



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ AGENDA ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, November 14, 2012

7:00 PM

Council Chambers

1. Call to Order

2. Citizens Time

3. Minutes Approval

- a. Architectural Review Board - Regular Meeting - Oct 17, 2012 7:00 PM

4. Certificate of Appropriateness

- a. 14723 Alexandras Keep Lane - Shed
- b. 15000 Gossom Manor Place - Fence
- c. 14891 Washington Street - Roof Replacement

5. Town Council Update

6. Planning Commission Update

- a. Planning Commission Update

7. New Business

8. Old Business/Task List

- a. Task List

9. Adjournment



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Kenneth Luersen,
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, October 17, 2012

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

called the meeting to order.

1. Call to Order

Ellie Ivancic: Absent, Sheila Jarboe: Present, Chair Kenneth Luersen: Present, AIA John Parham: Late, Councilwoman Katherine Harnest: Present.

2. Citizens Time

3. Minutes Approval

- a. Architectural Review Board - Regular Meeting - Aug 15, 2012 7:00 PM
The Minutes of August 15, 2012 are approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Kenneth Luersen, Chair
AYES:	Sheila Jarboe, Kenneth Luersen, Katherine Harnest
ABSENT:	Ellie Ivancic, John Parham

- b. Architectural Review Board - Regular Meeting - Sep 19, 2012 7:00 PM
The minutes of September 19, 2012 are approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Kenneth Luersen, Chair
AYES:	Sheila Jarboe, Kenneth Luersen, Katherine Harnest
ABSENT:	Ellie Ivancic, John Parham

4. Applications

- a. 14925 Southern Crossing Street - Deck
The Deck application has been approved with no exceptions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Sheila Jarboe
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham, Katherine Harnest
ABSENT:	Ellie Ivancic

- b. 14723 Alexandra's Keep Lane - Storage Shed
Luersen explains that this is a new townhouse complex and the storage shed application shows the shed sitting on the end of the units.
The ARB hopes that the Homeowner doesn't have things overflow out of it and look messy.
It is definitely obscure from street.

It does however need to match color of trim/siding per our Guidelines.
The Homeowner did not show up to the meeting tonight.
ARB would like to see the samples and better color description.

Minutes Acceptance: Minutes of Oct 17, 2012 7:00 PM (Minutes Approval)

Would also like to know that the HOA has seen this application.

Since the applicant did not show up to answer questions, ARB will tabled this application until the 11/14/2012 meeting.

The applicant will be contacted regarding the information requested by the ARB.

RESULT:	TABLED [3 TO 1]
MOVER:	Sheila Jarboe
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Sheila Jarboe, John Parham, Katherine Harnest
NAYS:	Kenneth Luersen
ABSENT:	Ellie Ivancic

c. 14713 Alexandra's Keep Lane - Deck

The Deck application has been approved with no exceptions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Sheila Jarboe
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham, Katherine Harnest
ABSENT:	Ellie Ivancic

d. 14830 Jordan Lane - New House

Traditionally the ARB been very lenient with houses on Jordan Lane. As it is off to itself, and cannot be seen.

The application has been approved as submitted.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Kenneth Luersen, Chair
AYES:	Sheila Jarboe, Kenneth Luersen, John Parham, Katherine Harnest
ABSENT:	Ellie Ivancic

5. Town Council Update

Harnest for Town Council update:

Nothing new to report. The Town is still moving forward with master plan.

It has been awarded to a company.

Streetscape is also still moving forward.

Luersen asks what is the intent of the Town Center Property?

Planning? Land use analysis?

Or sounds like just to engineer a storm water drain issue?

We can talk more about in Old Business.

6. Planning Commission Update

Ivancic is absent tonight.

No Planning Commission Report

7. New Business

Luersen talks about the ARB workshop he and John Parham attended in Leesburg on September 23rd. Presenters were a Fredericksburg planner, a practicing lawyer, writers for secretary interior of standard rehab.

The takeaway - basis of defense is a relationship between secretary of interior standards of rehab. And our building codes are enforced here.

Our defense mechanism is very minimal. We document well.

We do need to be careful about stating personal preferences in a meeting. Make sure our decisions are based on information showing credibility.

Site rationale for why something is denied. Base on our guidelines. Not an arbitrary ruling.

Luersen also we need to be aware of conflict of interest. Step down on anything we're involved with outside the board.

Perhaps a good idea would be, when we're sworn in as ARB members, we should sign a Conflict of Interest agreement?

Would go in with the Bylaws.

Almost all ARB boards are volunteers. None have training or direction or guidance. Only thru experience learning.

Should there be an ARB certified program for all members to go thru? Being looked at by some organizations.

We can take from this, pass PC training onto PC Chair.

Pass Certified Local Government awareness to Town Council and inquire their opinion on it thru the ARB Liaison, Harnest.

Interested in our ARB pursuing it? Outside our decision, but pass on to Council.

Another New business - sat down with Clerk and discussed adding task list to Agenda packet.

Included in back of packet tonight. Still needs modification. What info needs to be displayed etc.

Show some forward motion.

8. Old Business/Tasks

Old task list

By Laws: Luersen handed out samples from Fairfax and Roanoke for members to look at.

Marchant was tasked to do it, but he can't really get into doing it. Gave Luersen some links to look at. Like Roanoke's the best. Have members look at them and report back next month.

Next meeting will be November 14th. May be a little quick for this to get done. Can put off til December 19th meeting.

We can do a write-up get to Marchant for him to look over for December meeting.

Jarboe says Fairfax County's looks too dry/legal. Too much.

Caboose - Luersen talked with Jennifer. This is on hold for awhile. The staff is overwhelmed at this time. VDOT might try to pull money back from us.

We need to make sure of that. Get everything finalized first.

Harnest is waiting for southern railway to get back to her on the history of caboose.

Jarboe asks has there been any discussion on the Town Council about finding a new home for caboose? Was discussed when she was on Council. Harnest - no. Only to make it ADA accessible. Connecting to museum. Historical stuff.

Has Southern railroad ever found the deed for the Caboose??? Who actually owns it? No one could produce copy of the deed.

We never found anything. Just wanted to find some history on it.

Harnest will look into how it was gifted to the Town. When, where, how

Signs at the town entrance:

Luersen google searched some signs. Thinks we're content with sign we have. Jarboe likes the one we have too.

Would like to see our sign on both sides of street. Coming into, and then leaving Town on 55.

We do have standard green corporate limit sign. It's ok.

Would be nice to have something similar to speed limit size, that has a profile, museum, that says WELCOME or something. All agree.

No maintenance involved. Harnest said on the west side, other than CVS lot, not a lot of space for it there. Ramp coming, towards Haymarket, Could have "welcome to..." South on 15 towards here.

VDOT said they would be willing to work with us. Stone facade. Even going North and coming back again. "See you soon" or something.

Beautification monitored by trails of tears? Would be nice.

Parham said Loudoun County just installed one. Coming from here North, soon as you cross over, they have an oversized street sign. "Welcome to Loudoun County". We need something low maintenance. Not overly huge for us.

Next step is a design to recommend. A solution we feel good about. Put a proposal package together. Go to Town Council for money.

Leave east on 55 off? When VDOT finalizes how far their construction goes? Put all into a packet.

Luersen will follow thru on Old Carolina side and east side and go from there.

Town property facade.

Luersen gives his thoughts. He feels we need more direction from Town Council. And meet with Contractor.

They didn't say any kind of use planning. We don't have the full story.

Should the Town building follow a theme, like the Hulfish House and Old Post Office? Buildings with a colored roof.

Thought this was all laid out on the streetscape design packet. Until that is complete, we don't want to recommend anything as it would

disrupt while the streetscape project is going on. The meetings/information need to come thru Town Council representative only.

Assign Harnest to come up with a protocol that she's comfortable with and then present to council saying she is the Liaison, go thru me for tasks for ARB. That will help us track our task list.

a. Old Business/Tasks

b. Adjournment

Harnest motions to adjourn the meeting.

Jarboe seconds.

Meeting adjourned at 8:17pm.



TO: Architectural Review Board
SUBJECT: 14723 Alexandras Keep Lane - Shed
DATE: 11/14/12

Robert Dubose submitted an application last month for a Shed at his address. However the applicant did not show up to the meeting, and the members had questions on the application. Therefore it was tabled. The application is coming back to the ARB for approval.

