



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, February 19, 2014

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Jan 15, 2014 7:00 PM

4. Certificate of Appropriateness

a. 14910 Washington Street - Signage

5. Town Council/Planning Commission Update

6. Old Business

a. Task List

7. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, January 15, 2014

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Chair Kenneth Luersen called the meeting to order.

1. Call to Order

Sheila Jarboe: Present, Chair Kenneth Luersen: Present, Architect John Parham: Present, Councilwoman Katherine Harnest: Absent, Commissioner Ralph Ring: Absent.

2. Citizens Time

No citizens spoke.

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Dec 18, 2013 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sheila Jarboe
SECONDER:	John Parham, Architect
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham
ABSENT:	Katherine Harnest, Ralph Ring

4. Certificate of Appropriateness

a. 15020 Washington Street

Strike from the agenda.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Kenneth Luersen, Chair
SECONDER:	Sheila Jarboe
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham
ABSENT:	Katherine Harnest, Ralph Ring

b. 6628A James Madison Highway - Signs

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sheila Jarboe
SECONDER:	John Parham, Architect
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham
ABSENT:	Katherine Harnest, Ralph Ring

c. 14850 Jordan Lane - Building Demo

How old is the building? Unsure. It's mostly cinder block. Ply wooded all around. There was a fire that damaged a lot of it. Lots of vandalism. Vagrants. Drug activity. Copper wire stripped. At one time, when it was a garage, they filled a tank with motor oil and left it. That ended up getting spilled. DEQ cleared that in October.

Will the applicant follow measures to dispose of materials? Yes, they will get a commercial company to haul all trash/debris away. Then grade the area and stabilize it. Will put posts on the driveway, and chains across so no one can enter.

Minutes Acceptance: Minutes of Jan 15, 2014 7:00 PM (Minutes Approval)

Luersen would like to have pictures of the property, so that we have a record of it being there.
Clerk will take care of that.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sheila Jarboe
SECONDER:	John Parham, Architect
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham
ABSENT:	Katherine Harnest, Ralph Ring

5. Town Council/PC Updates

Harnest and Ring not present.
No updates tonight.

6. Old Business

a. ARB Task List

Updated task list attached. Luersen has not updated or has anything new right now.
Added a new task last month for Commercial fencing. No real guidelines for it.
With the Historic Overlay and adjustments, design guidelines will need to be modified.

7. Adjournment

Jarboe motions to adjourn.
Parham seconds.
Ayes: 3
Absent: 2
Meeting adjourned.



TO: Architectural Review Board
SUBJECT: 14910 Washington Street - Signage
DATE: 02/19/14

Piedmont Bible Church would like to add signage on the building and on the hanging post facing Washington Street/Hunting Path Road.

ATTACHMENTS:

- 14910 Washington Street - Signs (PDF)

RECEIVED

FEB 12 2014

TOWN OF HAYMAR T

The Town of HAYMARK

Established in 1799

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20140212

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Piedmont Bible Church

PROPOSED USE: Church Size (Sq. Ft./Length) of Construction: ~ 3,700

SITE ADDRESS: ¹⁴⁹¹⁰ ~~18210~~ Washington St Parcel ID #: _____

Subdivision Name: _____ Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

Church Approximately 60 members (2 Signs)

(1) 2 sided 24x20 Hanging Sign on Washington St on existing station

(2) 2 20x20 on building

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

PAID FEB 12 20

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

White background Green logo and lettering Antiqua Font - Wood Sign

Supporting Documentation (attached): Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
<u>Piedmont Bible Church</u>			<u>WBA PIEDMONT, LLC</u>		
Name			Name <u>C/O ASHLEY LEIGH</u>		
<u>PO Box 1178</u>			<u>5504 LEBER CT</u>		
Address			Address		
<u>Haymarket</u>	<u>VA</u>	<u>20168</u>	<u>GAINESVILLE</u>	<u>VA</u>	<u>20155</u>
City	State	Zip	City	State	Zip
<u>703.447.0563</u>	<u>lchester@ibfellowship.org</u>		<u>703.407.9111</u>	<u>ALEIGH@ACLTEAM.COM</u>	
Phone#	Email		Phone#	Email	

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

[Signature]
Applicant Signature

[Signature]
Property Owner Signature
AUTHORIZED MEMBER, WBA PIEDMONT, LLC

*****OFFICE USE ONLY*****

Date Filed: 2-12-14 Fee Amount: 50.00 Date Paid: 2-12-14

DATE TO ZONING ADMINISTRATOR: 2-12-14

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE PRINT

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 2-19-14

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE PRINT

DATE TO TOWN COUNCIL (IF APPLICABLE): N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE PRINT

CONDITIONS: _____

Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)



Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)



(2) 10"x24" 1/2" Wood (single-sided)
Full Color Print
\$72.50 each (plus tax)



20" 1/2" Wood (double-sided)
Full Color Print
120.50 each (plus tax)
Hardware \$25.00 (plus tax)



Piedmont Bible Church

www.piedmontbible.org

Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)



Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)

