



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, March 18, 2015

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Jan 28, 2015 7:00 PM

4. Certificate of Appropriateness

a. 4452 Costello Way - Sign

b. 6950 Jockey Club Lane - Storage Shed

5. Town Council Update

6. Planning Commission Update

7. New Business

8. Old Business

a. ARB Monthly Task List

b. Design Concept - Villages of Haymarket Phase II

9. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, January 28, 2015

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

called the meeting to order.

1. Call to Order

Sheila Jarboe: Absent, Councilwoman Pam Swinford: Present, Chair Kenneth Luersen: Present, Architect John Parham: Late, Commissioner Ralph Ring: Present, Board Member Susan Edwards: Present, Board Member Robert Day: Absent.

2. Citizens Time

No citizens spoke.

3. Minutes Approval

A. Architectural Review Board - Regular Meeting - Nov 19, 2014 7:00 PM
Minutes approved as amended. Councilwoman Swinford abstained from section E. of the Certificate of Appropriateness on the first round of voting on the construction of the Winterham II building.

RESULT:	ACCEPTED AS AMENDED [4 TO 0]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Susan Edwards, Board Member
AYES:	Pam Swinford, Kenneth Luersen, Ralph Ring, Susan Edwards
ABSTAIN:	John Parham
ABSENT:	Sheila Jarboe, Robert Day

B. Architectural Review Board - Regular Meeting - Dec 17, 2014 7:00 PM
Minutes approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Susan Edwards, Board Member
AYES:	Swinford, Luersen, Parham, Ring, Edwards
ABSENT:	Sheila Jarboe, Robert Day

4. Certificate of Appropriateness

A. Design Concept - Villages of Haymarket Phase II

Architect David Burke presents to the ARB for discussion only the renderings of the five homes to be built on Bleight Drive.

Mr. Burke explains that the five homes to be built on Bleight Drive are all traditional Virginia architect homes. The square footage of the homes vary with the smallest starting at 1956 square feet and the largest being 2500 square feet not including the basements or garages. Each home is lot specific so they are not interchangeable. They are to match the existing homes in Haymarket Village Phase I.

After discussion the ARB gives the following suggestions:

- The ARB would like to see a second elevation that would be more of a representation of the two homes on the Harrover properties. Those homes represent more of a Craftsman style "flavor"

Minutes Acceptance: Minutes of Jan 28, 2015 7:00 PM (Minutes Approval)

which would be more agreeable.

- The location of the homes are situated in the gateway to our Town. The attention to detail is very important including front and rear landscaping. If you could show this in your formal application it is important.
- If it is possible, putting a side porch and/or side door on lot 52.
- When formal application is submitted, it is recommended to present everything in a much larger scale.
- It was also recommended that David Burke review the ARB Design Guidelines, the Comprehensive Plan, as well as discuss with our Town Planner/Zoning Administrator Marchant Schneider as to how to proceed with the formal application.

B. 14971 Cheyenne Way - Fence

Approved with no exceptions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Pam Swinford, Councilwoman
AYES:	Swinford, Luersen, Parham, Ring, Edwards
ABSENT:	Sheila Jarboe, Robert Day

5. Town Council Update

Councilwoman Swinford updates the ARB.

The Joint Boards meeting was held on January 22nd 2015 in which the Town Council and Appointed Officials Code of Ethics/Standards of Conduct was discussed. The meeting was very positive and productive and it was determined that the document may be less "wordy" with some of the information moved around. The Town Council will probably go forward with their rendition and sign. Councilwoman Swinford reiterates that it is an individual choice to sign. The planning meeting for the Town Council was canceled due to weather conditions.

Board Member Edwards inquires about the status on the Harrover properties.

Councilwoman Swinford - The structural assessment has been done. Both building are structurally sound. Saving the historical integrity of the outside shouldn't be a problem. However, they may be gutted on the inside for more space. There is also the possibility of combining them. We are also looking into the possibility of creating a park or community center. We will know more once the planning company Sympoetica comes forward with their suggestions and ideas of what can be done to the property.

6. Planning Commission Update

Commissioner Ring updates the ARB.

The Planning Commission has submitted their proposal to Council regarding the Dominion Virginia Power 230 kv transmission lines.

7. New Business

Marchant Schneider the Town Planner/Zoning Administrator briefs the ARB on the following new business:

- In the Zoning Text Amendment we got the opportunity to change the decision deadline from the current 14 day timeline to a 60 day timeline.
- Chick-Fil-A the last time I spoke with them there was concerns regarding the median being closed. This brought up a legitimate issue regarding the traffic in the drive thru. They were trying to stay within the "foot print" of the original pad sites. Their next option is to go back and make larger amendments to the site plan. For now, I believed it has been shelved for the moment.
- Sign Ordinance is under review. We have hired a consulting firm to review our current ordinance.

Once the report is done it will go before the Planning Commission to initiate changes and then a public hearing will be held. I will recommend that the ARB be brought in during the time the Planning Commissions deliberations to the ordinance. This would be an opportunity for the ARB to look at how the ordinance translates to all of our Town buildings.

- Payne Lane development will have to come before for demolition permits. I recommend that you ask to see what each demolished building will be replaced by.

