



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, September 18, 2013

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Aug 21, 2013 7:00 PM

4. Town Council Update

5. Planning Commission Update

6. Old Business

- a. I-66/Route 15 Interchange Project
- b. ARB Task List
- c. Signs for the Town

7. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, August 21, 2013

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Chair Kenneth Luersen called the meeting to order.

1. Call to Order

Sheila Jarboe: Present, Chair Kenneth Luersen: Present, Architect John Parham: Present, Councilwoman Katherine Harnest: Present, Commissioner Ralph Ring: Present.

2. Citizens Time

No citizens spoke.

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Jul 17, 2013 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Ralph Ring, Commissioner
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

4. Certificate of Appropriateness

a. 15020 Washington Street - Sign

RESULT:	ADOPTED [4 TO 1]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Kenneth Luersen, John Parham, Katherine Harnest, Ralph Ring
NAYS:	Sheila Jarboe

b. 14950 Washington Street - Cafe Bonjour Signs

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

c. 14709 Alexandras Keep Lane - Deck

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Ring, Commissioner
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Jarboe, Luersen, Parham, Harnest, Ring

d. 14981 Gossom Manor Place - Fence

Motion approved with conditions: Ring to approve for wood fence with natural stain 6' end to end or 6' with 4' curving transitions from front of house forward. No lattice on top.

Minutes Acceptance: Minutes of Aug 21, 2013 7:00 PM (Minutes Approval)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ralph Ring, Commissioner
SECONDER: Sheila Jarboe
AYES: Jarboe, Luersen, Parham, Harnest, Ring

e. 14962 Keavy Place - Fence

RESULT: ADOPTED [UNANIMOUS]
MOVER: Katherine Harnest, Councilwoman
SECONDER: Ralph Ring, Commissioner
AYES: Jarboe, Luersen, Parham, Harnest, Ring

f. 14986 Gossom Manor Place - Deck

Any future color variation must be brought back to ARB.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Katherine Harnest, Councilwoman
SECONDER: Ralph Ring, Commissioner
AYES: Jarboe, Luersen, Parham, Harnest, Ring

g. 6797 St Paul Drive - Fence

Harnest feels it should be denied based on the fact that should any utility work need to be done, this would be an undo burden on the owner for destruction of said fence.

Parham says he likes to keep the buffer between Washington Street and the fence as it is now.

RESULT: DEFEATED [UNANIMOUS]
MOVER: Ralph Ring, Commissioner
SECONDER: Katherine Harnest, Councilwoman
AYES: Jarboe, Luersen, Parham, Harnest, Ring

6797 St Paul Drive Fence

Applicant Amends application for fence to "as is" currently built.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ralph Ring, Commissioner
SECONDER: Katherine Harnest, Councilwoman
AYES: Jarboe, Luersen, Parham, Harnest, Ring

5. Town Council Update

Harnest:

No update for ARB on at this time.

6. Planning Commission Update

Ring:

Zoning Permits are now being reviewed by staff.

Nothing major coming up.

Reviewing comp plan.

By laws for review.

Historic overlay still in review. Package possible in December?

Parham asks why COA's are now being reviewed by staff. Ring says it's less of a burden on resident if it only has to go to one board, rather than wait a month for the next one. Speeds the process up for the homeowner.

7. New Business

a. Comp Plan

Table 16. ARB to review.

Luersen will work with Marchant and Denise on the list of houses.

8. Old Business

a. Task List

Things have been on hold during the Summer.

Regarding the Town signs, Luersen emailed Bud to start up moving forward with welcome signs in town. No reply yet.

9. Adjournment

Harnest motions to adjourn.

Ring seconds.

Meeting adjourned 8:23pm.



TO: Architectural Review Board
SUBJECT: I-66/Route 15 Interchange Project
DATE: 09/18/13

The Town Engineer will update on this project.

ATTACHMENTS:

