



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, November 20, 2013

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

- a. Architectural Review Board - Regular Meeting - Oct 16, 2013 7:00 PM

4. Certificate of Appropriateness

- a. 4432 Costello Way - Fosters Grille
- b. Kapp Valley Way - Fence

5. Town Council/Planning Commission Update

6. Old Business

- a. ARB Task List
- b. Comp Plan Update

7. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, October 16, 2013

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

called the meeting to order.

1. Call to Order

Sheila Jarboe: Late, Chair Kenneth Luersen: Present, Architect John Parham: Late, Councilwoman Katherine Harnest: Present, Commissioner Ralph Ring: Present.

2. Citizens Time

No citizens spoke.

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Sep 18, 2013 7:00 PM

RESULT:	ACCEPTED [3 TO 0]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Ralph Ring, Commissioner
AYES:	Kenneth Luersen, Katherine Harnest, Ralph Ring
AWAY:	Sheila Jarboe, John Parham

4. Certificate of Appropriateness

a. 4410 Costello Way - Contemporary Music Sign

Move to last on list to see if applicant shows.

For the performance space in the basement. This is a separate business from CMC. How will it be illuminated? Will it be? Doesn't appear to be. Applicant not present. Clerk called Town Planner to verify. It will not be illuminated. If applicant wants lighting, he must re-submit to the ARB.

Parham asked if there was a sign plan for that building? Yes. But it is up to the building owner.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Sheila Jarboe
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

b. 14962 Keavy Place - Deck

RESULT:	ADOPTED [4 TO 0]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Kenneth Luersen, John Parham, Katherine Harnest, Ralph Ring
AWAY:	Sheila Jarboe

c. 14950 Keavy Place - Deck

Minutes Acceptance: Minutes of Oct 16, 2013 7:00 PM (Minutes Approval)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

d. 14963 Keavy Place - Deck

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

5. Town Council Update

Harnest has no update from Council for the ARB.

Luersen question. What does it mean to censure someone? Basically a slap on the wrist. An official reprimand.

6. Planning Commission Update

No update from Ring from Planning Commission.

7. Old Business

a. Task List

For the Comp Plan, List of Historic Buildings, Luersen needs to meet with Marchant and Denise, to walk the Town.

Most items are still on hold. No changes.

Only active item currently is the town welcome signs. Luersen not able to do any more this month. ARB picked out a few from last month.

Needs to also get with Jennifer which other buildings in Town we want signage for.

8. Adjournment

Harnest motions to adjourn the meeting.

Ring seconds.

Meeting adjourned.



TO: Architectural Review Board
SUBJECT: 4432 Costello Way - Fosters Grille
DATE: 11/20/13

Fosters Grille is enclosing their front Patio with a Black Aluminum Fence.

ATTACHMENTS:

- 4432 Costello Way - Fosters Grille Patio Enclosure (PDF)

NOV 13 2013

TOWN OF HAYMARK T



ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20131113

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: [] New Construction [x] Alteration/Repair [] Addition [] Sign [] New Tenant/Use [] Change of Use [] Relocation

NAME OF BUSINESS/APPLICANT: Foster's Grille Companies

PROPOSED USE: Outdoor Seating Size (Sq. Ft./Length) of Construction: 322 sq ft / 2 days

SITE ADDRESS: 4432 Costello Way Haymarket 20169 Parcel ID #: _____

Subdivision Name: _____ Lot Size: _____

ZONING DISTRICT: [] R-1 [] R-2 [] B-1 [x] B-2 [] I-1 [] C-1 Site Plan Required: [] Yes [x] No

Special Use Permit Required: [] Yes [x] No Homeowners Association (HOA) Approval: [] Yes [x] No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

Outdoor patio cafe fence enclosure.

Supporting Documentation (attached): [] Narrative [] Plan/Plat [x] Specification Sheet

FEE: [] \$25.00 Residential [x] \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.) Approximately 61' of 42" high, 3 rail, black ornamental aluminum fence. Fence style to be Earth Manuf. industrial strength. All posts are drilled. Attached is Mr. Lyons (Haymarket Building Codes) and Mr. Marsden (owner) Approvals.