8. Old Business

A. ARB Task List

Chair Luersen updates the ARB regarding the task list. He has given the name and contact information to Councilwoman Swinford to take the lead on the coordination of the Town welcome signs.

9. Adjournment

Motion to Adjourn.

Submitted:

Approved:

Denise Hall, Assistant Clerk

Ken Luersen, Chair

Minutes Acceptance: Minutes of Jan 28, 2015 7:00 PM (Minutes Approval)



TO: Architectural Review Board
SUBJECT: 4452 Costello Way - Sign
DATE: 03/18/15

Little Diva's Day Spa would like to have installed a business sign on the brick wall facing the parking lot at their business location.

ATTACHMENTS:

- 4452 Costello Way - Sign (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Pam Swinford, Councilwoman
AYES:	Swinford, Luersen, Parham, Ring, Edwards, Day
EXCUSED:	Sheila Jarboe



RECEIVED
MAR 12 2015
TOWN OF HAYMARKET

ZONING PERMIT APPLICATION

ZONING PERMIT #: 20150312

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Little Divas Day Spa, LLC

PROPOSED USE: Spa services for youth Size (Sq. Ft./Length) of Construction: _____

SITE ADDRESS: 4452 Costello Way Parcel ID #: _____

Subdivision Name: _____ Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)

Previously used as office for OBE. We will be providing "spa like" services to youth clientele.
ALSO REQUESTING SIGN PERMIT (SEE BELOW)

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet ATTACHED

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

White, black, pink - see pic of logo for font style.
metal sign wood sign

Supporting Documentation (attached): Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
<u>Little Divas Day Spa, LLC</u>			<u>Mardsen Properties</u>		
Name			Name		
<u>4452 Costello Way</u>			<u>PO Box 1202</u>		
Address			Address		
<u>Haymarket VA</u>	<u>20169</u>		<u>Haymarket VA</u>	<u>20169</u>	
City	State	Zip	City	State	Zip
<u>571.285.8333</u>	<u>sparkleatlittle</u>		<u>410-804-2546</u>	<u>mike.mardsen@a</u>	
Phone#	Email		Phone#	Email	
	<u>divasdayspa.com</u>			<u>m</u>	

Attachment: 4452 Costello Way - Sign (AGI-2015-19 : 4452 Costello Way - Sign)

SIGN SPECIFICATION SHEET

SIGN 1:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window Other

Height above Ground at Signs: Lower Edge: 5ft. Upper Edge: 6ft

Height of Sign Structure: _____ Sign Width: 4ft. Length: 1ft. Area in Sq Ft: 4

Number of Faces: 1 Sign Material/Color/Font: metal, white/black/pink (see pic for

Location of Sign (Include photo): Brick way (facing parking lot)

Lighting Type/Fixture (No internal illumination is allowed): N/A

wood sign

pic for

SIGN 2:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window Other

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

SIGN 3:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window Other

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

SIGN 4:

Type of Sign: Wall Hanging Freestanding Menu Individual Letter Window Other

Height above Ground at Signs: Lower Edge: _____ Upper Edge: _____

Height of Sign Structure: _____ Sign Width: _____ Length: _____ Area in Sq Ft: _____

Number of Faces: _____ Sign Material/Color/Font: _____

Location of Sign (Include photo): _____

Lighting Type/Fixture (No internal illumination is allowed): _____

Attachment: 4452 Costello Way - Sign (AGI-2015-19 : 4452 Costello Way - Sign)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Adrien Ymanant
Applicant Signature

Melinda Woods
Property Owner Signature

OFFICE USE ONLY

Date Filed: 3-12-2015 Fee Amount: 50.00 Date Paid: 3-12-2015

DATE TO ZONING ADMINISTRATOR: 3-12-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

[Signature]
SIGNATURE R. MARCHANT SCHNEIDER
PRINT

CONDITIONS:
USE APPROVED SB-177(4), BARBERSHOP OR BEAUTY PARLOR
SIGN APPROVED, SB-343(b)(4), WALL SIGN. LIMIT 4 SQFT.

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 3-18-2015 FOR SIGN AND PLACED ON BUILDING

