



TOWN OF HAYMARKET PLANNING COMMISSION
REGULAR MEETING
~ MINUTES ~

Emily Kyriazi, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
 Haymarket, VA 20169

Monday, September 19, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Alexander Beyene called the meeting to order.

I. Call To Order

Councilman Bob Weir: Present, Commissioner Robert Hallet: Present, Chairman Alexander Beyene: Present, Commissioner Robert Chrisman: Present, Commissioner Sandy Freeman: Present.

II. Pledge of Allegiance

Chairman Alexander Beyene invited everyone to stand for the Pledge of Allegiance.

III. Swearing In of New Planning Commission Member

Town Clerk Kim Henry gave the oath of office to Sandy Freeman who was appointed by the Town Council to fill the vacant seat with the term expiring June 30, 2026.

IV. Citizens Time

Mayor Ken Luersen welcomed Ms. Freeman to the Planning Commission and thanked her for volunteering her service to the Town of Haymarket. Mayor Luersen presented Ms. Freeman with a certificate.

There were no other citizens present at this meeting.

V. Appointment of Chair and Vice Chair

Town Clerk Henry stated that the Chairperson and Vice Chairperson need to be appointed yearly. There was a brief discussion on having the appointments coincide with the new Organizational meeting of the Council. Town Manager/Zoning Administrator Emily Kyriazi stated that, after speaking with the Town Attorney, the terms and organizational meeting of the Planning Commission could remain the same with terms expiring in June and organizational items take place every July.

1. Nomination of Chair

Commissioner Hallet nominated Alexander Beyene for chairperson. Councilmember Weir seconded the motion.

Councilmember Weir moved to close the nominations with a second by Commissioner Hallet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Hallet, Commissioner
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

2. Motion to Appoint Chairperson

With no other nominations, the appointment of Alexander Beyene to chairman was passed by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

3. Nomination of Vice Chair

Chairman Beyene nominated Rob Hallet for Vice Chair. Commissioner Chrisman seconded the nomination.

Councilmember Weir moved to close the nominations with a second by Commissioner Chrisman. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Chrisman, Commissioner
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

4. Motion to Appoint Vice Chair

With no other nominations, Rob Hallet was appointed Vice Chair by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

VI. Minute Approval

1. Planning Commission - Public Hearing - Aug 15, 2022 7:00 PM

Councilmember Weir moved to accept the minutes from the August 15th Planning Commission meeting. Commissioner Chrisman seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Chrisman, Commissioner
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

VII. Agenda Items

1. Directive to Advertise for a Public Hearing

Town Manager/Zoning Administrator Emily Kyriazi shared that she added an additional zoning text amendment clean up item passed down from DEQ and the Chesapeake Bay Preservation Act. She stated that there is a lacking in the ZTA with regards to the CBPA. She provided the updated version and stated that the Planning Commission would need to conduct a public hearing to add to this item to the Zoning Ordinance. She requested that the Planning Commission hold the public hearing at their October meeting. A short discussion followed. With no objection, Councilmember Weir directed staff to schedule and post the notice for a public hearing on the Zoning Text Amendment as presented dated September 19th, 2022 adding in the appropriate language for the Chesapeake Bay Preservation Act plat requirements. The public hearing shall be held on October 17, 2022 at 7 PM.

VIII. Old Business

Town Manager/Zoning Administrator Emily Kyriazi shared that she and the Town Engineer have been reviewing several site plans from ongoing projects. Kyriazi shared of the proposed project 11 townhomes on Blight Drive that the Planning Commission will consider in the upcoming months. She also shared that staff has been working with the continued development at Crossroads Village Center and the proposed projects within the development. Lastly, she shared of a proposed project of 2 single family homes on a property on Jefferson Street.

IX. New Business

Town Manager/Zoning Administrator Emily Kyriazi gave a short update on New Business. She shared that the owner of a property located at the end of Fayette Street who has come in with preliminary discussions on possible ideas on what to do with the property. There was a short discussion regarding the updates to the Comp Plan. Mrs. Kyriazi stated that she feels the best steps at this time would be to work on it at a staff level. Commissioner Chrisman volunteered to champion the rewrite of the Comp Plan.

X. ARB Updates

Commissioner Hallet shared that the ARB has a meeting scheduled on Wednesday, September 21st. He shared that they have not met in 2 months.

XI. Town Council Updates

Councilmember Weir shared that the Town Council approved to give a real estate tax refund to property owners because of the FY22 year end surplus. He stated that approximately \$250,000, which was about 50%, of the surplus will be designated for the real estate tax refund. He shared that the remainder of the surplus will be put into the CIP where the Council has a CIP funding plan and priority list in place. He also shared that the Council has sent the Town Charter Amendment to the General Assembly for approval so that the charter conveys correctly the change in the election dates and terms of office of Mayor and Council. Lastly he shared that the RFP has been awarded for the new sidewalk in front of the Town Park.

XII. Adjournment

With no further business before the Planning Commission, Councilmember Weir moved to adjourn with a second by Commissioner Chrisman. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Chrisman, Commissioner
AYES:	Weir, Hallet, Beyene, Chrisman, Freeman

Submitted:

Approved:



 Kimberly Henry, Clerk of the Council



 Alexander Beyene, Chairman