ATTACHMENTS:

- 14723 Alexandras Keep Lane - Shed (PDF)

RECEIVED

SEP 28 2012

TOWN OF HAYMARKET



Jim Lawry
703-298-5000
703-628-2929

ZONING PERMIT #: ZP20120928

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING PERMIT APPLICATION

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: ROBERT "BRENT" DuBOISE

PROPOSED USE: STORAGE SHED LAWN TOOLS Size (Sq. Ft./Length) of Construction: 7x7 = 49 SF

SITE ADDRESS: 14723 ALEXANDRAS KEEP LANE Parcel ID #: LOT 12

Subdivision Name: ALEXANDRAS KEEP Lot Size: 4150 SF

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)
ADD 7' x 7' STORAGE SHED - LAWNMOWER, LAWN TOOLS, ETC

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)
SEE PHOTO & DESCRIPTION ON ATTACHMENT (A). COLOR IS "VANILLA" w/ STONE & SLATE ACCENTS. MAINTENANCE FREE VINYL/POLYRESIN.

Supporting Documentation (attached): Specification Sheet Photograph(s)

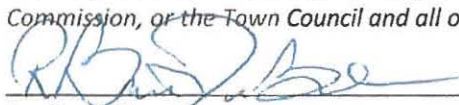
PERMIT HOLDER INFORMATION				PROPERTY OWNER INFORMATION			
Name: <u>SAME -></u>				Name: <u>ROBERT "BRENT" DuBOISE</u>			
Address: _____				Address: <u>14723 ALEXANDRAS KEEP LANE</u>			
City: _____	State: _____	Zip: _____		City: <u>HAYMARKET VA</u>	State: _____	Zip: <u>20169</u>	
Phone#: _____	Email: _____			Phone#: <u>(703) 298-5096 dubosobrent@yahoo.com</u>		Email: _____	

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.


Applicant Signature


Property Owner Signature

*****OFFICE USE ONLY*****

ZONING PERMIT #: 2020928

Date Filed: 9/28/12

Fee Amount: \$25.00

Date Paid: 9-28-12

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): _____

APPROVED DISAPPROVED TABLED UNTIL: Nov 14 2012 DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR:  Kenneth M. Luersen
SIGNATURE PRINT

CONDITIONS: Need color comparison w/ House siding and recommend HOA Approvals

DATE TO PLANNING COMMISSION: 15 10/15/12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION (where required):  R. WEIR
SIGNATURE PRINT

CONDITIONS: 58-97(6)

DATE TO TOWN COUNCIL: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE PRINT

CONDITIONS: _____

Oct. 15 PC
Oct. 17 ARB } 7PM

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

Alexandras Keep Homeowners Association Architectural Review Application

Please note: In order for your application to be processed, you must provide a picture of your home and the proposed change(s), and complete in full for approval.

Please Mail or Deliver To: Architectural Review Board
C/o Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, VA 20151-2283
Attention: Kristy Faulk
Community Management Assistant

1. Name: R. BREXIT De GOSSE
(Please Type or Print)
2. Address of Proposed Change: 14723 ALEXANDRAS KEEP LANE
Mailing Address of Applicant: _____
3. Parcel/Lot Number: LOT #12
4. Home Telephone: 703-298-5476 Work Telephone: _____
5. General Description of Proposed Change:

Provide a description of the proposed change, including the purpose or reason for the change, the type and color of materials to be used, location of property, and any other pertinent information required to evaluate the proposed change(s).

7x7 VINYL/PLY SHEED. TO STORE LAWNMOWER, LANDSCAPING TOOLS. COLOR IS VANILLA W/ STAINLESS STEEL ACCENTS. MAINTENANCE FREE.

6. Required Exhibits and Supporting Documentation:

The supporting exhibits or documentation listed below must accompany this design review application for the proposed change(s). An application submitted without all required information will be considered incomplete. In such case, the Architectural Control Committee's sixty (60) day review period will not commence until all required information has been received. Applicants should provide all documents and exhibits required by Fairfax County.

- a. **Paint or Stain Colors** – A sample and model number of the color(s) to be used must be provided, both for repainting or restaining existing improvements and for structural additions, together with a list of existing paint colors on the house or appurtenant structures that will remain unchanged.
- b. **Finish Materials** – A description and/or sample of all finish materials to be used for the exterior surface of proposed improvements must be provided.
- c. **Site Plan (Recorded Plat)** – A site plan, drawn to scale, showing the location and dimensions of the proposed improvement, including orientation with respect to the property lines, unit, and adjacent dwelling units must be provided for decks, patios, walls, storage sheds, fences, recreation equipment, major landscape changes that require approval, and structural additions to the home.

FOR ADDITIONAL INFORMATION, VISIT SUNCAST.COM - SEARCH CASCADE BMS 7790

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

Alexandras Keep Homeowners Association Architectural Review Application

- d. **Architectural Drawings and Landscape** – Detailed architectural drawings or plans must be provided for decks, storage sheds, and structural additions to the home and major landscape improvements that would change the topography of the lot or landscape plan originally provided by the builder.
- e. **Photographs** – The inclusion of photographs is appropriate for exterior lighting fixtures, decorative objects and similar cosmetic additions to the unit or lot.
- f. **Other Exhibits** – Other exhibits may be required in order to permit adequate evaluation of the proposed change. Homeowners are advised to seek guidance from the Architectural Control Committee or Managing Agent before submitting an application.

7. Notification of Adjacent Lot Owners

A homeowners submitting a design review application is required to provide notice of the application to all lot owners (other than builders) whose lots immediately abut the applicant's lot or are separated from the applicant's lot by a street or common area and for whom the proposed improvement will be visible from the adjacent lots.

Proof of notice is required through the signing of the design review application by the adjacent lot owners.

Signatures and Address(es) of adjoining lot owners:

WE ARE AN END UNIT WITH NO ADJACENT NEIGHBORS

8. Estimated Starting Date of Construction (After Approval by the Architectural Review Board):

WITHIN 2 WEEKS

9. Estimated Completion Date:

2 DAYS (WEEKEND)

10. Owner acknowledges that he/she is familiar with the design review requirements and procedures for the Preserve at Great Oak Homeowners Association.

11. Owner understands that the authority to perform an alteration granted by this application will automatically expire if the work is not commenced within one-hundred eighty (180) days following approval and work completed within three-hundred sixty (360) days of approval of other time frame authorized by the Architectural Review Board.

Owner's Signature and Date:

 2/21/12

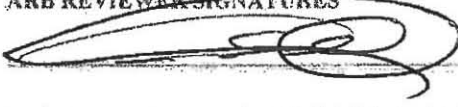
Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

Alexandras Keep Homeowners Association Architectural Review Application

- Approved _____
- Disapproved _____
- Additional information needed to process application: _____
- Comments or restrictions: _____

Approval for any project by the Association does not in any way imply waiver or approval of Fairfax County requirements. Newgate residents must comply with all Fairfax County Requirements. Thank you for helping to keep our community beautiful!

ARB REVIEWER SIGNATURES

Date 8/24/12 

Date _____

Date _____

Notes

1. Nothing contained herein shall be construed to represent that alterations to lots or buildings in accordance with these plans shall not violate any of the existing provisions of local building and zoning codes. Further, nothing contained herein shall be construed as a waiver or modification of any restrictions.
2. When required, building permits shall be obtained prior to start of any construction. Nothing contained herein shall be construed as a waiver or permit requirements.
3. Owner understands and agrees that no work on this request will commence until written approval has been obtained from the Architectural Review Board.
4. Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained are not permitted and that the owner may be required to restore the property to its former condition at the owner's expense if such alterations are made and subsequently disapproved in whole or in part. Further, owner understands that any legal expense associated therewith will be the responsibility of the owner.
5. Owner agrees to give the Architectural Review Board and/or Managing Agent, express permission to enter on the owner's property at a reasonable time to inspect the proposed project in progress, and the completed project.
6. Owner understand that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for alterations.

