



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, May 20, 2015

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

A. Architectural Review Board - Regular Meeting - Apr 15, 2015 7:00 PM

4. Certificate of Appropriateness

- A. 6840 - St. Paul Drive - Fence
- B. 14911 Greenhill Crossing Drive - Deck
- C. 6760 Fayette Street - Shutter Replacement
- D. 15151 Washington Street - Exterior Paint
- E. 14950 Washington Street - Patio Fence
- F. 15111 Washington Street - Patio Fence
- G. Villages of Haymarket Phase II - 5 Lots

5. Town Council Update

6. Planning Commission Update

7. New Business

8. Old Business

A. ARB Task List

9. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, April 15, 2015

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:03 PM

Chair Kenneth Luersen called the meeting to order.

1. Call to Order

Councilwoman Pam Swinford: Present, Chair Kenneth Luersen: Present, Architect John Parham: Present, Commissioner Ralph Ring: Present, Board Member Susan Edwards: Present, Board Member Robert Day: Absent.

2. Citizens Time

No citizen comment

3. Minutes Approval

1. Architectural Review Board - Regular Meeting - Mar 18, 2015 7:00 PM
Minutes approved with no exceptions.

4. Certificate of Appropriateness

1. 15151 Washington Street - Haymarket Iceplex Expansion

Move to approve the Certificate of Appropriateness for the Haymarket Iceplex, located at 15150 Washington Street, for the second rink expansion, the approval includes:

Pages A1.3, A2.3, A4.1, and A4.2 (Phase 2 only) for drawings dated April 8th 2015. Materials are to be described on said sheets. Lighting, signage and color differentiations are subject to a future application.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ralph Ring, Commissioner |
| SECONDER: | Susan Edwards, Board Member |
| AYES: | Swinford, Luersen, Parham, Ring, Edwards |
| ABSENT: | Robert Day |

5. Town Council Update

Councilwoman Swinford updates the ARB.

On Monday, April 13th Sympoetica, the consultant hired for the Harrover Master Plan Study, presented to all 3 boards the three preliminary renderings based upon the information collected at the Harrover Master Plan Public Forum.

Commissioner Ring and Town Planner/Zoning Administrator Marchant Schneider explain to the board the 3 renderings.

6. Planning Commission Update

7. New Business

Chair Luersen informs the ARB of new business.

On Saturday, April 25th from 9 am until 3 pm, Dr. Michael Chandler will be presenting a workshop titled, *Doing the Job of the Planning Commissioner*. The workshop will be held in Leesburg which is a great

Minutes Acceptance: Minutes of Apr 15, 2015 7:00 PM (Minutes Approval)

location for all of us. I highly recommend you attend this workshop if you have never had. This course bridges the gap between the ARB and Planning Commission. They will provide a continental breakfast as well as a boxed lunch. I have reserved 2 spaces so, if you would like to attend please let Denise know and she can register you. Since this is job related event, the Town will incur the \$30 attendance fee. With Nicole Zimnoch joining the ARB this may be something she would want to attend.

8. Old Business

Chair Luersen asked for an update on the Payne Lane Properties.

Marchant Schneider informed the Board that he has not yet heard back from the property owners. He had expected to have received demolition applications. He mentions the Virginia Landmarks survey that was performed in the Town in the 1980's and covered a lot of buildings. The Colonel's house was noted as being a significant contributing resource to the Town's history.

Winterham is going to be renovated. Also, they are running water lines, fix the porch and they plan to paint.

Fairgrounds property they have revised the plan to include a hotel, small grocery chain, and they have reduced the number of residential until to 87.

1. ARB Task List

Chair Luersen had no Task List updates for the ARB.

9. Adjournment

1. Motion to Adjourn

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Ralph Ring, Commissioner |
| SECONDER: | Susan Edwards, Board Member |
| AYES: | Swinford, Luersen, Parham, Ring, Edwards |
| ABSENT: | Robert Day |

Submitted:

Approved:

Denise Hall, Clerk

Ken Luersen, Chairman

Minutes Acceptance: Minutes of Apr 15, 2015 7:00 PM (Minutes Approval)



TO: Architectural Review Board
SUBJECT: 6840 - St. Paul Drive - Fence
DATE: 05/20/15

Joseph Mazzu would like to build a 4' high picket fence sealed in a "natural" color to be built in his back yard.

ATTACHMENTS:

- 6840 St. Paul Drive - Fence (PDF)



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150423-B

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Joseph Mazzu

PROPOSED USE: Back yard fence Size (Sq. Ft./Length) of Construction: _____

SITE ADDRESS: 6840 ST. PAUL DR Parcel ID #: _____

Subdivision Name: Greenhill Crossing Lot Size: 11,328

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1

Special Use Permit Required: Yes No Site Plan Required: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)
4' High Picket Fence - Back yard
NO SEAL NATURAL COLOR

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Supporting Documentation (attached): Specification Sheet Photograph(s)

| PERMIT HOLDER INFORMATION | | | | PROPERTY OWNER INFORMATION | | | |
|---------------------------------|--|-------|--|---------------------------------|--|-------|--|
| <u>Same</u> | | | | <u>Joseph Mazzu</u> | | | |
| Name | | | | Name | | | |
| <u>6840 St. Paul Dr</u> | | | | <u>6840 St. Paul Dr</u> | | | |
| Address | | | | Address | | | |
| <u>Haymarket, VA 20169</u> | | | | <u>Haymarket, VA 20169</u> | | | |
| City | | State | | City | | State | |
| Zip | | Zip | | Zip | | Zip | |
| <u>571-222-4045 joel@sa.com</u> | | | | <u>571-222-4045 joel@sa.com</u> | | | |
| Phone# | | Email | | Phone# | | Email | |

Attachment: 6840 St. Paul Drive - Fence (2357 : 6840 - St. Paul Drive - Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Joseph Mazze
Applicant Signature

Joseph A. Mazze
Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 4-23-2015 Fee Amount: 25.00 Date Paid: 5-4-2015

Invoiced 4-24-15

DATE TO ZONING ADMINISTRATOR: 4-23-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE _____ PRINT _____

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 5-20-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE _____ PRINT _____

DATE TO TOWN COUNCIL (IF APPLICABLE): N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE _____ PRINT _____

CONDITIONS: _____

Attachment: 6840 St. Paul Drive - Fence (2357 : 6840 - St. Paul Drive - Fence)



SEQUOIA MANAGEMENT COMPANY, INC. • 13998 PARKEAST CIRCLE • CHANTILLY, VIRGINIA 20151-2283 • 703-803-9641 • FAX 703-968-0936
www.sequoiamanagement.com

May 1, 2015

Joseph Mazzu
6840 St. Paul Drive
Gainesville, VA 20155

REF: Greenhill Crossing Architectural Improvement Request for
6840 St. Paul Drive, Gainesville, VA 20155

Dear Mr. Mazzu,

Please be advised that your application to **build a fence** at the above referenced property has been approved with two stipulations, by the Greenhill Crossing Community Association Architectural Review Committee (ARC). The stipulations are as follows:

1. You must not attach to back fence unless your property line extends to fence.
2. The fence must have separate posts if attaching to back fence.

A copy of your approved application is enclosed. Please retain this letter for your records.

Feel free to contact me at 703-803-9641 or by e-mail to sshields@sequoiamgmt.com should you have any questions.

Sincerely,
SEQUOIA MANAGEMENT COMPANY, INC.

Susan Shields
Administrative Assistant

Enclosure: Approved Application

SEQUOIA MGMT CO
MAR 20 2015
RECEIVED

GREENHILL CROSSING
COMMUNITY ASSOCIATION ARCHITECTURAL
REVIEW COMMITTEE (ARC)
ARCHITECTURAL IMPROVEMENT REQUEST

Name: Joseph Mozzu Section: _____ Lot: 28
Address: 6840 St. Paul Dr. Phone (H): 571-222-4045
Start/Completion Dates: May - July (W): _____
Application for: Backyard fence

Please provide a complete, detailed description of the proposed change, including sketches, drawings, written description and show the location of the modification on a copy of the site plan (plat) for the property. Refer to the Guidelines for the information that is to be supplied.

Signatures of adjacent property owners, plus other property owners who have a view of the change. **Four (4) signatures are required.** Signature indicates awareness, not approval or disapproval of the proposed change.

Name: Stephanie Graham Lot: 30 Address: 6832 St. Paul Dr.

Name: William Lake Lot: 29 Address: 6836 St. Paul Dr.

Name: Brian Ariz Lot: 27 Address: 6844 Saint Paul

Name: Deanna Westcott Lot: 26 Address: 6848 St Paul

(I acknowledge having read the stipulations listed on page 2 of this form.)

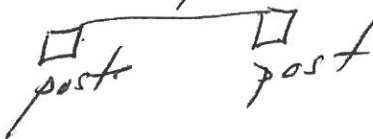
Owner's Signature Joseph Mozzu Date 3/22/15

ARC ACTION:
Approved Approved with Conditions/Stipulations Disapproved _____

Comments/Stipulations: Some survey of property lines however must not attach to back fence unless his property line extends to fence.

Signed Jim Kelly Date 4-27-2015
Signed Stephanie Graham Date 4-27-2015
Signed Brian Ariz Date 4-27-15
Signed William Lake Date 4-27-15

@ If attaching to back fence, must have separate posts. ~~to separate~~



Attachment: 6840 St. Paul Drive - Fence (2357 : 6840 - St. Paul Drive - Fence)

APPENDIX C: APPROVED FENCE STYLES



~~*~~

~~* STY !!!~~



Attachment: 6840 St. Paul Drive - Fence (2357 : 6840 - St. Paul Drive - Fence)



TO: Architectural Review Board
SUBJECT: 14911 Greenhill Crossing Drive - Deck
DATE: 05/20/15

William Challberg would like to add a 16' x 20' deck with stairs to the back of his home using pressure treated lumber.

ATTACHMENTS:

- 14911 Greenhill Crossing Drive - Deck (PDF)

RECEIVED

MAY 11 2015



TOWN OF HAYMARKE

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150511

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: [] New Construction [] Alteration/Repair [x] Addition [] Sign [] New Tenant/Use [] Change of Use [] Relocation

NAME OF BUSINESS/APPLICANT: William Challberg

PROPOSED USE: Residential Size (Sq. Ft./Length) of Construction: 320 sq ft

SITE ADDRESS: 14911 Greenhill Crossing Drive Parcel ID #:

Subdivision Name: Greenhill Crossing Lot Size: 11,070 SF

ZONING DISTRICT: [] R-1 [] R-2 [] B-1 [] B-2 [] I-1 [] C-1 Site Plan Required: [] Yes [] No

Special Use Permit Required: [] Yes [] No Homeowners Association (HOA) Approval: [x] Yes [] No

Off-street Parking: Spaces Required: Spaces Provided:

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

Adding a 16x20' deck with stairs to the back of the house. All building will be done to state code

Supporting Documentation (attached): [] Narrative [x] Plan/Plat [] Specification Sheet

FEE: [x] \$25.00 Residential [] \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

pressure treated lumber will be used to build the deck

Supporting Documentation (attached): [] Specification Sheet [] Photograph(s)

PERMIT HOLDER INFORMATION and PROPERTY OWNER INFORMATION sections with handwritten details for William Challberg.

Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Way
Applicant Signature

Way
Property Owner Signature

*****OFFICE USE ONLY*****

Will Pay when Perm issued 8

Date Filed: 5-11-2015 Fee Amount: 25- Date Paid: _____

DATE TO ZONING ADMINISTRATOR: 5-11-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 5-20-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

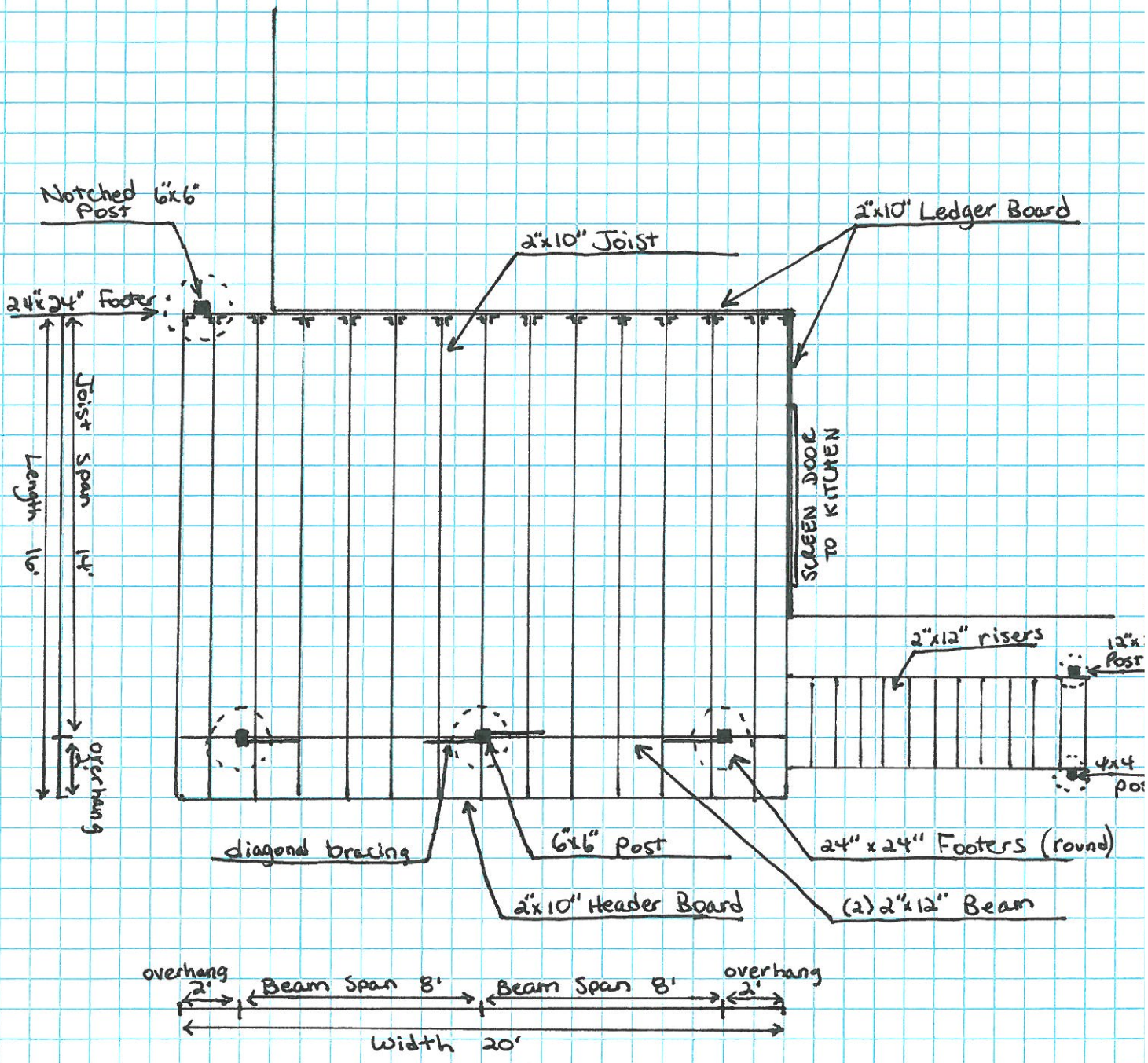
DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

TOWN COUNCIL (where required):
CONDITIONS:

Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)

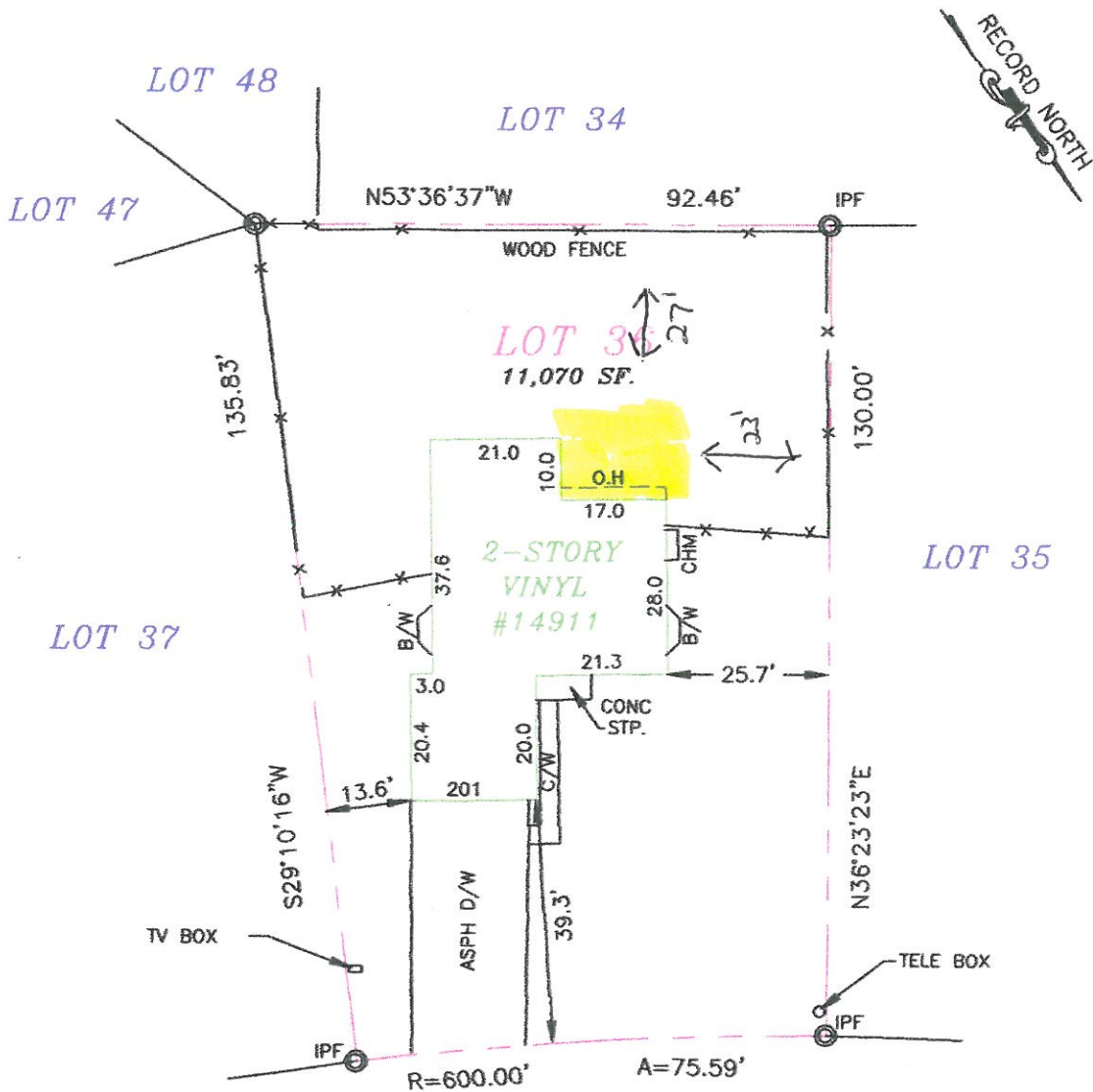


Elevation 8'2"
 1 Square = 1 foot

Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)

SMARTERTITLE.COM, LLC CASE #0722517

- 1. NO TITLE REPORT FURNISHED.
- 2. THIS PLAT IS NOT TO BE USED FOR THE CONSTRUCTION OF FENCES.
- 3. BOUNDARY INFORMATION OBTAINED FROM AVAILABLE RECORDS.
- 4. THIS PLAT DOES NOT REPRESENT A BOUNDARY SURVEY OF LOT 36. ANY FENCES SHOWN ARE APPROXIMATE.
- 5. NO CORNER MARKERS SET.



FLOOD NOTE:
 THIS LOT CLASSIFIED AS ZONE "X"
 AREA DETERMINED TO BE OUTSIDE
 OF 500 YEAR FLOODING.

**GREENHILL CROSSING
 DRIVE**
 (54' R/W)



PLAT SHOWING
 HOUSE LOCATION SURVEY
 LOT 36
 SECTION TWO
 GREENHILL CROSSING

Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)



SEQUOIA MANAGEMENT COMPANY, INC. • 13998 PARKEAST CIRCLE • CHANTILLY, VIRGINIA 20151-2283 • 703-803-9641 • FAX 703-968-0936
www.sequoiamanagement.com

May 6, 2015

William and Shannon Challberg
14911 Greenhill Crossing Drive
Haymarket, VA 20169

REF: Greenhill Crossing Architectural Improvement Request for
14911 Greenhill Crossing Drive, Haymarket, VA 20169

Dear Mr. and Mrs. Challberg,

Please be advised that your application to **build a deck** at the above referenced property has been approved with stipulations, by the Greenhill Crossing Community Association Architectural Review Committee (ARC). The stipulations are as follows:

- **Deck must meet all county codes and have all of the necessary permits.**

A copy of your approved application is enclosed. Please retain this letter for your records.

Feel free to contact me at 703-803-9641 or by e-mail to kwalent@sequoiamgmt.com should you have any questions.

Sincerely,
SEQUOIA MANAGEMENT COMPANY, INC.

Kervi Walent
Administrative Assistant

Enclosure: Approved Application

GREENHILL CROSSING
COMMUNITY ASSOCIATION ARCHITECTURAL
REVIEW COMMITTEE (ARC)
ARCHITECTURAL IMPROVEMENT REQUEST

Name: William & Shannon Challberg Section: two Lot: 36
Address: 14911 Greenhill Crossing Drive Phone (H): 571-839-5444
Start/Completion Dates: 5/15-6/15 (W): _____
Application for: Building a deck 16' x 20'

Please provide a complete, detailed description of the proposed change, including sketches, drawings, written description and show the location of the modification on a copy of the site plan (plat) for the property. Refer to the Guidelines for the information that is to be supplied.

Signatures of adjacent property owners, plus other property owners who have a view of the change. **Four (4) signatures are required.** Signature indicates awareness, not approval or disapproval of the proposed change.

Name: Michael Manning Lot: 34 Address: 6935 Little John
Name: P. A. Bemb Lot: 33 Address: 6939 Little John Ct.
Name: Steve [unclear] Lot: 48 Address: 6938 Jockey Club Ln.
Name: [unclear] Lot: _____ Address: 6938 Little John Ct.

(I acknowledge having read the stipulations listed on page 2 of this form.)