Supporting Documentation (attached): [x] Specification Sheet [x] Photograph(s)

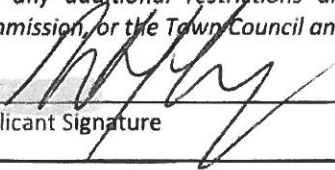
PERMIT HOLDER INFORMATION: Foster's Grille Concepts, 4432 Costello Way, Haymarket Va. 20169, 703-754-6269, mcerny@fostersgrille.com
PROPERTY OWNER INFORMATION: Marsden Landry Properties, 4426 Costello Way, Haymarket Va 20169, 410-804-2546, mike.marsden@gbc.net

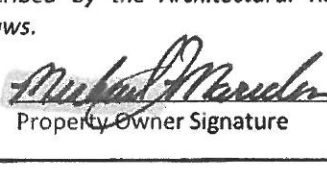
Attachment: 4432 Costello Way - Fosters Grille Patio Enclosure (1657 : 4432 Costello Way - Fosters Grille)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature


Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 11-13-2013 Fee Amount: 50.00 Date Paid: _____

DATE TO ZONING ADMINISTRATOR: 11-13-2013

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE PRINT

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 11-20-2013

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

CONDITIONS: _____
SIGNATURE PRINT

DATE TO TOWN COUNCIL (IF APPLICABLE): N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE PRINT

CONDITIONS: _____

Attachment: 4432 Costello Way - Fosters Grille Patio Enclosure (1657 : 4432 Costello Way - Fosters Grille)



August 20, 2013

Marsden Landry Properties (MLP)
15000 Washington Street,
Suite 200
Haymarket Va., 20169

Re: Patio Plan Approval

Mr. Cerny,

Contained herein is the Landlord's approval of your "patio plan" as submitted to the Town of Haymarket and attached hereto.

Should you require further information please reach out to me directly at 410-804-2546.

Sincerely,



Mike Marsden
Manager



15000 Washington St., Suite 100
P.O. Box 1230
Haymarket, Virginia 20168

(703) 753-2600

www.townofhaymarket.org

Fax: (703) 753-2800

August 20, 2013

Mr. Mike Cerny mcerny@fostersgrille.com
President – Foster's Grille Companies www.fostersgrille.com
Foster's Franchise Concepts
4432 Costello Way
Haymarket, VA 20169

703-754-6269

Re: Fosters Grille / Patio layout, 4418 Costello Way, Haymarket, VA 20169

Mr. Cerny,

Upon review of the submitted "patio plan" and the requisite tenant agreements, I see no additional issues which would preclude the addition of the patio café area of the Foster's Grille located at 45418 Costello Way in Haymarket, Virginia.

A copy of the approved layout for the patio area is attached to this letter of approval.

Should you have any additional questions, or you require additional assistance, don't hesitate to contact me at 703-675-5857.

Thank you for your cooperation in this matter.