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: AS DESCRIBE

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): N/A

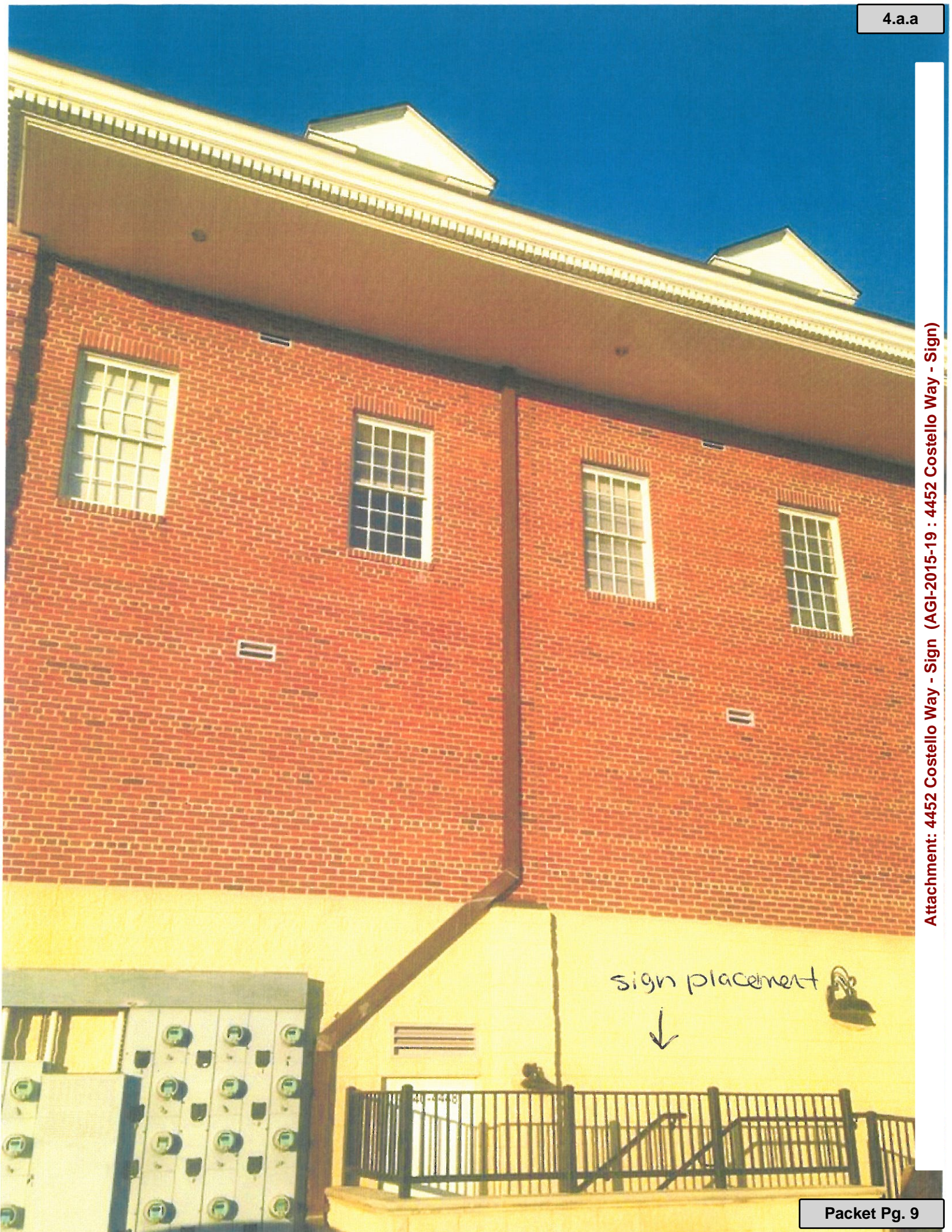
APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required):

SIGNATURE PRINT

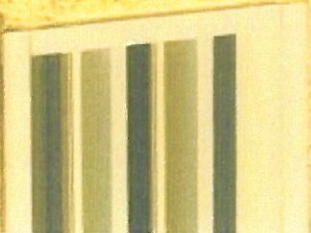
CONDITIONS:

Attachment: 4452 Costello Way - Sign (AGI-2015-19 : 4452 Costello Way - Sign)



Attachment: 4452 Costello Way - Sign (AGI-2015-19 : 4452 Costello Way - Sign)

sign



448

Neighbors sign. we will use as a
guide for sign placement to be uniform.

