

**Town of Haymarket
Architectural Review Board
15000 Washington Street-Haymarket, VA 20169
Wednesday, May 16, 2012 ~ 7:00 pm
Chair Pamela Swinford**

AGENDA

Pam Swinford, Ellie Ivancic, Mary Lou Scarbrough, Ken Luersen, John Parham, Architect

Call to Order

Roll Call

Citizens' Time

Minutes

April 18, 2012

**Certificate of Appropriateness & Construction Permit Application (where required)
6782 Jefferson Street – Growitz - Fence**

Town Council Update: Scarbrough

Planning Commission Update: Ivancic

New Business

Old Business

Street Banners

Signs for the Town

Caboose Project

By Laws

Town of Haymarket
Architectural Review Board Meeting - Chair Pamela Swinford
Wednesday, April 18, 2012 – 7:00 p.m.
15000 Washington Street, #100 – Haymarket, Virginia 20169

Call to Order

Chair Swinford calls the meeting to order at 7:03 pm

Citizen's Time

No public comment

Minutes

Luersen motions to approve the minutes of March 21, 2012, Swinford seconds;

Ayes: 3 Nays: 0 Absent: Scarbrough & Ivancic

Certificate of Appropriateness

6564 Jefferson Street – Utz – Awning over rear deck

Swinford motions to approve the Certificate of Appropriateness for a wood awning to be installed over the rear deck at 6564 Jefferson Street. Deck and awning will be painted white, Luersen seconds;

Ayes: 3 Nays: 0 Absent: Scarbrough & Ivancic

6859 Track Court – Memoli - Fence

Swinford motions to approve 6859 Track Court, Luersen seconds;

Ayes: 3 Nays: 0 Absent: Scarbrough & Ivancic

6601 Jefferson Street – Free Standing Sign & Window Sign

Luersen moves to approve the Certificate of Appropriateness for a free-standing sign to be located at 6601 Jefferson Street with the condition of the Indigo, #7602, background and gold lettering, Swinford seconds;

Ayes: 3 Nays: 0 Absent: Scarbrough & Ivancic

**Ivancic enters meeting at 7:20 p.m.

Swinford motions to approve the Certificate of Appropriateness for window signage for Dr. Dacales at 6601 Jefferson Street, with the condition that the font style to match the free standing sign (Tahoma font) and contingent upon approval from the Planning Commission, Luersen seconds;

Ayes: 3 Nays: 0 Absent: Scarbrough Abstain: Ivancic

14950 Washington Street, #104 – Stover Insurance – Hanging Sign

Swinford motions to approve the Certificate of Appropriateness for Stover Insurance Agency for a hanging sign to be located at 14950 Washington Street, Suite 104, as submitted, Ivancic seconds;

Ayes: 4 Nays: 0 Absent: Scarbrough

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Wednesday, April 18, 2012 – 7:00 p.m.
15000 Washington Street, #100 – Haymarket, Virginia 20169

Town Council Update

Chair Swinford explains to the ARB members the status of the partial demolition of the rear of the Old Post Office; some unanswered questions have arose with regard to the Haymarket Old Town Centre site plan, its validity and the effects of changing footprints of buildings. She will provide a follow-up on the status at the next meeting.

Planning Commission Update

The Capital Improvement Program has been recommended by the Planning Commission and will be presented to the Town Council in May.

The Request for Proposal for the widening of I-66 is moving ahead very quickly. Luersen comments on the expansion of the Old Carolina Bridge and recommends that we bid out extending the sidewalks to Washington Street at the same time that VDOT bids the bridge expansion so that we will potentially get a better deal. The Town Manager notes that VDOT has encouraged us to do just that.

Hulfish House & Old Post Office

The Town Manager explains that it had been recommended that we paint the roofs of the two buildings a muted blue and a muted brown for the Old Post Office. The Town Manager presents the color palates for both. The ARB did approve the two colors last month, but asked to see the color sample. The Town Manager notes that he will be taking this to the Town Council at their May meeting for final approval.

Banners

Swinford recommends staying with the marine acrylic, rather than the vinyl. ARB would like to know if there are set up costs, get more specifics on cost from Signs 2 Last.

The Clerk talks about town seal & new logo bring banner ideas and logo/seal ideas to May meeting.

**Ask Mr. Lowery for a specific report regarding the caboose. Ellie will contact a railroad expert to see what he might know about it.

**Clerk to contact Norfolk Southern to get an inspection on the Caboose

**Ivancic will get in touch with the Main Street Program to see if we can get some ideas from them on encouraging property owners to rehabilitate depressed buildings.

