

ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen, http://www.townofhaymarket.org/ 15000 Washington Street, Suite 100 Haymarket, VA 20169

Wednesday, August 21, 2013

7:00 PM

Council Chambers

- 1. Call to Order
- 2. Citizens Time
- 3. Minutes Approval
 - a. Architectural Review Board Regular Meeting Jul 17, 2013 7:00 PM
- 4. Certificate of Appropriateness
 - a. 15020 Washington Street Sign
 - b. 14950 Washington Street Cafe Bonjour Signs
 - c. 14709 Alexandras Keep Lane Deck
 - d. 14981 Gossom Manor Place Fence
 - e. 14962 Keavy Place Fence
 - f. 14986 Gossom Manor Place Deck
 - g. 6797 St Paul Drive Fence
- 5. Town Council Update
- 6. Planning Commission Update
- 7. New Business
 - a. Comp Plan
- 8. Old Business
 - a. Task List
- 9. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen, http://www.townofhaymarket.org/ 15000 Washington Street, Suite 100 Haymarket, VA 20169

Wednesday, July 17, 2013

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Chair Kenneth Luersen called the meeting to order.

1. Call to Order

Sheila Jarboe: Present, Chair Kenneth Luersen: Present, AlA John Parham: Present, Councilwoman Katherine Harnest: Present, Commissioner Ralph Ring: Present.

2. Citizens Time

No citizens spoke

3. Minutes Approval

a. Architectural Review Board - Regular Meeting - Jun 19, 2013 7:00 PM

Parham says on page 1, regarding window replacement, he was just talking about the front of the building.

Remove the word "very".

RESULT: ACCEPTED AS AMENDED [UNANIMOUS]

MOVER: Katherine Harnest, Councilwoman

SECONDER: Ralph Ring, Commissioner

AYES: Jarboe, Luersen, Parham, Harnest, Ring

4. Certificate of Appropriateness

a. 15125 Washington Street - Signage

Bracket to extend outward like the others.

Bloom properties have a sign plan. They will follow what is on the building.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Katherine Harnest, Councilwoman

SECONDER: Ralph Ring, Commissioner

AYES: Jarboe, Luersen, Parham, Harnest, Ring

b. 15001 Gossom Manor Place - Deck and Patio

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ralph Ring, Commissioner

SECONDER: Katherine Harnest, Councilwoman

AYES: Jarboe, Luersen, Parham, Harnest, Ring

c. 14982 Gossom Manor Place - Deck/Fence

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ralph Ring, Commissioner

SECONDER: Katherine Harnest, Councilwoman **AYES:** Jarboe, Luersen, Parham, Harnest, Ring

d. 14550 John Marshall Hwy - Amendment to Window Replacement

Minutes Acceptance: Minutes of Jul 17, 2013 7:00 PM (Minutes Approval)

Shawn Landry from QBE sent in an email asking for amendment to the PACE West building from last month, to have white for the trim around the window, instead of the Brown previously approved. The Brown is not guaranteed more than 2 years with fading.

No issues. White was actually preferred.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Katherine Harnest, Councilwoman

SECONDER: Ralph Ring, Commissioner

AYES: Jarboe, Luersen, Parham, Harnest, Ring

5. Town Council Update

Harnest: No update at this time

Will there be improvements to the Police Department building? None for now.

Harrover house? There are discussion in regards to leasing to a potential client. Only discussion at this time.

Old Post Office has a new tenant moving in.

6. Planning Commission Update

Ring: Did Boundary Line Adjustment to the town for the PACE West property. 10 year lock on the ball fields. Up to Town Council now.

7. Old Business

a. ARB Tasking List

No real updates. Luersen has been on vacation. Will work on for next month.

Only item available is to move forward on the welcome signs. Need to get a hold of Prince William County signs.

8. Adjournment

Ring motions to adjourn. Harnest seconds.



TO: Architectural Review Board

SUBJECT: 15020 Washington Street - Sign

DATE: 08/21/13

Washington Street Realty would like to hang a sign over the front door. Aluminum with metal sign post.

ATTACHMENTS:

• 15020 Washington Street - Sign (PDF)





AUG 1 6 2013

TOWN OF HAYMARK

ZONING PERMIT APPLICATION

ZONING PERMIT #: 28201308164

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction (Check all that apply) New Tenant/Use NAME OF BUSINESS/APPLICANT: Washing to PROPOSED USE: Real Estate	Alteration/Repair Addition Sign Change of Use Relocation Size (Sq. Et /Length) of Construction:		
SITE ADDRESS: 15020 Washington Stre			
	Lot Size:		
ZONING DISTRICT: R-1 R-2 B-1 B-2 D			
Special Use Permit Required: ☐ Yes ☑ No Hon	-		
Off-street Parking: Spaces Required:	Spaces Provided:		
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type fermission to hang a 36 above front door of Oleanance.	building with 8' feet		
Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet FEE: \$25.00 Residential \$50.00 Commercial			
CERTIFICATE OF APPROPRIATENESS			
ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.) Aluminus Sign & Mutal Sign Past.			
Supporting Documentation (attached): ☐ Specification Sheet ☐ Photograph(s)			
PERMIT HOLDER INFORMATION WAShington STREET REALTY Name 15020 WAShington ST Address HAYMATKET, VA ZOIG9 City State Zip	PROPERTY OWNER INFORMATION TOWN OF Haymarker Name PO BOX 1230 Address Haymarker VA 20168 City State Zip		
Phone# Email	Phone# Email		

APPLICANT / PROPERTY OWNER SIGNATURE ******REQUIRED******
I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town council and all other applicable laws. Applicant Signature Froperty Owner Signature Property Owner Signature
OFFICE USE QNLY
Date Filed: 8-16-13 Fee Amount: 50.00 Date Paid:
DATE TO ZONING ADMINISTRATOR: 8-16-2013
□APPROVED □DISAPPROVED □TABLED UNTIL:□DEFERRED UNTIL:
SIGNATURE PRINT CONDITIONS:
021-7217
DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 8-21-2013
□APPROVED □DISAPPROVED □TABLED UNTIL:□DEFERRED UNTIL:□
SIGNATURE PRINT CONDITIONS:
DATE TO TOWN COUNCIL (IF APPLICABLE):
□APPROVED □DISAPPROVED □TABLED UNTIL: □DEFERRED UNTIL:
TOWN COUNCIL (where required):
SIGNATURE PRINT CONDITIONS:

Home / Sign Brackets / Wall Mount Sign Brackets / Low Clearance Wall Mount Blade Sign Brackets / 43" Florence Lower Scroll Sig

Sign Brackets

Wall Mount Sign Brackets

Lighted Wall Mount Blade

Sign Brackets

Wall Mount Blade Sign

Brackets

Fixed Mount Sign Brackets

Low Clearance Wall

Mount Blade Sign

Brackets

Custom Cutout Sign

Brackets

Light Duty Wall Mount Sign

Brackets

Pole Sign Brackets

Ceiling Mount Sign Brackets

Street Sign Frames &

Brackets

Sign Hanging Hardware

Banner Brackets

Sign Lighting

Functional Brackets

Post & Panel

Display Signs

Sign Blanks

Compare Products

You have no items to compare.



More Views



43" Floi Quick Ov

Description
Sign Brack
1" square

Mounts to with four n

Arm Lenç Back Plat Suggeste Ring Cen

Recomme Clearance customize 877-595-9

Email to a
Be the firs
SKU: 3811

Availability:

\$129.85

Qty: 0

Additional Information

Availability

Usually ships in 2-3 business days.

Dimensions

43" Arm Length- Ring Spacing is 22"-Backpla

24.

Attachment: 15020 Washington Street - Sign (1585: 15020 Washington Street - Sign)

Packet Pg. 8

For ALL Your Real Estate Needs!

weighs 2 Lbs.





TO: Architectural Review Board

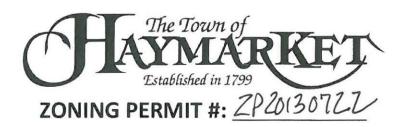
SUBJECT: 14950 Washington Street - Cafe Bonjour Signs

DATE: 08/21/13

Cafe Bonjour would like to add 3 Signs for their business.