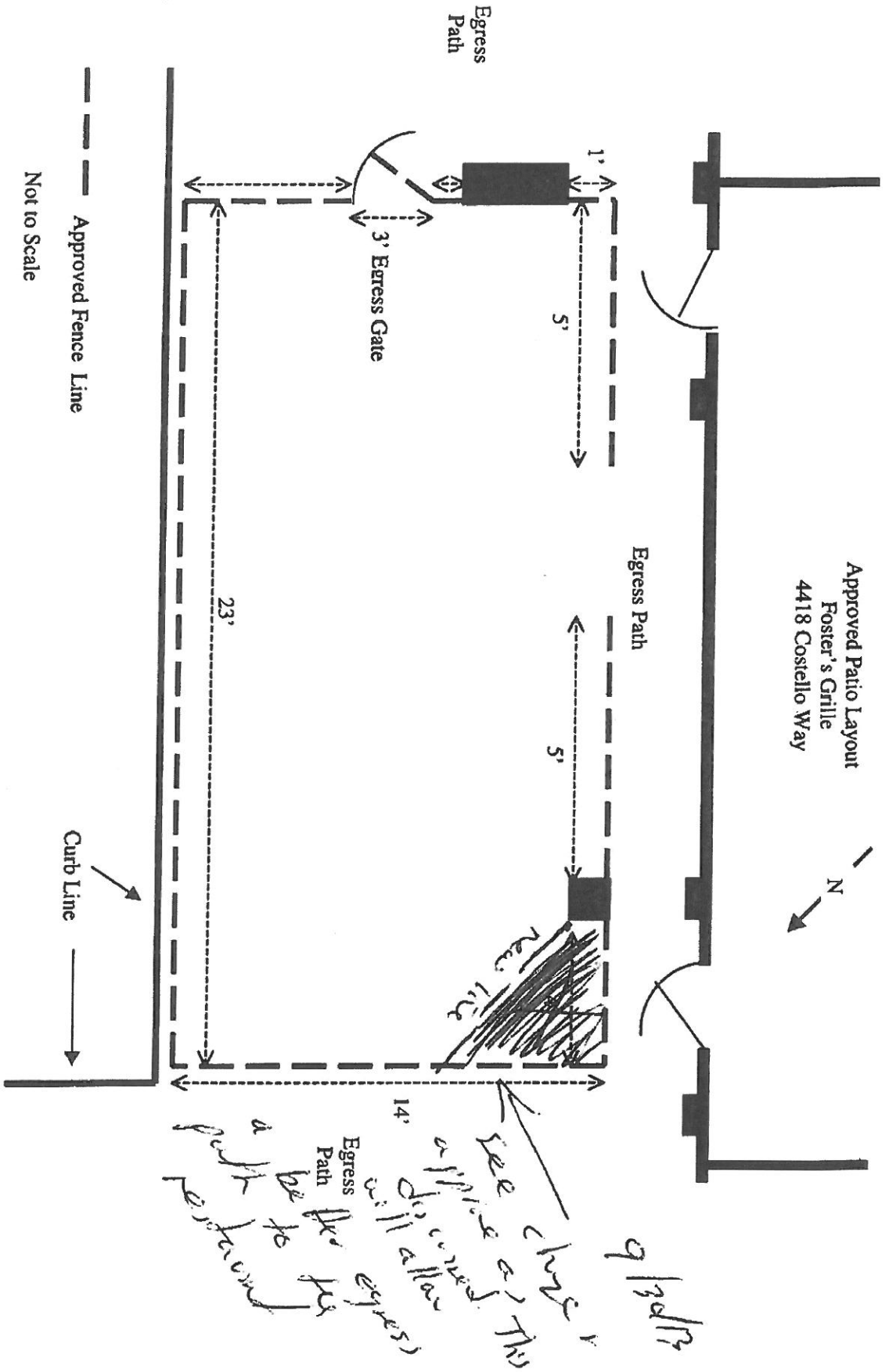
Respectfully,

Dan Lyons, Building Code Official
Town of Haymarket, Virginia

Cc: Marsden – Landry Properties (J.andlord)
file

Attachment: Final patio layout drawing

Attachment: 4432 Costello Way - Fosters Grille Patio Enclosure (1657 : 4432 Costello Way - Fosters Grille)





Attachment: 4432 Costello Way - Fosters Grille Patio Enclosure (1657 : 4432 Costello Way - Fosters Grille)

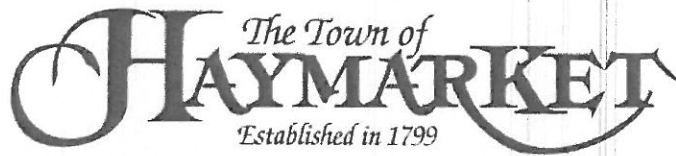


TO: Architectural Review Board
SUBJECT: Kapp Valley Way - Fence
DATE: 11/20/13

Advantage Landscaping is applying to install a Black Aluminum Style Fence on their property.

ATTACHMENTS:

- Kapp Valley Way Fence (PDF)



RECEIVED

OCT 17 2013

TOWN OF HAYMARKE

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZP20131017

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: [X] New Construction [] Alteration/Repair [] Addition [] Sign [] New Tenant/Use [] Change of Use [] Relocation

NAME OF BUSINESS/APPLICANT: Advantage LANDSCAPING

PROPOSED USE: Fencing Size (Sq. Ft./Length) of Construction: 300 FT

SITE ADDRESS: Kapp Valley Way Parcel ID #:

Subdivision Name: Shoppes OF Haymarket Lot Size:

ZONING DISTRICT: [] R-1 [] R-2 [] B-1 [] B-2 [] I-1 [] C-1 Site Plan Required: [] Yes [X] No

Special Use Permit Required: [] Yes [X] No Homeowners Association (HOA) Approval: [] Yes [X] No

