plan/Plat  Specification Sheet

FEE:  \$25.00 Residential  \$50.00 Commercial

## CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Supporting Documentation (attached):  Specification Sheet  Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
Richard Gillin			Richard Gillin		
Name			Name		
6777 Fayette Street			6777 Fayette Street		
Address			Address		
Haymarket VA 20169			Haymarket VA 20169		
City	State	Zip	City	State	Zip
571-212-7897	psu8387@comcast.net		571-212-7897	psu8387@comcast.net	
Phone#	Email		Phone#	Email	

**APPLICANT / PROPERTY OWNER SIGNATURE**

**\*\*\*\*\*REQUIRED\*\*\*\*\***

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Applicant Signature

Property Owner Signature

**\*\*\*OFFICE USE ONLY\*\*\***

Date Filed: 10/11/2017 Fee Amount: \$25.00 Date Paid: \_\_\_\_\_

**DATE TO ZONING ADMINISTRATOR:** 10/11/2017

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

**DATE TO ARCHITECTURAL REVIEW BOARD (ARB):** 10/18/2017

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

**DATE TO TOWN COUNCIL (IF APPLICABLE):** \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT

TOWN COUNCIL (where required):  
\_\_\_\_\_  
\_\_\_\_\_

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

Attachment: #ZP2017-025, Roof Application 6777 Fayette St (3340 : ZP2017-025: Roof Change Application, 6777 Fayette St.)