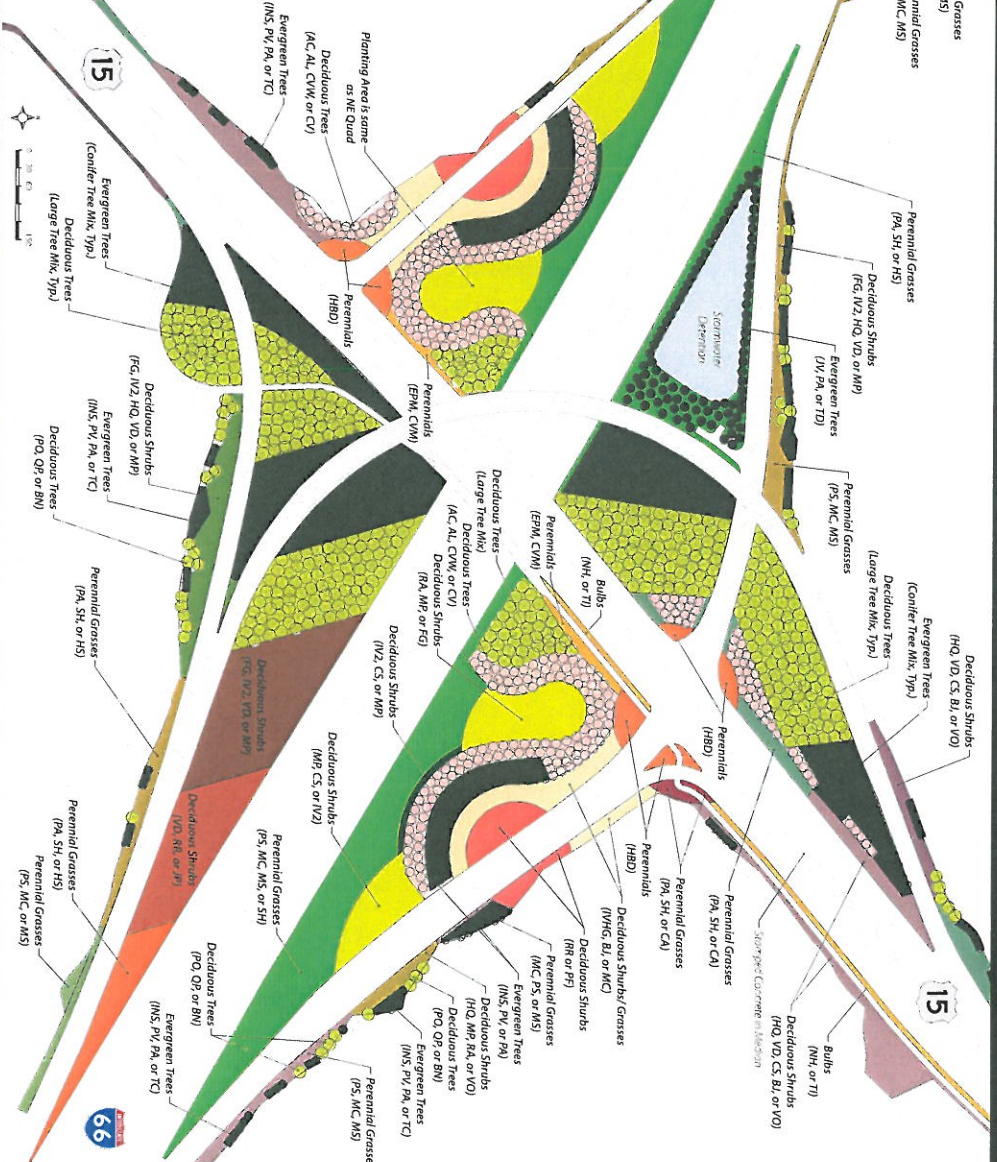
- 66-Route 15 Interchange Project (PDF)

I-66/Route 15 Interchange Project

- A follow up aesthetics meeting was held at VDOT on August 15.
- VDOT will use powder-coated colored guardrail along Route 15. Currently, VDOT is considering brown colored guardrail and brown colored bridge railings to match the guardrail (and it would complement the green lamp posts and bridge fencing).
- A “Welcome to Haymarket” sign placed on the flyover bridge is not able to be provided as part of this project. VDOT staff recommends coordinating with Journey Through Hallowed Ground (JTHG) for any “Welcome to Haymarket” signs to be placed on Route 15.
- VDOT provided a conceptual landscaping plan (attached). This plan is conceptual only, does not make any representation on the number of plantings and is subject to change once awarded (the VDOT Landscape Architect will review any changes the Contractor proposes). The conceptual landscaping plan uses a great deal of the plantings contained in the JTHG palette, but some plantings were added that survive better in interstate interchange environments. VDOT will use the conceptual landscape plan to establish minimum types, numbers and sizes of plantings that the Contractor must provide.
- VDOT will provide decorative stamped medians along Route 15 where the median is too narrow to include landscape g. Currently, VDOT is considering using a concrete stamped median with pattern and color that matches our brick sidewalks.
- The RFP is scheduled to be advertised in September and construction is scheduled to begin late 2014.

ILLUSTRATIVE MASTER PLAN

KEY: Scientific Name	Common Name	Site	Root	Size	Minimum Container	Remarks
Deciduous Trees (Large Canopy Trees)						
AK	Alder					12' x 12'
FR	Fraxinus					12' x 12'
LI	Liriodendron					12' x 12'
PA	Panicum					12' x 12'
PO	Panicum					12' x 12'
ST	Styracis					12' x 12'
VA	Viburnum					12' x 12'
W	Wingnut					12' x 12'
Deciduous Trees (Small Canopy Trees)						
AC	Acacia					12' x 12'
AL	Albizia					12' x 12'
AR	Aronia					12' x 12'
AV	Azalea					12' x 12'
BA	Banana					12' x 12'
BE	Beautyberry					12' x 12'
BU	Bursera					12' x 12'
CA	Camellia					12' x 12'
CD	Canthium					12' x 12'
CH	Chastanet					12' x 12'
CI	Cornus					12' x 12'
CM	Cornus					12' x 12'
CO	Cornus					12' x 12'
CS	Cornus					12' x 12'
CU	Cornus					12' x 12'
CV	Cornus					12' x 12'
CW	Cornus					12' x 12'
CA	Canthium					12' x 12'
CD	Canthium					12' x 12'
CH	Chastanet					12' x 12'
CI	Cornus					12' x 12'
CM	Cornus					12' x 12'
CO	Cornus					12' x 12'
CS	Cornus					12' x 12'
CU	Cornus					12' x 12'
CV	Cornus					12' x 12'
CW	Cornus					12' x 12'
CA	Canthium					12' x 12'
CD	Canthium					12' x 12'
CH	Chastanet					12' x 12'
CI	Cornus					12' x 12'
CM	Cornus					12' x 12'
CO	Cornus					12' x 12'
CS	Cornus					12' x 12'
CU	Cornus					12' x 12'
CV	Cornus					12' x 12'
CW	Cornus					12' x 12'