Off-street Parking: Spaces Required: Spaces Provided:

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

300 FT OF 5 FT BLACK ALUMINUM STYLE 3RAIL PICKET TOP STANDARD POST CAP. All Post in concrete No Gates

Supporting Documentation (attached): [] Narrative [X] Plan/Plat [X] Specification Sheet

FEE: [] \$25.00 Residential [X] \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

Black Aluminum

Supporting Documentation (attached): [X] Specification Sheet [] Photograph(s)

Table with 2 columns: PERMIT HOLDER INFORMATION and PROPERTY OWNER INFORMATION. Includes fields for Name, Address, City, State, Zip, and Phone#.

Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

[Handwritten Signature]

See attached email

Applicant Signature

Property Owner Signature

*****OFFICE USE ONLY*****

Date Filed: 10-17-2013 Fee Amount: 50.00 Date Paid: _____

DATE TO ZONING ADMINISTRATOR: 10-18-2013

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

[Handwritten Signature]
SIGNATURE MARCHANT SCHNEIDER
PRINT

CONDITIONS:
APPROVED PER SECTION 58-13(C) AND ATTACHED SPECIFICATION SHEETS. APPLICANT TO VERIFY FENCE WILL BE LOCATED ENTIRELY ON OWNER'S PROPERTY.

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 11-20-2013

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

SIGNATURE PRINT

CONDITIONS:

DATE TO TOWN COUNCIL (IF APPLICABLE): N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required):

SIGNATURE PRINT

CONDITIONS:

Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

Sherrie Wilson

From: Patricia Leaberry [jklpml2@hotmail.com]
Sent: Saturday, October 26, 2013 12:35 AM
To: Sherrie Wilson
Subject: Re: Shoppes of Haymarket

Yes. I have had a total knee replacement and I have given him total control of the fence project

Jerry
 Sent from my iPhone

On Oct 25, 2013, at 2:54 PM, "Sherrie Wilson" <swilson@townofhaymarket.org> wrote:

Mrs. Leaberry,
 have you approved of this fencing that Danny has applied for?

Sherrie Wilson
 Deputy Clerk

<image001.jpg>

P.O. Box 1230
 Haymarket, VA 20168
 703-753-2600
 Fax: 703-753-2800

Please visit our website at www.townofhaymarket.org

From: Danny Humphreys [<mailto:dan@advantage-landscaping.com>]
Sent: Thursday, October 17, 2013 4:47 PM
To: Sherrie Wilson; Jennifer Preli; Patricia Leaberry
Subject: Shoppes of Haymarket

Sherrie,

Can I pay for the application of the phone with Credit Card? If you need any additional information please let me know asap. We want to move this project as fast as possible. Very important. Also Pat Leaberry was no present but I have attached her to this email. 703-623-7706. Please contact her if you need her signature. I appreciate all of the information you have provided and we look forward hearing from you

Regards

Danny Humphreys
 President
 Advantage Lawn and Landscaping LLC
 15200 Kapp Valley Way
 Haymarket VA 20169
 O: 703-753-3466
www.advantage-landscaping.com

Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

Sherrie Wilson

From: Danny Humphreys [dan@advantage-landscaping.com]
Sent: Friday, October 25, 2013 3:16 PM
To: Sherrie Wilson
Subject: Re: Shoppes of Haymarket

Yes it will be. 25" off the property line. 6" set in off the neighbors property line .

Regards

Danny Humphreys
 Advantage Landscaping
www.advantage-landscaping.com
 703-753-3466

On Oct 25, 2013, at 3:08 PM, "Sherrie Wilson" <swilson@townofhaymarket.org> wrote:

hey Danny
 Marchant has approved your Zoning Permit, however, he wants to make sure and verify that the entire fence will be located entirely on the owners property?