Owner's Signature [Signature] Date 4/12/15

ARC ACTION:
Approved _____ Approved with Conditions/Stipulations Disapproved _____

Comments/Stipulations: MUST MEET ARL COUNTY CODES.

Signed [Signature] Date 4/27/15
Signed [Signature] Date 5/12/15
Signed [Signature] Date 4/27/15
Signed [Signature] Date 4/27/15
[Signature] 4/27/15

Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)



Attachment: 14911 Greenhill Crossing Drive - Deck (2358 : 14911 Greenhill Crossing Drive - Deck)



TO: Architectural Review Board
SUBJECT: 6760 Fayette Street - Shutter Replacement
DATE: 05/20/15

St. Paul's Episcopal Church would like to replace the current shutters with new shutters that are the exactly the same size, shape, and color as the existing. See attached narrative.

ATTACHMENTS:

- 6760 Fayette Street - Shutter Replacement (PDF)



RECEIVED

MAY 14 2015

TOWN OF HAYMARKET

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150514

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
 (Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: St. Paul's Episcopal Church / The Rev. Sean K. Rousseau

PROPOSED USE: Church Size (Sq. Ft./Length) of Construction: Shutters

SITE ADDRESS: 6760 Fayette Street

Parcel ID #: _____

Subdivision Name: _____

Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: *(i.e. previous use, height/length of fencing, deck specs, etc.)*

Church Shutter Replacement

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: *(i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)*

Please see Narrative and Proposal for work from MidSouth

Supporting Documentation (attached): Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION

Midsouth Building Supply Inc

Name

7940 Woodruff Court

Address

Springfield, VA 22151

City

State

Zip

703-321-8500

Phone#

Email

PROPERTY OWNER INFORMATION

St. Paul's Episcopal Church

Name

6750 Fayette Street, Haymarket, VA 20169

Address

stpaulsepiscopalhaymarket@gmail.com

City

State

Zip

703-753-2443

Phone#

Email

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Rev. J. K. Lammert
Applicant Signature

St. Paul's Episcopal Church
Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 5/14/15 Fee Amount: \$25.00 Date Paid: 5/14/15

DATE TO ZONING ADMINISTRATOR: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL {where required):

SIGNATURE PRINT

CONDITIONS:

Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)



ST. PAUL'S EPISCOPAL CHURCH

6750 Fayette Street, Haymarket, VA 20169

Office Phone: 703-753-2443

Email: stpaulsepiscopalthaymarket@gmail.com

Website: www.stpaulsepiscopalthaymarket.org

May 14, 2015

Dear Marchant Schneider,

On behalf of St. Paul's Episcopal Church, I am writing to you to file an Application and Certificate of Appropriateness for repair of our Church shutters with the Town of Haymarket.

Currently, the eight louvered shutters are made of wood, painted burgundy in color, with dimensions of 24" wide and 112 ¼" tall. The wood is beginning to rot away and some of the louvers have fallen out. As a result, water can enter the building as well as birds and wasps which then make nests.

Due to durability and cost, we would like to replace the current shutters with new shutters that are exactly the same size, shape, and color. The new shutters have the following specifications: the frame is made of Fir Wood, the exterior is coated in .032 KYNAR Coil and burgundy in color, a fiberglass mesh screen will be stapled to the interior of each panel, and each panel will be clip mounted from the interior. The following information is included with this letter: Application and Certificate of Appropriateness, vendor information, property plat, and photos.

Please let me know if you need any additional information. I am happy to provide any information that is necessary to help with this process. I appreciate your ongoing guidance as we work to keep our buildings and property beautiful. Thank you for your help and attention to this matter.

Sincerely,

The Rev. Sean K. Rousseau
Priest-in-Charge

MID SOUTH[®]

Building Supply, Inc.

100% Employee Owned Distributor of Building Products

Mid South Building Supply, Inc
7940 Woodruff Ct.
Springfield, VA 22151
703-321-8500 - office
Mike Laitinen – mlaitinen@msbs.net

To: Rev. Sean Rousseau
From: Mike Laitinen
Mid South Building Supply, Inc
Date: May 14, 2015
Re: St. Paul's Episcopal Church – 6750 Fayette St, Haymarket Va 20169

* Mid South Building Supply, Inc, Inc proposes to furnish and install the Steeple Louvers at the above listed property in Haymarket, Va for a total estimated cost listed below...please refer to the items and specifications Listed below and attached in the packet.

* This proposal is a turn key operation in response to your request. This estimate includes materials, labor, and warranty. License and Insurance enclosed

* Scheduling coordination will be the responsibility of Mid South Building Supply, Inc. and directed to Rev Rousseau with St Paul's

* All installation will be completed and supervised by Mid South Building Supply, Inc. and carry a one-year workmanship warranty under Mid South Building Supply, Inc.

* All Louvers will be manufactured by New Concept Louvers

- Frame is made from Fir Wood
- Exterior coated in .032 KYNAR Coil – Burgundy in Color
- Fiberglass Mesh Screen Stapled to interior of Louver
- Install will be clip mounted from the interior
- Louver to fit in existing opening

Acceptance of Proposal

SPRINGFIELD Corporate Office

7940 Woodruff Court Springfield, VA 22151 (703) 321-8500 / 1-800-284-9111 / Fax: (703) 321-9308

WINCHESTER

3100 Shawnee Drive Winchester, VA 22601 (504) 662-3100 / 1-800-284-7940 / Fax: (540) 662-3144

FREDERICKSBURG

4951-B Quality Drive Fredericksburg, VA 22408 (504) 891-4400 / 1-800-501-4951 / Fax: (540) 891-5548

RICHMOND

4700 Eubank Road Richmond, VA 23231 (804) 652-0090 / 1-800-310-6988 / Fax: (804) 652-0096

FISHERSVILLE

1840 Jefferson Highway Units 108 & 110 Fishersville, VA 22939 (540) 932-3171 / Fax: (540) 932-3174

CAMP HILL

3451 Simpson Ferry Road Camp Hill, PA 17011 (717) 761-6611 / Fax: (717) 737-6507



Springfield
 7940 Woodruff Court
 Springfield, VA 22151-2107
 703-321-8500

Quotation

Quote No **4715**
 Quote Date **05/14/2015**

Invoice Address
 Misc Cash Sales-Springfield
 COD Only-No Exceptions
 Sales Final-No Returns
 Springfield, VA, 22151

Delivery Address
 Misc Cash Sales-Springfield
 6750 Fayette St
 Haymarket, Va, 20169

Customer 199999
 PO#/Job Name Paul's Episcopal Church
 Delivery By 05/14/2015
 Taken By Mike Laitinen
 Sales Rep - House Accounts-SPR



| Special Instructions | Notes |
|----------------------|-------|
| | |

| Line | Product Code | Description | Quantity | Price | Per | Total |
|------|------------------------|--|----------|----------|-------|----------|
| 1 | zz_SO Misc Siding Acc- | New Concept Louvers 24" x 112 1/4" Cathedral Top | 8 each | 599.28 | each | 4,794.24 |
| 2 | SILQ | SIDING INSTALLATION LABOR PER QUOTE | 1 quote | 2,285.71 | quote | 2,285.71 |
| | | Siding - Installation | | | | \$0.00 |

| | |
|-----------------|------------|
| Total Amount | \$7,079.95 |
| Sales Tax (Ta) | \$0.00 |
| Quotation Total | \$7,079.95 |

By your signature below, you are agreeing to the Terms and Conditions set forth on back or attached.

Buyer _____ Date _____

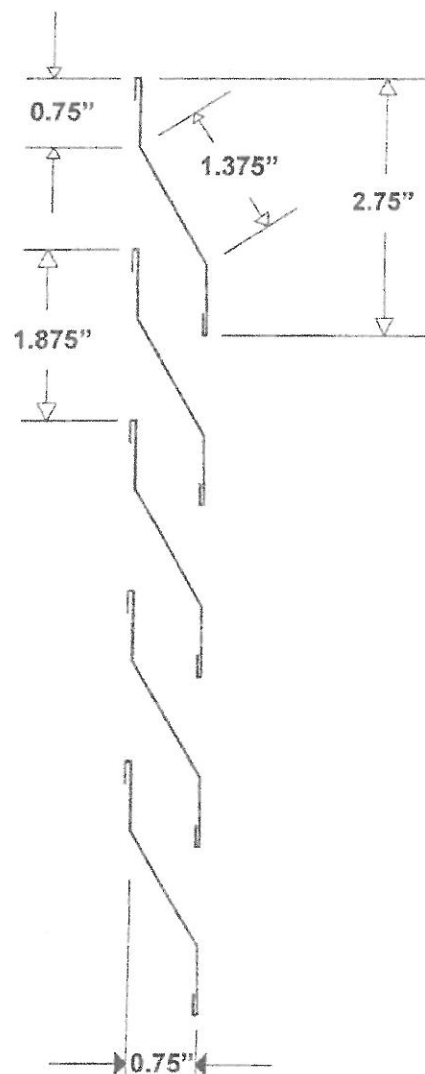
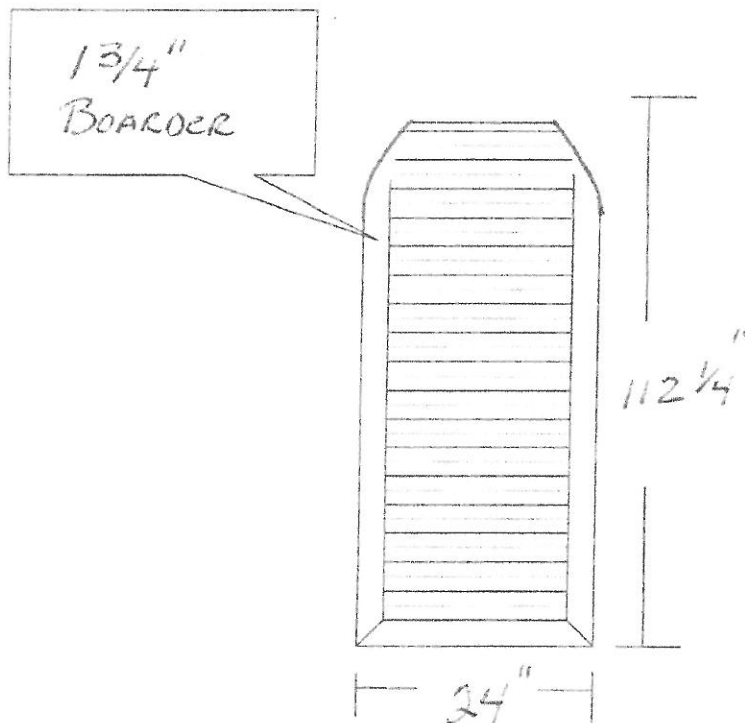
Subject to our terms and conditions of sale. Further copies available on request.

Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)

Orders - 1-800-635-6448
Production - 1-801-489-0614
Fax - 1-801-489-0606



P.O BOX 583
Springville, Utah 84663
www.NewConceptLouvers.com



BLADE PROFILE

Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)

2015

BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE
COUNTY OF FAIRFAX, DEPARTMENT OF TAX ADMINISTRATION (DTA)
PHONE: 703-222-8234 TTY: 703-222-7594 WEBSITE: www.fairfaxcounty.gov/dta

2015

MID SOUTH BLDG SUPPLY
MID SOUTH BLDG SUPPLY INC
7940 WOODRUFF CT
SPRINGFIELD VA 22151-2122

Notice: This is your 2015 Business, Professional and Occupational License (BPOL). The bottom-half is perforated to allow you to tear off and post this license in your establishment. Please note, if your check is not honored by the bank, this license shall be invalid.