I-66 / Rte. 15 Interchange Reconstruction
CONCEPTUAL LANDSCAPE PLAN



TO: Architectural Review Board

SUBJECT: ARB Task List

DATE: 09/18/13

An update on the task list.

ATTACHMENTS:

- ARB Tasking 201309 (PDF)

September ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
By-Laws	Luersen/Schneider	Aug. 2012	On-Hold, review monthly	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Marchant and lay out next steps to move forward</p> <p>Oct. 2012 – Ken to use Fairfax Co. And Roanoke by laws as base document. From ARB workshop recommendation, Ken to add CIOA to by-laws. Marchant to review and vet for board review in Dec. 2012</p> <p>Nov. 2012 – ARB By-Laws written and passed to Marchant to vet. Marchant said he should be able to complete by the December ARB meeting.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Task tabled ‘til April 2013 to allow for CLG decision.</p> <p>Apr. 2013 – No change with CLG decision. Will stay on-hold, but visited monthly to determine when to start.</p> <p>May 2013 – No change</p> <p>June 2013 – No change</p> <p>July 2013 – No change</p> <p>Aug. 2013 – No change</p> <p>Sep. 2013 – No change</p>
Caboose Enhancement Project	Luersen/Preli	Aug. 2012	On-Hold	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Jennifer and lay out next steps to move forward</p> <p>Oct. 2012 – Ken and Jennifer met and concluded this task needed to be put on hold. Ken to reassess with Jennifer Apr. 2013</p> <p>Apr. 2013 – VDOT funding changes occurred since last reviewed. Preli is accessing how this will impact the project and asked</p>

September ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>for ARB to wait until May.</p> <p>May 2013 – Ken did not meet with Jennifer for updates</p> <p>June 2013 – No change</p> <p>July 2013 – No change</p> <p>Aug. 2013 – No change</p> <p>Sep. 2013 – No change</p>
Welcome Signs at Town entrance	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled 'til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p> <p>Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.</p> <p>Dec. 2012 – Task tabled for the holidays</p> <p>Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.</p> <p>Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC's for PWC's sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.</p> <p>Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs.</p>

September ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.</p> <p>Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs.</p> <p>May 2013 – Got two drawings from Bud’s group. Comments requested during meeting</p> <p>June 2013 – Luersen to reach out to Bud Crager to reignite progress</p> <p>July 2013 – No change</p> <p>Aug. 2013 – Luersen reached out to Bud Craiger to start back up after Summer Vacation</p> <p>Sep. 2013 – Bud said review sign types and we can meet again to develop costing figures.</p>
Certified Local Government Communicue	Harnest	Oct. 2012	On-Hold	<p>Oct. 2012 – Task Created. Kat to question TC if they are aware of CLG and what their stance is with regard to participating in the program.</p> <p>Nov. 2012 – CLG presented to Town Council at Nov. TC meeting. Town Council to review and make a decision. Table task and readdress Jan. 2013 to give TC time to review.</p> <p>Jan. 2013 – Town Council still waiting Planning Commission recommendation. PC addressed ARB stating that for CLG to occur, the Historic district will need to shrink and asked ARB for feedback. PC to make recommendations to TC at Feb. TC meeting</p> <p>Feb. 2013 – PC moving forward to recommend a reduced historic district with a gateway concept.</p> <p>Apr. 2013 – Luersen attended the publicly announced planning</p>

September ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				<p>meeting and raised concerns about the proposed Historic overly stating that if the town agrees to remove the west side gateway properties from ARB control, that they should create some other mechanism for town to enforce architectural restrictions that will comply with the towns adopted streetscape theme.</p> <p>May 2013 – No change. June 2013 – No change July 2013 – No change Aug. 2013 – No change Sep. 2013 – No change</p>



TO: Architectural Review Board

SUBJECT: Signs for the Town

DATE: 09/18/13

Prince William County signs had created some samples of Town Signs. The ARB will need to discuss which sign they are interested in.

ATTACHMENTS:

- PWC Sign Examples (PDF)



Welcome



Welcome To

Haymarket



Background is simulated wood grain



Background is simulated wood grain



Background is simulated wood grain