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

A



BMS7790 - Cascade®

- ▶ Intro
- ▶ Features
- ▶ Gallery
- ▶ Size/Zoom
- ▶ Specs



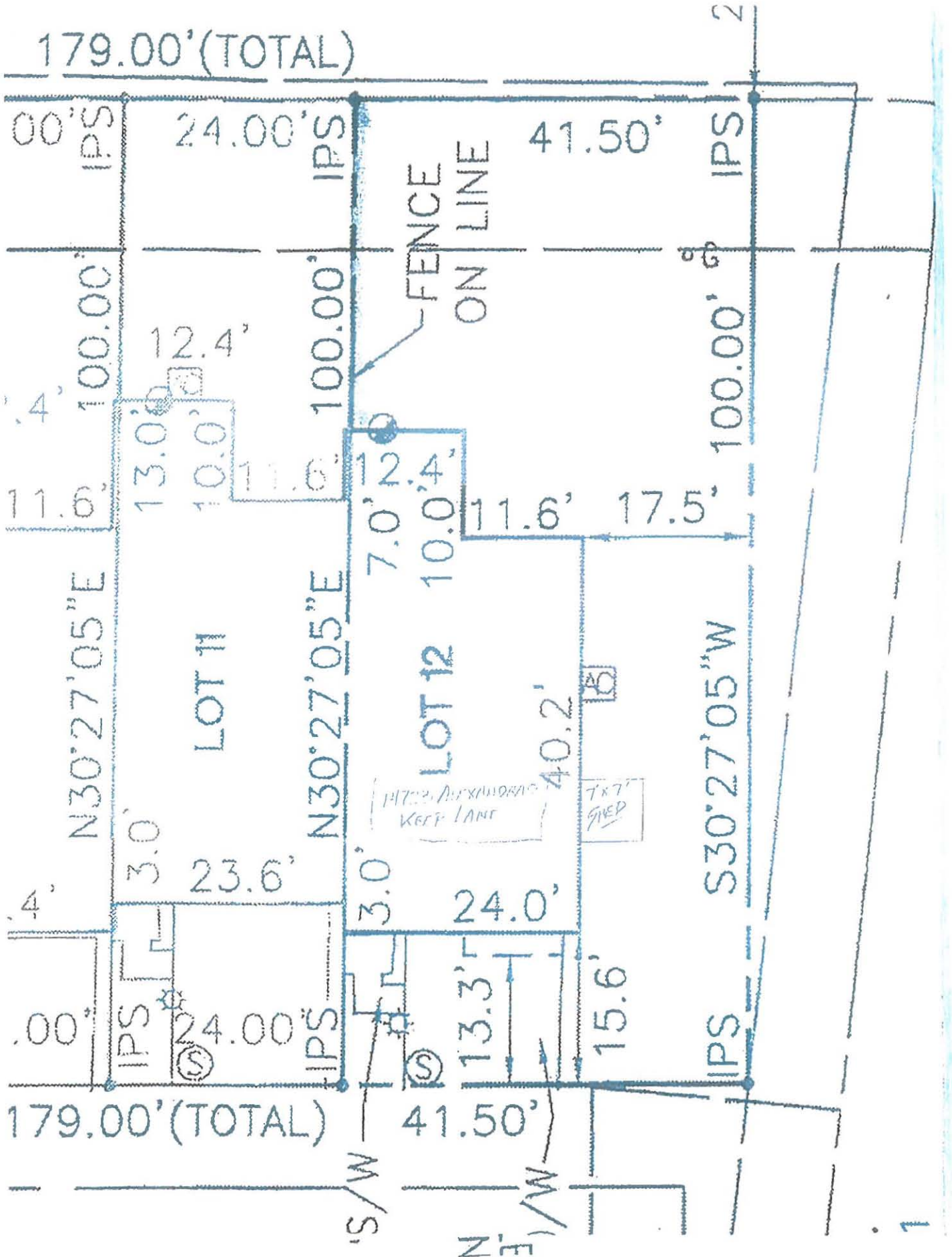
... [click here](#) ... easy

EXTERIOR DIMENSIONS 7'x7'x8' HIGH
 COLOR - VANILLA WITH STONEY & SLATE ACCENTS
 14723 ALEXANDRAS KEEP LANE
 HAYMARKET VA 20169
 ROBERT ERIC DUBOSE 703-298-5496
 CERRI DIANE DUBOSE

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)



Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)



Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

INTERSTATE 66
(VARIABLE R/W)
(A LIMITED ACCESS HIGHWAY)

STORM DRAINAGE ESMT.
INSTR.#200906050054871

PARCEL "A"
GPIN#7397-19-3765

S59°32'55"E 179.00'(TOTAL)

26.5'



±278' TO INTX
BLEIGHT DRIVE

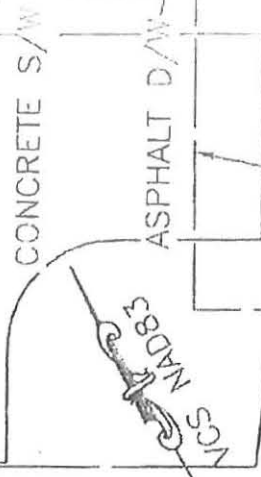
N59°32'55"W 179.00'(TOTAL)

GRESS-EGRESS,
AND EMERGENCY
VEHICLE ACCESS
ESMT.
STR.#200906050054871

ALEXANDRAS KEEP LANE
(PRIVATE STREET)
INSTR.#200906050054871

PARCEL "A"
GPIN#7397-19-3765

LANDSCAPE AREA
INSTR.#200906050054871



STORM DRAINAGE ESMT.
INSTR.#200906050054871

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)

Brian Matte

From: Kristy Faulk [kfaulk@sequoiamgmt.com]
Sent: Tuesday, August 21, 2012 11:50 AM
To: Brian Matte
Subject: Fwd: 14723 Alexandras Keep Lane
Attachments: 14723 shed B.pdf

Brian,

Please see the attached application.

Thank you,

Kristy L. Faulk, CMCA®, AMS®

Community Management Assistant

Sequoia Management Company
 13998 Parkeast Circle
 Chantilly, Virginia 20151
 www.sequoiamanagement.com
 703.803.9641 work
 703.968.0936 fax



Please consider the environment before printing this e-mail.

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From: "Brent Dubose" <brent.dubose@shirleycontracting.com>
To: kfaulk@sequoiamanagement.com
Sent: Tuesday, August 21, 2012 10:58:50 AM
Subject: 14723 Alexandras Keep Lane

Kristy,

Please see attached and let me know if this is what is needed.

--
 Thank you,

Brent DuBose
 Shirley Contracting Company

Project Manager
USCG West Access Road
cell 703-298-5496
brent.dubose@shirleycontracting.com

Attachment: 14723 Alexandras Keep Lane - Shed (1206 : 14723 Alexandras Keep Lane - Shed)



TO: Architectural Review Board
SUBJECT: 15000 Gossom Manor Place - Fence
DATE: 11/14/12

An application for a fence at 15000 Gossom Manor Place, to enclose the back yard.

ATTACHMENTS:

- 15000 Gossom Manor Place Fence(PDF)

RECEIVED

NOV - 7 2012



TOWN OF HAYMARKET

ZONING PERMIT #: ZP20121107

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

P.C.

ZONING PERMIT APPLICATION

ZONING ACTIVITY: [] New Construction [] Alteration/Repair [x] Addition [] Sign [] New Tenant/Use [] Change of Use [] Relocation

NAME OF BUSINESS/APPLICANT: Gretchen & Ron Eastham

PROPOSED USE: backyard fence Size (Sq. Ft./Length) of Construction: 150.5' tot

SITE ADDRESS: 15000 Gossom Manor Place Parcel ID #: 21

Subdivision Name: Sherwood Forest Lot Size: see attached plat

ZONING DISTRICT: [] R-1 [x] R-2 [] B-1 [] B-2 [] I-1 [] C-1 Site Plan Required: [] Yes [x] No

Special Use Permit Required: [] Yes [x] No Homeowners Association (HOA) Approval: [] Yes [] No

Off-street Parking: Spaces Required: Spaces Provided:

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)

Fence to enclose backyard (see attached plans for design/layout)

#1 choice: 48" tall 3 rail ornamental alum. 6' wide sections

#2 choice: 48" tall contemporary picket dip top (2-4' wide)

Supporting Documentation (attached): [] Narrative [x] Plan/Plat [] Specification Sheet walk gates

FEE: [x] \$25.00 Residential [] \$50.00 Commercial

ARB

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

see brochures for pictures: both styles 48" tall

#1 choice black ornamental aluminum #2 choice white contemporary picket dip top

Supporting Documentation (attached): [x] Specification Sheet [x] Photograph(s)

PERMIT HOLDER INFORMATION and PROPERTY OWNER INFORMATION section with handwritten names and addresses.

Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place - Fence)

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Gretchen Eastham
Applicant Signature

Gretchen Eastham
Property Owner Signature

*****OFFICE USE ONLY***** ZONING PERMIT #: ZP20121107
Date Filed: 11-7-12 Fee Amount: 25.00 Date Paid: 25.00 - 11/7/12

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 11-14-12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR: _____
SIGNATURE PRINT

CONDITIONS: _____

DATE TO PLANNING COMMISSION: 11-19-12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION {where required}: _____
SIGNATURE PRINT

CONDITIONS: _____

DATE TO TOWN COUNCIL: N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL {where required}: _____
SIGNATURE PRINT

CONDITIONS: _____

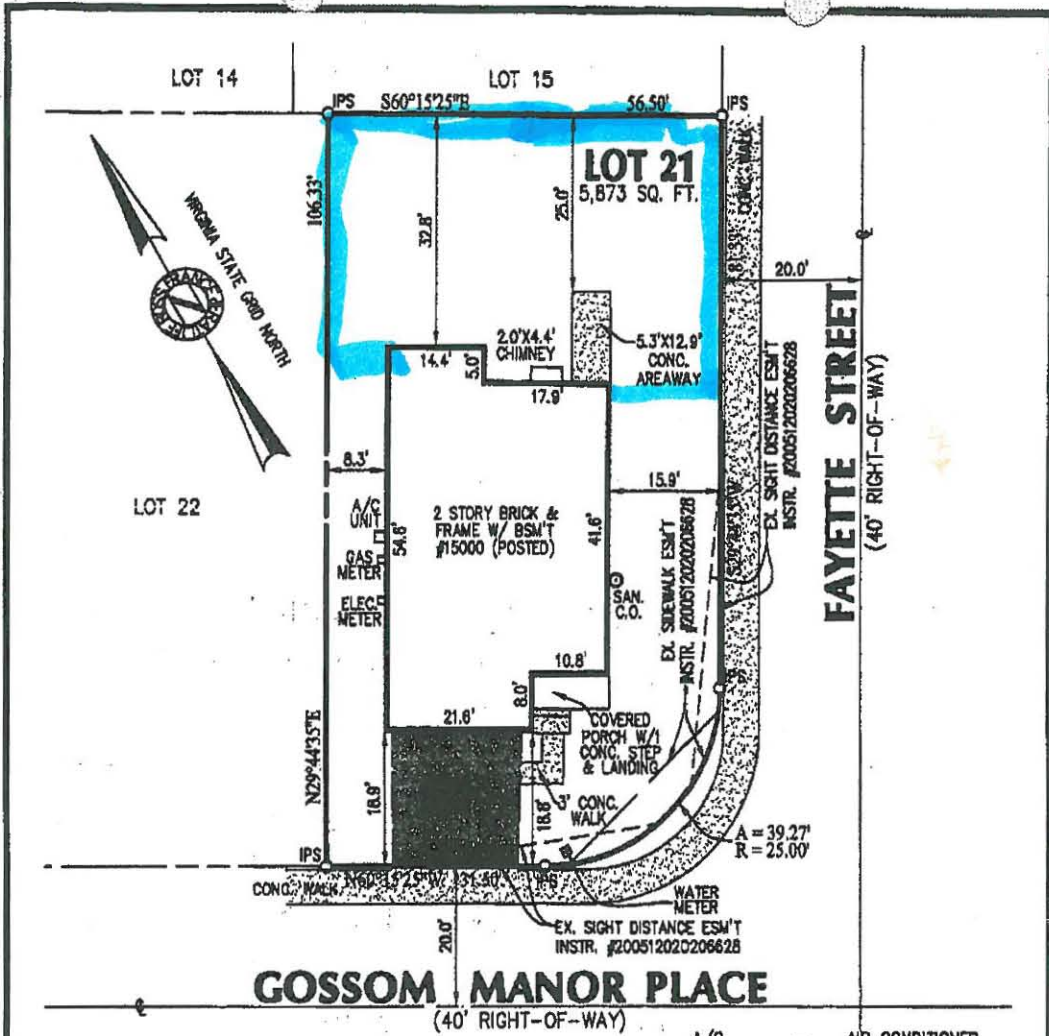
Attachment: 15000 Gosson Manor Place Fence (1209 : 15000 Gosson Manor Place - Fence)

#1) 48" TALL 3 RAIL ornamental ALUMINUM
 2- 4' wide Ached walk Gates
 sections 6' wide

—OR—

#2) 48" contemporary Picket Dip Top
 Vinyl Fencing
 2- 4' wide walk gates

1st choice is the black aluminum
 2nd choice is the white vinyl



P:\Engineer\PWC\SHERWOOD\House-Loc\dwg\Lot-21-hls.DWG Fri, Mar 23 2012 kblake

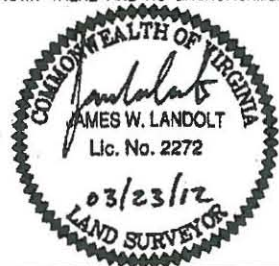
THE GEOGRAPHIC PARCEL IDENTIFICATION NUMBER (G.P.I.N.) FOR THE PROPERTY SHOWN HEREON IS 7298-90-0492. THIS PROPERTY WAS ACQUIRED BY DEED RECORDED AS INSTRUMENT #201011050098724 IN THE LAND RECORDS OF PRINCE WILLIAM COUNTY, VIRGINIA.

THE PROPERTY DELINEATED HEREON DOES NOT LIE WITHIN THE LIMITS OF A 100-YEAR FLOODPLAIN EASEMENT.


HOUSE LOCATION SURVEY
 LOT 21
SHERWOOD FOREST
 GAINESVILLE MAGISTERIAL DISTRICT
 TOWN OF HAYMARKET
 PRINCE WILLIAM COUNTY, VIRGINIA
 SCALE: 1" = 20'
 MARCH 23, 2012

A/C	-	AIR CONDITIONER
BSM'T	-	BASEMENT
CONC.	-	CONCRETE
C.O.	-	CLEANOUT
ESM'T	-	EASEMENT
ELEC.	-	ELECTRIC
INSTR. #	-	INSTRUMENT NUMBER
IPS	-	IRON PIPE SET
SAN.	-	SANITARY
SQ. FT.	-	SQUARE FEET

I HEREBY CERTIFY THAT THE POSITION OF ALL THE EXISTING IMPROVEMENTS ON THE ABOVE DESCRIBED PROPERTY HAVE BEEN CAREFULLY ESTABLISHED BY A FIELD SURVEY AND THAT UNLESS OTHERWISE SHOWN THERE ARE NO ENCROACHMENTS.



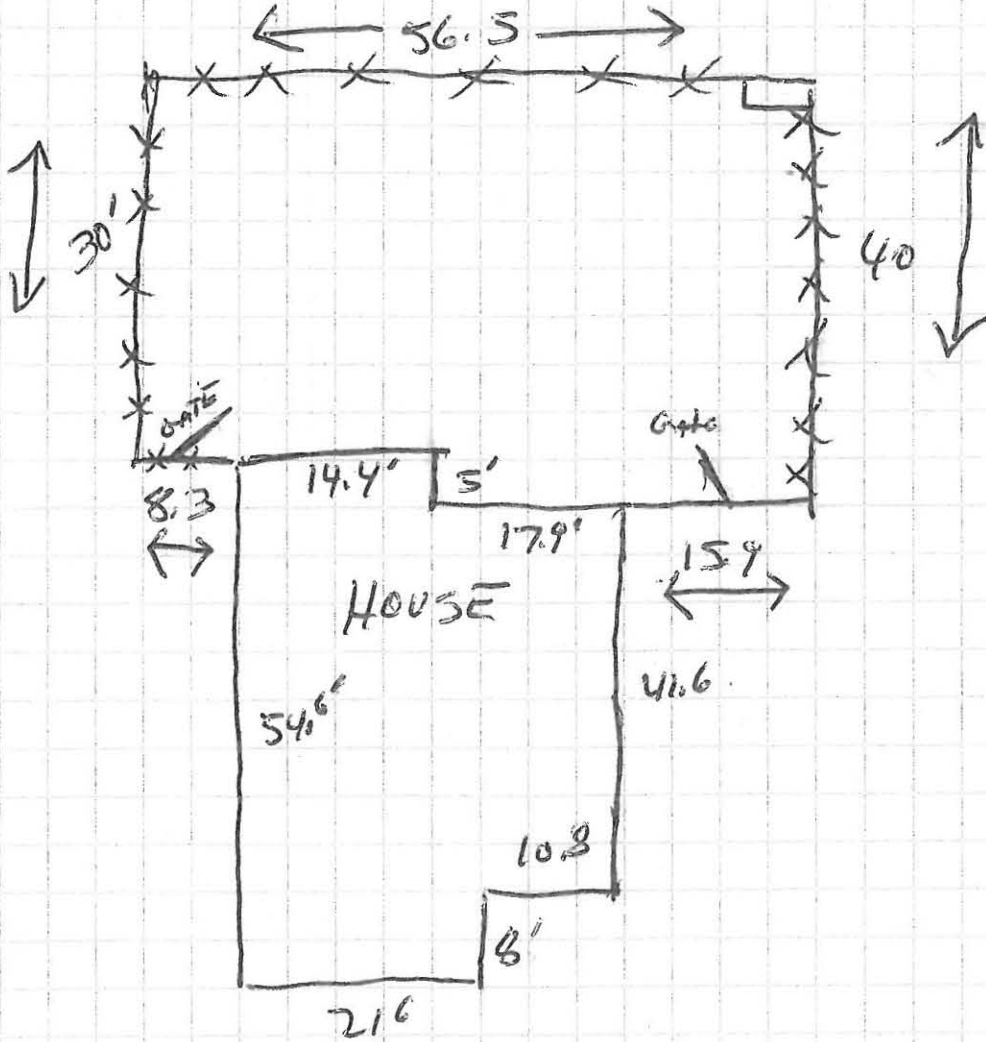
COPYRIGHT © 2012
 by
 ROSS, FRANCE & RATLIFF, LTD.
 NO TITLE REPORT FURNISHED