ATTACHMENTS:

• 14950 Washington Street - Signs (PDF)



JUL 2 2 2013

TOWN OF HAYMARKE

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

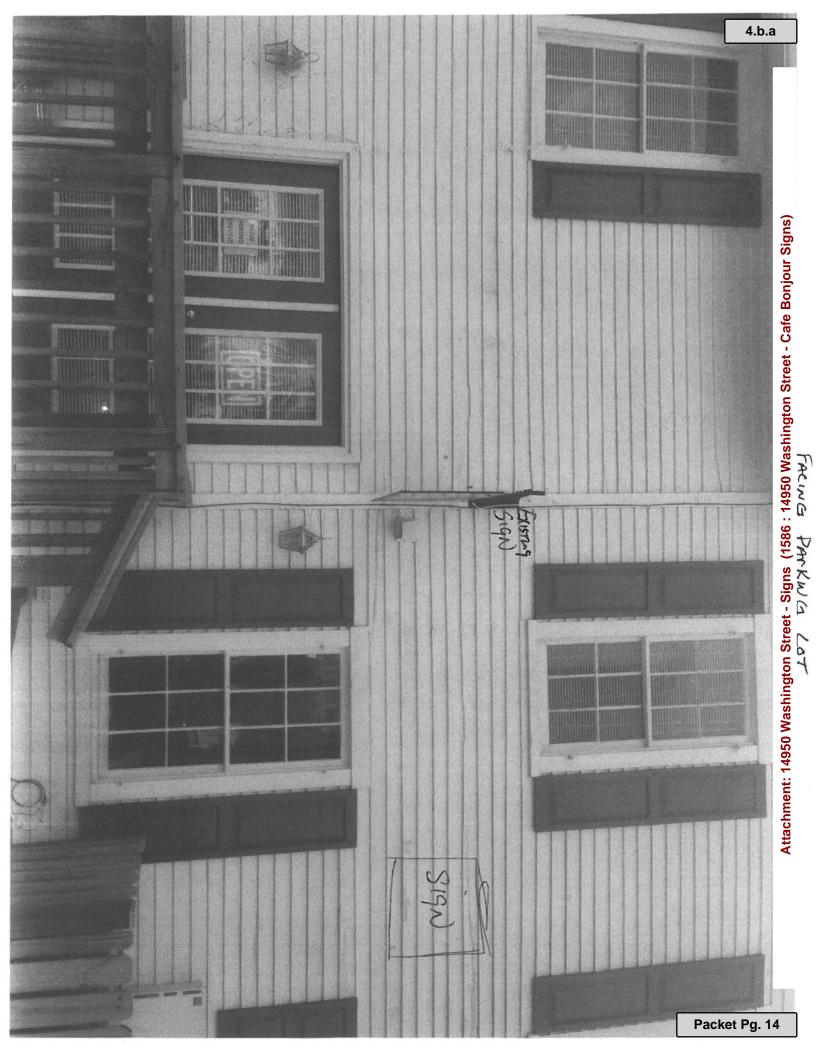
ZONING PERMIT APPLICATION				
ZONING ACTIVITY: □ New Construction □ Alteration/Repair □ Addition □ Sign (Check all that apply) □ New Tenant/Use □ Change of Use □ Relocation				
NAME OF BUSINESS/APPLICANT: EURO FOODS GROUP, LLC, dbaf Cafe Bonjour				
PROPOSED USE: Identify 5 ove Cocation Size (Sq. Ft./Length) of Construction: 2/2 / 3				
SITE ADDRESS: 14950 Washington 8T St. 100 Parcel ID #:				
Subdivision Name: Lot Size:				
ZONING DISTRICT: □ R-2 □ B-1 □ B-2 □ I-1 □ C-1 Site Plan Required: □ Yes □ No				
Special Use Permit Required: 🗖 Yes 💆 No Homeowners Association (HOA) Approval: 🗖 Yes 💆 No				
Off-street Parking: Spaces Required: Spaces Provided:				
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.) (1) Hanging Sign over door 2 1/2 by 3' (1) Mounted Sign 1/2 by 2' facing parking Cot (1) Mounted Sign 1/2' by 2' facing washington Starting Cot Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet FEE: \$25.00 Residential \$50.00 Commercial				
CERTIFICATE OF APPROPRIATENESS ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)				
See Photo. Citros Orange, gray beekground, whith Script				
Supporting Documentation (attached): 🗖 Specification Sheet 🎽 Photograph(s)				
PERMIT HOLDER INFORMATION Leith Rin Aldress Haynaklet VA 20169 City State Zip City State Zip Phone# Email PROPERTY OWNER INFORMATION Mark Sheehun Name Hoynarkel VA 20169 City State Zip Mark Phone# Email Packet Pg. 1:				
r deflet i g. i				

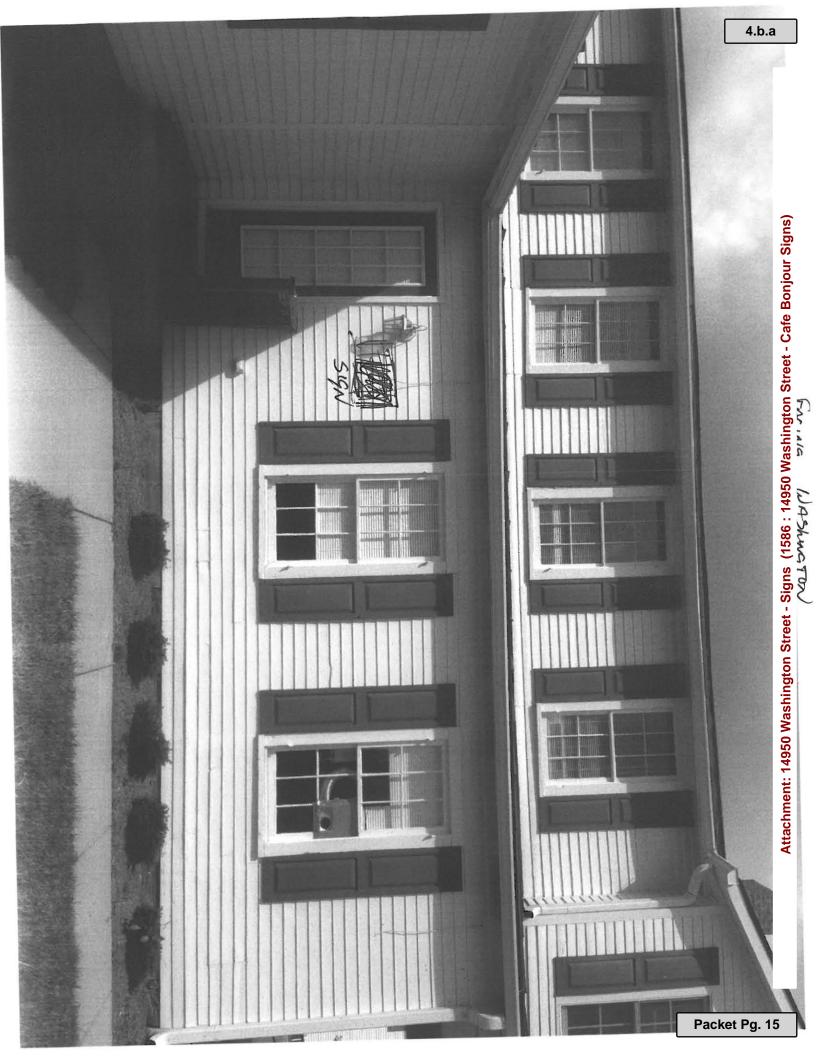
*****REQUIRED*****

foregoing application and that the information provided and as shown on the attached plat, plan and/or specific	d parcel, do hereby certify that I have the authority to make the herein is correct. Construction of improvements described herein ations will comply with the ordinances of the Town of Haymarket rescribed by the Architectural Review Board (ARB), Planning e laws. Property Owner Signature
***OFFICE Date Filed: 7-22-13 DATE TO ZONING ADMINISTRATOR: 7-22-1	Date Paid: 7-22-13
	□DEFERRED UNTIL:
ARCHITECTURAL REVIEW BOARD CHAIR: SIGNATE CONDITIONS:	URE PRINT
DATE TO ARCHITECTURAL REVIEW BOARD (ARB):_	
□APPROVED □DISAPPROVED □TABLED UNTIL:	□ DEFERRED UNTIL:
PLANNING COMMISSION (where required): SIGNATO CONDITIONS:	JRE PRINT
DATE TO TOWN COUNCIL (IF APPLICABLE):	1 _A
□APPROVED □DISAPPROVED □TABLED UNTIL:	□ DEFERRED UNTIL:
TOWN COUNCIL (where required): SIGNATURE S	JRE PRINT
CONDITIONS:	

APPLICANT / PROPERTY OWNER SIGNATURE











TO: Architectural Review Board

SUBJECT: 14709 Alexandras Keep Lane - Deck

DATE: 08/21/13

Install 20 x 23 Deck with no stairs. And a paver patio.