2015 LICENSE INFORMATION

| | | | |
|------------------------|--|----------------------|-------------------------|
| ACCOUNT #: | 000-02-5450 | LICENSE PERIOD: | 01/01/2015 - 03/01/2016 |
| ORDINANCE CODE: | 47230-00 | LICENSE BASIS: | \$16,821,465 |
| NAICS: | 423310 | LICENSE RATE: | \$.04 per \$100 |
| LOCATION: | 7940 WOODRUFF CT SPRINGFIELD VA 22151 | FED. I.D. OR E.I.N.: | 54-0796555 |
| CLASSIFICATION: | WHOLESALE MERCHANT | LICENSE NUMBER: | 1522209 |
| DATE PAYMENT RECEIVED: | 01/29/2015 | INSTALLMENT(S): | |

For any questions concerning this license, please call 703-222-8234 between the hours of 8:00 a.m. and 4:30 p.m. Monday - Friday (Hearing impaired persons may call TTY: 703-222-7594), or send us an e-mail through our website, www.fairfaxcounty.gov/dta.

As with all taxes, our goal is to administer the BPOL tax fairly and in accordance with State and County Codes. Our staff strives to provide professional assistance and quality customer service. Please let us know if we are not meeting your needs. Your satisfaction is important to us and your comments are always welcome.

Juan B. Rengel, Director
Personal Property and Business License Division
Department of Tax Administration

CC: Kevin C. Greenlief, Director
Department of Tax Administration

FAIRFAX COUNTY DEPARTMENT OF TAX ADMINISTRATION
2015 BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE
(BPOL) FOR ORDINANCE 47230-00 : WHOLESALE MERCHANT

THIS LICENSE HAS BEEN ISSUED BY THE FAIRFAX COUNTY DEPARTMENT OF TAX ADMINISTRATION (DTA) AND IS GRANTED TO:

522209



MID SOUTH BLDG SUPPLY
MID SOUTH BLDG SUPPLY INC
7940 WOODRUFF CT
SPRINGFIELD VA 22151-2122

THIS LICENSE IS VALID THRU
03/01/2016

Dept. Tax Administration, Suite 223
12000 Government Center Parkway
Fairfax, Va. 22035, Phone: 703-222-8234
Website: www.fairfaxcounty.gov/dta

Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)

Client#: 1249845

49MDSOU

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

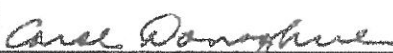
| | | | |
|--|--|---|--|
| PRODUCER BB&T Insurance Services, Inc 3975 Fair Ridge Dr, Suite 110 Fairfax, VA 22033-2924 703 352-2222 | | CONTACT NAME: PHONE (A/C, No, Ext): 703 352-2222 FAX (A/C, No): 866-925-7123 E-MAIL: ADDRESS: | |
| INSURED Mid South Building Supply Inc. 7940 Woodruff Court Springfield, VA 22151 | | INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Insurance Company NAIC # 24112 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Ded:2,500 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-FECT <input checked="" type="checkbox"/> LOC | X | CMM0990936 | 04/01/2015 | 04/01/2016 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> Drive Oth Car <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS | | CMM0990936 | 04/01/2015 | 04/01/2016 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$0 | | CMM0990936 | 04/01/2015 | 04/01/2016 | EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | WCP0991660 | 04/01/2015 | 04/01/2016 | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 RE: Any and all operations to which this insurance applies.

| | |
|------------------------------------|---|
| CERTIFICATE HOLDER _____ | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

© 1988-2010 ACORD CORPORATION. All rights reserved.

Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)



**Saint Paul's Episcopal Church
and Cemetery**

TM #137-02-424
2.4924 Acres

Brick Church Building

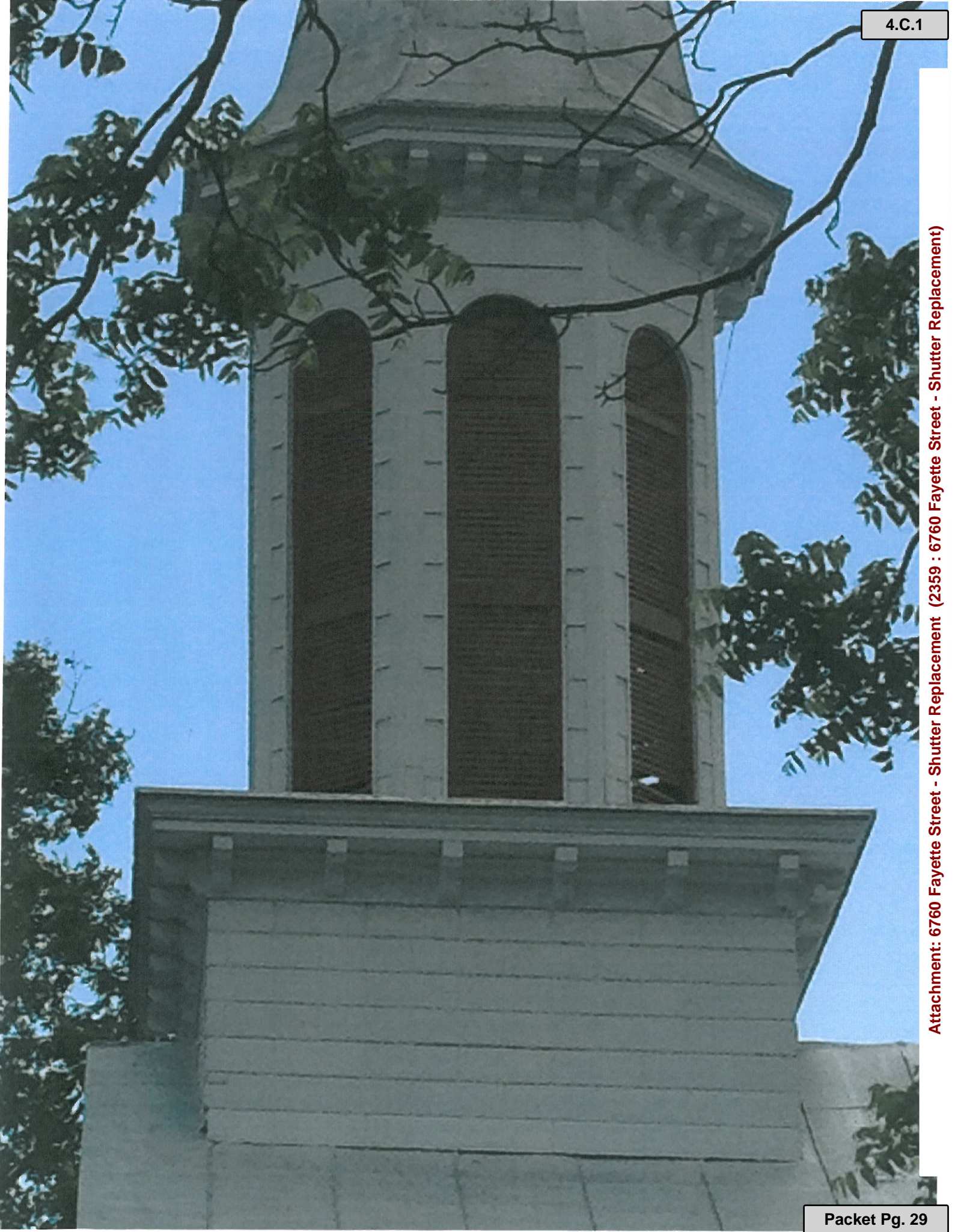
2-Story Frame Dwelling



We, the undersigned, certify that the above is a true and correct copy of the original survey and that the same is correct in all particulars.

Sarah McL
David I. F
Terri F. F
Saint Paul
by Joel O
Witnessed

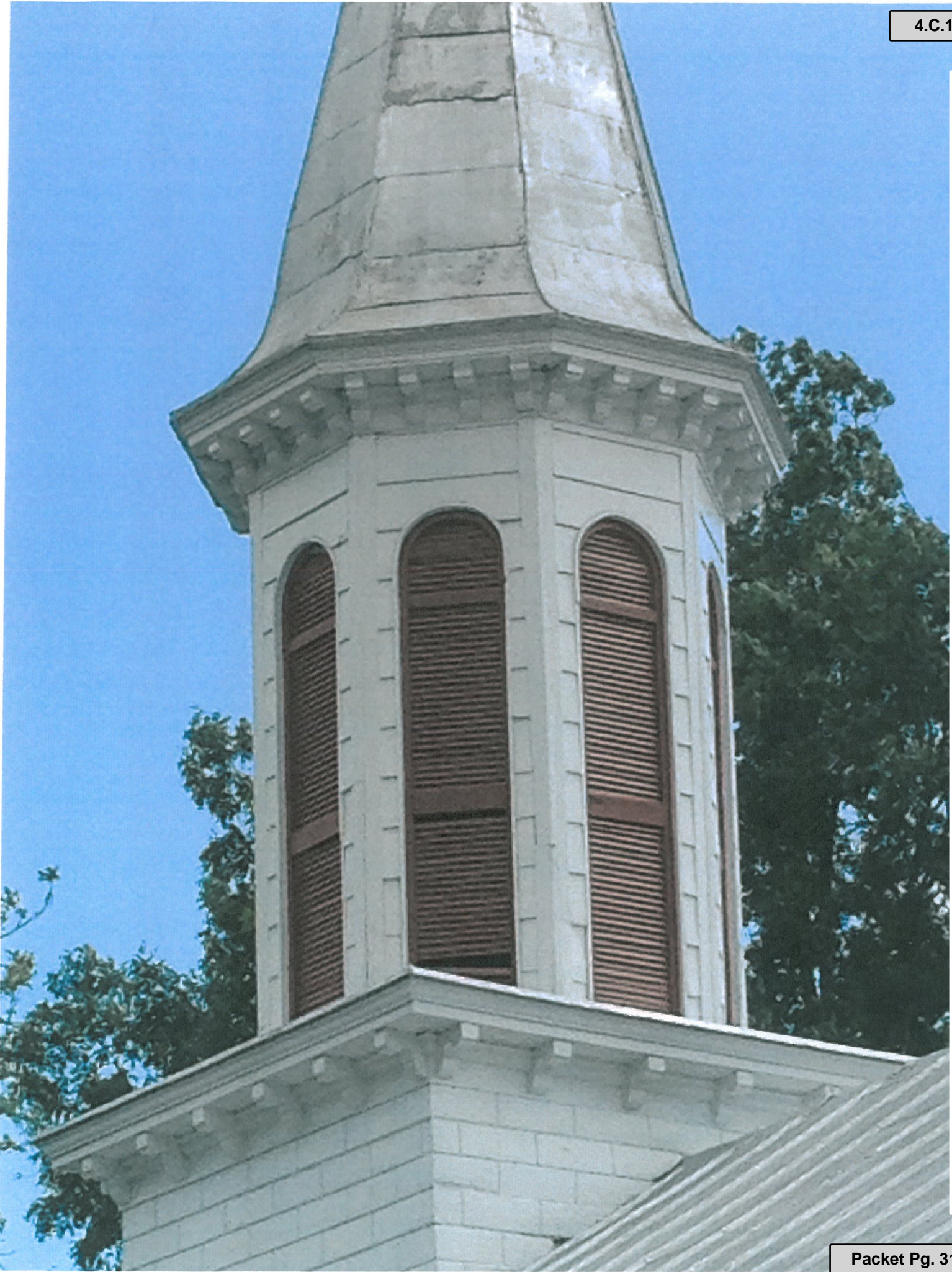
This survey was established by means of a field survey and a deed as found among the Land Records of Prince William County, Virginia.



Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)

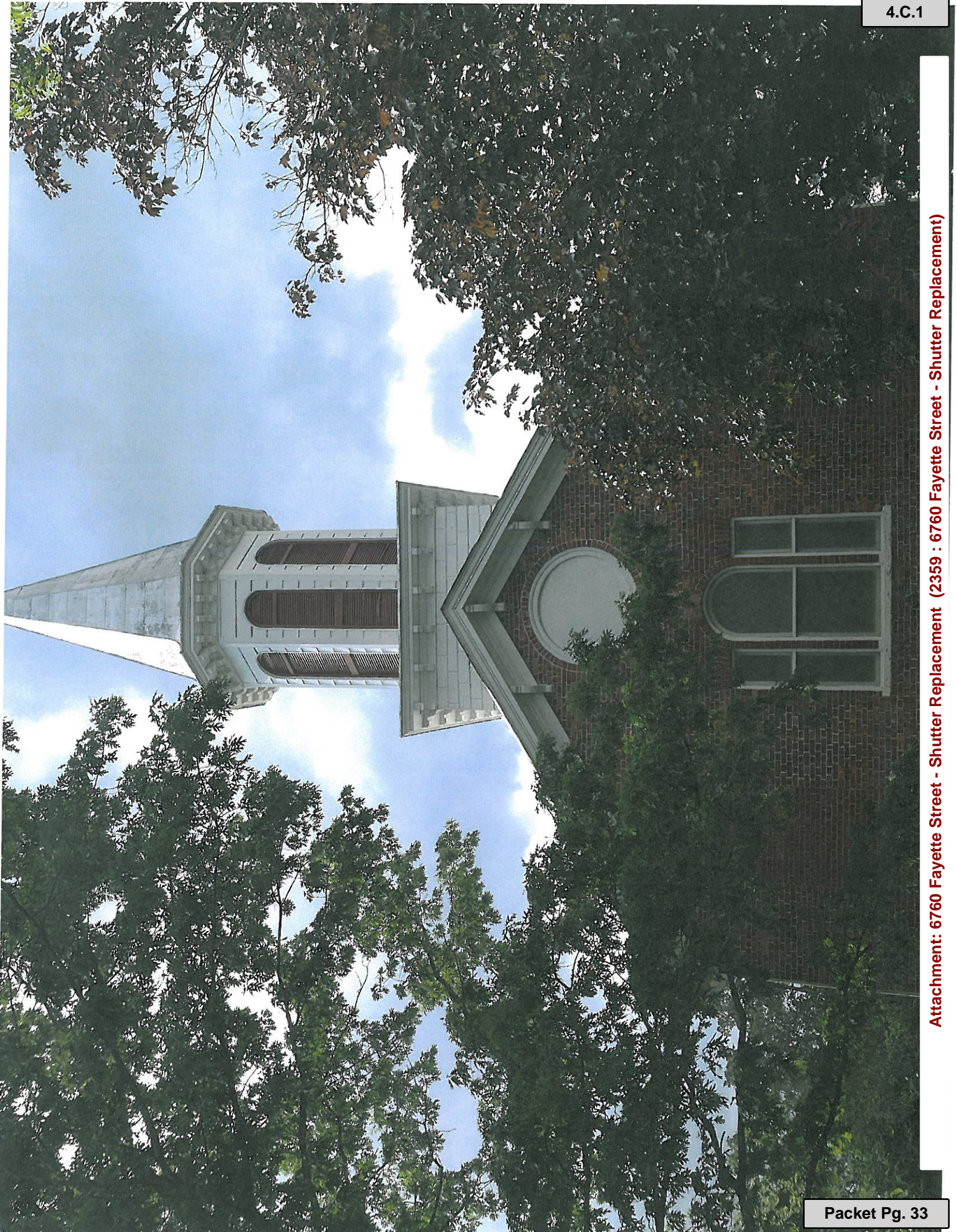


Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)



Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)





Attachment: 6760 Fayette Street - Shutter Replacement (2359 : 6760 Fayette Street - Shutter Replacement)



TO: Architectural Review Board
SUBJECT: 15151 Washington Street - Exterior Paint
DATE: 05/20/15

Winterham II, LLC. Would like to change the exterior paint, using the Benjamin Moore Historic palette colors. They would like to paint the siding Ashley Gray, cornice Revere Pewter, trim Monterey White door Carriage Red, and shutters Mop Board Black.

ATTACHMENTS:

- 15101 Washington Street - Exterior Paint (PDF)



RECEIVED
MAY 15 2015
TOWN OF HAYMARKET

ZONING PERMIT APPLICATION

ZONING PERMIT #: 2015 0515-A

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: WINTERHAM II, LLC

PROPOSED USE: RETAIL OFFICE Size (Sq. Ft./Length) of Construction: 3000 sqft

SITE ADDRESS: 15101 WASHINGTON ST Parcel ID #: _____

Subdivision Name: ABLE PROPERTIES Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: N/A Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

EXTERIOR PAINT

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

CHANGE IN EXTERIOR PAINT, USING BENJAMIN MOORE HISTORIC PALETTE COLORS, WE WOULD LIKE TO PAINT THE SIDING ASHLEY GRAY, COGNAC PINK POWER TRIM MONTEREY WHITE, DOOR CARTRIDGE RED, SHUTTERS MIP BOARD BLACK

PERMIT HOLDER INFORMATION

WINTERHAM II, LLC
Name

4919 BETHESDA AVE, STE 200
Address

BETHESDA MD 20814
City State Zip

(301) 437-8283 jessicatracyparkins
Phone# Email @gmail.com

PROPERTY OWNER INFORMATION

SAME
Name

Address

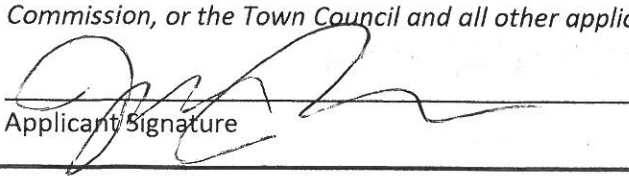
City State Zip

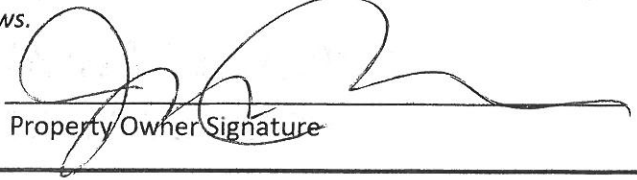
Phone# Email

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature


Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: _____ Fee Amount: _____ Date Paid: _____

DATE TO ZONING ADMINISTRATOR: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

TOWN COUNCIL {where required):

CONDITIONS:

Attachment: 15101 Washington Street - Exterior Paint (2360 : 15151 Washington Street - Exterior Paint)



Attachment: 15101 Washington Street - Exterior Paint (2360 : 15151 Washington Street - Exterior Paint)



TO: Architectural Review Board
SUBJECT: 14950 Washington Street - Patio Fence
DATE: 05/20/15

Keith Rinaldi would like to install the ABC required fence for the front patio.

ATTACHMENTS:

- 14950 Washington Street - Patio Fence (PDF)

The Town of HAYMARKET

Established in 1799

PAID MAY 15 2015

ZONING PERMIT APPLICATION

ZONING PERMIT #: 2015 0515-B

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Euro Foods Group, LLC **FENCE**

PROPOSED USE: FENCE Size (Sq. Ft./Length) of Construction: _____

SITE ADDRESS: 14950 WASHINGTON ST. Parcel ID #: 7298-90-1701

Subdivision Name: N/A Lot Size: .66609 AC

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)
INSTALL ABC REQUIRED FENCING FOR FRONT PATIO

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet
FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Supporting Documentation (attached): Specification Sheet Photograph(s)

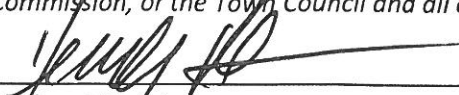
| PERMIT HOLDER INFORMATION | | PROPERTY OWNER INFORMATION | |
|---------------------------|-----------------------------|----------------------------|------------------------------------|
| Name | <u>KEITH RINALDI</u> | Name | <u>KRP, LLC</u> |
| Address | <u>14950 WASHINGTON ST.</u> | Address | <u>PO BOX 764, 6601 JOHNSON ST</u> |
| City | <u>HAYMARKET, VA</u> | City | <u>HAYMARKET VA</u> |
| State | <u>20169</u> | State | <u>20168</u> |
| Zip | | Zip | |
| Phone# | <u>571-248-0810</u> | Phone# | <u>703-753-5488</u> |
| Email | <u>FINKEITH@msi.com</u> | Email | <u>RYAN@SHOEHANINSURANCE.COM</u> |

Attachment: 14950 Washington Street - Patio Fence (2361 : 14950 Washington Street - Patio Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.



Applicant Signature



Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: _____ Fee Amount: _____ Date Paid: _____

DATE TO ZONING ADMINISTRATOR: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE

PRINT

TOWN COUNCIL (where required):

CONDITIONS:

Attachment: 14950 Washington Street - Patio Fence (2361 : 14950 Washington Street - Patio Fence)

JEFFERSON ST.