DWN:	 Ross, France & Ratliff, Ltd.	CERTIFIED CORRECT
CRK:	CIVIL ENGINEERING - LAND SURVEYING 8802 SUDLEY ROAD MANASSAS, VIRGINIA 20110 703-361-4188 FAX 703-361-6353	RE-CERTIFIED CORRECT

F#5150-A

Attachment: 15000 Gosson Manor Place Fence (1209 : 15000 Gosson Manor Place - Fence)

GOSSOM MANOR PLACE



Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place - Fence)



FEATURES

Beveled rail design sheds water away from the sidewalls and adds strength.

Extruded ribbing on the inside adds reinforcement while keeping a sleek look on the outside.

Rounded picket provide safety for children and pets

Crimped edges are smoothed over and sealed to prevent water from entering and separating over time.

Powder coated finish adds beauty and endurance.



Residential Longspur w/Tri-Finials and Butterflies

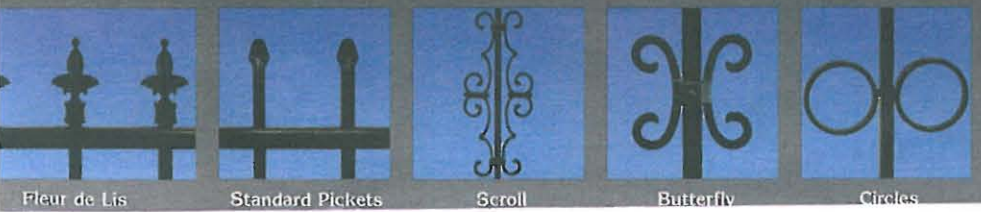
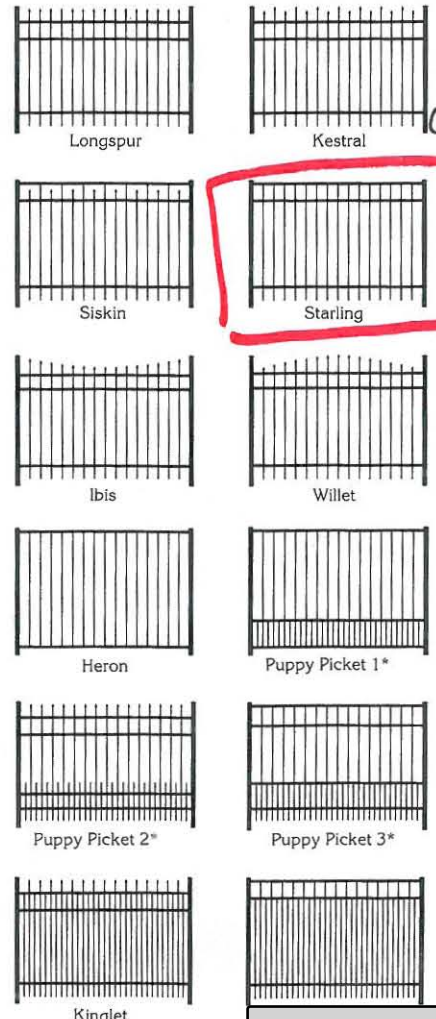
Bronze Residential Kinglet w/Tri-Finials and Ball Caps



POWDER COATING COLORS



RESIDENTIAL STYLES



Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place - Fence)

Gates



FEATURES

Beveled rail design sheds water away from the sidewalls and adds strength.

Extruded ribbing on the inside adds reinforcement while keeping a sleek look on the outside.

Rounded picket provide safety for children and pets

Crimped edges are smoothed over and sealed to prevent water from entering and separating over time.

Powder coated finish adds beauty and endurance.



Black Pool Starling Arched



Black Residential Starling Arched

POWDER COATING COLORS



(Color may vary slightly to actual fence color)

ARCHED GATE STYLES



Arch



Scalloped

CONTINUOUS DOME ARCH



Dome

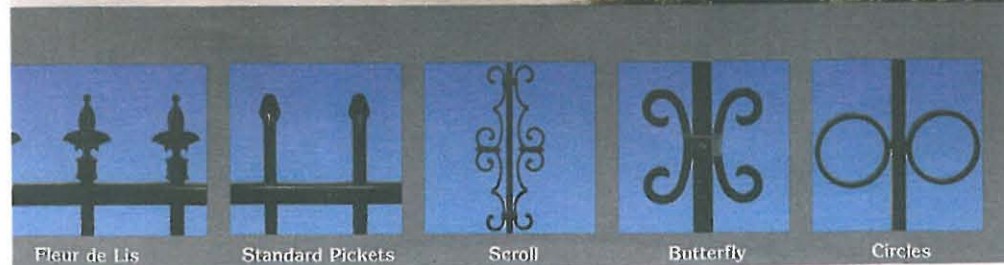
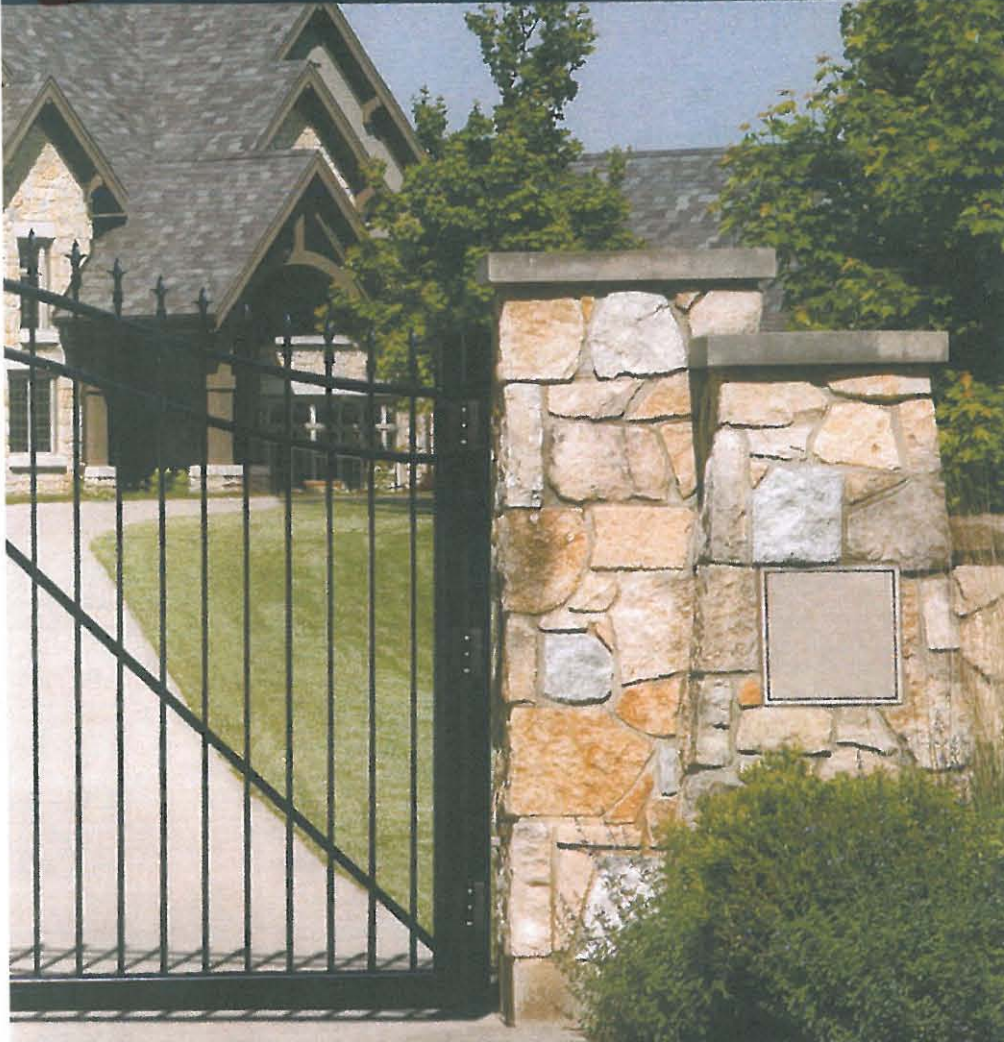
ESTATE GATE STYLES