ATTACHMENTS:

• 14709 Alexandras Keep Lane - Deck (PDF)

RECEIVED

JUL 2 3 2013

TOWN OF HAYMARKE

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZPZ0130723

NOTE: This application must be filled out completely and before the application can be accepte	
(Check all that apply)	Alteration/Repair Addition Sign Change of Use Relocation Prince William
NAME OF BUSINESS/APPLICANT: SUSTIN OCON	nell/Home Imp
PROPOSED USE: DICK	Size (Sq. Ft./Length) of Construction: 4605
SITE ADDRESS: 14709 Alexandra 12	eep LN Parcel ID #:
Subdivision Name: Alexandias Keep	Lot S Lot Size:
ZONING DISTRICT: R-1 R-2 B-1 B-2 D	I-1 ☐ C-1 Site Plan Required: ☐ Yes ☑ No
Special Use Permit Required: 🔲 Yes 🙋 No Hom	eowners Association (HOA) Approval: 🗖 Yes 🗖 No
Off-street Parking: Spaces Required:	Spaces Provided:
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type of Decle - 20x 23 no 5+e, Detion	
Supporting Documentation (attached): Narrative Plane FEE: \$25.00 Residentia	
CERTIFICATE OF AI	PPROPRIATENESS
	n Golo R - Floor
Kails Are Irex Irechous	
Supporting Documentation ($attached$): \square Specification Sh	eet Photograph(s)
Prince William Hore Imp Name 14906 Persistence De Address	MICH Zel + Julie Dugzn Name 14709 Alexandra Keep LD Address
Woodbridge VA 7219/ City State Zip Funcround (703) 492-1294 3910 42400.	Haymarlet UA 20169 (571) 221-5411

Phone#

com

Phone#

Email

Packet Pg. 18

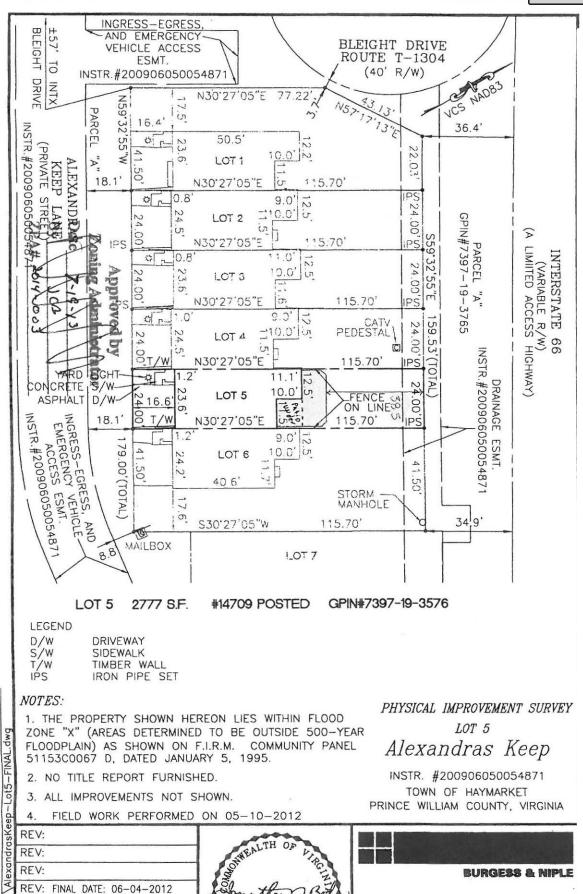
Email

******REQUIRED*****

foregoing application and that the informatio and as shown on the attached plat, plan and/	e-referenced parcel, do hereby certify that I have the authority to make the on provided herein is correct. Construction of improvements described herein for specifications will comply with the ordinances of the Town of Haymarket additions prescribed by the Architectural Review Board (ARB), Planning or applicable laws. Property Owner Signature
*** Date Filed: 7-23-13 Fee Amou	OFFICE USE ONLY*** unt:
DATE TO ZONING ADMINISTRATOR	: 7/51/13
APPROVED DISAPPROVED TABLED	UNTIL: DEFERRED UNTIL:
CONDITIONS: APPROVED P (deck) AND 58-15 (a	SIGNATURE PRINT LEGUANT TO SECTEON 58-15(6) (Pad:0)
DATE TO ARCHITECTURAL REVIEW B	BOARD (ARB): 8-21-13
□APPROVED □DISAPPROVED □TABLED	UNTIL:DEFERRED UNTIL:
CONDITIONS:	SIGNATURE PRINT
DATE TO TOWN COUNCIL (IF APPLICA	ABLE):
□APPROVED □DISAPPROVED □TABLED	UNTIL:DEFERRED UNTIL:
TOWN COUNCIL {where required): CONDITIONS:	SIGNATURE PRINT

APPLICANT / PROPERTY OWNER SIGNATURE





JONATHAN D. BEHR
Lic.No. 2668
6-5-12
LAND SURVEYOR

REV: WALL CHECK DATE: 10-17-11

OF

CHECKED: JDB

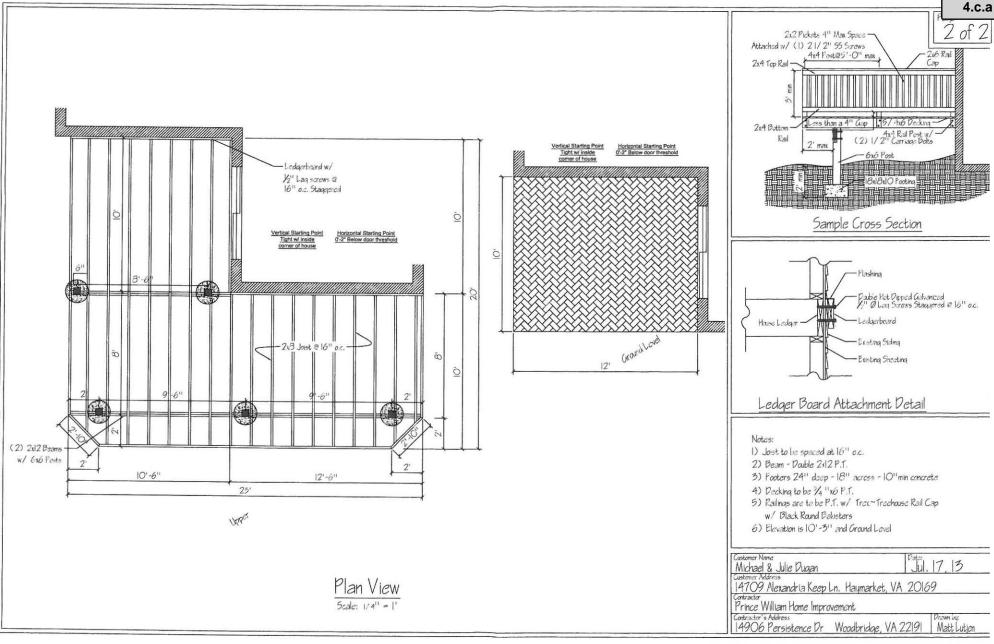
DATE:06-04-12

DRAWN BY: DMS

SCALE: 1"=30

SHEET

12700 BLACK FOREST LANE, SUITE 100 WOODBRIDGE, VA 22192 PH. (703) 670-6400 FAX (703) 670-6250 JOB: 49943 WO:





TO: Architectural Review Board

SUBJECT: 14981 Gossom Manor Place - Fence

DATE: 08/21/13

Fence around Property.

