



# ARCHITECTURAL REVIEW BOARD

## REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

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Wednesday, December 18, 2013

7:00 PM

Council Chambers

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### **1. Call to Order**

### **2. Citizens Time**

### **3. Minutes Approval**

- a. Architectural Review Board - Regular Meeting - Nov 20, 2013 7:00 PM

### **4. Certificate of Appropriateness**

- a. 15111 Washington Street - AKA Nourish Sign
- b. 6828 James Madison Highway - Fence

### **5. Planning Commission/Town Council Update**

### **6. New Business**

- a. Haymarket Village Square
- b. Commercial Fencing

### **7. Old Business**

- a. Historic District Overlay Revision
- b. ARB Task List

### **8. Adjournment**



# ARCHITECTURAL REVIEW BOARD

## REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Wednesday, November 20, 2013

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Chair Kenneth Luersen called the meeting to order.

### 1. Call to Order

Sheila Jarboe: Present, Chair Kenneth Luersen: Present, Architect John Parham: Present, Councilwoman Katherine Harnest: Present, Commissioner Ralph Ring: Present.

### 2. Citizens Time

No Citizens to speak.

### 3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Oct 16, 2013 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Katherine Harnest, Councilwoman
<b>SECONDER:</b>	Ralph Ring, Commissioner
<b>AYES:</b>	Jarboe, Luersen, Parham, Harnest, Ring

### 4. Certificate of Appropriateness

a. 4432 Costello Way - Fosters Grille

Harnest asks about the Egress entrance, access to restaurant?  
The original drawing caused ingress/egress problems. They cut the edge off to provide better access.

Parham asks why right next to the windows? Omit the section of the railing next to windows.  
The Building Official would not allow it.

Luersen asks if they can take alcohol out there? Yes beer and wine only. ABC requires the control. ABC has approved verbally today.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Ring, Commissioner
<b>SECONDER:</b>	Katherine Harnest, Councilwoman
<b>AYES:</b>	Jarboe, Luersen, Parham, Harnest, Ring

b. Kapp Valley Way - Fence

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Ring, Commissioner
<b>SECONDER:</b>	Katherine Harnest, Councilwoman
<b>AYES:</b>	Jarboe, Luersen, Parham, Harnest, Ring

### 5. Town Council/Planning Commission Update

TC Update: Harnest: Nothing to update.

PC Update: Ring.

Minutes Acceptance: Minutes of Nov 20, 2013 7:00 PM (Minutes Approval)

## 6. Old Business

### a. ARB Task List

Luersen reports: Nothing active except welcome sign.  
Has been bogged down to follow thru with PWC on the signs. Did contact Jennifer. She gave him signs she wanted to target besides welcome signs. Will get back with Bud from PWC with graphics.  
Sign above Town Hall too? Could update as well. Put everything on hold in the "no change" mode until something becomes active.

### b. Comp Plan Update

Luersen still needs to get with Denise and Marchant for a walk-thru of Buildings. The Comp Plan needs to update the list of historic buildings.  
Haven't gotten with Marchant yet. Will reach out before next meeting.

## 7. Adjournment

Harnest motions to adjourn.  
Ring seconds.  
Meeting Adjourned.



TO: Architectural Review Board  
SUBJECT: 15111 Washington Street - AKA Nourish Sign  
DATE: 12/18/13

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AKA Nourish is apply for two signs. One temporary "coming soon" sign in the window. And the other sign, with the same information (minus the "Coming Soon") on the Wall, replacing Haymarket Delights.

**ATTACHMENTS:**

- 15111 Washington Street - AKT Nourish Sign (PDF)

RECEIVED

DEC - 5 2013

TOWN OF HAYMAR T



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20131205

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: [ ] New Construction [x] Alteration/Repair [ ] Addition [x] Sign [x] New Tenant/Use [ ] Change of Use [ ] Relocation

NAME OF BUSINESS/APPLICANT: AKT NOURISH Anne L. Thomas

PROPOSED USE: Market & Eatery Size (Sq. Ft./Length) of Construction: Same Footprint

SITE ADDRESS: 15111 Washington St. #113 Parcel ID #:

Subdivision Name: Winterham II Lot Size:

ZONING DISTRICT: [ ] R-1 [ ] R-2 [ ] B-1 [ ] B-2 [ ] I-1 [ ] C-1 Site Plan Required: [ ] Yes [ ] No

Special Use Permit Required: [x] Yes [ ] No Homeowners Association (HOA) Approval: [ ] Yes [x] No

Off-street Parking: Spaces Required: 3-10 Spaces Provided: large lot off street

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.) Previously an ice cream & deli - AKT Nourish will offer prepared foods in market, breakfast, lunch & dinner service with patio seating in warm weather.

Supporting Documentation (attached): [ ] Narrative [ ] Plan/Plat [x] Specification Sheet

FEE: [ ] \$25.00 Residential [x] \$50.00 Commercial PAID DEC - 5 2013

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

Sign - wood with raised lettering - same size as existing sign see attach. WALK SIGN - LIMITED TO 6 SQUARE FEET 24" x 36"

Supporting Documentation (attached): [x] Specification Sheet [ ] Photograph(s)

PERMIT HOLDER INFORMATION: Anne Thomas, 2087 Winchester Rd (PO Box 79), Delaplane VA 20144, 540 878 8664, annieskitchentable@gmail.com. PROPERTY OWNER INFORMATION: David Smith - Woodmont Properties II, 4919 Bethesda Ave. Suite #200, Bethesda MD 20814, (301) 652-2302, dsmith1726@gmail.com.

Attachment: 15111 Washington Street - AKT Nourish Sign (1693 : 15111 Washington Street - AKA Nourish Sign)

**APPLICANT / PROPERTY OWNER SIGNATURE**

\*\*\*\*\*REQUIRED\*\*\*\*\*

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Jane Thomas  
Applicant Signature

[Signature]  
Property Owner Signature 11-21-13

**\*\*\*OFFICE USE ONLY\*\*\***

Date Filed: 12-5-13 Fee Amount: 50 Date Paid: 12-5-13

DATE TO ZONING ADMINISTRATOR: 12-5-2013

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

[Signature] MARCHANT SCHNEIDER  
SIGNATURE PRINT

CONDITIONS:  
USE APPROVED PURSUANT TO SECTIONS <sup>RMS</sup> 58-217(4), 58-217(1) + 58-177(13), 58-177(17), 58-177(5), 58-177(3).