@44110

4440-

COSTEL

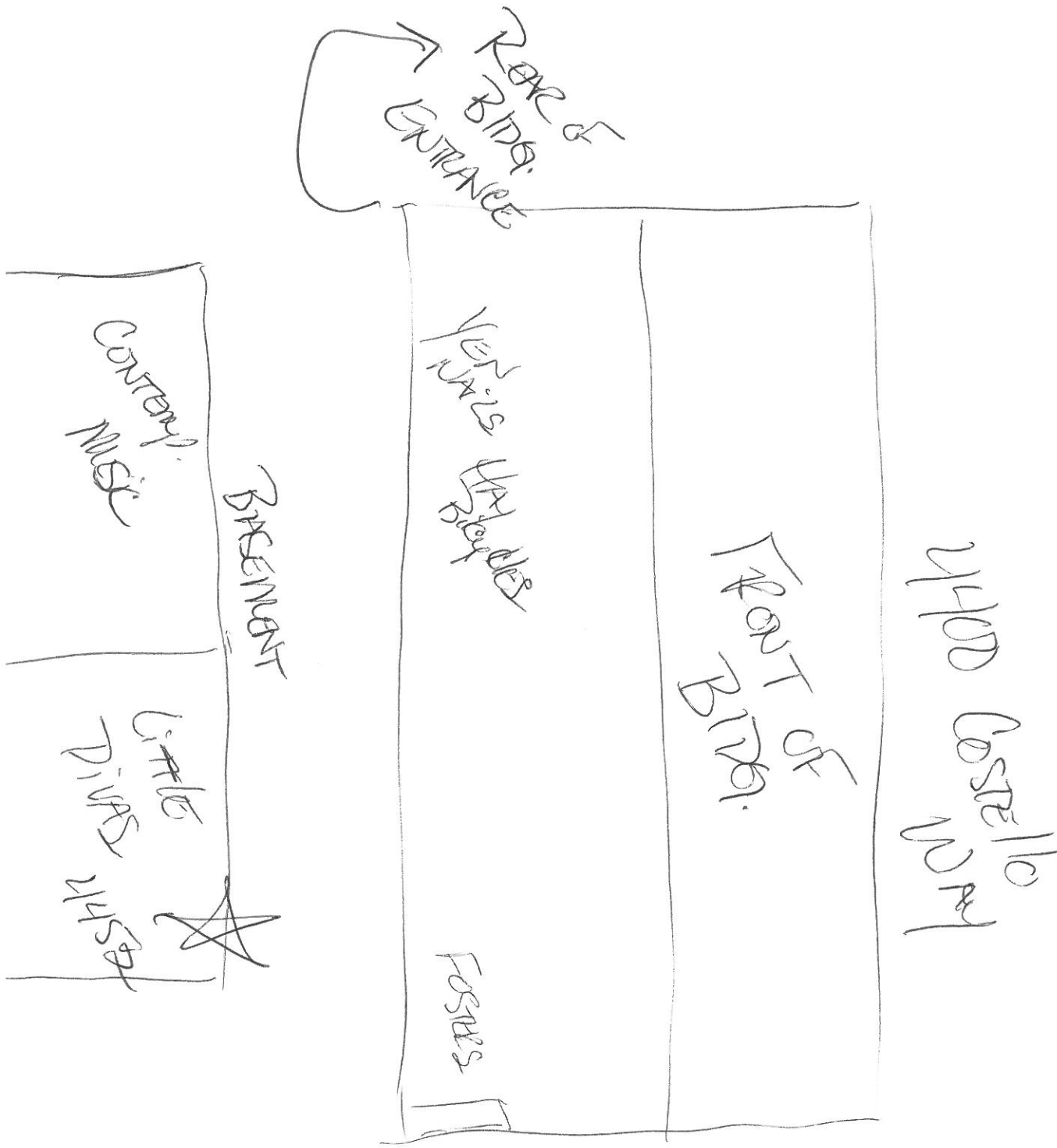
logo font & colors

1 Foot

Little Divas

DAY SPA

4 FEET





TO: Architectural Review Board
SUBJECT: 6950 Jockey Club Lane - Storage Shed
DATE: 03/18/15

Jason and Gail McCall would like to have a storage shed built in their backyard to match their existing home.

ATTACHMENTS:

- 6950 Jockey Club Lane - Storage Shed (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Board Member
SECONDER:	Ralph Ring, Commissioner
AYES:	Swinford, Luersen, Parham, Ring, Edwards, Day
EXCUSED:	Sheila Jarboe

RECEIVED

FEB 17 2015

TOWN OF HAYMARKE'



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20150217

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign (See Spec sheet)
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Jason & Gail McCall

PROPOSED USE: Storage shed - garden tools Size (Sq. Ft./Length) of Construction: 8' x 12'

SITE ADDRESS: 6950 Jockey Club Ln. Parcel ID #: 46

Subdivision Name: Greenhill Crossing Lot Size: 12076 SF / .27 ACRE

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No Submitt

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.)
Seek approval for professional installation of storage shed in backyard.

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail)

To match house:
LT BROWN SHINGLES, NEW ENGLAND CLAM CHAMFER BASE, BRASS SHUTTERS, GLOSS WHITE
TRIM

Supporting Documentation (attached): Specification Sheet Photograph(s)


PERMIT HOLDER INFORMATION		PROPERTY OWNER INFORMATION	
<u>Same</u>		Jason & Gail McCall	
Name		Name	
Address		6950 Jockey Club Ln.	
Address		Address	
City	State	City	State
	Zip	Haymarket	VA 20169
Phone#	Email	City	State
		703-928-4788	Zip
			jaydentguy@gmail.com
		Phone#	Email

Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature



Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 2-17-2015 Fee Amount: 25.00 Date Paid: _____

DATE TO ZONING ADMINISTRATOR: 2-17-2015

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____


SIGNATURE R. WAPCHAN-SCHNEIDER
PRINT

CONDITIONS: 58-52(f) + 58-58(b) PERMITS SHEDS WITHIN 5 FEET ~~OF~~ OF PROPERTY LINE (ACCESSORY STRUCTURE) WITHIN R-1 ZONING DISTRICT