ATTACHMENTS:

• 14981 Gossom Manor Place - Privacy Fence (PDF)



ZONING PERMIT APPLICATION

The Taylor of 4.d.a				
The Town of AYMARKET				
ZONING PERMIT APPLICATION TOWN OF THE PROPERTY OF THE PROPERT				
ZONING PERMIT APPLICATION				
ZONING PERMIT #: ZPZ013 0816B				
NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.				
ZONING ACTIVITY: Unlew Construction Unleration/Repair Unleadation Unlike				
NAME OF BUSINESS/APPLICANT:				
PROPOSED USE: Privacy Fence Size (Sq. Ft./Length) of Construction: 110 ft				
SITE ADDRESS: 14981 Gossom Menor Place Parcel ID #:				
Subdivision Name: Sherwood Forest Lot Size:				
ZONING DISTRICT: R-1 A R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No No				
Special Use Permit Required: 🗖 Yes 🗹 No Homeowners Association (HOA) Approval: 🗖 Yes 🗖 No				
Off-street Parking: Spaces Required: Spaces Provided: Spa				
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.) A fence needed to divide our property line from that of a business that we				
one less than 5 ft from. Due to the close provincity, cars and people often times as on to our yard. Length of fence would be 110 ft and 6 ft in heighth in Privacy Fence				
Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet				
FEE: ☐ \$25.00 Residential ☐ \$50.00 Commercial				
FEE: \$25.00 Residential \$50.00 Commercial CERTIFICATE OF APPROPRIATENESS ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.) Lical (w/passible stain) natural wood color, or Viny (white or tan) Supporting Documentation (attached): Specification Sheet Photograph(s) PERMIT HOLDER INFORMATION PROPERTY OWNER INFORMATION PROPERTY OWNER INFORMATION				
ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)				
Wood (w/possible stain) natural wood color, or viny (white or tan)				
Supporting Documentation (attached): Specification Sheet Photograph(s)				
PERMIT HOLDER INFORMATION PROPERTY OWNER INFORMATION				
Carrier all railed Carrier Gill Bailey				
Name 14981 Gossom Manor Pl. 14981 Gossom Manor Pl.				
Address Address				
Haynarket VA 20169 Haymarket VA 20169				
City State Zip City State Zip 7033142477 Caillbaileu@amail.com 7033142477 Caillbaileu@amail.com				
Phone# Email Phone#				
Packet Pg. 24				

Attachment: 14981 Gossom Manor Place - Privacy Fence (1584 : 14981 Gossom Manor Place - Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

******REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Applicant Signature		11.	Property Owner Signature	
Date Filed:	8-16-13	***OFFICE U	JSE ONLY*** Date Paid: 8-16-13	
DATE TO ZOI	NING ADMINISTRA	TOR: 8-16-13		
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	DEFERRED UNTIL:	
CONDITIONS:		SIGNATUR	E PRINT	
DATE TO ARG	CHITECTURAL REVI	EW BOARD (ARB):	21-13	
□APPROVED	□DISAPPROVED	□TABLED UNTIL:	DEFERRED UNTIL:	
CONDITIONS:	• • • • • • • • • • • • • • • • • • •	SIGNATURI	E PRINT	
DATE TO TOV	WN COUNCIL (IF AI	PPLICABLE):		
□APPROVED	□DISAPPROVED	□TABLED UNTIL:	DEFERRED UNTIL:	
TOWN COUNC	IL {where required):	SIGNATURE	PRINT	

Attachment: 14981 Gossom Manor Place - Privacy Fence (1584 : 14981 Gossom Manor Place - Fence)



PROPOSAL / INVOICE

ARMOR FENCE

DATE 8-2-13

Contractor License Number 2705068210 Class: A

P.O. BOX 3510 MANASSAS, VA 20108 703.361.1141 • FAX 703.365.8276

Coamed Bovey	CGILLBALLEY C	GAMAL. CEAN	314	2477
14961 GOSSOM	CUSTOMER'S NAME			HOME PHONE
	ADDRESS			WORK PHONE
LAIMANET	Uq.	2019		
CITY	STATE	ZIP CODE	CELL PHONE	FAX#
DESCRIPTION	CHECKLIST			DIAGRAM
STYLE/HEIGHT	□ EVENTOP □ STEPPED			
6 France Act.	☐ DIP ☐ ARCH ☐ CAP BOARD			
	POSTS IN CONCRETE DRY PACE)			8
Bano Bino	☐ TAKE DOWN EXISTING FENCE/DECK BY☐ CUSTOMER☐ ARMOR			1-1-1
☐ CALLCUSTOMER DAY IN ADVANCE	☐ TRIMTREES, BRUSH, SHRUBS BY			
CUSTOMER WILL CALL WHEN READY FOR WORK TO BEGIN	CÚSTOMER ARMOR			
FOLLOW CONTOUR FENCE CLOSE TO	☐ HAUL DEBRIS AWAY BY ☐ CUSTOMER ☐ ARMOR			
GROUND - TOP MAY BE UNEVEN	UNDERGROUND: DELEC GAS TEL DICABLE			
WALK GATESD/GATES MATERIALS	AZMOR			110
WOODP.T	PROPERTY PINS FOUND: YES NO			119
VINYL	☐ CUSTOMER REQUEST ON LOCATION			
CHAINORNAMENTAL	☐ PERMIT BY ARMOR			
CAPS BLACE	☐ PERMIT BY CUSTOMER			
	OTHER			
WIRE MESH	31.			
COLORRESIDENTIAL				
OTHER				
	SPRINKLER SYSTEM			
	HOA / HOLD			1,070
NOTES: 118-6 F.	AT BO OR ACT BONZ	o Bonco -	4x4x10 Paris	- Cass Sor
10 2 Cox	c 2>4=8 Rupers (3 Re De) 106	one Rocas In	to 6 Cap Boacos
	one Pressure Trust			
	- 10/. Dec- 2320	- dell's		
* OPT DUS	Tana - PHOX	010/50		ur-
We propose hereby to furnish	material and labor - complete in accord			- FLAT Z MICE 10
			Dollars \$ 2550	
(\$) De	eposit with order, net cash balance of (\$), due on	date of installation. PLEASE P	AY OUR FOREMAN!
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. ARMOR FENCE is not responsible for property lines or underground utilities. This embodies the entire understanding between the parties and there are no verbal agreements or representations in connection therewith. All material shall remain the property of ARMOR FENCE until paid in full. All treated structural lumber is to comply with grading rules of S.P.I.B. Gate framing to be non-treated SPF lumber. If balance is not paid upon completion, purchaser agrees to pay accrued interest in the amount of 1 ½ % monthly, plus purchaser agrees to all costs of collection including court costs and attorney's fees.				
Armor Fence, By:	Loce 571 720 0636	/ Boo. Acid	PORFERCE C	Conac-Con

THIS CONTRACT IS SUBJECT TO THE TERMS AND CONDITIONS PRINTED ON THE REVERSE SIDE AND WHICH ARE MADE A PART HEREOF BY THIS AGREEMENT

ACCEPTANCE OF PROPOSAL

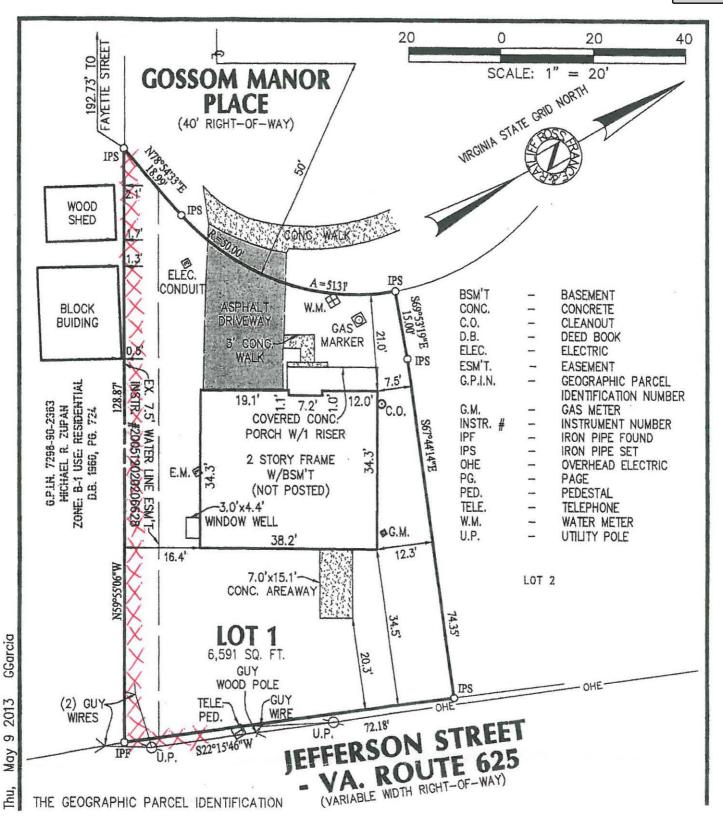
The above prices, specification and conditions are satisfactory and hereby accepted. You are to do the work as specified. Payment will be made as outlined above.

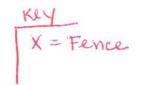
4 99		
ccepted by:	Signature	
		Dacket D













TO: Architectural Review Board SUBJECT: 14962 Keavy Place - Fence

DATE: 08/21/13

Privacy Fence - Pressure treated.