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

DATE TO TOWN COUNCIL (IF APPLICABLE): \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

TOWN COUNCIL (where required):  
\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:  
\_\_\_\_\_  
\_\_\_\_\_

→ SEGN APPROVED PURSUANT TO 58-343(b)(4), WALL SIGN.

Attachment: 15111 Washington Street - AKT Nourish Sign (1693 : 15111 Washington Street - AKA Nourish Sign)

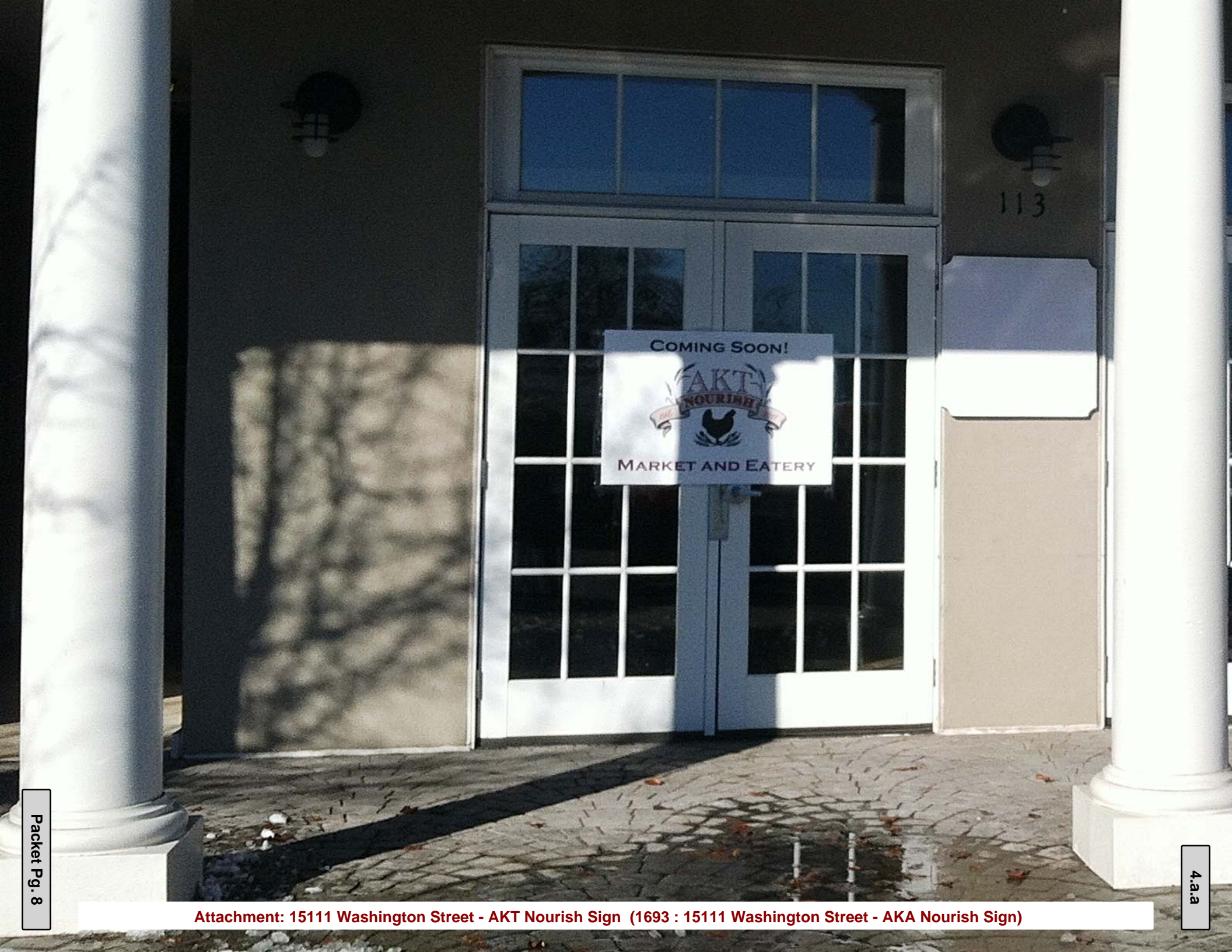
15111 WASHINGTON ST. #113 HAYMARKET, VIRGINIA

# Market and Eatery



Temporary  
Vinyl Sign  
24" x 36"  
In window  
Delete Consideration

# Coming Soon!



113

COMING SOON!  
AKT  
NOURISH  
MARKET AND EATERY





Don Sorb  
 10612 S.E. Clinton  
 Portland, Oregon, OR  
 (503) 233-1532

All artwork is the exclusive property of Custom Wood Sign. For any reason whatsoever without written approval by Custom Wood Sign, no return is given on any artwork. All projects require a 50% deposit with completion and delivery before

This artwork is not to be used without the written approval of Custom Wood Sign.

Attachment: 15111 Washington Street - AKT Nourish Sign (1693 :



TO: Architectural Review Board  
SUBJECT: 6828 James Madison Highway - Fence  
DATE: 12/18/13

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Rose Investments, c/o P.T. O'Grady, is applying for a fence to provide security for a Tenants inventory.

**ATTACHMENTS:**

- 6828 James Madison Highway - Fence (PDF)

DEC 12 2013

TOWN OF HAYMARK T



# ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20131212

*NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.*

ZONING ACTIVITY:  New Construction  Alteration/Repair  Addition  Sign  
(Check all that apply)  New Tenant/Use  Change of Use  Relocation

NAME OF BUSINESS/APPLICANT: \_\_\_\_\_

PROPOSED USE: \_\_\_\_\_ Size (Sq. Ft./Length) of Construction: \_\_\_\_\_

SITE ADDRESS: 6828 James Madison Hwy Parcel ID #: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot Size: \_\_\_\_\_

ZONING DISTRICT:  R-1  R-2  B-1  B-2  I-1  C-1 Site Plan Required:  Yes  No

Special Use Permit Required:  Yes  No Homeowners Association (HOA) Approval:  Yes  No

Off-street Parking: Spaces Required: \_\_\_\_\_ Spaces Provided: \_\_\_\_\_

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)  
Distribution of underground water utilities, i.e. fire hydrants, pipes, gates, valves etc. to contractors and public utilities.