Sherrie Wilson
 Deputy Clerk

<image001.jpg>

P.O. Box 1230
 Haymarket, VA 20168
 703-753-2600
 Fax: 703-753-2800
 Please visit our website at www.townofhaymarket.org

From: Danny Humphreys [<mailto:dan@advantage-landscaping.com>]
Sent: Thursday, October 17, 2013 4:47 PM
To: Sherrie Wilson; Jennifer Preli; Patricia Leaberry
Subject: Shoppes of Haymarket

Sherrie,

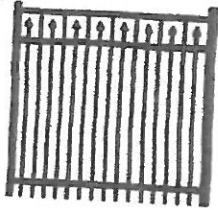
Can I pay for the application of the phone with Credit Card? If you need any additional information please let me know asap. We want to move this project as fast as possible. Very important. Also Pat Leaberry was no present but I have attached her to this email. 703-623-7706. Please contact her if you need her signature. I appreciate all of the information you have provided and we look forward hearing from you

Regards

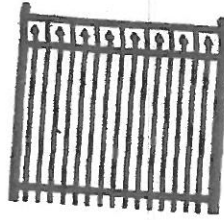
Danny Humphreys
 President

Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

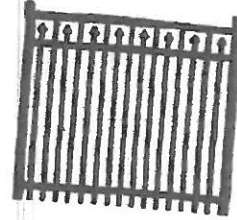
ANTIETAM



ANTIETAM



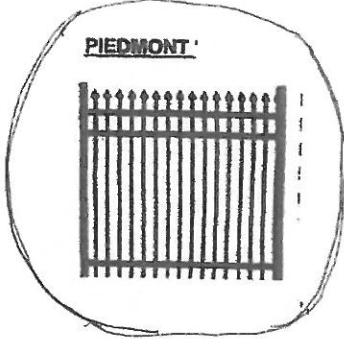
ANTIETAM



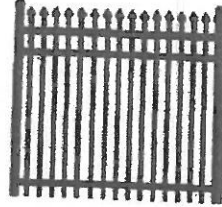
ANTIETAM



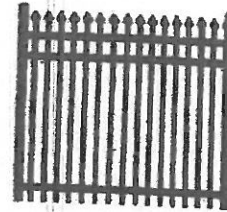
PIEDMONT



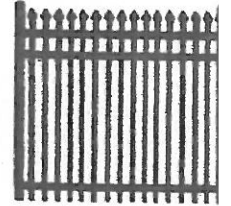
PIEDMONT



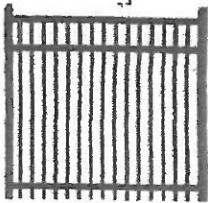
PIEDMONT