VA STATE RT 55
WASHINGTON ST

EX 4 TREE

EX BRICK SIDEWALK

EX SIDEWALK

PORCH

EX 2 STORY FRAME

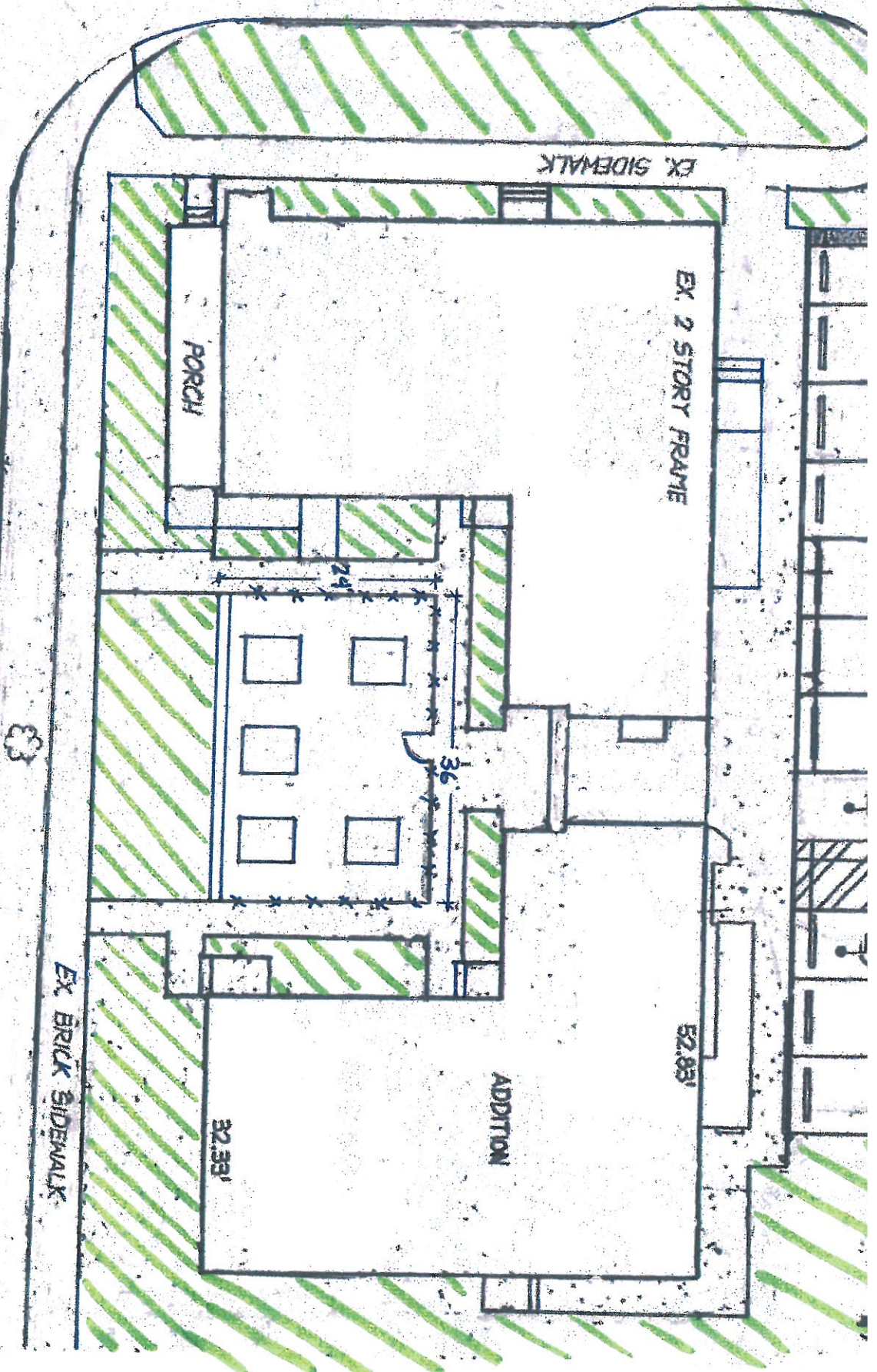
ADDITION

32.33'

52.93'

24'

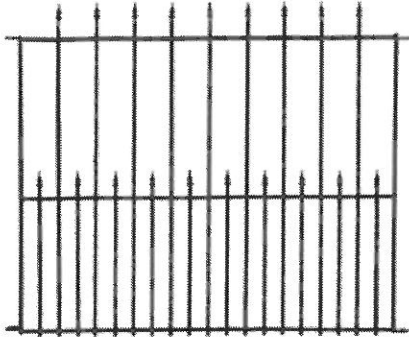
36'



Attachment: 14950 Washington Street - Patio Fence (2361 : 14950 Washington Street - Patio Fence)

Your Store:
Gainesville, VA

Your Store: **Gainesville, VA**



No Dig Powder-Coated Steel Fence Panel (Common: 40-in x 49-in; Actual: 39.98-in x 48.98-in)

Item #: 254097 | Model #: 504018



\$29.97



Demo

Tweet 0 +1 3 email

Description

Powder-Coated Steel Fence Panel (Common: 40-in x 49-in; Actual: 39.98-in x 48.98-in)

- No digging required for post installation
- Install in 3 easy steps
- Available in stores and online
- Quick connecting, innovative panel design; no screws required - panels connect using 56-in Grand Empire fence post (item #254102)
- Related items: Grand Empire steel fence right (item # 254100), Grand Empire steel fence left transitional panel (item # 386390), Grand Empire steel fence gate (item # 254101)
- Low maintenance, rust resistant black powder coated finish
- Double coated to help prevent chipping and rust
- Durable welded steel construction
- 5-year limited warranty

Specifications

| | | | |
|------------------------|-------|---------------------------|----------------|
| Type | Panel | Primed | No |
| Material | Steel | Manufacturer Color/Finish | Powder coated |
| Actual Length (Inches) | 48.98 | Color/Finish Family | Black |
| Actual Height (Inches) | 39.98 | Warranty | 5-year limited |
| Gauge (Gauge) | 22 | | |

FREE Store Pickup
Your order can be available for pickup in Lowe's Of Gainesville, VA today

Lowe's Truck Delivery
Your order will be ready for delivery to you from your selected store.

Parcel Shipping
Unavailable for This Order
Sent by carriers like UPS, FedEx, USPS, etc

No Dig Powder-Coated Steel Fence Panel (Common: 40-in x 49-in; Actual: 39.98-in x 48.98-in) **\$29.97**

Attachment: 14950 Washington Street - Patio Fence (2361 : 14950 Washington Street - Patio Fence)



TO: Architectural Review Board
SUBJECT: 15111 Washington Street - Patio Fence
DATE: 05/20/15

Anne Thomas would like to fence the inside patio area with a 3' high vinyl white removable seasonal fence.

ATTACHMENTS:

- 15111 Washington Street - Patio Fence (PDF)



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150428

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: A.K.T. Norwich

PROPOSED USE: _____ Size (Sq. Ft./Length) of Construction: _____

SITE ADDRESS: 15111 Washington St St 113 Parcel ID #: _____

Subdivision Name: _____ Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

Fence inside patio area - 3' high
Vinyl White - Moveable Fence - Seasonal
Fence is 6' from the sidewalk on one side, 7' on other. (5) 6' lengths

Supporting Documentation (attached): Narrative Plan/Plot Specification Sheet Patio entry 7' wide

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

Supporting Documentation (attached): Specification Sheet Photograph(s) e-mail

| PERMIT HOLDER INFORMATION | | | PROPERTY OWNER INFORMATION | | |
|---------------------------|-------------------------------------|-----|-----------------------------------|----------------------------------|-----|
| <u>Anne Thomas</u> | | | <u>WINTERHAM II, LLC</u> | | |
| Name | | | Name | | |
| <u>P.O. Box 29</u> | | | <u>4919 BETHESDA AVE, STE 200</u> | | |
| Address | | | Address | | |
| <u>Delaplane VA</u> | <u>20144</u> | | <u>BETHESDA MD</u> | <u>20814</u> | |
| City | State | Zip | City | State | Zip |
| <u>540 878 8664</u> | | | <u>(517) 431-8683</u> | <u>jessica.tracy@verizon.net</u> | |
| Phone# | Email | | Phone# | Email | |
| | <u>annieskitchentable@gmail.com</u> | | | | |

Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Ann Thomas
Applicant Signature

[Signature]
Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 4-28-2015 Fee Amount: 50- Date Paid: 4-28-2015

DATE TO ZONING ADMINISTRATOR: 4-28-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 5-20-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL {where required):

SIGNATURE PRINT

CONDITIONS:

Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)





Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)



Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)



Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)

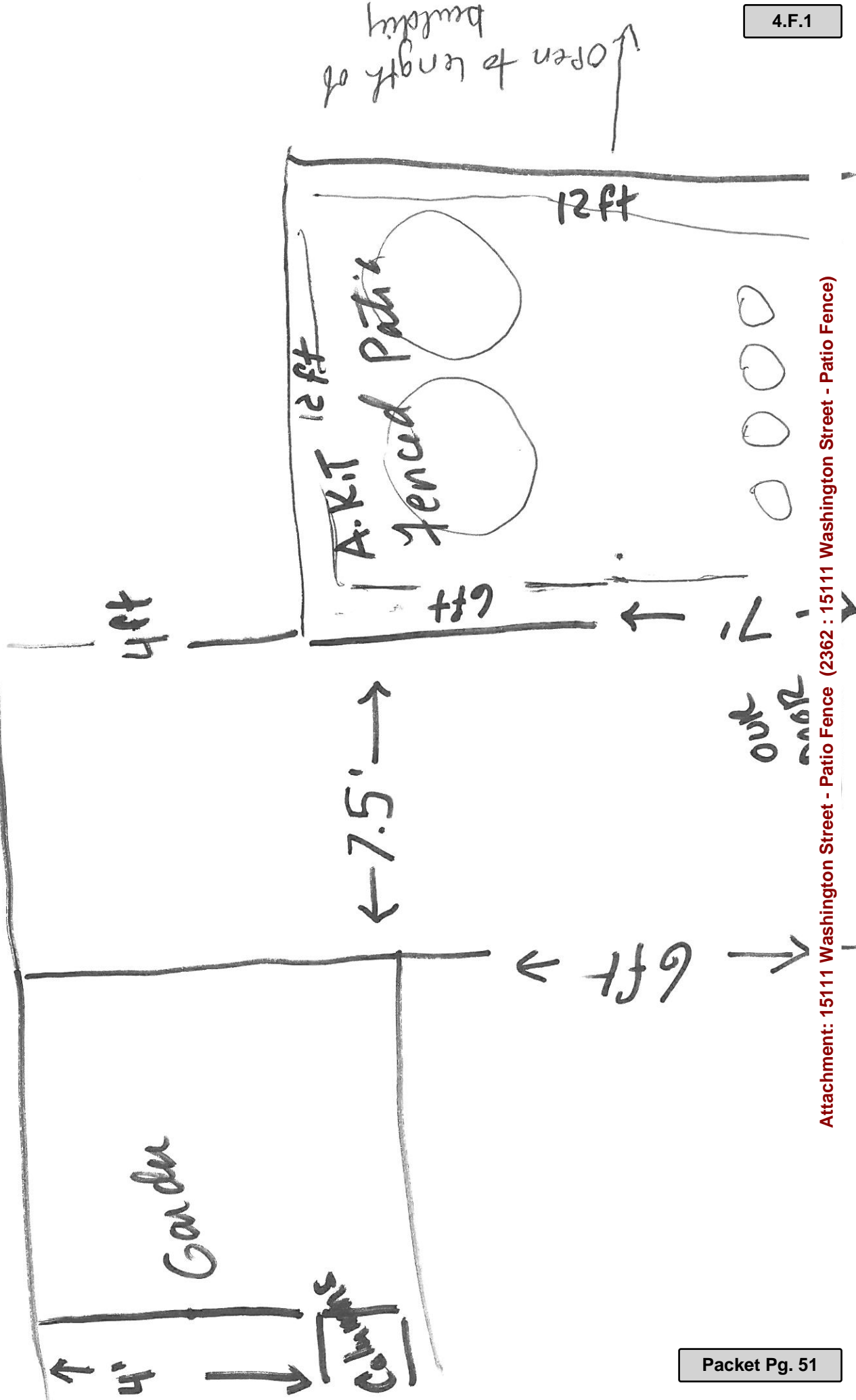


RECEIVED

MAY 14 2015

TOWN OF HAYMARKET

PARKING



4.F.1

Attachment: 15111 Washington Street - Patio Fence (2362 : 15111 Washington Street - Patio Fence)



TO: Architectural Review Board
SUBJECT: Villages of Haymarket Phase II - 5 Lots
DATE: 05/20/15

Oak Ridge, Inc. on behalf of Gorman Family Investments LLC who would like to build five single family homes on the proposed vacant lots located on Bleight Drive. This is phase II of the Villages of Haymarket subdivision.