ATTACHMENTS:

• 14962 Keavy Place - Fence (PDF)

ZONING PERMIT APPLICATION

ZONING PERMIT #: 2*P2*0130807

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction (Check all that apply) New Tenant/Use	Alteration/Repair Addition Sign Change of Use Relocation			
NAME OF BUSINESS/APPLICANT: Mark Chris				
PROPOSED USE: Fence	Size (Sq. Ft./Length) of Construction: 1354			
SITE ADDRESS: 14962 Kenny Place Parcel ID #:				
Subdivision Name: Sherman forest	Lot Size:			
ZONING DISTRICT: □ R-1 □ R-2 □ B-1 □ B-2 □	I I-1 ☐ C-1 Site Plan Required: ☐ Yes ☐ No			
Special Use Permit Required: 🔲 Yes 🍱 No 💢 Hor	meowners Association (HOA) Approval: 🗖 Yes 🗖 No			
Off-street Parking: Spaces Required:	Spaces Provided:			
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.) Building a fence similar to the one alamby built by my neighbor (Board) + Barron, Fence Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet FEE: \$25.00 Residential \$50.00 Commercial CERTIFICATE OF APPROPRIATENESS ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.) Control of the pressure of the present of the pressure of the pr				
Supporting Documentation (attached): Specification Sheet Photograph(s)				
PERMIT HOLDER INFORMATION Builders fence Name 2517 Evergreen Mills Rd Address Sterling VA 20166 City State Zip 703-820-0967	PROPERTY OWNER INFORMATION Mak Christenser Name 14962 Kenny Place Address Maxmetet VA 20169 City State Zip 410-935-8065 MChr1099Aumlin			
Phone# Email	Phone# Email Packet Pg. :			

foregoing application and that the info and as shown on the attached plat, pla	rmation provided herein is	do hereby certify that I have the authority to make the
Commission, or the rown council and a	or conditions prescribed	Il comply with the ordinances of the Town of Haymarket by the Architectural Review Board (ARB), Planning
a cras	- 4	mare
Applicant Signature	Prop	erty Owner Signature
	OFFICE USE	ONLY
Date Filed: 8-7-13 Fee	Amount: 25	Date Paid: 87-13
DATE TO ZONING ADMINISTRA	ATOR: $8-7-13$	
APPROVED DISAPPROVED DT	ABLED UNTIL:	DEFERRED UNTIL: MARCHANT SCHNE IAFR PRINT
	SIGNATURE	PRINT
CONDITIONS:	50-13/1) F	ENCE NO HICHER
THAN 6'. INSTALL		
DATE TO ARCHITECTURAL REVI		
		DEFERRED UNTIL:
	SIGNATURE	PRINT
CONDITIONS:		
DATE TO TOWN COUNCIL (IF AF	PLICABLE):	
□APPROVED □DISAPPROVED □TA	BLED UNTIL:	DEFERRED UNTIL:
TOWN COUNCIL (where required):	CICALATURE	DOINT
CONDITIONS:	SIGNATURE	PRINT

P.O. Box 1230 * Haymarket, Virginia 20168 * 703-753-2600 * FAX: 703-753-2800 Zoning Permit Application Page 2 of 2 – Revised 12-19-11

Experience, Quality and Service... Right in Your Backyard!

25173 Evergreen Mills Rd, Sterling, VA 20166 Office (703) 820-0967 | Fax (703) 661-8610 CL# 2705078833A | MD Lic. #127411 www.buildersfenceco.com



Attachment: 14962 Keavy Place - Fence (1587: 14962 Keavy Place - Fence)

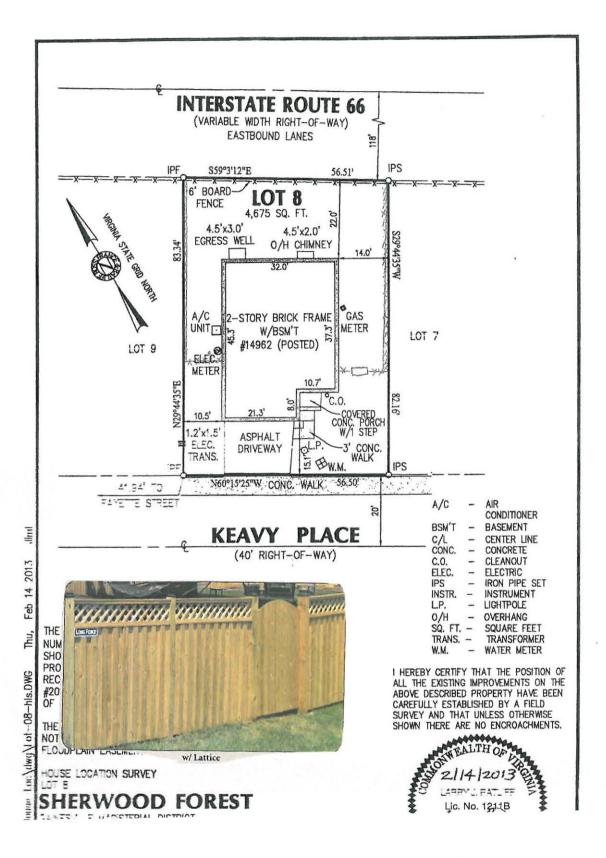
Date: 7/17/13 Job Number: County: Prince will	☐ Fence to Meet Pool Code		
Name: Mark Christianson Address: 14962 Keavy Place.	check # 143 \$ 1584.00		
City: Hasmorket State: VA Zip: 20169 Job Site Address: SAME			
Home Phone: 410 935 806 Work Phone:			
Job Notes:			
	53 }		
	万使洪气		
	10.5 14962 miestica		
Grade	Gates		
☐ Level at Top	Gate Posts: □ 4 x 4 ☑ 6 x 6 Other:		
	Gate Quantity: _/ Type: Hrch V.B Size: 6 H x		
	Gate Quantity: Type: Size: H x _		
Fence to be level Slightly uneven grade with Each section to step as dictated with highest grade. Section to step as dictated by the grade.	Gate Quantity: Type: Size: H x _		
(Customer to fill in gaps) (Fence will be uneven at top) large gaps under the fence. (Customer to fill in gaps)	Gate Quantity: Type: Size: H x _		
Fence One 6 Board and Batter Fence, F	ront with Lattice		
Color: Post Caps: Black	Post Size: 4 3 4		
Horizontal Runners: (3), ZYLL per section	Circle One: Face Nail Toe Nail		
Board Size: ⊠ 1 x 4	pacing:		
	A		
Picket Top: Square Top Colonial Gothic Gothic American Got	hic Monument Picket Dog Ear Other		
Fence Top: ☐ Mt. Vernon Dip ☐ Montecello Arch ☐ Cap Board ☐ 1 x 4 ☐ 1 x ☐ Other ☐ Oth	☐ 12" Lattice Top ☐ Other ☐ Other ☐ Diagonal ☐ Square		
Welded Wire Mesh: Color: ☐ Black ☐ Green ☐ Galvanized Square Size	ze. □ 2 x 4 □ 1 x 2 (Pool Code) Circle One: Inside O		
Pacia Board:	Circle One: Top Middle Bottom		

ALL POSTS TO BE SET IN 30" IN THE EARTH, OR TO REFUSAL, AND DRY PACKED IN CONCRETE.