Submitted:

Approved:

Jennifer Preli, Town Clerk

Pamela Swinford, Chair ARB



ZONING PERMIT #: ZP20120430

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

ZONING PERMIT APPLICATION

ZONING ACTIVITY: New Construction Alteration/Repair Addition Sign
(Check all that apply) New Tenant/Use Change of Use Relocation

NAME OF BUSINESS/APPLICANT: Douglas J. GROWITZ

PROPOSED USE: FENCE Size (Sq. Ft./Length) of Construction: 265' of 6' high

SITE ADDRESS: 6782 Jefferson ST. Parcel ID #: _____

Subdivision Name: 18th Century Haymarket Lot Size: _____

ZONING DISTRICT: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, type and dimensions of signs, height/length of fencing, etc.)
6' high board on board ^{wood} fence enclosing back yard. Total maximum length of fencing is approx. 265'. See picture

Supporting Documentation (attached): Narrative Plan/Plat Specification Sheet

FEE: \$25.00 Residential \$50.00 Commercial

CERTIFICATE OF APPROPRIATENESS

ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc.)

Supporting Documentation (attached): Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
<u>same as property owner.</u>			<u>Douglas GROWITZ</u>		
Name			Name		
_____			_____		
Address			Address		
_____			_____		
City	State	Zip	City	State	Zip
_____	_____	_____	<u>Haymarket VA</u>	<u>20169</u>	_____
Phone#	Email		Phone#	Email	
_____	_____		<u>703 644 2871</u>	_____	

APPLICANT / PROPERTY OWNER SIGNATURE

*******REQUIRED*******

I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

Douglas J. Growth
Applicant Signature

Douglas J. Growth
Property Owner Signature

*****OFFICE USE ONLY***** ZONING PERMIT #: ZP20120430

Date Filed: 4-30-12 Fee Amount: 50.00 Date Paid: 4-30-12

DATE TO ARCHITECTURAL REVIEW BOARD (ARB): 5-16-12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR: _____
SIGNATURE PRINT

CONDITIONS: _____

DATE TO PLANNING COMMISSION: 5-14-12

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION {where required}: Rebecca Bare Rebecca Bare
SIGNATURE PRINT

CONDITIONS: 58.13(c) - (6ft)

DATE TO TOWN COUNCIL: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL {where required}: _____
SIGNATURE PRINT

CONDITIONS: _____

GROVITZ

PETERS

MU 1130

Fence

MAGNETIC

FAYETTE STREET
(VA. RTE. 1301, 40' R/W)

N62°16'47"W 117.06'

1°56'04"E 55.89'

IPF

LOT 8

N27°43'13"E 85.78'

LOT 9
13,752 SQ. FT.

EX. STTI. DRN. ESM'T.

IPS

OVER-HANG

WELLED EXIT

EX. 20' JOINT D/W ESM'T.

BAY WIND.

DWELL # 6782

CHM.

LOT 10

COV'D. CONC. PORCH

CONC. S/W

D/W UNDER CONSTR.

ELEC. POLE

W/M

EX. 10' UTILITIES, MAINT, DRN., SLOPES & PEDESTRIAN ESM'T.

JEFFERSON STREET

(VA. RTE. 625, 40' R/W)

FLOOD ZONE NOTE: THE DWELLING SHOWN HEREON WAS NOT FOUND TO LIE WITHIN A FEMA IDENTIFIED "SPECIAL FLOOD HAZARD" AREA.
FLOOD INSURANCE RATE MAP: TOWN OF HAYMARKET 1/17/90
COMMUNITY-PANEL NUMBER: 51021 0001 A
ZONE DESIGNATION: X'

PROPERTY SUBJECT TO ALL NOTES & RESTRICTIONS AS SHOWN ON RECORD PLAT.

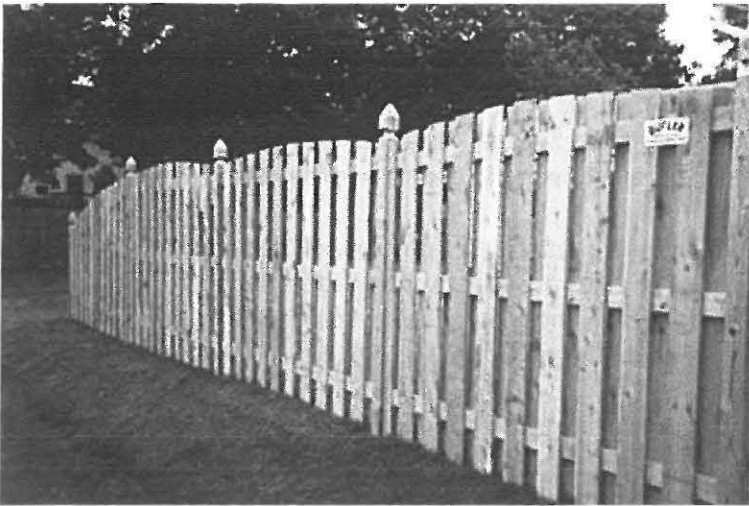
ALL EASEMENTS SHOWN HEREON ARE RECORDED IN D.B. 2221 AT PG. 154 UNLESS SHOWN OTHERWISE.

HOUSE LOCATION

LOT 9

18th CENTURY HAYMARKET

IPS DENOTES IRON PIPE SET.
IPF DENOTES IRON PIPE FOUND.
W/M DENOTES WATER METER.



board
on
board



board
on
board