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): _____

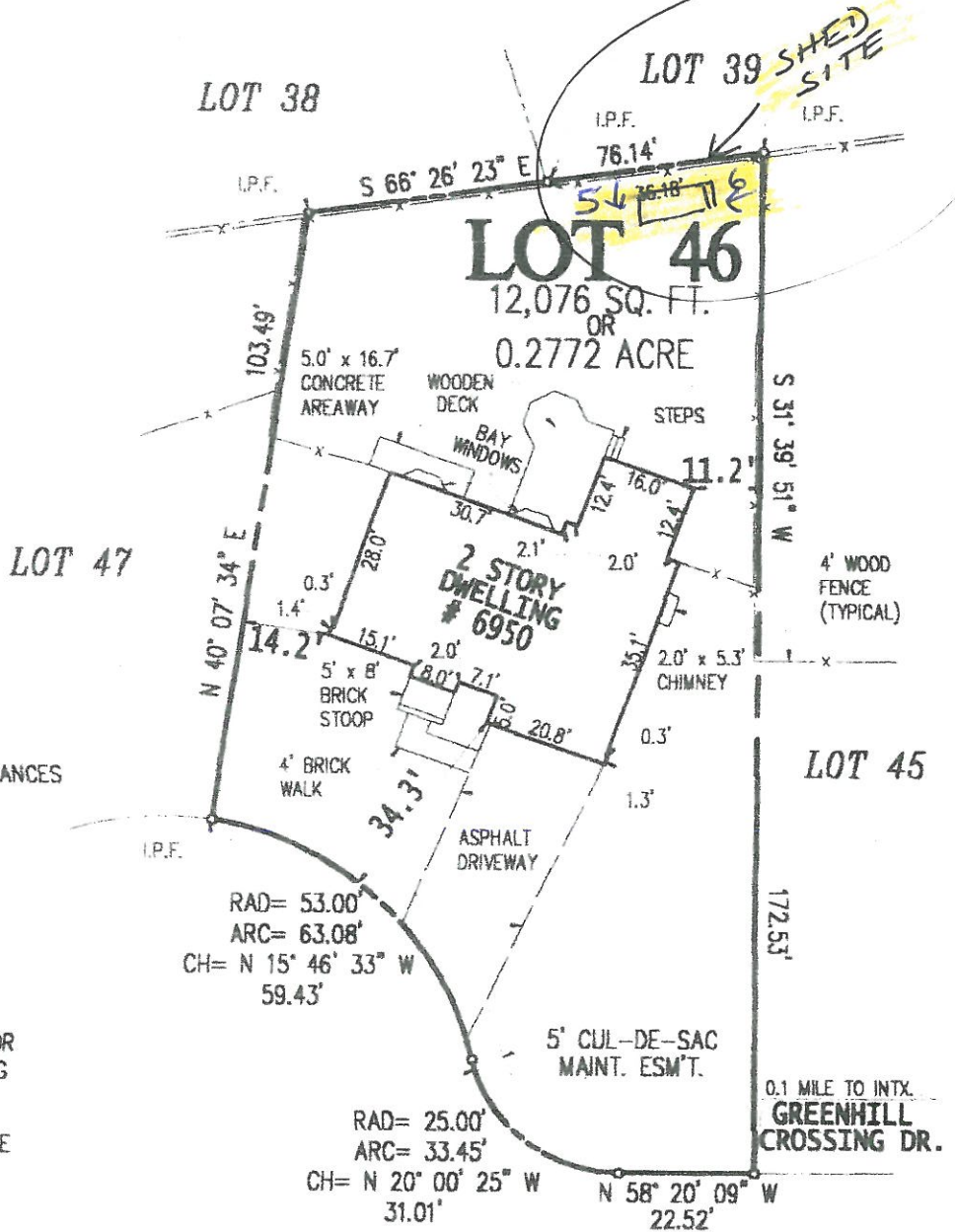
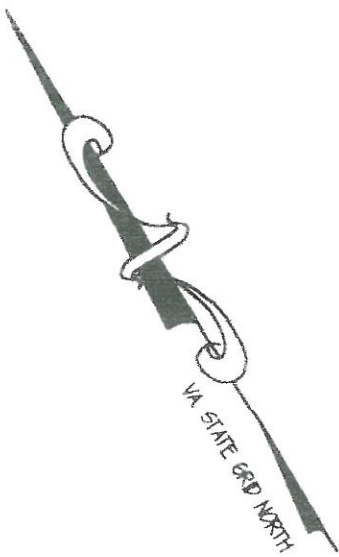
APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required):

SIGNATURE PRINT

CONDITIONS:

Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)



NOTES:

- 1) THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
- 2) THE LOT SHOWN HEREON APPEARS TO PLOT IN FLOOD ZONE "X" AREA DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN, AS SHOWN ON F.E.M.A. MAP # 51153C0067-D EFFECTIVE DATE: JAN. 5, 1995.
- 3) THIS SURVEY WAS NOT PREPARED FOR CONSTRUCTION PURPOSES. (INCLUDING FENCES)
- 4) LOCATION OF FENCES (IF SHOWN) ARE APPROXIMATE AND DO NOT CERTIFY TO OWNERSHIP.
- 5) THE PROPERTY SHOWN ON THIS PLAT IS LOCATED BY PIN 7297-97-7796.
- 6) PROPERTY CORNERS NOT SET PER WAIVER REQUEST.
- 7) EASEMENTS, B.R.L.S, & MERIDIAN, IF SHOWN HEREON, ARE AS DELINEATED ON PLAT RECORDED IN DEED BOOK 2302, PAGE 1378 (UNLESS NOTED OTHERWISE).