ATTACHMENTS:

- Villages of Haymarket Phase II - 5 New Homes (PDF)



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150512

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Oak Ridge, Incorporated

PROPOSED USE: Single Family Detached Size (Sq. Ft./Length) of Construction: 1,883 - 2,500 Sq. Ft.

SITE ADDRESS: 6748, 6744, 6740, 6736 & 6732 Bleight Drive, Haymarket, VA 20169 Parcel ID #: 7397-09-6810 7397-09-7217 7397-09-7624 7397-09-8031 7397-09-8540

Subdivision Name: Villages of Haymarket - Phase II Lot Size: 0.11 to 0.15 acres

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1

Special Use Permit Required: Yes No Site Plan Required: Yes No
*site plan approved 1-8-2013

Off-street Parking: Spaces Required: 2 Spaces Provided: 3 minimum

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)
Site consists of 5 lots that are currently vacant. This is phase II of the Villages of Haymarket subdivision. Previous applications include SP-373 (approved 12-3-01), RP1104 (approved 10-1-01), and a phase II site plan (approved 1-8-13).

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

paid

FEE: \$25.00 Residential \$50.00 Commercial
*\$100 total per Marchant Schneider

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)
See attached supporting documentation.

Supporting Documentation (attached): Specification Sheet Photograph(s)

| PERMIT HOLDER INFORMATION | | | PROPERTY OWNER INFORMATION | | |
|--------------------------------|--|-------------------|--------------------------------------|--|--------------|
| <u>Oak Ridge, Incorporated</u> | | | <u>Gorman Family Investments LLC</u> | | |
| Name | | | Name | | |
| <u>P.O. Box 1748</u> | | | <u>18829 Silver Hill Lane</u> | | |
| Address | | | Address | | |
| <u>Leesburg</u> | <u>VA</u> | <u>20177-1748</u> | <u>Leesburg</u> | <u>VA</u> | <u>20175</u> |
| City | State | Zip | City | State | Zip |
| <u>703-777-5435</u> | <u>mgorman@oakridgecommunities.com</u> | | <u>703-777-5435</u> | <u>mgorman@oakridgecommunities.com</u> | |
| Phone# | Email | | Phone# | Email | |

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature

RUSS FORNO, APPLICANT'S AGENT


Property Owner Signature

Michael J. Gorman, Manager
Gorman Family Investment, L.L.C.

*****OFFICE USE ONLY*****

Date Filed: _____ Fee Amount: 100- Date Paid: 5-12-2015

DATE TO ZONING ADMINISTRATOR: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

TOWN COUNCIL (where required):

CONDITIONS:

VILLAGES OF HAYMARKET – PHASE II
Zoning Permit/Certificate of Appropriateness
NARRATIVE
April 28, 2015

Applicant/Builder: Oak Ridge, Incorporated
Record Owner: Gorman Family Investments LLC
Prince William County GPINs: 7397-09-6810 7397-09-7217
7397-09-7624 7397-09-8031
7397-09-8540

BACKGROUND

Phase I of the Villages of Haymarket was established in 2001. Phase II of the Villages of Haymarket was subdivided in accordance with an approved site plan on January 8, 2013, and today consists of five (5), single-family detached lots ("the site") in the Town of Haymarket. Similar to Phase I, each lot ranges in size from 4,836 to 6,430 square feet. The site is zoned Residential R-2 and falls within the Town's Historic District. There are no proffers or special conditions of approval associated with this development.

Situated on the East side of Town, the site is located along the west side of Bleight Drive where it intersects with Washington Street. The site is bounded by the Villages of Haymarket to the North (zoned R-2), the former PACE West school property (zoned B-1) to the East, Town-owned property (zoned R-1) to the West, and Haymarket Station (zoned R-2) to the South. Please refer to the site photographs included with this application.

In accordance with Article XIV of the Town of Haymarket's Zoning Ordinance, application for a Certificate of Appropriateness (COA) shall be made to the Haymarket Architectural Review Board (ARB), prior to erecting any building within the Old and Historic Town of Haymarket Overly District.

DESCRIPTION OF THE REQUEST

The Applicant proposes to construct five (5) single-family detached homes, which comprises Phase II of the Villages of Haymarket. The style of these homes will be reminiscent of the Craftsman architectural design and will all feature side-load garages. ARB approval for a COA for the aforesaid five single-family detached homes is being sought in accordance with §58-554 of the Zoning Ordinance.

Landscaping will consist of street trees along the Bleight Street frontage and a screen wall consisting of canopy, ornamental, and evergreen trees and shrubs across the rear of the site on the adjoining Town property. This is shown with details and was approved with the site plan.

Attached is a copy of the current business license from the builder, Oak Ridge, Incorporated.

§58-559 OF THE ZONING ORDINANCE – MATTERS TO BE CONSIDERED BY BOARD
IN ACTING ON APPROPRIATENESS OF ERECTION, RECONSTRUCTION,
ALTERATION, RESTORATION OR DEMOLITION OF BUILDING OR STRUCTURE

Please refer to the elevation drawings and color matrix that is included in this application, in your review of the Applicant's responses to each criterion below.

1. Exterior architectural features, including all signs, which are subject to public view from a public street, way or place.

The overall design of each home will be unique yet complementary to one another, through varying roof lines, pitches, hips and gables. Design features for these homes, along both frontages to Bleight Drive and Washington Street, will include Haymarket-character details such as bay windows, varying siding types, and wood-columned porch entryways.

2. General design arrangement.

The linear configuration of the site complements the views you see upon entering the Town. Each homesite has side-load garages, which improves the view of house-fronts from Washington Street. A mix of architectural features, materials, and colors along public street frontages are utilized to enhance the linear form of the site.

3. Texture, material and color.

Textural enhancements will consist of a combination of vertical and horizontal siding, and cedar shakes, together with asphalt shingle roofs and standing seam metal roofs over porches and bay windows. Colors are chosen from the Mastic Premium Siding "Ovation" collection, which coincidentally are the same colors from the ARB-approved Martin Senour Williamsburg collection (III.B of the ARB Design Guidelines). A color matrix is included with the application, which identifies the theme for each home.

4. The relation of the factors, subsections (1), (2), and (3) of this section, to similar features of the buildings and structures in the immediate surroundings.

Tapered window trim, similar to that shown by the existing main structure on the Town property, will be incorporated on windows. Some of these new homes will also carry-over the cedar shake siding and covered porches with wood columns that will adorn the entryways. The multiple roof lines and gabling that exists on the Haymarket Station home across Washington Street, will be complemented with similar articulation on the five new homes.

5. The extent to which the building or structure would be harmonious with or obviously incongruous with the old and historic aspect of the surroundings.

The buffer screening shown on the approved site plan provides the separation needed between the residential uses of the site and the public uses intended for the Town-owned property. This is consistent with the Community Design Policy of the Town's

Comprehensive Plan, which is also stated in II.E of the ARB Design Guidelines concerning a Commercial/Residential Blend East of the Town's Center.

- 6. **In the case of a building to be razed, a primary consideration will be the extent to which its continued existence would tend to protect irreplaceable historic places and preserve the general historic atmosphere of the town.**

Not applicable.

- 7. **The extent to which the building or structure will promote the general welfare of the town, and all citizens, by the preservation and protection of historic places and areas.**

Not applicable.

- 8. **The extent to which the building or structure will promote the general welfare by:**

- a. **Maintaining and increasing real estate value;**
The detailed design for each home is composed of high quality materials and finishes. In addition, side-load garages tend to enhance curb appeal, as they give the illusion of a larger home.
- b. **Generating business;**
The additional homes will augment real estate tax revenue.
- c. **Creating new positions;**
Not applicable.
- d. **Attracting tourists, students, writers, historians, artists and artisans, and new residents;**
These high-quality homes will reinforce the history and culture of Haymarket.
- e. **Encouraging study of and interest in American history;**
The influence of craftsman architecture in these homes will enhance the educational value of Haymarket's preservation of American history.
- f. **Stimulating interest in and study of architecture and design;**
Interest will be stimulated in how the context of the surrounding environment dictates the use of various architectural features, along with differing textures and colors, in shaping the scale, uniqueness and character of each home.
- g. **Educating citizens in American culture and heritage; and**
The influence of craftsman architecture in these homes will enhance the educational value of Haymarket's preservation of American history.

h. Making the town a more attractive and desirable place in which to live.

The Craftsman style of these homes will significantly enhance the Bleight Drive streetscape as well as the Town's position as a place of culture and history, with a touch of new reflecting old.

CONCLUSION

The architectural designs proposed by the Applicant for Phase II of the Villages of Haymarket, are in substantial conformance with the Community Design Policy of the Town's Comprehensive Plan, the ARB Design Guidelines, and in keeping with the purpose of the Old and Historic Town of Haymarket Overly District. Phase II of the Villages of Haymarket will not only improve the Bleight Drive streetscape, but significantly enhance the character of homes at the East end of Town.

#2685819v2 2015-04-28 SOJ 054449/000004

15000 Washington Street
Suite 100
Haymarket, Virginia 20169
Twitter: @townofhaymarket



703-753-2600
Fax 703-753-2800
www.townofhaymarket.org
Facebook: Haymarket Town Hall

2015 BUSINESS LICENSE

ISSUED TO: Oak Ridge Inc.
PO Box 1748
Leesburg, Virginia 20177

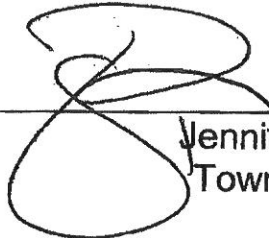
LICENSE NUMBER: CT-144

BUSINESS USE: Contractor (Out of Town)

ZONING: N/A

This business license, numbered **CT-144**, is issued to **Oak Ridge Inc.** This license will expire on the close of business on April 30, 2016. A business license renewal application must be received prior to May 1, 2016 in order to renew your Town of Haymarket Business License.

I HEREBY CERTIFY that the gross receipts tax has been paid to the Town Treasury, if applicable:



Jennifer Preli
Town Clerk



ARB meeting of 5/20/15

Summary of actions

After the meeting of 3/18 we have updated the plans to reflect the general discussion from that meeting.

Home site 52 has been redesigned on the Washington street elevation to look more like the front elevation.

With the ability to extend the porches into the BRL we have added some additional porch detailing on various homes (these are reflected on the strip elevations)

We have added the details of the texture siding changes and also siding colors. These are clearly noted on the elevations and drawings reflect such. It is hard to show 5" Double and 4 1/2" Dutch lap, so on this scale they almost look the same.

The columns have been modified to reduce the amount of different materials present and provide a more cohesive look across the homes.

The colors are chosen from the approved colors schemes, material and manufactures are noted on the Exterior Matrix. Since the colors are very specific, we did not attempt to colors the strip elevations (we felt we could not get the colors to look anything like what is the actual colors).

We have shown a typical building height on lot 52.

ARB Town of Haymarket

Meeting of 3/18/15

Summary of our actions

We attend the January Meeting (1/26/15) and presented our ideas for the home sites along Bleight Ave. The feedback we received from the ARB was encouraging. The ARB asked that we incorporate more of the current Craftsman design that is used in the existing homes located on the town property directly behind our home sites.