Supporting Documentation (attached):  Narrative  Plan/Plat  Specification Sheet

FEE:  \$25.00 Residential  \$50.00 Commercial

## CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)  
\_\_\_\_\_  
\_\_\_\_\_

Supporting Documentation (attached):  Specification Sheet  Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
Name			Name		
Address			Address		
City	State	Zip	City	State	Zip
Phone#	Email		Phone#	Email	
			<u>Rose Investments, LLC % P.T. O'Grady</u>		
			<u>408 Buxton Rd.</u>		
			<u>Falls Church, VA. 22046</u>		
			<u>703-534-5244</u>		
			<u>oogradypt@adelphia.net</u>		

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

**APPLICANT / PROPERTY OWNER SIGNATURE**

\*\*\*\*\*REQUIRED\*\*\*\*\*

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Applicant Signature

*[Handwritten Signature]*  
Property Owner Signature

**\*\*\*OFFICE USE ONLY\*\*\***

Date Filed: 12-12-2013 Fee Amount: 50.00 Date Paid: \_\_\_\_\_

DATE TO ZONING ADMINISTRATOR: 12-12-2013

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 12-18-2013

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): \_\_\_\_\_

APPROVED  DISAPPROVED  TABLED UNTIL: \_\_\_\_\_  DEFERRED UNTIL: \_\_\_\_\_

TOWN COUNCIL (where required):

\_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS:

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

*Law Offices of  
Paul Terrence O'Grady  
Attorney and Counsellor at Law*

208 Buxton Road  
Falls Church, VA 22046

703-534-5744  
ogradyp@aol.com

December 5, 2013

Ms. Sherrie Wilson  
Town of Haymarket  
15000 Washington St.  
Suite 100  
(P.O. Box 1230)  
Haymarket, VA 20168

Dear Ms. Wilson

I am enclosing herewith an application for a fence permit at the subject location. It is a virtual duplicate of an earlier application regarding zoning submitted to Mr. Schneider. However we have added what I trust is all of the information that has particular pertinence to the fence. As you know it is an industrial site and the fence is to provide security for the tenant's inventory.

I trust we have addressed the application requirements. However, if anything else is necessary or helpful kindly advise.

Very Truly Yours,

  
Paul Terrence O'Grady

*P.S. Check is in the mail.*

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

From the Law Offices of  
*Paul Terrence O'Grady*

208 Buxton Road  
 Falls Church, VA 22046

703-534-5744

*Memorandum*

This is to respond to your request for a more complete description of what is presently proposed of the Rose site.

The user would be Fontiline Waterworks, a substantial national company with a strong presence in ten states in the southeast but also in Texas and Ohio. It is in the quality pipe product business largely related to water e.g. hydrants, waste water, and drainage and safety products. It is a wholesaler supplying contractors. It would occupy the 11,900 sq.ft. at the "front" of the Rose structure and utilize its 1224 sq.ft. of office space. The balance of the space will be warehouse storage.

It will also use approximately 1.7 acres of outside securely fenced storage. The outside space will be laid out in an exhibit forwarded separately. In the event the VDOT project renders the site unusable for its operations the tenant may terminate the lease at its sole discretion. Access to the southern entrance of the A la Carte building will be preserved. Equipment and vehicles currently stored by Rose Roofing on the southwest portion of the property would not continue. That which remains on site will be located on a southeast corner of the property. Access to that area and to the rear exits and loading docks of Rose Roofing and DeRana shall be achieved through the easement between the two warehouse buildings and around the back of the east end of the Rose building. It is no longer blocked and will remain open and passable.

In general we can say the operation will resemble a reduced scale R&G Reload with fewer pipes replacing the lumber. Like R&G which also acted as a lumber wholesaler to home builders, Fontiline will store pipe until trucked out wholesale to the contractor and public utility user.

When Rose Investments acquired the property in 2004 the front parcel was occupied by Alibi Caterers on the first level. An office space on the north end of that building was occupied by Pulte Homes. When it left the space was vacant until occupied by Artic Sun Heating and Air Conditioning in the late summer 2009. Artic Sun vacated

approximately two years later in 2011. It then remained vacant until A la Carte expanded into the space in September, 2011. It remains there.

Alibi Caterers was in its space in 2004 to be replaced by A la Carte in the late spring of 2011. That use and occupancy has been continuous. The lower floor of that building accessed on the southern ground level entrance was occupied by Cameron Plumbing in 2004. It also used outdoor storage space. It vacated in the spring of 2008. It remained vacant until occupied by A la Carte on June 2011. It remains so occupied.

The warehouse to the rear was wholly occupied by R & G when acquired by Rose. However at that time Rose Roofing moved into approximately 5000 sq.ft. at the eastern end of the structure. Both Rose and R & G stored materials all over both sites indiscriminately in light of their common ownership. DeRana has occupied space in two locations in the structure since the fall of 2006. At first the office space in the "front" west end of the building and now an approximate 5000 sq.ft. separates by two fire walls from the other spaces in the structure. Memory nudges me to say a commercial use preceded DeRana in that office space which was not R & G but those records are not presently available. My records do show that I was receiving rent from R & G as late as May 2011 (albeit reduced). After they substantially left the property we still allowed them occasional use until their other facility was operational. I don't have those dates. The railroad spurs are still in place and are still periodically used by the railroad certainly in the year 2013.

However, I am not convinced the non-conforming use ordinance is much value to us here. Two thoughts come quickly to mind. Fontiline seems to be a "by right" use and I am not at all certain R & G was non-conforming. And thirdly, the Limited Industrial District section of the Town Code is just plain murky. Additionally I understand there is an amended site plan in place which was designed to address the use by Scott Plein and Heritage Landscapers including storage on the front vacant acre. In short we'd submit that the proposed use on the lots and in the structure is not so different (within the intent of the Code) than what it has been throughout the Rose ownership and no abandonment has taken place. I also submit that we might both agree that the meaning and intent of the Code would be well served by its recodification.

I hope we can just sit down and work out a way for this much less and safer use to be accommodated without protracted delay. The alternative brought us to VDOT and left hand turn warrant waivers and more and more cost. We appreciate your patience and assistance.