JOCKEY CLUB LANE

(46' R/W)

CENTERLINE



HOUSE LOCATION SURVEY
LOT 46
 SECTION TWO

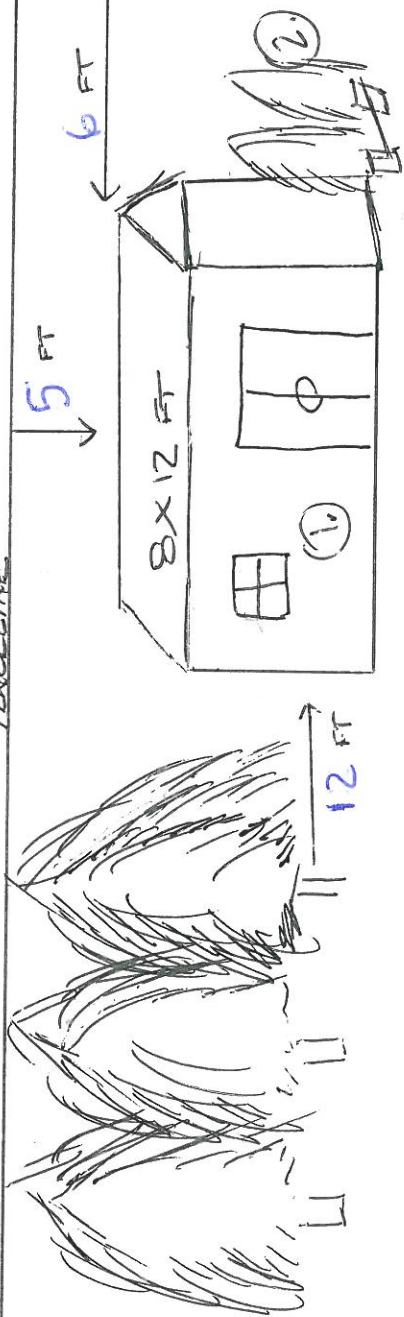
Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)

LEAKE PROPERTY

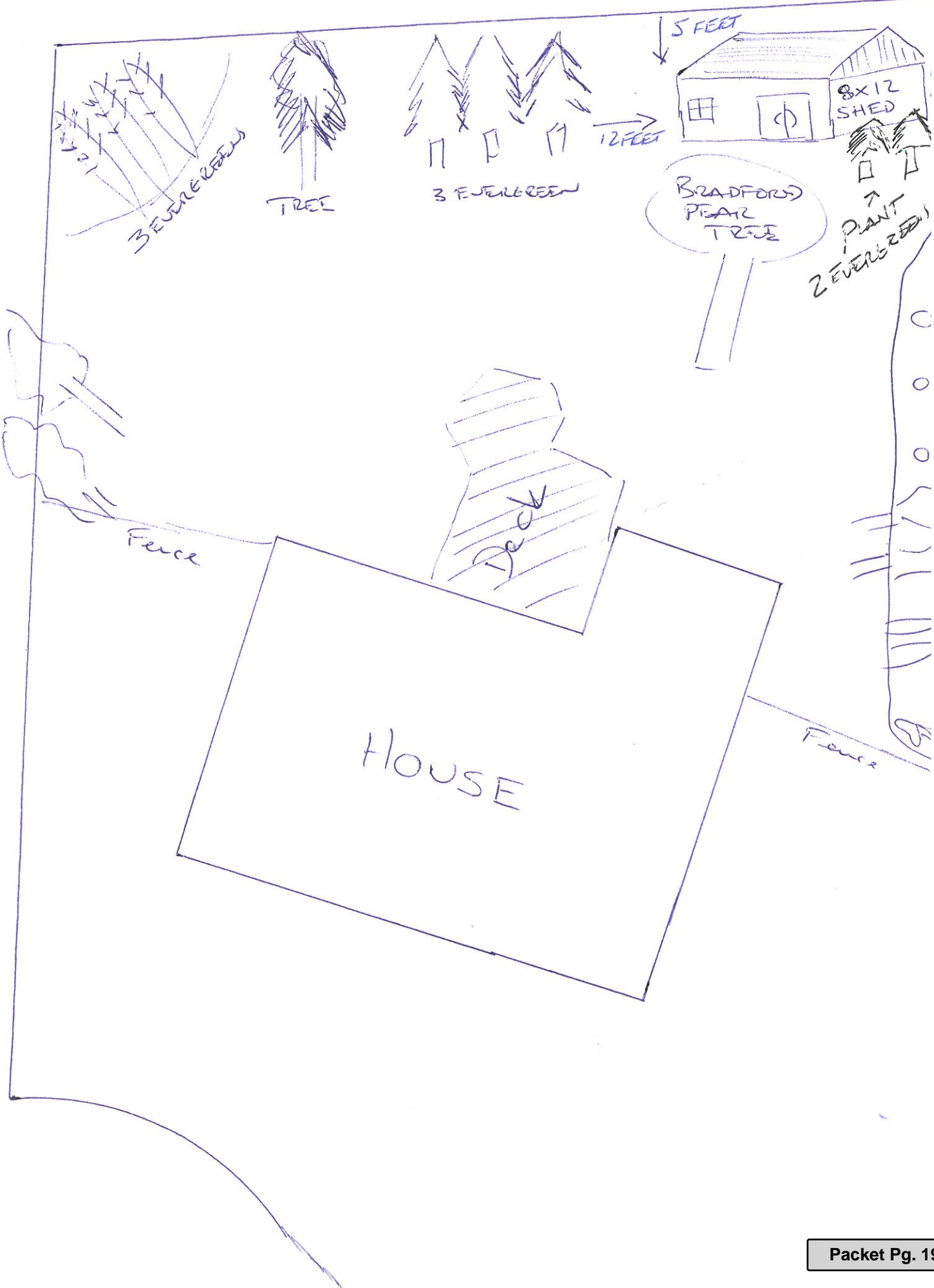
CURRAN PROPERTY

FENCELINE

FENCELINE



1. PROPOSED SHED
2. PROPOSED PLANTING OF 2 SMALL EVERGREENS ON RIGHT OF SHED



Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)