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Fence Two		MANUFACTURE AND PROCESSOR AND				
Color:	Pos			Post Size:		
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Board Size: ☐ 1 x 4 ☐]1 x 6 ☐ Other	Board Spacin	g: 🗆 1.5" 🗆 2.5" 🗎 3.5	5"		
Picket Top: Square To		1	☐ Monument Picket ☐ Dog	g Ear		
Fence Top: Mt. Vernor		7 111111111111111111111111111111111111	☐ 12" Lattice Top ☐ Diagonal ☐ Square	Other		
Welded Wire Mesh: Cold	or: Black Green Galv	vanized Square Size:	2 x 4	Circle One: Inside Out		
Facia Board:			Circle One	: Top Middle Bottom		
ALL POSTS TO BE SET IN 30" IN	THE EARTH, OR TO REFUSAL, AND	DRY PACKED IN CONCRETE.		0		
			150	######################################		
Color:		t Caps:	Post Size:			
-lorizontal Runners:		_ per section	Circle One:	: Face Nail Toe Nail		
Board Size: ☐ 1 x 4 ☐	1 x 6 Other	Board Spacing	g: 1.5" 2.5" 3.5	5"		
Picket Top: Square Top		othic American Gothic	Monument Picket □ Dog	Bar Other		
Fence Top: Mt. Vernon			☐ 12" Lattice Top ☐ Diagonal ☐ Square	Other		
Velded Wire Mesh: Cold	or: ☐ Black ☐ Green ☐ Galv	anized Square Size:	2 x 4	Circle One: Inside Outs		
acia Board:	1	mar a mar and a market and	Circle One:	Top Middle Bottom		
LL POSTS TO BE SET IN 30" IN	THE EARTH, OR TO REFUSAL, AND	DRY PACKED IN CONCRETE.				
Chain Link	N.	Height: □	36" 42" 48" 60"	☐ 72" ☐ Other		
abric Color:	een		Galvanized			
ate Posts: ☐ 2.5" O.D. [ner Posts: 2" O.D. 2.	5" O.D. Other		
ine Posts: 1-5/8" O.D.		Top Rail:	□ 1-3/8" O.D. □ 1-5/8" O.D	D.		
Sottom Coil Wire: Yes	□No					
NDS, CORNERS AND GATE PO	STS TO BE SET 30" IN THE EARTH	OR TO REFUSUAL. SUPPORTED LII	NE POSTS TO BE DRIVEN, SUPPO	DRTED WITH MECHANICAL ANCHOR		
otal Contract Price: 3	are to be measure	e #2 pressure treated southern yellow	pine unless otherwise stated. All mea-	Payment Terms provided at left. All materi surements are approximate, actual installe due accounts. Builders Fence Company w		
eposit at Signing:	SERVE		LDERS FENCE COMPANY AND BU	RED DEPOSIT, THIS AGREEMENT SHA YER. THE TERMS AND CONDITIONS O) INTO THIS CONTRACT.		
	Sp	cceptance: The construction proposal opecifications, and other terms and condi-		ied price, payment terms, construction		
ne estimated start date for t	the work is:	Builders Fence Company Inc.	om space at the control of the state of the SESS State Session of the Session of	Buyer(s)		
2-3 MIEK			- + Fe	CERTA		
		(Sales Representative's Signature)	(Signature)	C		
ne estimated completion da	te for the work is:	Sales Representative's Printed Name	(Signature)	Packet Pg.		
<u> </u>	N. STATES THE STATES OF THE ST	Important Notice: Customer has the	ne right to cancel this Conract with se-	venty-two (72) hour		

THE POTT OF SHIPPING A PROPERTY.





TO: Architectural Review Board

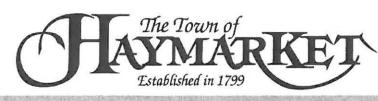
SUBJECT: 14986 Gossom Manor Place - Deck

DATE: 08/21/13

12' x 12' Deck, pressure treated.

ATTACHMENTS:

• 14986 Gossom Manor Place - Deck (PDF)



RECEIVED

JUL 2 5 2013

TOWN OF HAYMARK

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZPZ0130725

	nd all components of submission requirements must be met oted and scheduled for review/hearing.
ZONING ACTIVITY: New Construction (Check all that apply) New Tenant/Use	Alteration/Repair
NAME OF BUSINESS/APPLICANT: <u>Ameritech</u>	Const.
PROPOSED USE: Deck 12'X12'	Size (Sq. Ft./Length) of Construction: 12 x1.2
SITE ADDRESS: 14986 Gossom Pl.	Parcel ID #:
Subdivision Name: Sherwood For	Lot Size:
ZONING DISTRICT: R-1 TR-2 B-1 B-2 C	☐ I-1 ☐ C-1 Site Plan Required: ☐ Yes ☑ No
Special Use Permit Required: ☐ Yes ☑ No Ho	omeowners Association (HOA) Approval: 🗖 Yes 🗖 No
Off-street Parking: Spaces Required: N/A	Spaces Provided: N/A
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type 2 × 12 Deck	e and dimensions of signs, height/length of fencing, etc.)
	Plan/Plat Specification Sheet ial \$50.00 Commercial PPROPRIATENESS
ADDITIONAL DESCRIPTION: (i.e. color, type of material, f	iont style, etc.)
Supporting Documentation (attached): Specification :	Sheet ☐ Photograph(s)
PERMIT HOLDER INFORMATION Particle D. Carch. Name 2310 W Languew Dr. Address Woodbridg Va. 22191 City State Zip 202-402-2214 Mc. Carol.com	PROPERTY OWNER INFORMATION KOUNT CANDACE POSEY Name 14986 Gossom Manor Pl Address Haynarket Va 20169. City State Zip 703-754-3960
Phone# Email 3	Phone# Email Packet Pg. 3

APPLICANT / PROPERTY OWN	IER SIGNATURE	*****REQUIRED****
foregoing application and that the and as shown on the attached pl	ne information provided he at, plan and/or specification and/or conditions preso	rarcel, do hereby certify that I have the authority to make the rein is correct. Construction of improvements described herein sons will comply with the ordinances of the Town of Haymarket ribed by the Architectural Review Board (ARB), Planning ws. CMAI ATTACHE Property Owner Signature
Date Filed: 7-25-13	***OFFICE U	ISE ONLY*** Date Paid: 7.25-13
DATE TO ZONING ADMINI	STRATOR: 7-25-	12
Approved Disapproved		Deferred until:
		PRINT SCHNEIDER
CONDITIONS: APPROJED PLE	SIGNATURE	CTION 58-15(b)
DATE TO ARCHITECTURAL	REVIEW BOARD (AR	B): <u>8-21-13</u>
□APPROVED □DISAPPROVED		DEFERRED UNTIL:
CONDITIONS:	SIGNATURE	PRINT
DATE TO TOWN COUNCIL (IF APPLICABLE):	
□APPROVED □DISAPPROVED	□TABLED UNTIL:	DEFERRED UNTIL:
TOWN COUNCIL (where required):		DOINT
	SIGNATURE	PRINT

P.O. Box 1230 * Haymarket, Virginia 20168 * 703-753-2600 * FAX: 703-753-2800 Zoning Permit Application Page 2 of 2 – Revised 12-19-11

Sherrie Wilson

From: Sent:

Candice Posey [poseycj@pwcs.edu] Thursday, July 25, 2013 10:01 AM

To:

Sherrie Wilson

Subject:

Re: Deck Permit

Good morning,

I do approve the deck, thank you. I don't think we will be painting it at this time, but in future possibly. It would be painted a cream color if and when painted. Thanks again Candice POsey

Candice J. Posey

Autism/Intellectual Disabilities Teacher Independent Hill School

703-791-8150

>>> Sherrie Wilson 07/25/13 9:57 AM >>>

Ms Posey

I just received an application from Ameritech Construction, to build a deck on the back of your house.

We do require the residents approval. Can you just reply to this email to let me know you approve of this Deck?

Also, Decks that can be seen from public view, are required to go before our Architectural Review Board. Your house backs up to Keavy Place so therefore it can be seen from a public road. The unfortunate part is the next meeting date for that Board is August 21st. I'm going to see if there is anything I can do to expedite this.

Will you be staining the deck any color? Or will it remain Pressure Treated, clear color.

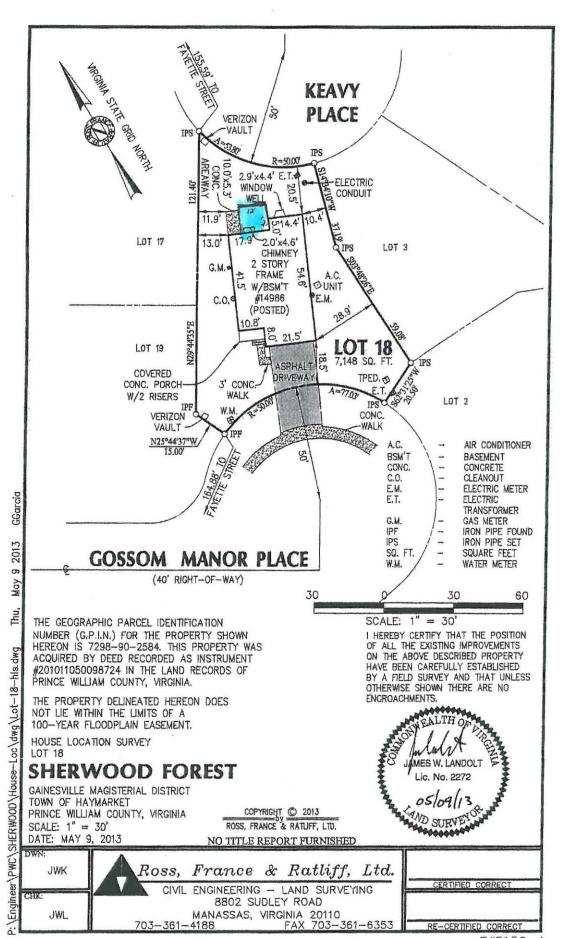
Sherrie Wilson Deputy Clerk

[TOH Seal - Small]