# Flores ence

Phone: (703) 583-1297

Privacy/Security

## PROPOSAL

fax 704-788-9898

Phone #: 704-788-9800

Name: Fortline Waterworks

Address: 7025 Northwinds Dr., NW Concord, NC 28027

Work Site Location: 6828 James Madison Hwy, Haymarket, VA.

Description of work to be done: install 800' of 6' tall galvanized chain link fencing with (1) Slide gate 20' wide and (1) double slide gate 30' wide. Terminal posts to be 3", gate posts to be 4", line posts to be 2".

Proposal good for 30 days.

Estimated cost: \$ 11,950.<sup>00</sup>

Estimator's Signature: \_\_\_\_\_

Customer's Signature: \_\_\_\_\_

**Terms:** One third payment at signing of contract, one third payment when work commences, one third payment when work is completed as agreed upon.

**Conditions:** Contractor is responsible only for written terms of this contract. Deviations or changes to terms must be written and may involve additional charges.

Buyer is responsible for necessary permits. Buyer represents that he has title to the land and has selected and directed the location and elevation of the fence and all other improvements and equipment, and where such locations are used, there shall be no liability on the part of Flores Fence for incorrect location of the fence, improvements for equipment, for violation of any zoning or setback requirements for encroachment upon or interference with the property, easements or rights of any third parties. Flores Fence will assist with fence location and zoning restrictions but assumes no liability for either. Buyer assumes liability and indemnifies Flores Fence for damage to unmarked underground utilities, sprinklers or construction and for damage where fence coincides with marked utility lines that cannot be avoided. Hidden obstacles which cannot be pre-determined and require additional labor will require an additional charge.

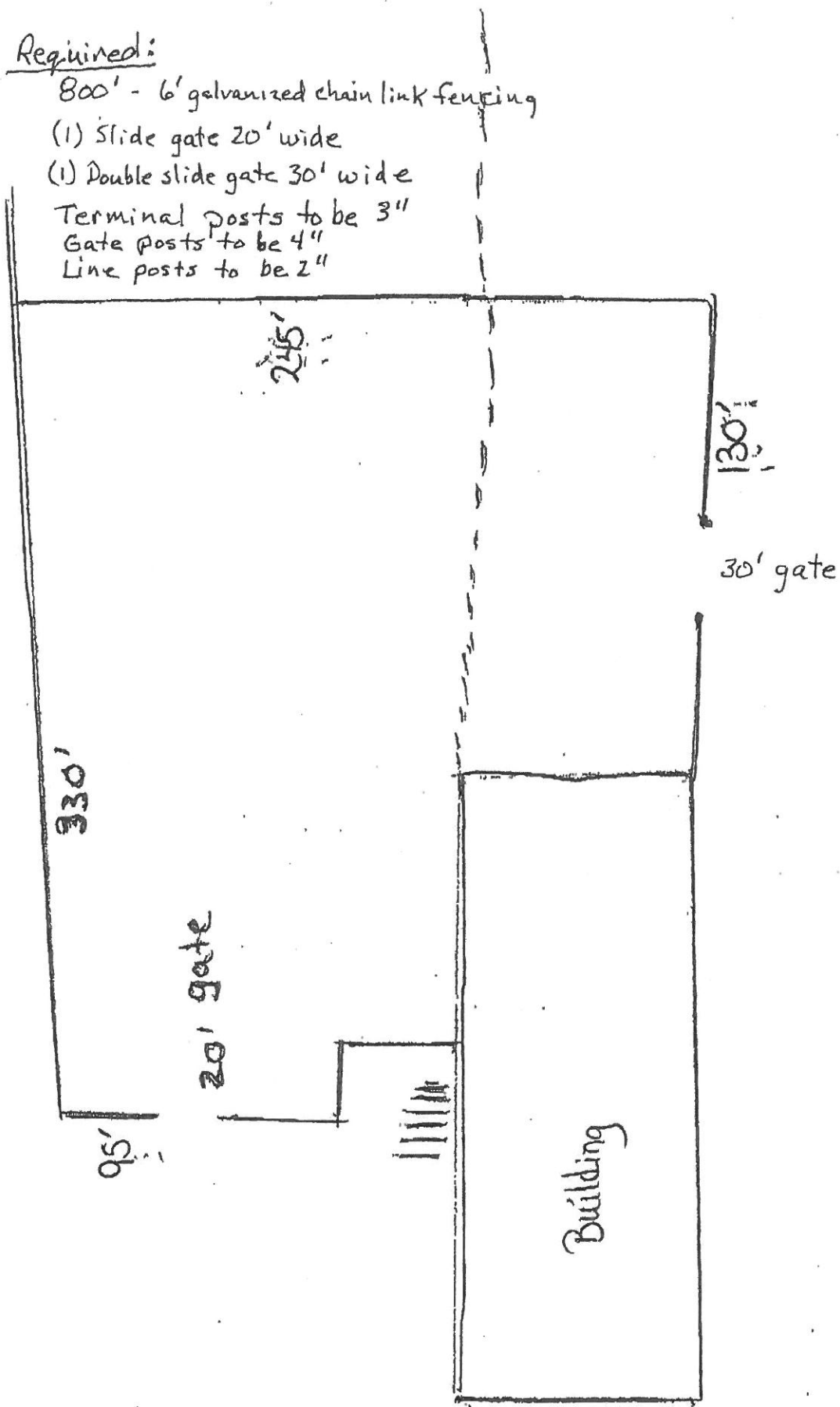
**Payment:** Buyer represents that he will not transfer or encumber this property until there has been full payment of all sums due and owing pursuant to the terms of this contract. Should any payment due Flores Fence not be made as provided herein, Flores Fence may discontinue its performance hereunder until such payments have been made in full, and all warranties are VOID.

**Default:** In the event of default by the Buyer, either by cessation or preventing Flores Fence's performance hereunder or failure to make payments or otherwise comply with the terms and conditions of this contract, Flores Fence at its option, may declare the entire balance of this contract immediately due and payable, together with a reasonable attorney's fee, and any other remedies available by law to Flores Fence. Buyer agrees to pay interest at the rate of 1 1/2% per month to Flores Fence on any payments not made when due.