Siding Type Engineered wood

Series Stratford

Style Saltbox

Actual Exterior Width (Feet) 12.06

Actual Exterior Length (Feet) 8.38

Actual Exterior Peak Height (Feet) 8.05

Door Opening Width (Inches) 64

Door Opening Height (Inches) 71.25

Floor Included No

Floor Storage Capacity (Sq. Feet) 96

Storage Capacity (Cu. Feet) 664

Installation Included No

Paintable Yes

Primed Yes

Number of Windows Included 1

GREENHILL CROSSING
COMMUNITY ASSOCIATION ARCHITECTURAL
REVIEW COMMITTEE (ARC)
ARCHITECTURAL IMPROVEMENT REQUEST

Name: JASON & GAIL McCall Section: 2 Lot #: 46
Address: 6950 JOCKEY CLUB LN. HAYMARKET VA 20169
Phone (H) : 571-777-2236 (W): 703-928-4788
E-Mail Address: GAILMCCALL@OUTLOOK.COM
Start/Completion Dates: 3/1 - 3/30
Application for: BACKYARD STORAGE SHED

Please provide a complete, detailed description of the proposed change, including sketches, drawings, written description and show the location of the modification on a copy of the site plan (plat) for the property. Refer to the Guidelines for the information that is to be supplied.

Signatures of adjacent property owners, plus other property owners who have a view of the change. **Four (4) signatures are required.** Signature indicates awareness, not approval or disapproval of the proposed change.

Name: Stacy CURRAN Lot: _____ Address: 14899 Greenhill Cross
Name: Susan Bannan Lot: 44 Address: 6938 Jockey Club Ln.
Name: Jose LARA Lot: 47 Address: 6954 Jockey Club Ln
Name: David Leake Lot: 45 Address: 6944 Jockey Club Ln.

(I acknowledge having read the stipulations listed on page 2 of this form.)

Owner's Signature [Signature] Date 2/14/15

ARC ACTION:

Approved _____ Approved with Conditions/Stipulations _____ Disapproved _____

Comments/Stipulations: _____

Signed [Signature] Date 2.11.15
Signed Susan Bannan Date 2-11-15
Signed [Signature] Date 2-11-15
Signed [Signature] Date 2-12-15

Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)

IF YOU DISAGREE WITH THE DECISION, AN APPEALS PROCEDURE IS PROVIDED BY THE GREENHILL CROSSING COMMUNITY ASSOCIATION BOARD OF DIRECTORS. A WRITTEN REQUEST FOR AN APPEAL MUST BE MADE WITHIN TEN (10) DAYS OF THE ARC'S DECISION. Revised 12/03

1. I understand that compliance with Greenhill Crossing Design Guidelines and approval by the Architectural Review Committee (ARC) does not necessarily constitute compliance with the provisions or building and zoning codes of Prince William County and/or the Town of Haymarket. (The building ordinance of the Prince William County Building Department requires that you file plans with the Building Inspector at his office in the Prince William Building located at One County Complex Court, Davis Ford Road (703-792-6924) for construction requiring a building permit. Building permits for the Town of Haymarket can be obtained at Town Hall 15025 Washington Street (703-754-4816). Further, nothing herein contained shall be construed as a waiver or modification of any County restriction.
2. **I understand and agree that no construction or exterior alteration shall commence until I have received written approval of the Architectural Review Committee. If alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part, and that I may be required to pay all legal expenses incurred.**
3. I understand that members of the Architectural Review Committee are permitted to enter upon my property at any reasonable time for the purpose of inspecting the proposed project, the project in progress, and the completed project, and that such entry does not constitute a trespass.
4. I understand that any approval is contingent upon construction or alterations being completed in a workman-like manner.
5. Architectural Review Committee decision is required on all applications within forty-five (45) working days of receipt by Architectural Review Committee of a complete application.
6. I understand that the alteration authority granted by this application will be revoked automatically if the alteration requested has not commenced within one hundred eighty (180) days of the approval date of this application and has not been completed by the date specified by the Architectural Review Committee.
7. **The ARC meets the 4th Monday of every month. All applications MUST be submitted to Sequoia Management no later than the third Monday prior to the meeting so Sequoia has time to review the application for its completeness. If an application is returned for additional information and the information is not provided by the Monday prior to the meeting, the application will not be included in the package for consideration.**

PLEASE E-MAIL YOUR APPLICATION TO SEQUOIA MANAGEMENT AT EITHER kwalent@sequoiamgmt.com or greenhillcrossingarc@sequoiamgmt.com OR MAIL YOUR APPLICATION TO:

**Greenhill Crossing Community Association Architectural Review Committee
c/o Sequoia Management
Attn: Kervi Walent
13998 Parkeast Circle
Chantilly, VA 20151
703-803-9641 ph.
703-968-0936 fax**

02/15/2015

To: Greenhill Crossing ARC & Sequoia Management

Fr: Jason & Gail McCall
6950 Jockey Club Ln.
Haymarket, VA 20169
703-928-4788
jaydentguy@gmail.com

Re: Request for consideration and approval to add backyard shed

Dear Committee,

We seek to purchase the shed from Lowes and have it professionally delivered and installed. It will include shingles to match our home as well as paint and trim. It will be secured to a pre-production foundation. The item weighs 1015 lbs not including floor decking and items to be stored.