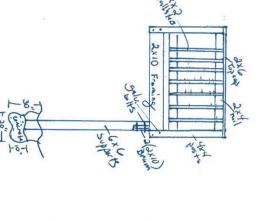
P.O. Box 1230 Haymarket, VA 20168 703-753-2600

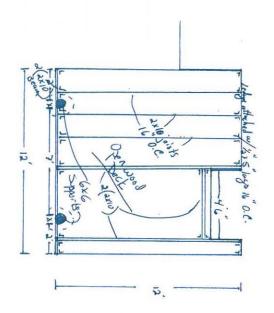
Fax: 703-753-2800

Please visit our website at www.townofhaymarket.org



12×12







DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION COMMONWEALTH OF VIRGINIA

EXPIRES ON

08-31-2013

9960 Mayland Dr., Suite 400, Richmond, VA 23233 Telephone: (804) 367-8500 NUMBER

2705 029456A

BOARD FOR CONTRACTORS
CLASS A CONTRACTORS LICENSE

AMERITECH CONSTRUCTION CORPORATION AMERITECH CONSTRUCTION CORPORATION 2841 HARTLAND ROAD STE 306

FALLS CHURCH VA 22043

CLASSIFICATIONS BLD

TERATION OF THIS DOCUMENT, USE AFTER EXPIRATION, OR USE BY PERSONS OR FIRMS OTHER IN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

Gordon N. Dixon, Director

(SEE REVERSE SIDE FOR NAME AND/OR ADDRESS CHANGE)

COMMONWEALTH OF VIRGINIA

BOARD FOR CONTRACTORS - CLASS A

CONTRACTOR LICENSE - CLASSIFICATIONS: BLb

NUMBER: 2705 029456A EXPIRES: 08-31
AMERITECH CONSTRUCTION CORPORATION
AMERITECH CONSTRUCTION CORPORATION
2841 HARTLAND ROAD STE 305

DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION 9960 Mayland Dr., Suite 400, Richmond, VA 23233

TERATION OF THIS DOCUMENT, LISE AFTER EXPRATION, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGIN



TO: Architectural Review Board SUBJECT: 6797 St Paul Drive - Fence

DATE: 08/21/13

The resident at this address wants to put up a 4 foot high Gothic picket style fence. The HOA wants him to have the fence right up to the property line, as seen in attached photos.

ATTACHMENTS:

• 6797 St Paul Drive - Fence (PDF)





TOWN OF HAYMARK

ZONING PERMIT APPLICATION

ZONING PERMIT #: ZPZ01308ZQB

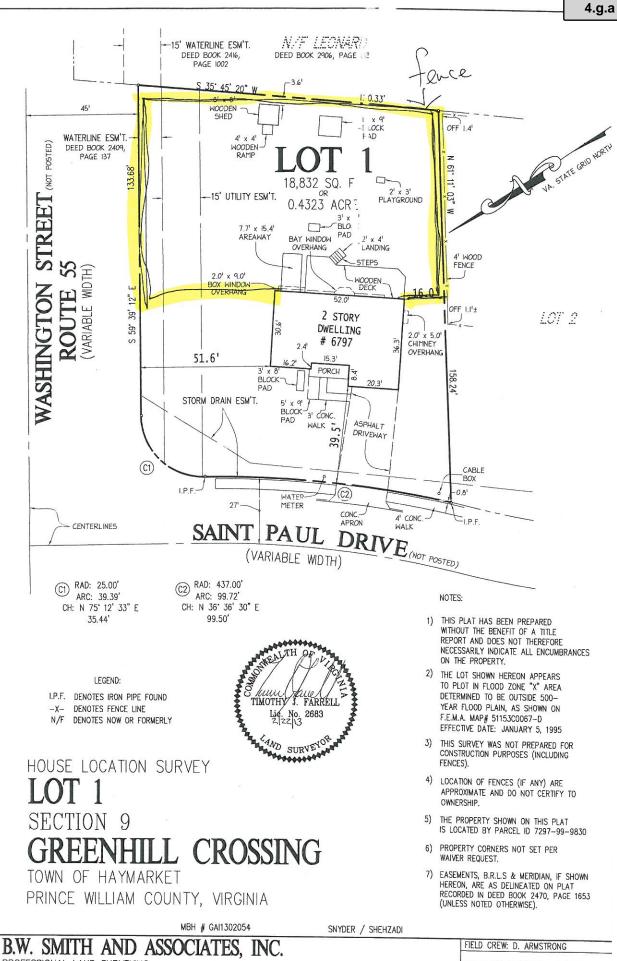
NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING ACTIVITY: New Construction (Check all that apply) New Tenant/Use	☐ Alteration/Repair ☐ Addition ☐ Sign ☐ Change of Use ☐ Relocation ☐ ☐
	٥
NAME OF BUSINESS/APPLICANT: Wike	3/3CW
	Size (Sq. Ft./Length) of Construction:
SITE ADDRESS: 6797 Saint Paul dr	Parcel ID #:
Subdivision Name: Special Class	N 6 Lot Size: <u>43</u>
ZONING DISTRICT: AR-1 R-2 B-1 B-	Size (Sq. Ft./Length) of Construction: Parcel ID #: Lot Size: 1-1 C-1 Site Plan Required: Homeowners Association (HOA) Approval: Spaces Provided:
Special Use Permit Required: 🔲 Yes 🕱 No	Homeowners Association (HOA) Approval: 🗘 Yes 💢 No
Off-street Parking: Spaces Required:	Spaces Provided:
4' high Gothi	type and dimensions of signs, height/length of fencing, etc.)
TO The f	roperty Live
Supporting Documentation (attached): Narrative	dential 🗖 \$50.00 Commercial
CERTIFICATE OF	F APPROPRIATENESS
ADDITIONAL DESCRIPTION: (i.e. color, type of mater 4' high Got	F APPROPRIATENESS rial, font style, etc.) LIC FICKET FENCE
Supporting Documentation (attached): Specificat	cion Sheet Photograph(s)
PERMIT HOLDER INFORMATION	PROPERTY OWNER INFORMATION NIKE SNYDER
Name	Name (0797 SAINT PAUL DRIVE
Address	HAYNARIET, VA 20169
City State Zip	City State Zip 757-362-7244 NicHAELSNYDORIL
Phone# Email	Phone# Email
	Packet Pg. 45

APPLICANT / PROPERTY OWNER SIGNATUR	E *****REQU	IRED*****
I, as owner or authorized agent for the above-reforegoing application and that the information pand as shown on the attached plat, plan and/or and any additional restrictions and/or condictions condictions or the Town Council and all other a	provided herein is correct. Construction specifications will comply with the orditions prescribed by the Architecture pplicable laws.	of improvements described herein dinances of the Town of Haymarket al Review Board (ARB), Planning
Applicant Signature	Property Owner Signature	
***	FFICE USE ONLY***	
Date Filed: 8-20-13 Fee Amount		
Date Filed: O Fee Amount	: Date Pa	aid:
DATE TO ZONING ADMINISTRATOR:	20-13	
□APPROVED □DISAPPROVED □TABLED U	NTIL:DEFERR	ED UNTIL:
	SIGNATURE	PRINT
CONDITIONS:		
DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 8-21-13	**************************************
	NTIL:DEFERR	ED HATH.
TABLED O	VIIL DEFENN	ED ONTIL
	SIGNATURE	PRINT
CONDITIONS:	NOTVATORE	Timer
DATE TO TOWN COUNCIL (IF APPLICABLE): _	MA	
□APPROVED □DISAPPROVED □TABLED UI	NTIL:DEFERRI	ED UNTIL:
TOWN COUNCIL (where required):		
CONDITIONS:	SIGNATURE	PRINT



Packet Pg. 47



B.W. SMITH AND ASSOCIATES, INC.

PROFESSIONAL LAND SURVEYING
MANASSAS, VIRGINIA (703) 368-5866 1(800) 682-0996

DFT: M.K.S. CHK: T.J.F. NO TITLE REPORT FURNISHED. SCALE= 1" = 25' DATE: 2/22/1



Where HOW WANTS THE FENCE TO EXTEND TO

Packet Pg. 48



Jennifer Preli

From: Holly Montague

Sent: Tuesday, August 20, 2013 1:05 PM

To: Sherrie Wilson Cc: Jennifer Preli

Subject: RE:

Attachments: EN96-233-128 c502 04.pdf

Sherrie,

After talking to Jen and seeing your email, I pulled up the Washington Street Enhancement Plan. I am attaching it to this email.