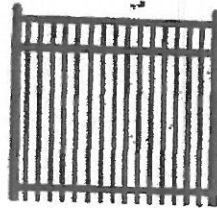
PIEDMONT



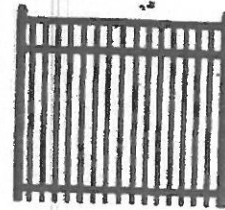
HANCOCK



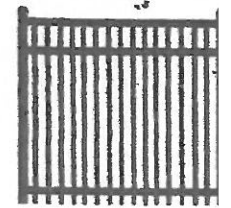
HANCOCK



HANCOCK



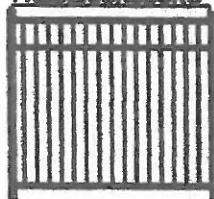
HANCOCK



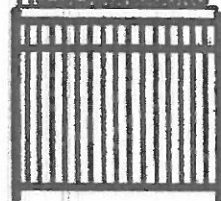
FREDERICKSBURG



FREDERICKSBURG



FREDERICKSBURG



FREDERICKSBURG



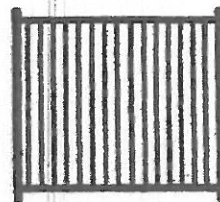
YORKTOWN



YORKTOWN



YORKTOWN



YORKTOWN



CHARLESTON



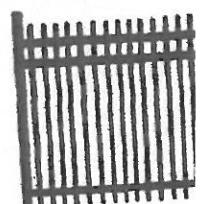
CHARLESTON



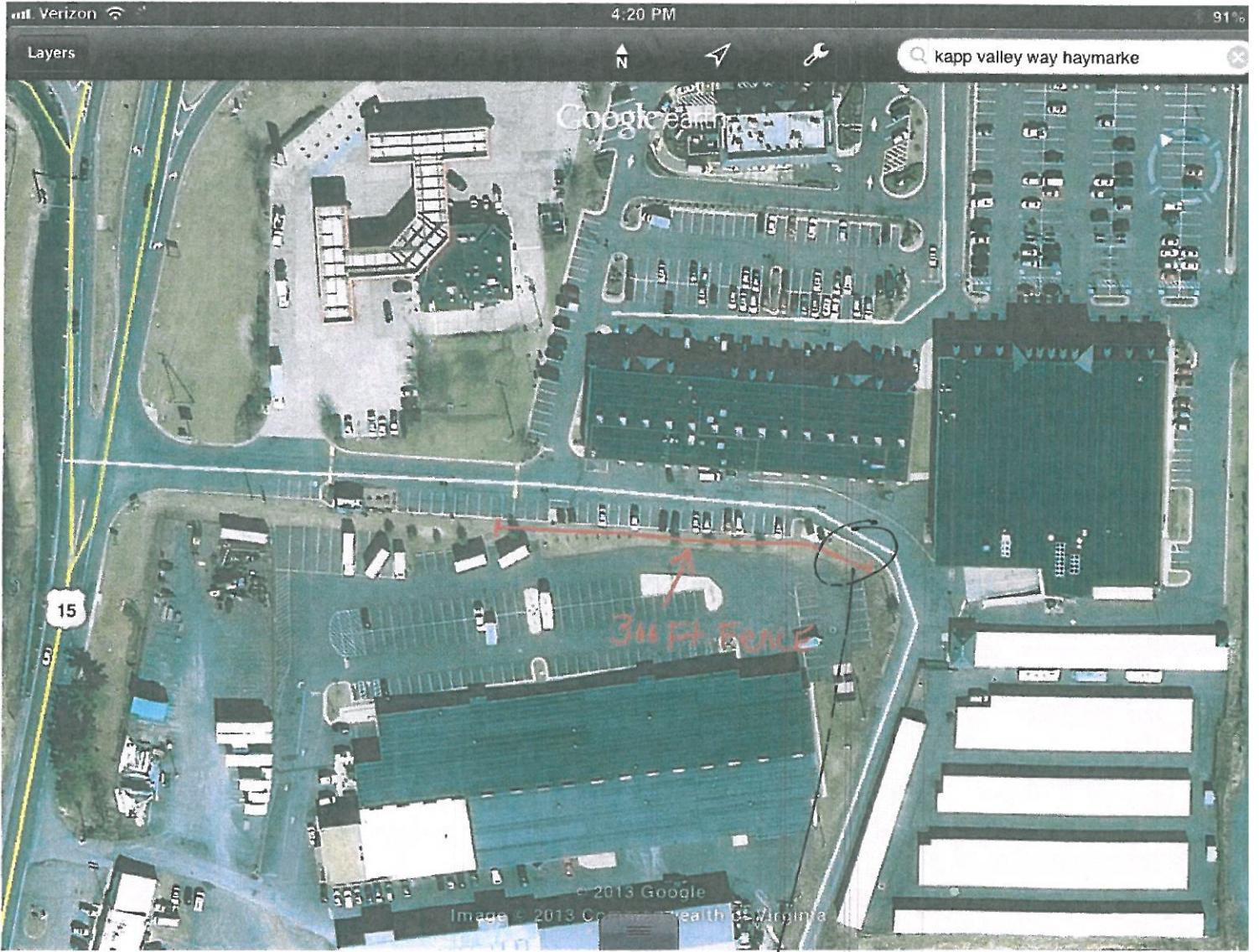
CHARLESTON



CHARLESTON



Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)



Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

VERIFY
OWNERS
PROPERTY LINE
*OWNER TO VERIFY

property line



The information contained on this page is not to be construed or used as a legal description. Map information is believed to be accurate but accuracy is not guaranteed. Any errors or omissions are the responsibility of the user. Prince William County Geographic Information Systems Division of the Department of Information Technology. In no event will Prince William County be liable for any damages, including interruption, loss of business information or other pecuniary loss that might arise from the use of this map or the information it contains.

Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
COMMONWEALTH OF VIRGINIA**


9960 Mayland Dr., Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

EXPIRES ON
05-31-2014

NUMBER
2705106289

**BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS BRK HIC LSC**

**ADVANTAGE LAWN AND LANDSCAPING LLC
15200 KAPP VALLEY WAY
HAYMARKET, VA 20169**



Gordon N. Dixon
Gordon N. Dixon, Director

ALTERATION OF THIS DOCUMENT, USE AFTER EXPIRATION, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

(SEE REVERSE SIDE FOR NAME AND/OR ADDRESS CHANGE)

STOPPES AT HAMMERT

<\$6,600.00>

LED EFFICIENT LIGHTS
FENCE TO BE INSTALLED

Stops

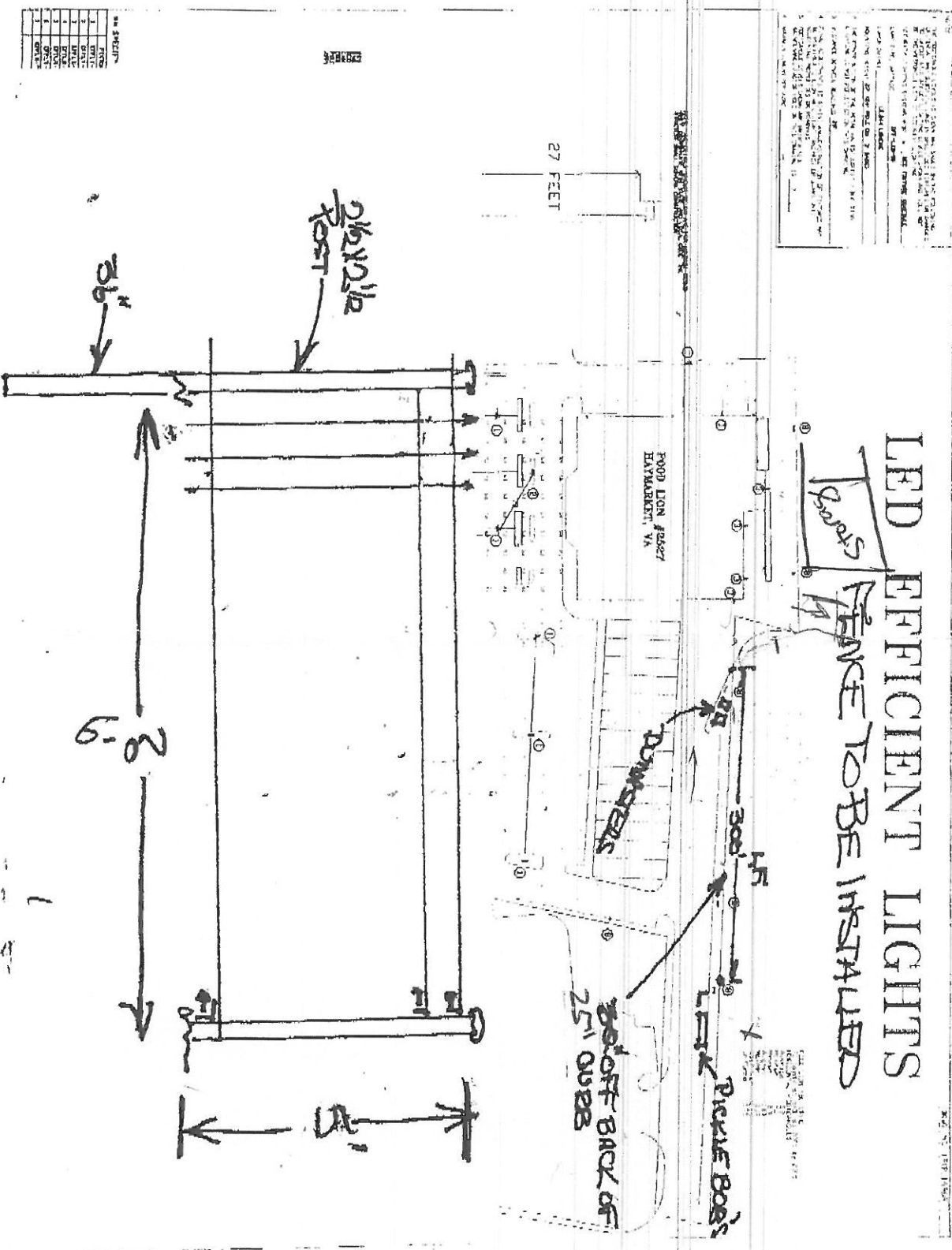
DOWNSTAIRS

20' OFF BACK OF
25" OVER

PICKLE BOSS

POOD LION #2527
HAYMARKET VA

27 FEET



Attachment: Kapp Valley Way Fence (1664 : Kapp Valley Way - Fence)



TO: Architectural Review Board
SUBJECT: ARB Task List
DATE: 11/20/13

An update on the ARB's Task List.

