



TOWN OF HAYMARKET PLANNING COMMISSION
JOINT TOWN COUNCIL WORK SESSION
~ AGENDA ~

Emily Kyriazi, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, June 27, 2022

7:00 PM

Council Chambers

I. Call To Order

II. Pledge of Allegiance

III. Joint Public Hearing

1. Public Notice
2. Citizen Comment

IV. Close Joint Public Hearing

V. Minute Approval

1. Planning Commission - Public Hearing/Regular Meeting - May 16, 2022 7:00 PM

VI. Agenda Items

1. Planning Commission Recommendation to Town Council

VII. Adjournment



TOWN OF HAYMARKET PLANNING COMMISSION
PUBLIC HEARING/REGULAR MEETING
 ~ MINUTES ~

Emily Kyriazi, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
 Haymarket, VA 20169

Monday, May 16, 2022

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Alexander Beyene called the meeting to order.

I. Call To Order

Councilman Bob Weir: Absent, Commissioner Robert Hallet: Present, Chairman Alexander Beyene: Present, Commissioner Robert Chrisman: Present.

II. Pledge of Allegiance

Chairman Alexander Beyenne invited everyone to stand for the Pledge of Allegiance.

III. Public Hearing

1. Notice of Public Hearing

Town Clerk Kim Henry read the Public Notice into the record.

2. Citizen Comments

No Citizens were present for comment at this evening public hearing.

IV. Close Public Hearing

With no citizens present, Chairman Beyene closed the public hearing.

V. Citizens Time

No citizens were present at this evenings meeting.

VI. Minutes

1. Planning Commission - Regular Meeting - Apr 18, 2022 7:00 PM

Commissioner Hallet moved to approve the Planning Commission minutes from the April 18, 2022 regular meeting. Commissioner Chrisman seconded the motion. The motion carried.

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Robert Hallet, Commissioner |
| SECONDER: | Robert Chrisman, Commissioner |
| AYES: | Robert Hallet, Alexander Beyene, Robert Chrisman |
| ABSENT: | Bob Weir |

VII. Agenda Items

1. Consideration to Recommend Zoning Text Amendment Changes to Town Council

Town Planner Emily Kyriazi stated that since there was no public comment during citizens time, the Planning Commission could proceed with considering the text amendment changes that were presented in the agenda packet. She went over each change.

Commissioner Hallet moved that the Planning Commission recommend approval for the proposed amendments as presented in the Zoning Text Amendment Draft dated, May 11, 2022 to the Town Council. Commissioner Chrisman seconded the motion. The motion carried by a roll call vote.

Minutes Acceptance: Minutes of May 16, 2022 7:00 PM (Minute Approval)

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Robert Hallet, Commissioner |
| SECONDER: | Robert Chrisman, Commissioner |
| AYES: | Robert Hallet, Alexander Beyene, Robert Chrisman |
| ABSENT: | Bob Weir |

2. REZ#202205 Consideration of Rezoning Application for 6712 Jefferson St and Accompanying ZTA and CPA

Town Planner Emily Kyraizi shared that the Town Council passed 2 resolutions at their work session in April and their regular monthly meeting in May to initiate a rezoning in the zoning text amendment and a comprehensive plan amendment supporting modifications in reference to the property at 6712 Jefferson Street. Mrs. Kyriazi gave some back history information regarding the property stating that there was an appeal after a zoning determination was submitted and was sent to the Board of Zoning appeals. The BZA overturned the zoning determination which has resulted in an appeal filed in circuit court by the Town Council. She stated that in an effort to work toward a resolution, the Town Council has enacted these items for consideration. Mrs. Kyriazi stated that the rezoning would be to consider changing the property from R-1 to Transitional Commercial. She continued to state that this would be followed by comprehensive plan amendment and a zoning text amendment. She gave a brief explanation as to why this has been put forward. Mrs. Kyriazi stated that a public hearing is needed and provided dates for consideration. A discussion followed on the subject.