There will be minor road widening in order to add the bike lane.

However, the property line for the parcel in question is far enough away from the road that my original concern, sight distance for the intersection if a fence is added at the property line, is not valid.

Since there is no proposed construction for the Enhancement Project on this parcel and I have no concerns about sight distance, I have no comments/issues with adding a fence at the property line of 6797 St. Paul Drive.

Thanks!

HOLLY MONTAGUE, PE Town Engineer P.O. Box 1230 Haymarket, Virginia 20168 703-753-2600 703-753-2800 Fax hmontague@townofhaymarket.org

From: Sherrie Wilson

Sent: Tuesday, August 20, 2013 11:55 AM

To: Holly Montague

Subject:

Holly

you just talked to Jen about a fence in Greenhill that will be up against Washington Street. Can you send me an email referencing your concerns, about it being that close?

Because of the streetscape project?

The address where the fence will be is 6797 St. Paul Drive.

Thanks!

Sherrie Wilson Deputy Clerk



P.O. Box 1230 Haymarket, VA 20168 703-753-2600

Fax: 703-753-2800

Please visit our website at www.townofhaymarket.org



TO: Architectural Review Board

SUBJECT: Comp Plan DATE: 08/21/13

The Comprehensive Plan was last updated in 2008. It is time to update again. It has been requested the ARB look at the Comp Plan, specifically Table 16, in regards to the structures in Town.

ATTACHMENTS:

• Comp Plan Table 16 (PDF)

1.5.3 Historic Buildings Inventory

Based on a survey conducted by the Virginia Department of Historic Resources (VDHR) in 1996 as well as Section 58-554 (a) of the Town Code which states: "all buildings within the Old and Historic Town of Haymarket which are 50 years old or older are designated historic buildings" the following structures are designated historic and worthy of protection in the Town of Haymarket.

TABLE 16: Historic Building Inventory

Address	Date of Construction	Historical Name
14710 Weskinston Street	1004	
14710 Washington Street	ca. 1924	Sears House
14740 Washington Street	ca. 1926	Sears House
14801 Washington Street	ca. 1900's	Jordan House
14800 Washington Street	ca. 1900	Baptist Church
14841 Washington Street	ca. 1900	Watts House
14881 Washington Street 14891 Washington Street	ca. 1900 ca. 1900	House LeRoy House/Madison Shop
14910 Washington Street	ca. 1895	Melton House/store
14941 Washington Street 14950 Washington Street	ca. 1948 ca. 1870's Built on site of the Red House Tavern	Old Fire Station (first one in Western Prince William County) Roland House/Red House Tavern (first building built before Haymarket became a town
14951 Washington Street	ca. 1910	Old Bank Building
15020 Washington Street	ca. 1920's	Old Post Office
15030 Washington Street	ca. 1920	Rust/Pickett House
15101 Washington Street	ca. 1888/90	Dr. Payne House/Winterham
6590 Jefferson Street	ca. 1910	Garrett House
6620 Jefferson Street 6707 Jefferson Street	ca. 1900 ca. 1920's	Downs House Large example bungalow
6706 Jefferson Street	ca. 1901	Gossom House
6712 Jefferson Street	ca. 1935	Baker/Bean House
6713 Jefferson Street	ca. 1910	Masonic Lodge
6720 Jefferson Street 6741 Jefferson Street	ca. 1930 ca. 1890	Gossom House Brownie Smith House
6751 Jefferson Street	ca. 1870	Alrich House
6771 Jefferson Street 6810 Jefferson Street	ca. 1870-80 c. 1900	Wise/Creech House Leonard House
6811 Jefferson Street	ca. 1890	James Beale House
6735 Fayette Street	ca. 1911	St. Paul's Parish Hall
6740 Fayette Street	ca. 1890-1910	Meade House
6750 Fayette Street	ca. 1900	St. Paul's Rectory
6790 Fayette Street 6796 Fayette Street	ca. 1930 ca. 1800	Sarah Turner House Pearson's House



TO: Architectural Review Board

SUBJECT: Task List DATE: 08/21/13

Updated Task List.

ATTACHMENTS:

• ARB Tasking 201308 (PDF)

Task Description	Owner	Date Started	Status	Chronologic Detail
By-Laws	Luersen/Schneider	Aug. 2012	On- Hold, review monthly	 ???? - Task Created Aug. 2012 - Tabled 'til next meeting Sep. 2012 - Ken to meet with Marchant and lay out next steps to move forward Oct. 2012 - Ken to use Fairfax Co. And Roanoke by laws as base document. From ARB workshop recommendation, Ken to add CIOA to by-laws. Marchant to review and vet for board review in Dec. 2012 Nov. 2012 - ARB By-Laws written and passed to Marchant to vet. Marchant said he should be able to complete by the December ARB meeting. Dec. 2012 - Task tabled for the holidays Jan. 2013 - Task tabled 'til April 2013 to allow for CLG decision. Apr. 2013 - No change with CLG decision. Will stay on-hold, but visited monthly to determine when to start. May 2013 - No change June 2013 - No change July 2013 - No change
Caboose Enhancement Project	Luersen/Preli	Aug. 2012	On-Hold	 August 2013 – No change ???? – Task Created Aug. 2012 – Tabled 'til next meeting Sep. 2012 – Ken to meet with Jennifer and lay out next steps to move forward Oct. 2012 – Ken and Jennifer met and concluded this task needed to be put on hold. Ken to reassess with Jennifer Apr. 2013 Apr. 2013 – VDOT funding changes occurred since last reviewed. Preli is accessing how this will impact the project and asked for ARB to wait until May.

ARB Task List Page 1

Task Description	Owner	Date Started	Status	Chronologic Detail
				May 2013 – Ken did not meet with Jennifer for updates
				June 2013 – No change
				July 2013 – No change
				August 2013 – No change
Welcome Signs at Town	Luersen	Aug. 2012	Open	???? – Task Created
entrance				Aug. 2012 – Tabled 'til next meeting
				Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.
				Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting
				Nov. 2012 – ARB requested that town properties be included in package. ARB moved to submit document to Town council at the December TC meeting after changes are made.
				Dec. 2012 – Task tabled for the holidays
				Jan. 2013 – Town Council approved the concept and requested ARB to move forward with sign designs and costing. Next step. Get VDOT correspondence started and a list of road sign manufacturers.
				Feb. 2013 – Got feedback from VDOT to what concepts are possible and procedures to apply for right of way use. Also got POC's for PWC's sign designer/builder. Asked Marchant to contact Leesburg to request cost for their stone sign structure on 15 at the south entrance.
				Mar. 2013 – Luersen will be meeting with Bud Craiger, PWC sign designer, on March 22 to discuss fabrication costs. Marchant to initiate Leeseburg costs for Stone sign and landscaping costs for their sign at the south Rt15 entrance.

ARB Task List

Task Description	Owner	Date Started	Status	Chronologic Detail
				 Apr. 2013 – Bud Craiger to develop sign design/costs/time frame packet to ARB. No delivery date was set. Luersen to keep communications with Bud to determine a delivery date for the packet. Marchant talking with Leesburg and will be getting the RFP quotes for us to use as reference costs. May 2013 – Got two drawings from Bud's group. Comments requested during meeting
				June 2013 – Luersen to reach out to Bud Crager to reignite progress
				July 2013 – No change
				August 2013 – Luersen emailed Bud Crager regarding initiating signs. No response to date.
Certified Local Government Communique	Harnest	Oct. 2012	On-Hold	Oct. 2012 – Task Created. Kat to question TC if they are aware of CLG and what their stance is with regard to participating in the program.
				Nov. 2012 – CLG presented to Town Council at Nov. TC meeting. Town Council to review and make a decision. Table task and readdress Jan. 2013 to give TC time to review.
				Jan. 2013 – Town Council still waiting Planning Commission recommendation. PC addressed ARB stating that for CLG to occur, the Historic district will need to shrink and asked ARB for feedback. PC to make recommendations to TC at Feb. TC meeting
				Feb. 2013 – PC moving forward to recommend a reduced historic district with a gateway concept.
				Apr. 2013 – Luersen attended the publicly announced planning meeting and raised concerns about the proposed Historic overly stating that if the town agrees to remove the west side gateway properties from ARB control, that they should create some other mechanism for town to enforce

ARB Task List Page 3

Task Description	Owner	Date	Status	Chronologic Detail
		Started		
				architectural restrictions that will comply with the towns adopted streetscape theme. May 2013 – No change. June 2013 – No change July 2013 – No change
				August 2013 – No change