



TOWN OF HAYMARKET PLANNING COMMISSION
REGULAR MEETING
~ MINUTES ~

Emily Kyriazi, Town Planner
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15000 Washington Street, Suite 100
Haymarket, VA 20169

Tuesday, January 17, 2023

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Alexander Beyene called the meeting to order.

I. Call To Order

Councilman Bob Weir: Present, Commissioner Robert Hallet: Present, Chairman Alexander Beyene: Present, Commissioner Robert Chrisman: Present, Commissioner Sandy Freeman: Present.

II. Pledge of Allegiance

Chairman Alexander Beyene invited everyone to stand for the Pledge of Allegiance.

III. Citizens Time

There were no citizens present at this meeting.

IV. Minute Approval

1. Planning Commission - Public Hearing - Oct 17, 2022 7:00 PM
Commissioner Hallet moved to approve the minutes from the October 17, 2022 Planning Commission meeting. Commissioner Chrisman seconded the motion. The motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert Hallet, Commissioner
SECONDER: Robert Chrisman, Commissioner
AYES: Weir, Hallet, Beyene, Chrisman, Freeman

V. Agenda Items

1. 2023 Meeting Schedule

Town Clerk Kim Henry presented a draft of the 2023 meeting schedule. She pointed out 2 dates that meeting dates fall on a holiday, February and June. Ms. Henry gave alternate dates for those meetings. The Commission discussed the dates. Because of the February alternative date was also an election day, the Commission decided to hold their February meeting on Wednesday, February 22, 2023. The Commission also decided to hold their June meeting on Tuesday, June 20, 2023. All other meetings would fall on the third Monday of the month.

Commissioner Chrisman moved to adopt the meeting schedule as amended. Commissioner Freeman seconded the motion. The motion carried.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Chrisman, Commissioner
SECONDER: Sandy Freeman, Commissioner
AYES: Weir, Hallet, Beyene, Chrisman, Freeman

VI. Old Business

1. Comprehensive Plan Discussion

Town Planner Thomas Britt lead the conversation on the draft of the Comp Plan. He shared some of the updates by stating that there is a 2 month window to work with that Town Manager Emily Kyriazi set as a deadline for the revision of the plan. Mr. Britt stated that he will be working with Commissioner Chrisman and will be starting with checkpoints and other items with a plan to have a draft by the February meeting. He also shared that he is planning on meeting

with a representative that could provide language on the CBPA (Chesapeake Bay Preservation Act) requirement to incorporate into the Comp Plan. He stated that he will bring forth updates on that section at the February meeting. A discussion followed on the newest census data, soil and water data, the survey results and the long range land use map. A direction was given to provide the survey data to the Commission by the February meeting.

**VII. New Business**

Town Planner Thomas Britt shared that there was no New Business. There was a question on the progress of the Planet Fitness. Mr. Britt shared that the sign permit was approved at a previous ARB meeting and have filed building permits with the County. He shared that he was not sure whether they have been able to obtain those permits. There was a directive to follow up with the representative from Planet Fitness to see if they have had any problems receiving what they need from the County to proceed.

Mr. Britt shared that the construction of the townhouses at Crossroads Village Center have started. He also shared that there has been several business license applications come in for the multi tenant buildings within Crossroads, as well. He also shared that the last three homes in the Robinson Village are about completion and awaiting occupancy permit letters. Mr. Britt continued to share that he will be meeting with a representative from D.R. Horton on developing a parcel behind the Robinson Paradise development. After a short discussion, it was determined that the parcel was not in the Town. There was also a discussion about an inquiry of a possible townhome development off of Blight Drive prior to Town Manager Emily Kyriazi's maternity leave. Mr. Britt shared that there had not been any additional inquiry on it and there has not been any applications with those particular parcels. There was a short discussion on the Census Bureau population numbers.

**VIII. ARB Updates**

Commissioner Hallet gave the updates from the Architectural Review Board. He shared that they will be reviewing a sign permit application from Ghosted Concepts and also from Lidl Grocery Store at their next meeting. Mr. Britt shared that Lidl deferred their request. Mr. Hallet shared that the ARB approved the demolition permit application on the Robinson Paradise property. There was also a discussion on an email from a citizen about the new buildings in the Crossroads Village Center not keeping to the character of the Town's historical feel. Mr. Hallet shared that the approval of the buildings were done in a master design plan before he was serving on the Board. Council Member Weir confirmed that the building designs were approved years ago with a previous ARB.

**IX. Town Council Updates**

Council Member Weir shared that the Town Council will start and work on the FY24 budget within the next few months. He shared that there would be public hearing at the February meeting on the FY23 2nd quarter budget amendment. He shared that the Town Council re-appointed all the liaisons at their January Organizational Meeting. He also shared that the new sidewalk project was being pushed forward and that the Council should have an estimate by the next meeting. He also shared that the Town Council is looking at what to do with the Town Park building. He stated that the Council received a complete report on what has to be done to the building. He continued to state that the Council is waiting on the cost estimate. There was a brief discussion on the recent training they received.

**X. Adjournment**

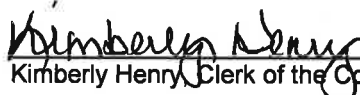
With no further business before the Planning Commission, Council Member Weir moved to adjourn with a second by Commissioner Chrisman. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Robert Chrisman, Commissioner
<b>AYES:</b>	Weir, Hallet, Beyene, Chrisman, Freeman

Submitted:

Approved:

  
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Kimberly Henry, Clerk of the Council

  
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Alexander Beyene, Chairman