Upward Curve



Downward Curve



Fleur de Lis

Standard Pickets

Scroll

Butterfly

Circles

Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place - Fence)

Specifications

MATERIALS

COMPONENTS	ALLOY	YIELD STRENGTH	STANDARD COLORS
Aluminum Extrusion Rails	6005-T5	35,000 PSI	BLK, WH, BE, GR, BRZ
Stainless steel screws painted to match fence color			
Components Coated	TGIC Polyester Powder Coating Technology TGIC provides twice the thickness and hardness TGIC provides fade and scratch resistance		

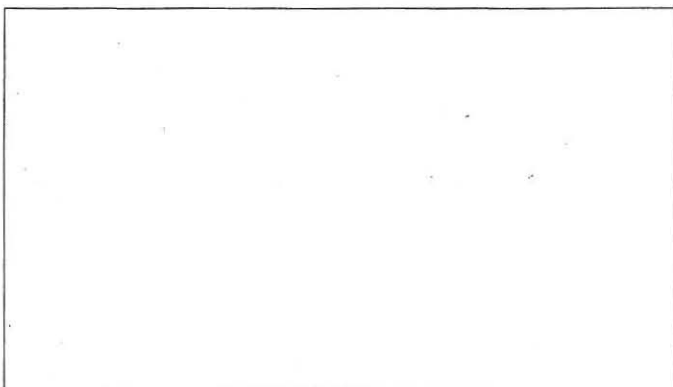
DIMENSIONS

COMPONENTS	RESIDENTIAL	COMMERCIAL	INDUSTRIAL
Pickets	5/8" sq. x .050" Thick	3/4" sq. x .055" Thick	1" sq x .062" Thick
Rails	Topwalls	1-3/8" x .065" Thick	1-5/8" x .070" Thick
	Sidewalls	1-1/4" x .088" Thick	1-5/8" x .100" Thick
Posts	2" sq. x .060" Thick	2" sq. x .125" Thick	2-1/2" sq. x .100" Thick
	2" sq. x .080" Thick	2" sq. x .080" Thick	3" sq. x .125" Thick
Gate Posts	2-1/2" sq. x .100" Thick	2-1/2" sq. x .100" Thick	3" sq. x .125" Thick
	2"sq. x .125" Thick	3" sq. x .125" Thick	4" sq. x .125" Thick
		4" sq. x .125" Thick	
Picket Spacing	3-13/16"	3-5/8"	4"
	1-5/8" (also available)	1-1/2" (also available)	1-1/2" (also available)
Post Spacing	72-1/2" on center	8' on center	8' on center
		72-1/2" (also available)	72-1/2" (also available)
Section Heights	36", 48", 54", 57",	36", 48", 54", 57",	36", 48", 60", 72",
	60", 72"	60", 72"	84", 96"
Standard Gate Openings	36", 48", 60", 72"	36", 48", 60", 72"	36", 48", 60", 72"

All Gates Welded

*Customized Sizes and Colors Available

Authorized Dealer Information



OnGuard Ornamental Aluminum
Fence Manufacturer
18 Culnen Drive
Branchburg, NJ 08876
Phone: 866-321-0001
Fax: 908-429-9933
www.OnGuardFenceSystems.net

PRIVACY

Ensure a stylish finish and enjoy private surroundings with our Privacy panels. All privacy panels feature a 6" jointed "tongue & groove" slat with a reinforced bottom rail.



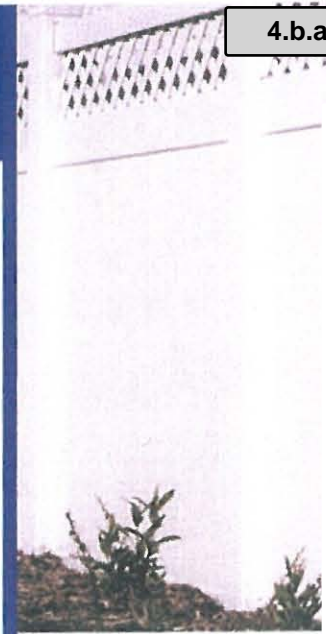
CLASSIC PICKET

All of the Classic Picket panels feature 1½" x 1½" spindles and a 2" x 6" reinforced bottom rail and since the pickets are assembled through the rails for a common look on both sides.



CONTEMPORARY PICKET

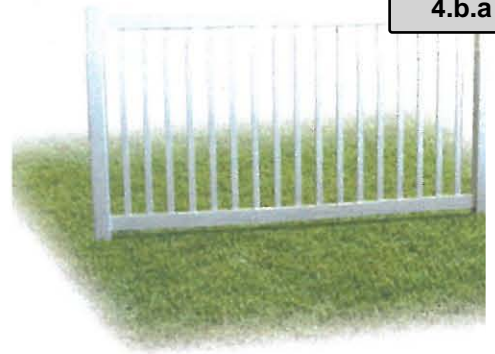
This "good neighbor" fence features a 3" picket with wider spacing for a contemporary look. Plus the Contemporary Picket panels also have a reinforced bottom rail for durability.



Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place - Fence)

Our "pool" series meets or exceeds nearly every building code and creates a safe haven around pools. These high function, high style fences also have a reinforced bottom rail.

4.b.a



**DURABILITY
APPEARANCE
STRENGTH**

We utilize state-of-the-art vinyl extrusion capabilities and the best virgin vinyl compounds available to produce quality, durable vinyl fencing designed to be virtually maintenance-free. No staining or painting is ever required. Engineered to withstand chipping, peeling and decay. Our vinyl fences are backed by a fully transferable, non-prorated lifetime warranty that's among the strongest in the industry.

VINYL SYSTEMS Longevity

*Assembled or Kit Style
Complete with all
the material needed
for installation.*

*Channel included in
every section.*

Stocking Program

- 6' x 8' Privacy
- 6' x 8' Privacy with Lattice
- 4' x 8' Contemporary Flat Top
- 4' x 8' Contemporary Scalloped
- 4' x 8' Classic Flat Top
- 4' x 8' Classic Scalloped
- 4' x 8' Pool Fence (1½" Picket)
- 4' x 8' Pool Fence (3" Picket)

- 6' x 8' Privacy - Tan
- 6' x 8' Privacy with Lattice -

Post Caps



VINYL SYSTEMS
Longevity

**Bladensburg, MD
Fairless Hills, PA
Millville, NJ**

800-457-6611

Packet Pg. 28

Attachment: 15000 Gossom Manor Place Fence (1209 : 15000 Gossom Manor Place Fence - Fence)



TO: Architectural Review Board
SUBJECT: 14891 Washington Street - Roof Replacement
DATE: 11/14/12

The owner of this Building wants to replace the existing roof as it leaks.

ATTACHMENTS:

- 14891 Washington Street - Roof replacement (PDF)

The Town of HAYMARKET

Established in 1799

ZONING PERMIT #: ZP20121105

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING PERMIT APPLICATION

ZONING ACTIVITY: New Construction Alteration/Repair Addition
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Madison Corner Gift Shop

PROPOSED USE: N/A Size (Sq. Ft./Length) of Construction: N/A

SITE ADDRESS: 14891 Washington Street Parcel ID #: N/A

Subdivision Name: N/A Lot Size: N/A

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: N/A Spaces Provided: N/A

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)
Property roof leaks. Replacing the existing grey/silver tin roof is not cost effective and the owner would like to replace the grey/silver tin with green asphalt shingles that matches the existing green tin roof. Also, the butting siding to the roof being replace on the main building and the back side of the standing wall will be replaced with hardy-boarding. The color of the hardy boarding will match the existing siding.

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial Waived

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: N/A Spaces Provided: N/A

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)
Property roof leaks. Replacing the existing grey/silver tin roof is not cost effective and the owner would like to replace the grey/silver tin with green asphalt shingles that matches the existing green tin roof. Also, the butting siding to the roof being replace on the main building and the back side of the standing wall will be replaced with hardy-boarding. The color of the hardy boarding will match the existing siding.

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

Color and Material examples have been given to the ARB Chair for review. They will need to be given back to the contractors when the construction begins.