ATTACHMENTS:

- ARB Tasking 201311 (PDF)

November ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
By-Laws	Luersen/Schneider	Aug. 2012	On-Hold, review monthly	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Marchant and lay out next steps to move forward</p> <p>Oct. 2012 – Ken to use Fairfax Co. And Roanoke by laws as base document. From ARB workshop recommendation, Ken to add CIOA to by-laws. Marchant to review and vet for board review in Dec. 2012</p> <p>Nov. 2012 – ARB By-Laws written and passed to Marchant to vet. Marchant said he should be able to complete by the December ARB meeting.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Task tabled ‘til April 2013 to allow for CLG decision.</p> <p>Apr. 2013 – No change with CLG decision. Will stay on-hold, but visited monthly to determine when to start.</p> <p>May 2013 – No change</p> <p>June 2013 – No change</p> <p>July 2013 – No change</p> <p>Aug. 2013 – No change</p> <p>Sep. 2013 – No change</p> <p>Oct. 2013 – No change</p> <p>Nov. 2013 – No change</p>
Caboose Enhancement Project	Luersen/Preli	Aug. 2012	On-Hold	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Jennifer and lay out next steps to move forward</p> <p>Oct. 2012 – Ken and Jennifer met and concluded this task needed to be put on hold. Ken to reassess with Jennifer Apr. 2013</p>

November ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>Apr. 2013 – VDOT funding changes occurred since last reviewed. Preli is accessing how this will impact the project and asked for ARB to wait until May.</p> <p>May 2013 – Ken did not meet with Jennifer for updates</p> <p>June 2013 – No change</p> <p>July 2013 – No change</p> <p>Aug. 2013 – No change</p> <p>Sep. 2013 – No change</p> <p>Oct. 2013 – No change</p> <p>Nov. 2013 – No change</p>
Welcome Signs at Town entrance	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled 'til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p>Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p>Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC's for PWC's sign designer/builder. Asked Marchant</p>

November ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p>Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p>Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p> <p>May 2013 – Got two drawings from Bud’s group. Comments requested during meeting</p> <p>June 2013 – Luersen to reach out to Bud Crager to reignite progress</p> <p>July 2013 – No change</p> <p>Aug. 2013 – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p>Sep. 2013 – Bud said review sign types and we can meet again to develop costing figures.</p> <p>Oct. 2013 – Luersen to meet with Jenifer to get sign count for Town owned buildings and give Bud Craiger details to make up the build plan.</p> <p>Nov. 2013 – Luersen met with Jenifer and determined that only the Museum needed to be updated. Luersen working with Craiger to use the new town Logo. Craiger waiting to receive the Logo from Luersen.</p>
Certified Local Government Communique	Harnest	Oct. 2012	On-Hold	Oct. 2012 – Task Created. Kat to question TC if they are aware of CLG and what their stance is with regard to participating in the program.

November ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>Nov. 2012 – CLG presented to Town Council at Nov. TC meeting. Town Council to review and make a decision. Table task and readdress Jan. 2013 to give TC time to review.</p> <p>Jan. 2013 – Town Council still waiting Planning Commission recommendation. PC addressed ARB stating that for CLG to occur, the Historic district will need to shrink and asked ARB for feedback. PC to make recommendations to TC at Feb. TC meeting</p> <p>Feb. 2013 – PC moving forward to recommend a reduced historic district with a gateway concept.</p> <p>Apr. 2013 – Luersen attended the publicly announced planning meeting and raised concerns about the proposed Historic overly stating that if the town agrees to remove the west side gateway properties from ARB control, that they should create some other mechanism for town to enforce architectural restrictions that will comply with the towns adopted streetscape theme.</p> <p>May 2013 – No change.</p> <p>June 2013 – No change</p> <p>July 2013 – No change</p> <p>Aug. 2013 – No change</p> <p>Sep. 2013 – No change</p> <p>Oct. 2013 – No change</p> <p>Nov. 2013 – No change</p>



TO: Architectural Review Board
SUBJECT: Comp Plan Update
DATE: 11/20/13

To update the Town's Comprehensive Plan, the ARB has been tasked with evaluating the Historic Buildings in the Town.