The purpose of the request is to add storage for lawn and garden tools, clean & organize garage, improve the property, and create added resale value.

We are very much hoping to have the shed installed no later than early March. Please call anytime with questions and help yourself to the backyard for visual inspections and to verify measurements. I will keep the backyard gates unlocked until we receive your response.

Thank you for your consideration.

Jason & Gail

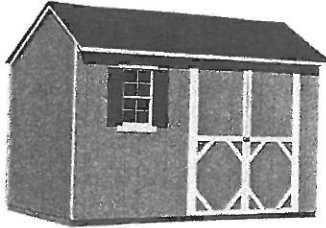


Attachment: 6950 Jockey Club Lane - Storage Shed (AGI-2015-20 : 6950 Jockey Club Lane - Storage Shed)

Heartland Stratford Saltbox Wood Storage Shed (Common: 12-ft x 8-ft; Interior Dimensions: 11.71-ft x 8-ft)

Item #: 496841 | Model #: 182938

http://www.lowes.com/pd_496841-48879-182938_0__?productId=50150472&Ntt=wood+shed+8x12&pl=1¤tURL=%3Fntt%3Dwood%2Bshed%2B8x12%26page%3D2&facetInfo=#noop



* Paint to match house
* Shingles to match house

Stratford Saltbox Wood Storage Shed (Common: 12-ft x 8-ft; Interior Dimensions: 11.71-ft x 8-ft)

- 96 square feet, tack room style
- 6-ft high sidewalls
- Includes treated wood floor frame and floor joists
- Extra-wide 64-in double doors
- Window and shutters included
- Includes two 8-ft shelves
- Includes pegboard
- Includes 8-ft workbench
- 2 x 3 framing is strong and economical



TO: Architectural Review Board
SUBJECT: Chair Luersen - ARB Monthly Task List
DATE: 03/18/15

Chair Luersen will update the ARB on the monthly task list.

ATTACHMENTS:

- ARB Tasking 201503 (PDF)

March ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
Welcome Signs at Town entrance	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p>Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p>Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC’s for PWC’s sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p>Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p>Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p>

Attachment: ARB Tasking 201503 (2273 : Chair Luersen - ARB Monthly Task List)

March ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>May 2013 – Got two drawings from Bud’s group. Comments requested during meeting</p> <p>June 2013 – Luersen to reach out to Bud Craiger to reignite progress</p> <p>July 2013 – No change</p> <p>Aug. 2013 – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p>Sep. 2013 – Bud said review sign types and we can meet again to develop costing figures.</p> <p>Oct. 2013 – Luersen to meet with Jenifer to get sign count for Town owned buildings and give Bud Craiger details to make up the build plan.</p> <p>Nov. 2013 – Luersen met with Jenifer and determined that only the Museum needed to be updated. Luersen working with Craiger to use the new town Logo. Craiger waiting to receive the Logo from Luersen.</p> <p>Dec. 2013 – No Change. Luersen still to follow up.</p> <p>Jan. 2014 – No Change. Luersen still to follow up.</p> <p>Feb. 2014 – No Change. Luersen still to follow up.</p> <p>Mar. 2014 – No Change. Luersen still to follow up.</p> <p>Apr. 2014 – No Change. Luersen still to follow up.</p> <p>May 2014 – No Change. Luersen still to follow up.</p> <p>Jun. 2014 – No Change. Luersen wants to let the new board to settle in and will follow up in August with Bud Craiger.</p> <p>Jul. 2014 – No Change.</p> <p>Nov. 2014 – No Change.</p> <p>Dec. 2014 - Luersen to work with Swinford to get the stalled status moving.</p> <p>Jan. 2015 - Luersen relays Sign shop information and past</p>

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Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>designs to Swinford.</p> <p>Feb. 2015 – No Meeting</p>
Commercial Fencing	Marchant and ARB staff	December 2014	On Hold	<p>Jan. 2014 – A COA for a commercial Fence, led to the discussion that commercial fences are not addressed in the ARB Guidelines. With the changes of the Historic district overlay, and comp-plan review, the ARB Guidelines will need to be updated. To that note, it was determined to begin outlining acceptable commercial fencing to include with the guideline changes.</p> <p>May 2014 – On hold until Historic District overlay is determined, requiring Guideline changes.</p> <p>Jun. 2014 – District overlay was voted down by Haymarket Town Board. Will keep this on hold until new Board Liaison gives direction.</p>

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TO: Architectural Review Board
SUBJECT: Design Concept - Villages of Haymarket Phase II
DATE: 03/18/15

Property owner and land developer Mike Gorman along with Architect Doug Burke are here to present to the ARB for discussion only the renderings of the five homes to be built on Bleight Drive.