Supporting Documentation (attached): Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
Name			Vivian Nolan		
Address			Address		
City	State	Zip	City	State	Zip
Phone	Email		703.967.0968	vpnolan@usgs.gov	
	Phone#	Email			

APPLICANT / PROPERTY OWNER SIGNATURE

*****REQUIRED*****

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

See email

Applicant Signature

Property Owner Signature

OFFICE USE ONLY

ZONING PERMIT #: ZP20121105

Date Filed: 11-5-12

Fee Amount: [initials]

Date Paid: [initials]

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 11-14-12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR:

SIGNATURE

PRINT

CONDITIONS:

DATE TO PLANNING COMMISSION: N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION {where required):

SIGNATURE

PRINT

CONDITIONS:

DATE TO TOWN COUNCIL: N/A

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL {where required):

SIGNATURE

PRINT

CONDITIONS:

Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)

Sherrie Wilson

From: kluersen@verizon.net
Sent: Monday, November 05, 2012 6:24 PM
To: vpnolan@usgs.gov; kluersen@verizon.net
Cc: eivancic; Jennifer Preli; Katherine Harnest Gmail; kluersen@verizon.net; laureldesign@aol.com; sjarboe@iafc.org; Sherrie Wilson; vpnolan@usgs.gov; vivianpnolan@hotmail.com
Subject: Re: Re: Fw: Madison Corner Gift Shop
Attachments: Madison Corner Shop COA Form.doc

Looks like I can't get a good copy of the edited COA. So, here is a screen shot.....

On 11/01/12, Vivian P Nolan<vpnolan@usgs.gov> wrote:

Dear Ken:

Thank you very much for sending the email. Please note that after further examining the roof, we opted to match that center roof with green (evergreen color) shingles (instead of grey/silver shingles) to match the rest of the other green roof areas of that entire building. It will provide more consistency and flow throughout the entire building and will look a lot better. We also opted for shingles because replacing that small section of the roof with tin/metal will cost us over double in price. I would like to stress that the center roof in question is not visible from the main road.

Please note that we are consistently getting water damage inside the building, and replacing that center roof is of the essence. There is a temporary tarp & plastic on the roof right now to help keep water out, but we have started to get leaks again. Knowing that time is of the essence the roofing contractor is scheduled to begin work middle of next week, weather permitting.

Regards,
 Vivian Nolan

kluersen@verizon.net

11/01/2012 11:45 AM

To kluersen@verizon.net, swilson@townofhaymarket.org, kayakat1970@gmail.com,
eivancic@townofhaymarket.org, sjarboe@iafc.org, laureldesign@aol.com
 cc jpreli@townofhaymarket.org, vpnolan@usgs.gov
 Subject Re: Fw: Madison Corner Gift Shop

Folks,

Vivian Nolan from the Madison Corner Gift Shop needs to repair the shop's roof. She wants to get our consensus before the next meeting so that she can start the work immediately to prevent further water damage to the interior. Attached is a picture of the shop from the Madison street side. As mentioned below, she wants to remove the grey/silver portion of the tin roof and replace it with Grey/silver shingles.

She says it is not visible from the street, but I did a walk around this morning and feel differently. It is visible from Madison St.; from the neighbor's property behind the shop; and there is a piece of roof that separates the two major buildings (on the opposite side of the bottom pic.) that might be obstructed by the vegetation, but can still be seen from Washington street if you purposely look for it.

The question here: do we feel that the change of materials to the roof effect the architectural and historical significance of the house?

If you answer no, I have another question for you. Since the materials of the roof presently are the same, a change in color - Green to Silver is used to add an accent to the character. If you change the material, do you want the material change to add to that accent by keeping it grey/silver or should it be more subtle by using a Green shingle that closely matches the green tin roof and letting the material textures create the accent. This is just an idea to further expand the options.

If you could do a walk around by this weekend, I would appreciate it. I will personally pop by to talk with you about it on Saturday/Sunday. That way, I can get a response to Vivian by Monday.

Vivian - feel free to call me if you would like to know what is on my mind. I can be reached at 571.239.8295.

Thanks all,

Ken

On 10/31/12, Vivian P Nolan<vpnolan@usgs.gov> wrote:

Mr. Ken:

I wanted to connect since Jennifer is out these next few weeks. The center roof between the main building and the smaller building which is leaking and needs replacement is NOT visible from the street/road. We have had a temporary fix (tarp over the roof area) but need to get it replaced asap because it has been leaking. Things have now been finalized with the roofing contractor for work to begin in the next 2 weeks. Please advise if I still need to go through ARB. Gene Swearingen had at one time mentioned to download a building permit from the Town of Haymarket website, but I don't see one listed.... I see a "construction permit" but not a "building permit":

<http://www.townofhaymarket.org/index.php/2012-06-04-20-50-37/forms-applications-2>.

Again, this center roof is not visible from the street.

Thank you.

Vivian

----- Forwarded by Vivian P Nolan/DO/USGS/DOI on 10/31/2012 11:43 AM -----

"Jennifer Preli" jpreli@townofhaymarket.org>

10/19/2012 03:15 PM

To "Vivian P Nolan" vpnolan@usgs.gov>

cc <vivianpnolan@hotmail.com>

Subject FW: Madison Corner Gift Shop

Hi Vivian?;

You can proceed with the painting, see email below. We'll get back to you on the shingles. I'm sure you can do it, just may need an application.

Jennifer Preli, Town Clerk
 PO Box 1230
 Haymarket, Virginia 20168
 703-753-2600
 703-753-2800 Fax

From: kluersen@verizon.net [mailto:kluersen@verizon.net]
 Sent: Friday, October 19, 2012 3:05 PM
 To: Jennifer Preli; kluersen
 Cc: Sherrie Wilson
 Subject: Re: Madison Corner Gift Shop

Jennifer,

Painting the roof the same color (or a close match) does not need to come through the board. These are standard repairs that do not change the architectural look of the building. As for the addition of shingles, I will need to research. Off the cuff I would say since the roofing is a major element of a buildings architecture, that a change in materials and/or color would need to be reviewed. Typically, if it were hidden, it would be a no brainer; but since it is visible in the photos....

Let me look at our guidelines and do a once around the building, and I will get back with you.

Cheers,
 Ken

On 10/19/12, Jennifer Prelijpreli@townofhaymarket.org> wrote:

Ms. Evans daughter, Vivian, stopped by today. She needs to do some work on the roof and showed me exactly what they are proposing to do. I really don?t think it needs to go through ARB, but thought I?d check with you to be sure.

Everywhere you see green, it?s just getting repainted to its original green. Here?s the color (Tinner Green): http://www.calbarinc.com/product_description2.html

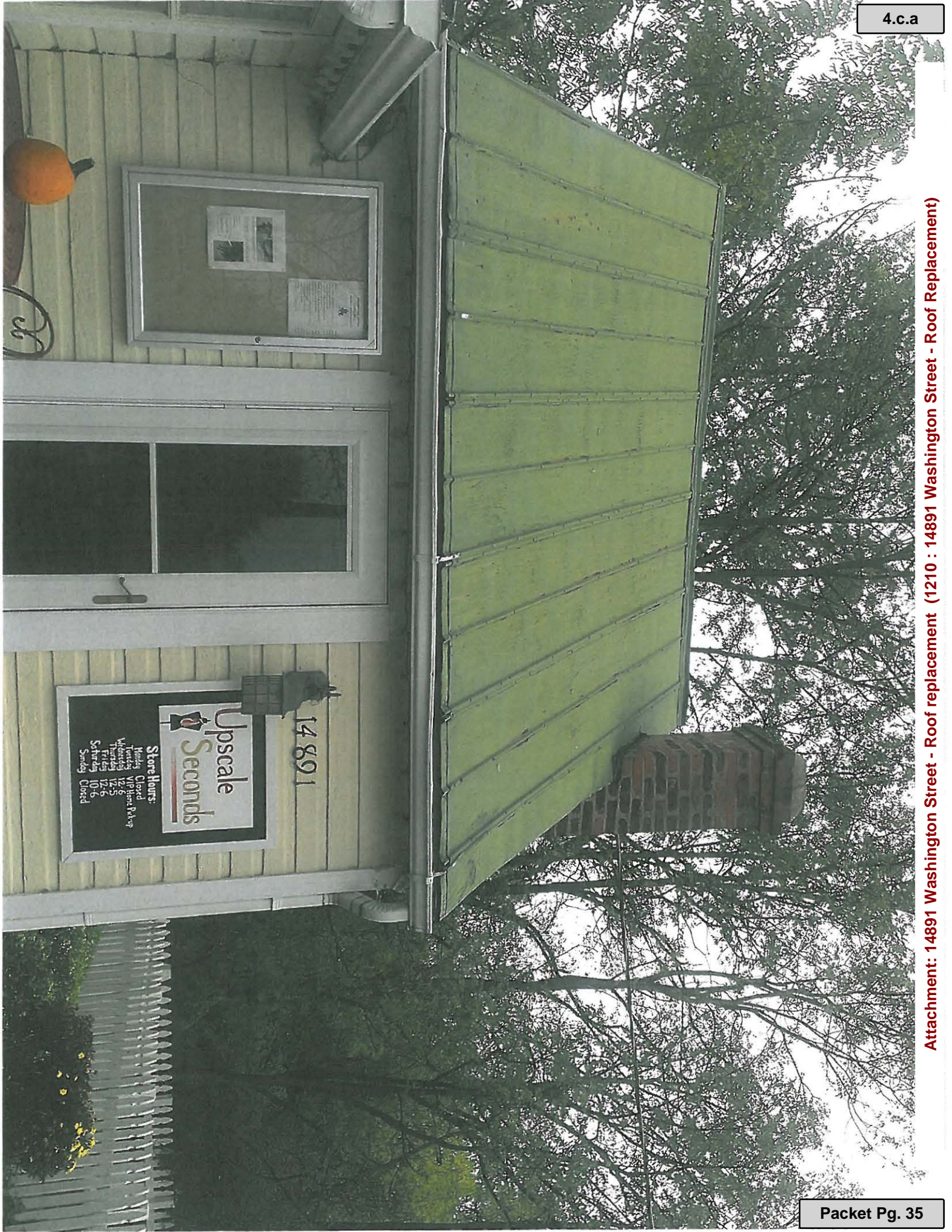
The part that is getting shingles is the gray area in the pictures, it is not visible from the road, but will be the same silver color, just in shingles (this is the area that is leaking).

