



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING

~ MINUTES ~

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15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, November 13, 2023

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Robert Hallet called the meeting to order.

I. Call To Order

Chairman Robert Hallet: Present, Vice Chairman Alexander Beyene: Present, Commissioner Jerome Gonzalez: Present, Commissioner Pankaj Singla: Absent, Commissioner Walt Young: Absent.

II. Pledge of Allegiance

Chairman Rob Hallet invited everyone to stand for the Pledge of Allegiance.

III. Citizens Time

There were no citizens present wishing to address the Planning Commission at this meeting.

IV. Minute Approval

1. Planning Commission - Regular Meeting - Oct 16, 2023 7:00 PM

Councilmember Beyene moved to accept the minutes from the October 16, 2023 Planning Commission meeting. Commissioner Gonzalez seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Alexander Beyene, Vice Chairman
SECONDER:	Jerome Gonzalez, Commissioner
AYES:	Robert Hallet, Alexander Beyene, Jerome Gonzalez
ABSENT:	Pankaj Singla, Walt Young

V. Agenda Items

1. Lifetime Smiles - Final Site Plans: 15234 Washington Street

Town Planner Thomas Britt updated the Planning Commission on the site plan for Lifetime Smiles. Mr. Britt shared that the engineers who developed the site plan met with Town Staff in order to expedite the process shortly after the October meeting and discussed all the outstanding comments. Mr. Britt shared that all comments were adequately addressed. Mr. Britt stated that the day after the evening's agenda was posted, he received the conditional approval from the Town's engineer and that all zoning elements have been resolved. A short discussion followed on the application.

Councilmember Beyene moved for the Planning Commission to grant conditional approval of the final site plan for Lifetime Smiles located at 15234 Washington Street, Site Plan #2023-0511 with the following conditions: the applicant will need to provide the plat and deed for review and documentation of outside agency approvals. Commissioner Gonzalez seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alexander Beyene, Vice Chairman
SECONDER:	Jerome Gonzalez, Commissioner
AYES:	Robert Hallet, Alexander Beyene, Jerome Gonzalez
ABSENT:	Pankaj Singla, Walt Young

2. Comprehensive Plan Updates

Town Planner Thomas Britt provided 4 maps that needed to be updated in the Comprehensive Plan. He stated that each one is presented for discussion and edit purposes to make them more simplified and easier to read. He described the general elements of each map for discussion and questions. He provided a general map of Haymarket, the one mile review of Haymarket, the soil map and topographic layer map. There was a discussion on the scales of the maps in the Comprehensive Plan. There was also a discussion on the general map. There was a suggestion to add familiar landmarks and labels, such as the Haymarket Hotel and Washington Street. Mr. Britt stated that he if took the base map away, he would have more flexibility to add other items to the map and manipulate the labeling. From a Planning perspective, there was a discussion that it was important to identify properties from a parcel perspective as opposed to a building perspective. Councilmember Beyene suggested that the Planning Commission have time to review the maps that were presented and re-address at the next meeting in December. The Commission also discussed the one mile review map and identifying parcels and roadways as opposed to buildings. They also discussed the soils map and the color schemes. Lastly, there was a discussion on the topographic map. Mr. Britt shared that he is able to source some of the mapping to the Town's engineer but it would take some time because of her current work load.

3. December Meeting and 2024 Meeting Schedule

There was a discussion about if the Planning Commission would like to hold a meeting in December. Town Planner Thomas Britt stated that there are no current site plan applications and the meeting would be to work on the Comprehensive Plan. Town Clerk Kim Henry gave the Planning Commission options for the December meeting. There was a discussion to move the meeting to December 11th. There was a consensus to move the meeting to December 11th. Also there was suggestion to present the 2024 meeting schedule at the December meeting to give the Commissioners not present at this meeting a chance to make any changes.

VI. Old Business

Town Planner Thomas Britt shared that he has scheduled a pre-construction meeting with the representatives from Kiddie Academy. He also shared that he is working with VDOT on a few changes to the Town Park sidewalk and crosswalk at the Park. There was a short discussion on the progress for the Planet Fitness.

VII. New Business

Town Planner Thomas Britt shared that he will be bringing some more edits to the existing maps and text amendments on the Comprehensive Plan.

VIII. Architectural Review Board Updates

Chairman Hallet gave the ARB updates. He shared that the November meeting was cancelled and the December meeting was moved up to December 6th. He shared that the ARB is considering the demolition permit of the Town Park building. He also shared that they are continually working on the ARB guidelines.

IX. Town Council Updates

Councilmember Beyene gave the Town Council updates. He shared that the Town Council did a budget amendment at their last meeting. He also shared that the Town received a matching grant for Prince William County do a stormwater study that affects some properties near the railroad tracks. Town Clerk Kim Henry shared the date of the Crumbl Cookie grand opening. She also shared that the Town held a special election to fill the vacant seat of Bob Weir who was elected to Prince William County Board of Supervisors. She shared that Mr. Beyene was elected to fill that vacancy. She also shared the date of the annual Christmas and Holiday event. Lastly, Ms. Henry shared that the 2023 Christmas ornament featuring Haymarket Baptist Church is in and available for sale.

X. Adjournment

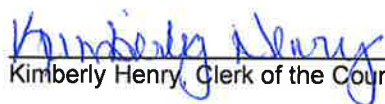
With no further business before the Planning Commission, Commissioner Gonzalez moved to adjourn and seconded by Councilmember Beyene. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerome Gonzalez, Commissioner
SECONDER:	Alexander Beyene, Vice Chairman
AYES:	Robert Hallet, Alexander Beyene, Jerome Gonzalez
ABSENT:	Pankaj Singla, Walt Young

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Rob Hallet, Chairperson