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)



- Required:
- 800' - 6' galvanized chain link fencing
  - (1) Slide gate 20' wide
  - (1) Double slide gate 30' wide
  - Terminal posts to be 3"
  - Gate posts to be 4"
  - Line posts to be 2"



Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
COMMONWEALTH OF VIRGINIA**

EXPIRES ON  
04-30-2014

8800 Mayland Dr., Suite 400, Richmond, VA 23230  
Telephone: (804) 687-6500

NUMBER  
2705105021

**BOARD FOR CONTRACTORS  
CLASS C CONTRACTOR  
INVALID ON JOBS \$10,000 OR MORE  
\*CLASSIFICATIONS\* BLD**

FLORES FENCE LLC  
12514 ELK RUN RD  
MIDLAND, VA 22728-2308



*Gordon N. Dixon*  
Gordon N. Dixon, Director

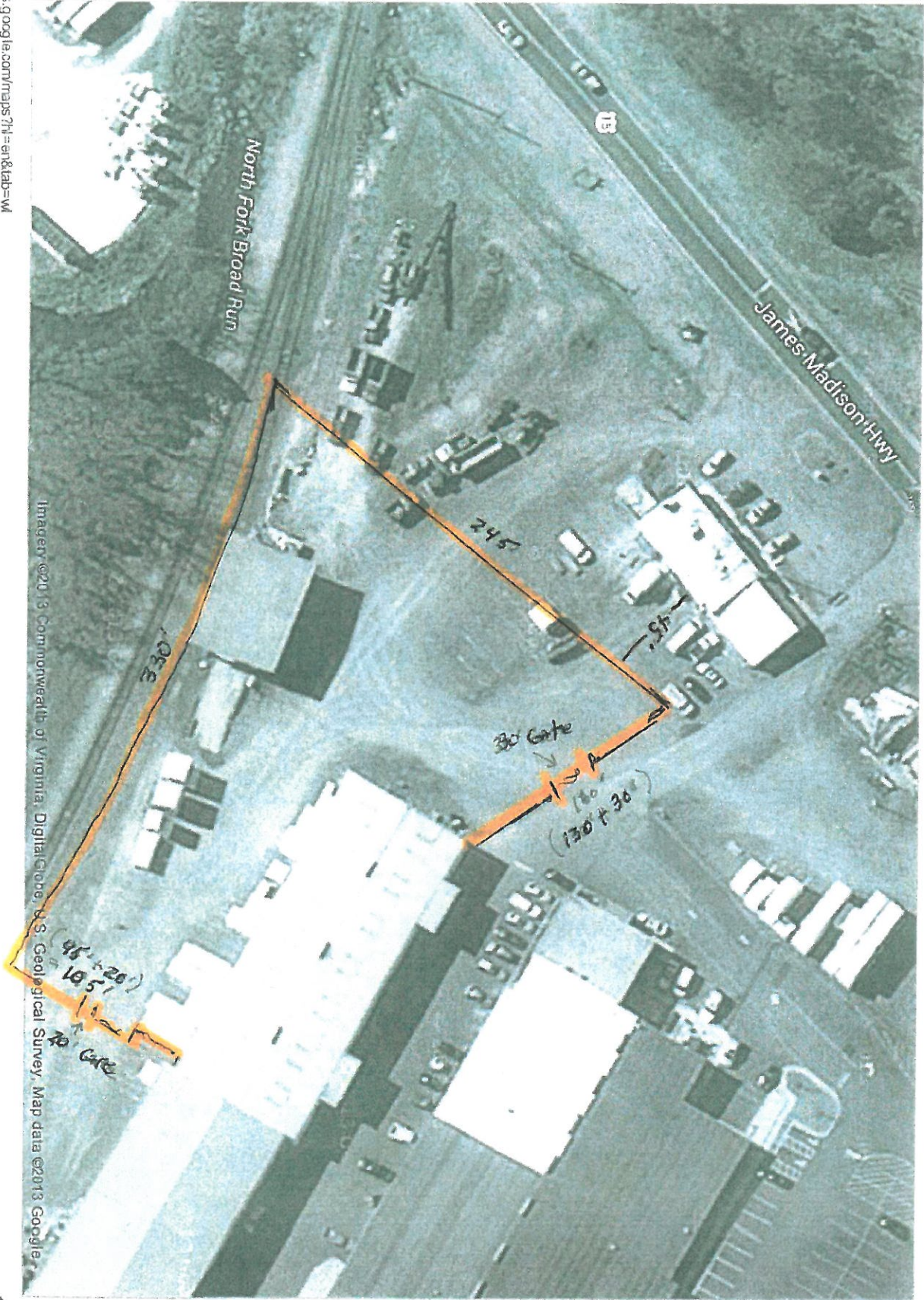
ALTERATION OF THIS DOCUMENT, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

Attachment: 6828 James Madison Highway - Fence (1694 : 6828 James Madison Highway - Fence)

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.





TO: Architectural Review Board  
SUBJECT: Haymarket Village Square  
DATE: 12/18/13

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A conceptual plan for the Payne Lane properties.

**ATTACHMENTS:**

- Haymarket Village Square Concept Plan 12 13 13 (PDF)



December 13, 2013

Architectural Review Board  
 Town of Haymarket  
 15000 Washington Street  
 Suite 100  
 Haymarket, VA 20169

Re: Haymarket Village Square Project; Design Concept

Greetings:

First Atlantic Properties is the contract purchaser of the property surrounding the Haymarket museum and bounded by Payne Lane and Washington, Jefferson, and Fayette Streets.

Attached is our conceptual plan for the Haymarket Village Square project to be developed on the site.

The plan provides for construction of 21,110 square feet of retail and 10,250 square feet of office space, while preserving and renovating the extant structure at the rear of the site along Jefferson Street.

The design concept varies architectural styles to suggest organic development over time. Visual interest is created by manipulating building heights, details and materials. Structures are pushed toward the street to provide a pedestrian oriented streetscape. Parking is shielded from the street in the site's interior. The goal is to create a vibrant town center with a historical feel.

We look forward to discussing this concept December 18<sup>th</sup> and working with you and the Town to bring this project to fruition.