Let me know your thoughts, she is scheduled to have the painting done next week, but the replacement is a bit out still.

Jennifer Preli, Town Clerk
 PO Box 1230
 Haymarket, Virginia 20168
 703-753-2600
 703-753-2800 Fax

[attachment "Picture of Roof 10-19-2012.jpg" deleted by Vivian P Nolan/DO/USGS/DOI]

Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)



Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)



4.c.a

Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)



Products » Metal Roof Paints » Shower-Proof 'WB'

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- [Metal Siding Paint](#)
- [Pool Paints](#)
- [Metal Roof Repairs](#)
- [Historic Roof Paint](#)
- [Polyurethane Floor Paint](#)
- [Osha Colors Paint](#)



Shower-Proof 'WB'

Features:

- Apply to All Metals
- No Primer Needed
- Dries in 1 Hour-Flat Finish
- Roll or Spray On
- Less Surface Preparation

Description Colors How to Apply Specifications Uses

Shower-Proof 'WB' is available in these colors* (Click on the thumbnails to view enlarged)

Patina Green



Tinner's Black



Tinner's Brown



Tinner's Gray



Tinner's Green



Tinner's Red



Tinner's White



* The colors shown on this website are a mere representation of the actual colors, and may not be an exact match

[Click here for MSDS](#)

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Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)



Products » [Metal Roof Paints](#) » [Shower-Proof 'WB'](#)

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- [Historic Roof Paint](#)
- [Polyurethane Floor Paint](#)
- [Osha Colors Paint](#)



Shower-Proof 'WB'

Features:

- Apply to All Metals
- No Primer Needed
- Dries in 1 Hour-Flat Finish
- Roll or Spray On
- Less Surface Preparation

Description

Colors

How to Apply

Specifications

Uses

"WB" may be rolled or sprayed. Use smooth, light, even strokes ending with all going in the same direction. Apply thickly at 200 ft.2/gal. Seals pin holes and other minor defects.

Apply waterborne SHOWER-PROOF "WB" over asphalt coatings, vinyl, copper, or any zinc coated (galvanized) metal, including Follansbee™ Terne II™.

Clean up:

"WB": use soap and water

Cautions:

Paint only when weather conditions are warm and dry. Apply only at temperatures from 40° F to 80° F (air and surface). Do not paint if rain is forecast within the tack-free time. Starting after 10 am and stopping by 4 pm gives best results. Condensation on wet paint film will not affect adhesion or durability. Never paint over condensation. Painting at temperatures above 80° F could cause coatings to dry too quickly, resulting in poor adhesion and flexibility. Re-coating too quickly can delay thorough drying and cause bubbling and wrinkling. Refer to the Material Safety Data Sheet for complete health and environmental information.

- It is suggested that painters wear rubber-soled shoes while working to minimize wear on the metal roof paint. Avoid unnecessary walking on the metal roof. Do not use the metal roof for storage.
- Do not apply when ambient or surface temperatures are below 40° F or above 80° F.
- Do not apply when there is a threat of rain.
- Not recommended for use on EPDM roofing. Not recommended for use on fluoropolymer (i.e. KYNAR) finishes.
- Protect "WB" From Freezing

Surface preparation of new Terne II:

Surface to be coated must be clean and free of water, oil, rust, dirt, mildew, soldering fluxes, tree sap, or any foreign matter that can potentially interfere with adhesion. If cleaning is necessary, we recommend a detergent wash and rinse as described below. Apply two coats of SHOWER-PROOF "WB" by roller or spray.

Find a Dealer



Attachment: 14891 Washington Street - Roof replacement (1210 : 14891 Washington Street - Roof Replacement)

Surface preparation for previously coated Terne:

If the surface is not clean, power wash with TSP to remove "chalk", dirt, rust and loose paint. Rinse thoroughly and let dry completely. Alternately, hand scrape peeling sections either wood or plastic scraper (the sharp end of a cedar shake works well) then clean rust areas with a stiff bristle brush - a wire brush or metal scraper could damage the tin. Then pour a heavy-duty solution of TSP in warm water on roof and scrub with stiff bristled brush or floor broom. Rinse thoroughly and let dry completely. If rust is present after cleaning, spot prime rusted areas with Calbar red oxide primer 10-520

Tinting/Thinning:

Not recommended, but "WB" only may be thinned up to 2% (3 ounces/gal.) to improve workability in hot, windy conditions.

Stirring:

Stir the paint thoroughly, immediately before using and frequently during application.

[Click here for MSDS](#)

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TO: Architectural Review Board
SUBJECT: Planning Commission Update
DATE: 11/14/12

Ellie Ivancic has resigned from the Planning Commission. The Council will have to appoint a new Planning Commission Liaison to the ARB.



TO: Architectural Review Board

SUBJECT: Task List

DATE: 11/14/12

An updated Task List.

ATTACHMENTS:

- ARB Tasking List 2012 (PDF)

October ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
By-Laws	Luersen/Schneider	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Marchant and lay out next steps to move forward</p> <p>Oct. 2012 – Ken to use Fairfax Co. And Roanoke by laws as base document. From ARB workshop recommendation, Ken to add CIOA to by-laws. Marchant to review and vet for board review in Dec. 2012</p>
Caboose Enhancement Project	Luersen/Preli	Aug. 2012	On-Hold	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Ken to meet with Jennifer and lay out next steps to move forward</p> <p>Oct. 2012 – Ken and Jennifer met and concluded this task needed to be put on hold. Ken to reassess with Jennifer Apr. 2012</p>
Welcome Signs at Town entrance	Luersen	Aug. 2012	Open	<p>???? – Task Created</p> <p>Aug. 2012 – Tabled ‘til next meeting</p> <p>Sep. 2012 – Board to review other towns signs via internet and prepare for Oct. 2012 concept discussion.</p> <p>Oct. 2012 – Concept Created. Ken to create formal ARB request package for town council. ARB review set for Nov. 2012. Packet submission to town council set for Dec. 2012 town meeting</p>
Town Center Property Master Plan	Luersen/Harnest	Sep. 2012	Closed	<p>Sep. 2012 – Task Created. ARB discussed and resolved that more information is needed and Ken to communicate to the town council that a meeting with the land use planners where needed.</p> <p>Oct. 2012 – Ken gave status of communication calling this task closed until further direction from town council. Ken tasked</p>

Attachment: ARB Tasking List 2012 (1208 : Task List)

October ARB Tasking Status

Task Description	Owner	Date Started	Status	Chronologic Detail
				Kat to notify town council that she is the liaison to the ARB and that all town requests from now on will need to come through her. She was also task to create protocol rules for the town council/ARB to use to communicate.
TC/ARB Liaison Protocol Rules	Harnest	Oct. 2012	Open	Oct. 2012 – Task Created. Kat to create protocol rules for ARB/TC requesting/tasking/communicating.
Certified Local Government Communique	Harnest	Oct. 2012	Open	Oct. 2012 – Task Created. Kat to question TC if they are aware of CLG and what their stance is with regard to participating in the program.
PC Training Communique	Ivancic	Oct.. 2012	Open	Oct. 2012 – Task Created. Ellie to communicate to PC that Plan Virginia intends to hold training in Jan. 2013 at Leesburg.

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