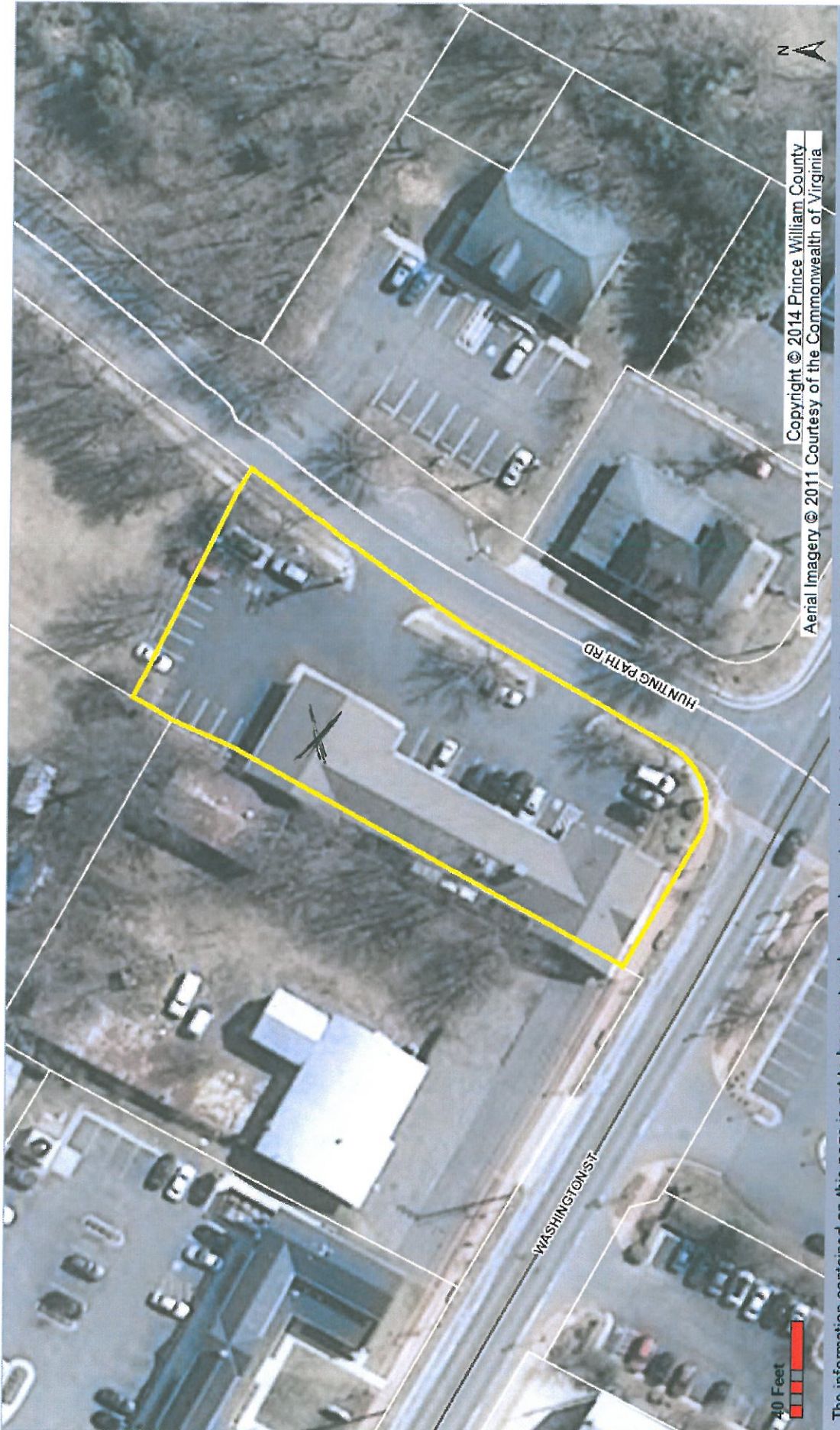


Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)



Attachment: 14910 Washington Street - Signs (1767 : 14910 Washington Street - Signage)





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TO: Architectural Review Board
SUBJECT: Task List
DATE: 02/19/14

Update of the ARB Task List.

ATTACHMENTS:

- ARB Tasking 201402 (PDF)

February ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
Welcome Signs at Town entrance	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled 'til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p>Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p>Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC's for PWC's sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p>Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leesburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p>Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p>

February ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>May 2013 – Got two drawings from Bud’s group. Comments requested during meeting</p> <p>June 2013 – Luersen to reach out to Bud Craiger to reignite progress</p> <p>July 2013 – No change</p> <p>Aug. 2013 – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p>Sep. 2013 – Bud said review sign types and we can meet again to develop costing figures.</p> <p>Oct. 2013 – Luersen to meet with Jenifer to get sign count for Town owned buildings and give Bud Craiger details to make up the build plan.</p> <p>Nov. 2013 – Luersen met with Jenifer and determined that only the Museum needed to be updated. Luersen working with Craiger to use the new town Logo. Craiger waiting to receive the Logo from Luersen.</p> <p>Dec. 2013 – No Change. Luersen still to follow up.</p> <p>Jan 2014 – No Change.</p> <p>Feb 2014 – No Change.</p>
Commercial Fencing	Marchant and ARB staff	December 2014	New	<p>Jan. 2014 – A COA for a commercial Fence, led to the discussion that commercial fences are not addressed in the ARB Guidelines. With the changes of the Historic district overlay, and comp-plan review, the ARB Guidelines will need to be updated. To that note, it was determined to begin outlining acceptable commercial fencing to include with the guideline changes.</p> <p>Feb 2014 – No change.</p>