Very truly yours,

FIRST ATLANTIC PROPERTIES COMPANY

By: \_\_\_\_\_

Walter P. Peter, III, President

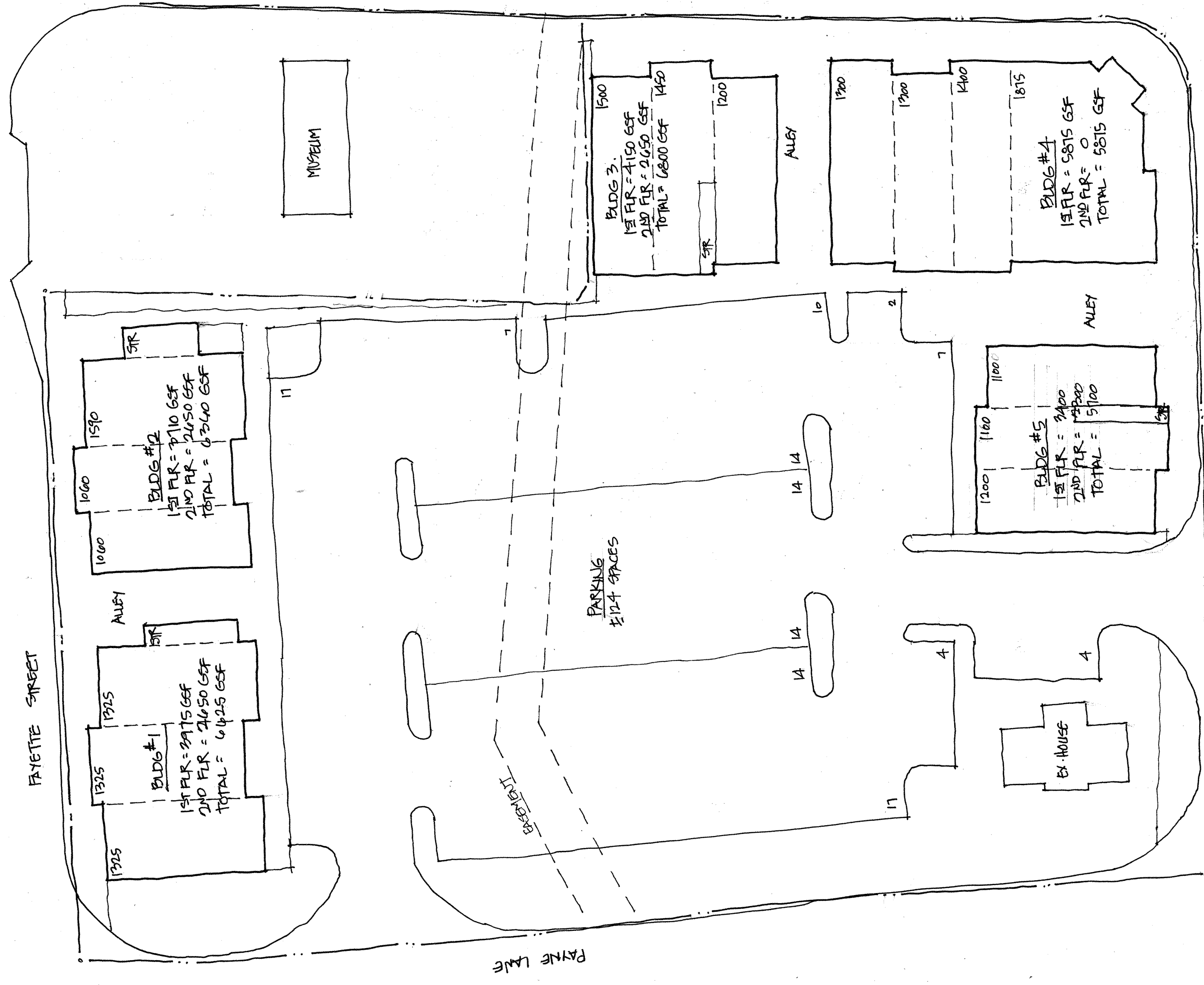
8227 Old Courthouse Road/Suite 200/Vienna/VA 703/899/0729

Attachment: Haymarket Village Square Concept Plan 12 13 13 (1695 : Haymarket Village Square)

