



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING

~ MINUTES ~

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15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, February 22, 2023

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Alexander Beyene called the meeting to order.

I. Call To Order

Councilman Bob Weir: Present, Commissioner Robert Hallet: Present, Chairman Alexander Beyene: Present, Commissioner Robert Chrisman: Absent, Commissioner Sandy Freeman: Present.

II. Pledge of Allegiance

Chairman Alexander Beyene invited everyone to stand for the Pledge of Allegiance.

III. Citizens Time

There were no citizens present wishing to address the Planning Commission at this evening's meeting.

IV. Minute Approval

1. Planning Commission - Regular Meeting - Jan 17, 2023 7:00 PM

Commissioner Hallet moved to approve the Planning Commission minutes for January 17, 2023.

Commissioner Freeman seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Hallet, Commissioner
SECONDER:	Sandy Freeman, Commissioner
AYES:	Bob Weir, Robert Hallet, Alexander Beyene, Sandy Freeman
ABSENT:	Robert Chrisman

V. Agenda Items

1. Site Plan Review - Masonic Lodge

Town Planner Thomas Britt shared that in 2015 the Haymarket Charitable Foundation submitted a final site plan that did not go through the complete sign off process. He shared that the organization has since resubmitted the application. He continued to state that location is on the Tobaccology parking lot not on the Masonic Lodge parking lot itself. Mr. Britt introduced Ron Minor, the representative to Masonic Lodge and the Haymarket Charitable Foundation, and invited him to the podium for any questions from the Planning Commission. Mr. Britt presented the site plan for the Planning Commission to view.

Council Member Weir asked several questions regarding the site plans. Mr. Minor shared that the drawings have not change. Mr. Weir also asked questions regarding the lighting. Mr. Weir shared that the historic overlay map was not completed at the last Zoning Text Amendment as originally thought. He stated that since this would likely be his last meeting since being elected to the Prince William County Board of Supervisors, he would advise that the Planning Commission make the Historic Overlay map a priority. He stated that he was not sure if this property was within the Historic Overlay which would affect the design features going forward. Chairman Beyene asked about the parking spaces. Mr. Minor shared that they would be paving an existing gravel parking lot and adding 5 parking lot lights.

Commissioner Freeman inquired about the Haymarket Charitable Foundation. Mr. Minor shared the history about the Foundation and their mission.

Council Member Weir moved to approve the final site plan for the Haymarket Charitable Foundation lot at 6710 Madison Street. Commissioner Freeman seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Sandy Freeman, Commissioner
AYES:	Bob Weir, Robert Hallet, Alexander Beyene, Sandy Freeman
ABSENT:	Robert Chrisman

2. Site Plan Review - 14750 Jordan Lane

Town Planner Thomas Britt shared information on the site plan review for 14750 Jordan Lane. He shared that since the site plan was submitted in late 2022, he was given a new grading plan. He shared this was the only second submission information that he was given. A short discussion followed on the subject. Without objection, Council Member Weir directed the Staff to complete the application process and for the Planning Commission to defer this item until the comments are addressed and the application process is complete.

3. Site Plan Review - Haymarket Town Center

Town Planner Thomas Britt shared that this was the third submission on the Town Center Plan which redevelops the area at the corner of Washington and Jefferson Street. He shared that staff is waiting to hear comments back from a couple of outside agencies. Mr. Britt stated that this was a status update not a request to move forward. A short discussion followed.

VI. Old Business

Town Planner Thomas Britt gave a brief update on other site plans that have started to come in. There was a brief discussion on the timeline of when these particular site plans would come to the Planning Commission for consideration. There was also a discussion of the role of the Town Planner as to when he could administratively approve the site plans. Council Member Weir shared that the Zoning Ordinance states that minor site plans can be approved administratively by staff. However, major site plans would need to be approved by the Planning Commission. He gave examples of a minor and a major site plan but suggested that the interpretation be cleared with the Town Manager on a case by case basis. Mr. Britt also brought the subject of the Historic Overlay map to the attention of the Planning Commission. He shared that he and the Town Clerk reviewed all minutes from ARB, Planning Commission and the Town Council on the subject. He stated that he did not find that a map was provided yet for approval. A short discussion followed on the subject. Lastly, Mr. Britt stated that he is working the Town Manager on the Comp Plan updates and should be able to present those at the March meeting.

VII. New Business

Town Planner Thomas Britt shared about an undeveloped parcel adjacent to the Crossroads Village Center is being considered for a new dentist office. He stated that this parcel will be part of the Crossroads Village Center development since the same person owns both properties and but will be bringing a separate site plan for that parcel. There were questions about the Lidl Grocery Store construction. Mr. Britt stated that Lidl will be before the ARB for a revised sign application.

VIII. ARB Updates

Commissioner Rob Hallet gave the ARB Updates. He shared that the Board approved two sign applications; Cookies and Cream and Thrive Medical Spa.

IX. Town Council Updates

Council Member Weir shared that the Town Council held a public hearing for the second quarter budget amendment at their last meeting. Lastly, Mr. Weir stated that he would be resigning from the Planning Commission and Town Council because of being elected to Prince William County Board of Supervisors during a special election the day before.

X. Adjournment

With no further business before the Planning Commission, Council Member Weir moved to adjourn with a second by Commissioner Freeman. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Sandy Freeman, Commissioner
AYES:	Bob Weir, Robert Hallet, Alexander Beyene, Sandy Freeman
ABSENT:	Robert Chrisman

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Alexander Beyene, Chairman