The plans have been modified to incorporate these comments. This added tapered trim around the windows, eliminated the shutters, created tapered columns, and added brackets to the front eave's. The metal roofs were retained and the plans show the window treatment to all windows around the home.

Brick is used only on the front column and the homes will have different textures created by using both different types of siding and different colors. Window grills are reflective of the Craftsman design, with 4 over 0 panes.

The metal roofs should provide a strong element along with the mid-house belt. Colors, roof material, etc will be included with the actual application.

We plan to meet with Marchant Schneider and reviewed the site plan layout and make sure it meets the approved plan.

We look forward to your review and feedback. Our intention is to make a formal application as soon as possible.

Thank you for your comments
Michael J Gorman, Pres.
Oakridge Communities

May 12, 2015

Town of Haymarket
Architectural Review Board
c/o Denise Hall, Clerk
15000 Washington Street, Suite 100
Haymarket, VA 20169

Re: Villages of Haymarket Phase II Application for Certificate of Appropriateness


Dear Ms. Hall:

On behalf of the Applicant, Oak Ridge, Incorporated, this letter shall serve to file an application for a Certificate of Appropriateness for five single family detached lots, which comprise Phase II of the Villages of Haymarket. The following are submitted with this application:

1. Completed Application with a check for \$100.00, made payable to the Town of Haymarket;
2. Narrative of the proposal demonstrating conformance with Article XIV of the Zoning Ordinance;
3. Photograph booklet;
4. Front and rear Illustrative Elevations, including a Conceptual Footprint Plan;
5. Binder containing Color & Material Samples and three (3) siding Sample Boards;
6. Copy of the current business license for Oak Ridge, Incorporated;
7. Compact disc containing electronic copies of the application.

Please note the Illustrative Elevations are in black and white only. We purposely refrained from rendering these elevations in color, as it would diminish the quality of the selected colors and material textures. Thus, we strongly recommend the binder containing Color & Material Samples be read together with the Illustrative Elevations.

Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Russ Forno

DRF/bdp
cc: Mike Gorman
Marchant Schneider

#2700105v1 ARB Application ltr 5-12-15 054449/000004



4 1/2" Dutch Lap over Double 5"
Lot 52

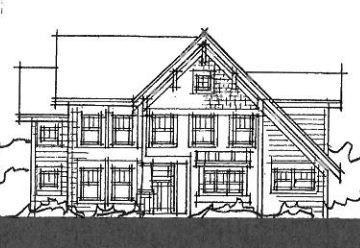
Washington Street
Elevation



4 1/2" Dutch Lap over Double 5"
Lot 52



Board and Batten over Double 5"
Lot 51



7" Shingle over 4 1/2" Dutch Lap
Lot 50

Bleight Drive Elevation



Double 5"
Lot 49



Board and Batten over Double 5"
Lot 48

Villages of Haymarket Phase II
Illustrative Elevations

Oakridge Communities, Inc.
Douglas J. Burke Architect, LLC
9 Standa Avenue Annapolis, MD, 21403
410-267-0987

Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



Lot 48

Lot 49

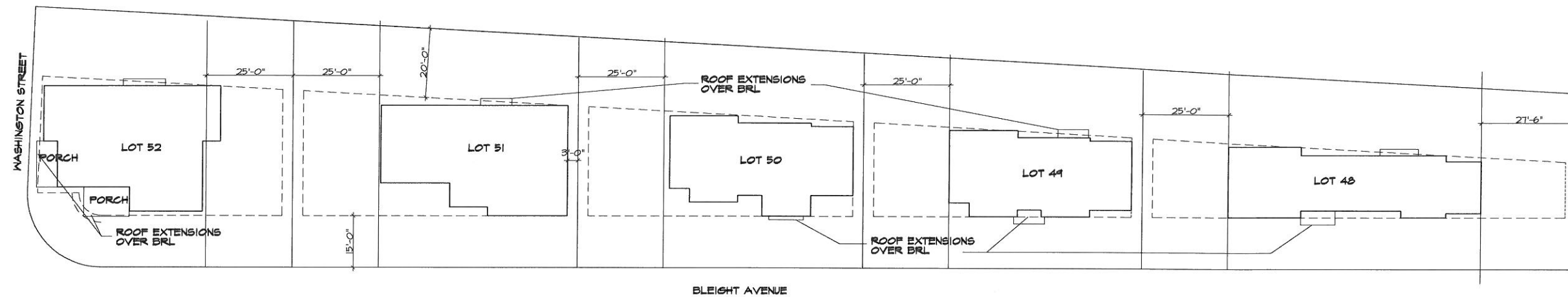
Lot 50
Rear Elevations

Lot 51

Lot 52

Villages of Haymarket Phase II
 Illustrative Elevations
 Oakridge Communities, Inc.
 Douglas J. Burke Architect, LLC
9 Sards Avenue Annapolis, MD, 21403
 410-267-9987

Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



BLEIGHT AVENUE

CONCEPTUAL FOOTPRINT PLAN

CIVIL ENGINEER TO VERIFY



VILLAGES OF HAYMARKET – PHASE II SITE PHOTOGRAPHS

April 16, 2015 **Odin
Feldman
Pittleman PC**

Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)

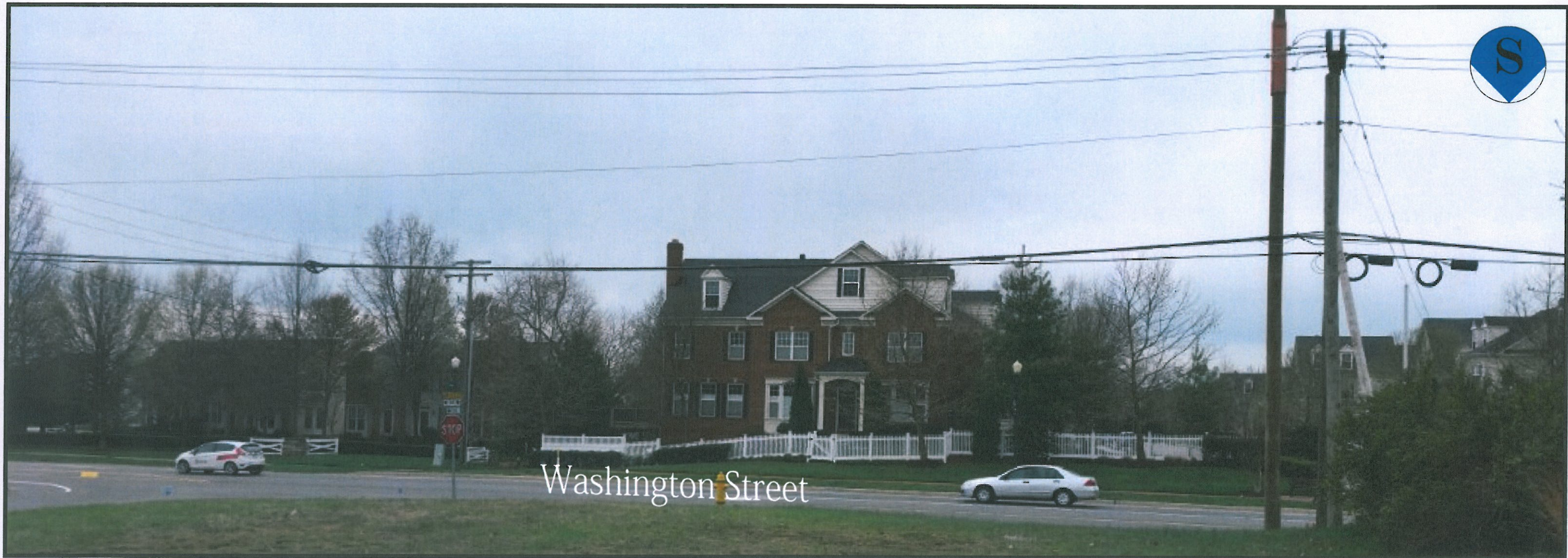
Villages of Haymarket – Phase I

Alexandras Keep



Haymarket Station





Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



Attachment: Villages of Haymarket Phase II - 5 New Homes (2363 : Villages of Haymarket Phase II - 5 Lots)



TO: Architectural Review Board
SUBJECT: ARB Task List
DATE: 05/20/15

Chair Luersen will update the ARB regarding the Task List.

ATTACHMENTS:

- ARB Tasking 201505 (PDF)

April ARB Tasking Status

| Task Description | Owner | Date Started | Status | Chronologic Detail |
|---------------------------------------|---------|--------------|--------|--|
| Welcome Signs at Town entrance | Luersen | Aug. 2012 | Open | <p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p>Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p>Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC’s for PWC’s sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p>Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p>Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p> |

Attachment: ARB Tasking 201505 (2364 : ARB Task List)

April ARB Tasking Status

| Task Description | Owner | Date Started | Status | Chronologic Detail |
|------------------|-------|--------------|--------|--|
| | | | | <p>May 2013 – Got two drawings from Bud’s group. Comments requested during meeting</p> <p>June 2013 – Luersen to reach out to Bud Craiger to reignite progress</p> <p>July 2013 – No change</p> <p>Aug. 2013 – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p>Sep. 2013 – Bud said review sign types and we can meet again to develop costing figures.</p> <p>Oct. 2013 – Luersen to meet with Jenifer to get sign count for Town owned buildings and give Bud Craiger details to make up the build plan.</p> <p>Nov. 2013 – Luersen met with Jenifer and determined that only the Museum needed to be updated. Luersen working with Craiger to use the new town Logo. Craiger waiting to receive the Logo from Luersen.</p> <p>Dec. 2013 – No Change. Luersen still to follow up.</p> <p>Jan. 2014 – No Change. Luersen still to follow up.</p> <p>Feb. 2014 – No Change. Luersen still to follow up.</p> <p>Mar. 2014 – No Change. Luersen still to follow up.</p> <p>Apr. 2014 – No Change. Luersen still to follow up.</p> <p>May 2014 – No Change. Luersen still to follow up.</p> <p>Jun. 2014 – No Change. Luersen wants to let the new board to settle in and will follow up in August with Bud Craiger.</p> <p>Jul. 2014 – No Change.</p> <p>Nov. 2014 – No Change.</p> <p>Dec. 2014 - Luersen to work with Swinford to get the stalled status moving.</p> <p>Jan. 2015 - Luersen relays Sign shop information and past</p> |

Attachment: ARB Tasking 201505 (2364 : ARB Task List)

April ARB Tasking Status

| Task Description | Owner | Date Started | Status | Chronologic Detail |
|---------------------------|------------------------|---------------|---------|---|
| | | | | designs to Swinford. Feb. 2015 – No Meeting Mar. 2015 – Initial sign package emailed to Swinford from Luersen |
| Commercial Fencing | Marchant and ARB staff | December 2014 | On Hold | Jan. 2014 – A COA for a commercial Fence, led to the discussion that commercial fences are not addressed in the ARB Guidelines. With the changes of the Historic district overlay, and comp-plan review, the ARB Guidelines will need to be updated. To that note, it was determined to begin outlining acceptable commercial fencing to include with the guideline changes. May 2014 – On hold until Historic District overlay is determined, requiring Guideline changes. Jun. 2014 – District overlay was voted down by Haymarket Town Board. Will keep this on hold until new Board Liaison gives direction. |

Attachment: ARB Tasking 201505 (2364 : ARB Task List)