# HAYMARKET VILLAGE SQUARE

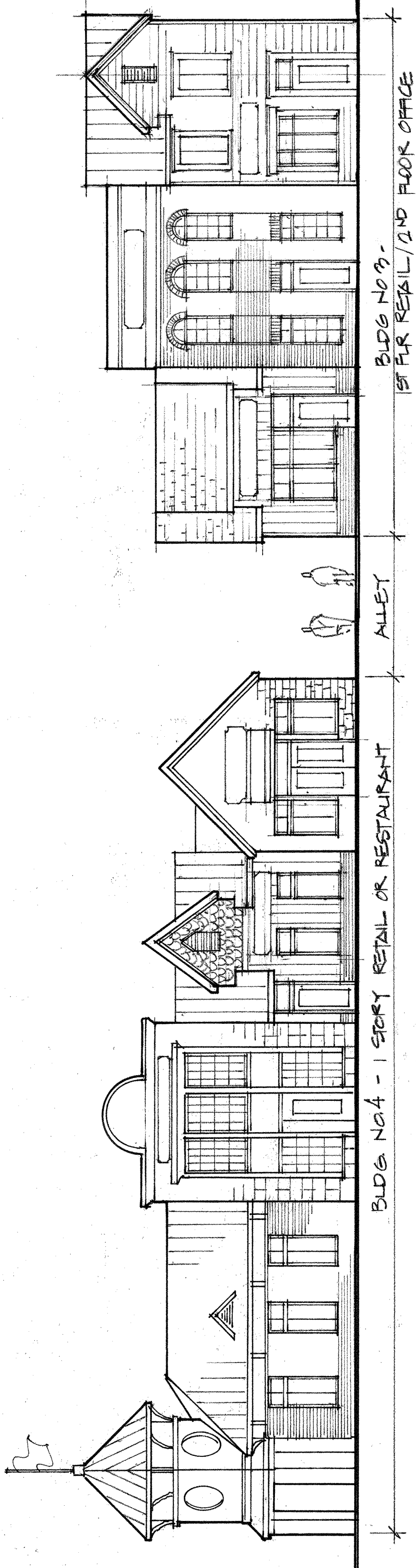
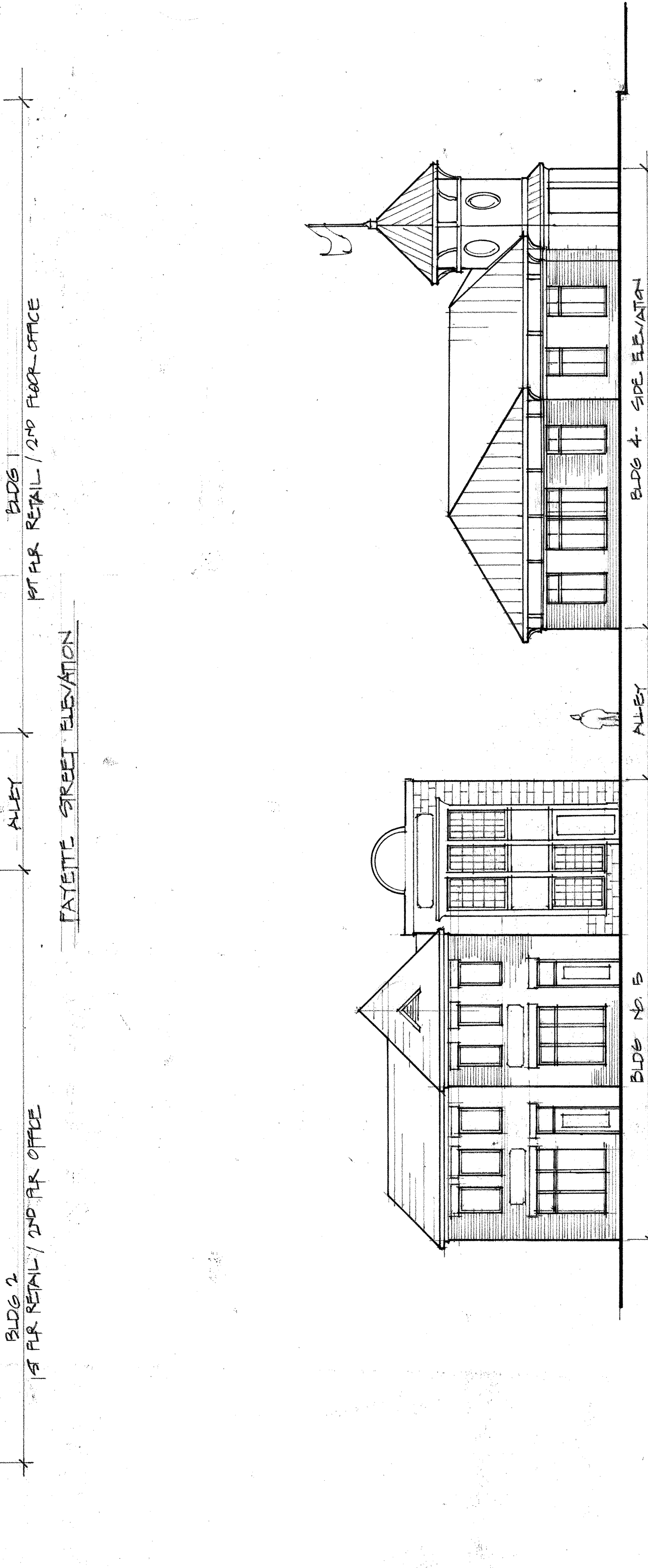
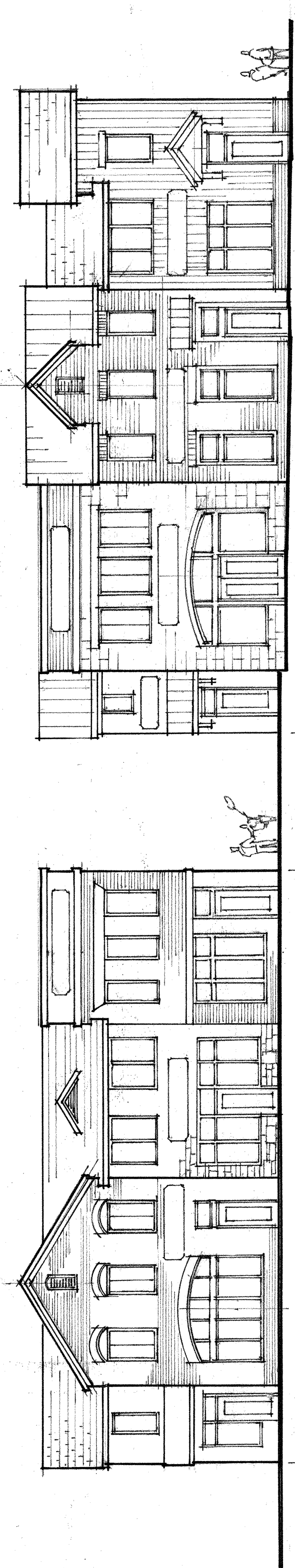
FIRST ATLANTIC PROPERTIES COMPANY

December 10, 2013



BUILDING TABULATIONS			
	Retail	Office	Total
Bldg. 1			
1st	3975	2650	6625
2nd			
Total			
Bldg. 2			
1st	3710	2650	6360
2nd			
Total			
Bldg. 3			
1st	4150	2650	6800
2nd			
Total			
Bldg. 4			
1st	5875	0	5875
2nd			
Total			
Bldg. 5			
1st	3400	2300	5700
2nd			
Total			
Site Totals	21110	10250	31360

PARKING TABULATIONS	
	Area 1.59/2000 SF
Parking Required	
Retail	21110
Office	10250
Total Req. per current ordinance	157
Total On site	124
Shared @ Museum	12
On site, "off peak" shared OR off site	21
Balance	157



EX. OLD BANK BLDG



TO: Architectural Review Board  
SUBJECT: Commercial Fencing  
DATE: 12/18/13

---

The ARB has been tasked to look into adding Commercial Fences into the ARB Guidelines.



TO: Architectural Review Board  
SUBJECT: Historic District Overlay Revision  
DATE: 12/18/13

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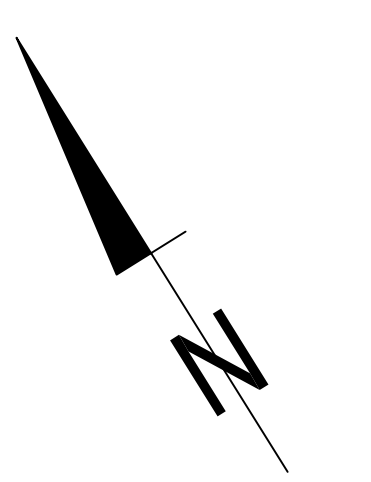
At its December 9th meeting, the Planning Commission approved the revised Historic District Overlay. This will be forwarded to Town Council for a Public Hearing. The Town Planner will update the ARB members on this.