Commissioner Hallet moved that the Planning Commission schedule a joint public hearing with the Town Council on June 27 with June 28 as an alternative date at 7:00 pm for Application REZ#202205 for the proposed rezoning at 6712 Jefferson Street and the accompanying Comprehensive Plan Amendment and the Zoning Text Amendment. Commissioner Chrisman seconded the motion. The motion carried by a roll call vote.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Robert Hallet, Commissioner |
| SECONDER: | Robert Chrisman, Commissioner |
| AYES: | Robert Hallet, Alexander Beyene, Robert Chrisman |
| ABSENT: | Bob Weir |

3. Discussion of the Proposed CIP

Town Planner Emily Kyriazi shared that the document before the Planning Commission was the draft Capital Improvement Plan from 2022 through 2027. She stated that she would the Planning Commission to review some of the draft changes that have been brought forth and to suggest any additional projects to the Town Council for possible funding. She stated that the Town Council will be reviewing the document and work through it as part of their budget discussions. The items that have been added were street lights repair and painting, street trees and beautification, crosswalk improvements signage and markings for Washington Street. The next section was the Haymarket Park sidewalk to Blight Drive and the turn lane on Jefferson Street. The next section the Planning Commission reviewed was the Town Centre Master Site Plan. Mrs. Kyriazi stated this project would finish the storm water improvements, the paving, parking, curb and gutter and modifying the Jefferson Street entrance. They also looked at the renovations and modifications of the Haymarket Community Park to allow public use of the park building and to fix structural issues on the building and for parking improvements that has not been put in for funding yet. A discussion followed on the park building project. Mrs. Kyriazi shared information on the gateway sign program and signs for the Town Hall, new cruisers for the Police Department, the caboose renovations at the museum, and working with Prince William County to establish a quiet zone for the railroad area. She asked for any additions or suggestions from the Planning Commission. There was a discussion on the funding and budget for these items. Mrs. Kyriazi asked for a motion to pass the CIP onto the Town Council for further consideration.

Minutes Acceptance: Minutes of May 16, 2022 7:00 PM (Minute Approval)

Chairman Beyene moved that the Planning Commission recommend approval of the draft Capital Improvements Plan 2022-2027 to the Town Council for budget discussions. Commissioner Hallet seconded the motion. The motion carried.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Alexander Beyene, Chairman |
| SECONDER: | Robert Hallet, Commissioner |
| AYES: | Robert Hallet, Alexander Beyene, Robert Chrisman |
| ABSENT: | Bob Weir |

VIII. Old Business

Town Planner Emily Kyriazi gave the Old Business updates. She stated that the Van Metre town house development is well under construction and that Crossroads Village Center is well underway with the storm water infrastructure. She shared that Robinson Paradise will be before the Architectural Review Board with their master architectural plans.

IX. New Business

Town Planner Kyriazi gave the New Business updates. She stated that the Town Hall Centre site plans could be before the Planning Commission at their July meeting. She also stated that there are some old properties in Town that are possibly being sold and those site plans could be before the Planning Commission at a future meeting.

X. ARB Updates

Commissioner Hallet gave the Architectural Review Board updates. He stated that the demolition permit request for the old firehouse building has been deferred because the applicant was not able to provide the requested engineers report from the ARB. He stated that they approved the demolition permit request for the bungalow structure to the adjacent property of the firehouse. He also stated that the ARB approved a sign permit from Saddlery Liquidators. A short discussion followed on the intention of the firehouse property from the applicant.

XI. Town Council Updates

Town Planner Kyriazi gave the Town Council updates in place of Councilman Weir's absence. She provided the dates for the real estate tax public hearing and the proposed Fy23 budget public hearing. She also shared that the grand opening of the Community Garden. Lastly, Mrs. Kyriazi shared that resignation of Commissioner Matt Caudle and asked the Commission to have any interested parties wanting to fill the vacancy to contact either herself or the Town Clerk.

XII. Adjournment


With no further business before the Planning Commission, Commissioner Hallet moved to adjourn with a second by Commissioner Chrisman. The motion carried.

1. Motion to Adjourn

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Robert Hallet, Commissioner |
| SECONDER: | Robert Chrisman, Commissioner |
| AYES: | Robert Hallet, Alexander Beyene, Robert Chrisman |
| ABSENT: | Bob Weir |

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Alexander Beyene, Chairman

Minutes Acceptance: Minutes of May 16, 2022 7:00 PM (Minute Approval)