**ATTACHMENTS:**

- Proposed HD Overlay Map 12-9-2013 (PDF)

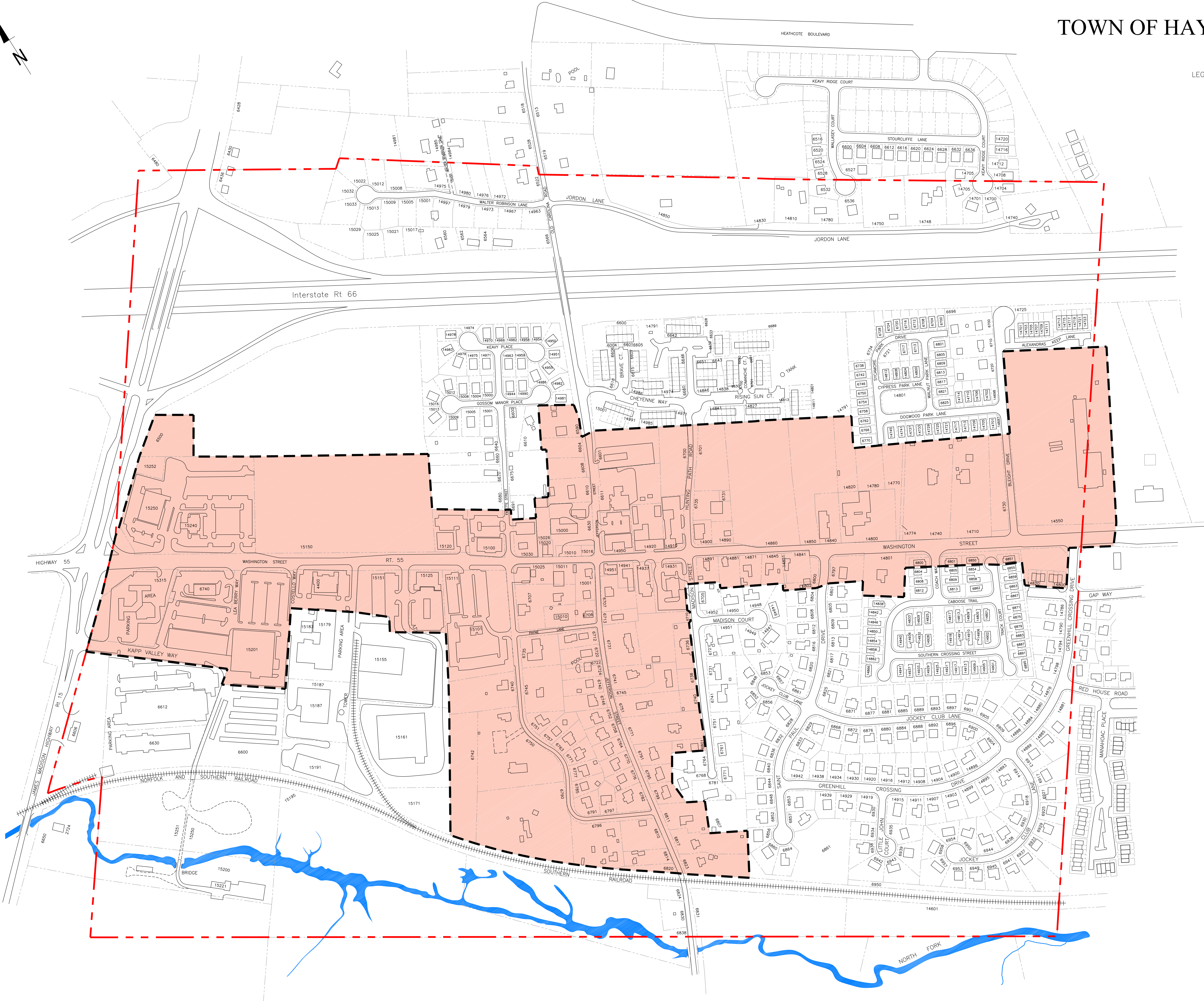


# TOWN OF HAYMARKET



LEGEND:

- MUNICIPAL BOUNDARY - - - - -
- HISTORIC BOUNDARY - - - - -



Prepared for: Haymarket Planning Commission		Date	
F	7-28-10	CM	JP
GI	8-17-10	CM	JP
H	4-22-13	CM	JP
I	12-2-13	CM	JP
REV	DATE	BY	APP. DATE

Base-build data prepared by:		Date	
Prince William County		DATE	REV. #
Department of Technology, GIS Division		SCALE: 1" = 150'	PROJECT:
DRAWN BY: Chris Moran		DATE: 1-1-2018	REV. #

## Haymarket Town Map



TO: Architectural Review Board  
SUBJECT: ARB Task List  
DATE: 12/18/13

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An Update of the ARB Tasking List.

**ATTACHMENTS:**

- ARB Tasking 201312 (PDF)

## December ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
<b>Welcome Signs at Town entrance</b>	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p><b>Aug. 2012</b> – Tabled ‘til next meeting</p> <p><b>Sep. 2012</b> – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p><b>Oct. 2012</b> – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p><b>Nov. 2012</b> – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p><b>Dec. 2012</b> – Task tabled for the holidays</p> <p><b>Jan. 2013</b> – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p><b>Feb. 2013</b> – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC’s for PWC’s sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p><b>Mar. 2013</b> – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p><b>Apr. 2013</b> – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p>

## December ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p><b>May 2013</b> – Got two drawings from Bud’s group. Comments requested during meeting</p> <p><b>June 2013</b> – Luersen to reach out to Bud Craiger to reignite progress</p> <p><b>July 2013</b> – No change</p> <p><b>Aug. 2013</b> – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p><b>Sep. 2013</b> – Bud said review sign types and we can meet again to develop costing figures.</p> <p><b>Oct. 2013</b> – Luersen to meet with Jenifer to get sign count for Town owned buildings and give Bud Craiger details to make up the build plan.</p> <p><b>Nov. 2013</b> – Luersen met with Jenifer and determined that only the Museum needed to be updated. Luersen working with Craiger to use the new town Logo. Craiger waiting to receive the Logo from Luersen.</p> <p><b>Dec. 2013</b> – No Change. Luersen still to follow up.</p>