



TOWN OF HAYMARKET PLANNING COMMISSION
REGULAR MEETING
 ~ MINUTES ~

Emily Lockhart, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
 Haymarket, VA 20169

Monday, April 19, 2021

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

I. Call To Order

Due to Governor Northam's executive order on social gatherings, Commissioner Aayush Kharel was present for this evening's meeting via Zoom meeting from his home.

Chairman Matt Caudle: Present, Commissioner Aayush Kharel: Remote, Councilman Bob Weir: Present, Commissioner Robert Hallet: Present, Commissioner Alexander Beyene: Present, Commissioner Chuck Mason: Absent.

II. Pledge of Allegiance/Moment of Silence

Chairman Matt Caudle invited everyone to stand for the Pledge of Allegiance followed by a moment of silence.

III. Citizens Time

Dottie Leonard, 14801 Washington Street, addressed the Planning Commission on the items discussed at the evening's work session in regards to the historic overlay of the Town. Ms. Leonard stated that the historic overlay was developed by the historic commission. She stated that if the Commission is going to do anything with the historic preservation of the Town it should either all of it or none of it.

IV. Minute Approval

1. Planning Commission - Work Session - Mar 15, 2021 6:00 PM

Councilman Weir moved to accept the minutes from the Work Session on March 15, 2021 at 6 PM. Commissioner Hallet seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Hallet, Commissioner
AYES:	Caudle, Kharel, Weir, Hallet, Beyene
ABSENT:	Chuck Mason

2. Planning Commission - Regular Meeting - Mar 15, 2021 7:00 PM

Commissioner Hallet moved to accept the minutes from the Regular Meeting on March 15, 2021 at 7 PM. Commissioner Beyene seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Hallet, Commissioner
SECONDER:	Alexander Beyene, Commissioner
AYES:	Caudle, Kharel, Weir, Hallet, Beyene
ABSENT:	Chuck Mason

V. Agenda Items

Chairman Caudle asked that the Planning Commission address both agenda items in a timely manner so that the meeting finish by 8 pm since the past few meetings ran late. Councilman Weir asked that the Planning Commission address the CIP first and any time left would be a continuation on the ZTA. The Commission agreed to the change in the agenda.

1. CIP Discussion

Town Planner Emily Lockhart distributed a draft of the Capital Improvement Plan. She shared that the plan is addressed every year during the budget season. Ms. Lockhart went over each category of the CIP. The Planning Commission went over each item in the category and suggested edits. There was a brief discussion of the paving of Washington Street. Ms. Lockhart stated that the street was paved recently but was not put back to the original stamped crosswalks. Ms. Lockhart shared that the company would be coming back to put the original stamped crosswalks back in. There was also discussion of sidewalks in front of the Town Park on Washington Street. Ms. Lockhart shared the costs related to that project. Ms. Lockhart also gave information on the Jefferson Street turn lane project. A discussion followed. Councilman Weir stated that he will do what he can to get funding from the County for the Jefferson Street turn lane project.

Town Planner Lockhart shared some information on the Town Center property. She stated that the Town Council would need to discuss the long term plan regarding the property. There were no comments or suggestions from the Planning Commission on this subject.

Ms. Lockhart shared some information on the Haymarket Community Park. She stated that there were several community meetings on the ideas for the park. She shared that the next step would be to put the ideas brought forward to be engineered and a site plan developed. She stated that there would be a phased construction plan based on the details that was included in the master plan. Discussion followed on the subject. The next item discussed by the Planning Commission was the Town's Gateway signs and the Town Hall signs.

Ms. Lockhart also shared information on having quiet zones at the railroad crossings and the estimated costs associated. She stated that this item has been requested by some of the citizens that back up to railroad. The Planning Commission discussed the subject.

Lastly, the Planning Commission reviewed and suggested edits on the vehicle fleet of the Police Department. A discussion ensued on the staffing of the Police Department. Chairman Caudle suggested that the staff post on the Town's website that the police department is not being defunded by the current Town Council.

2. Motion to forward CIP to Town Council

Councilman Weir moved to forward the CIP as amended to the Town Council with a recommendation for approval or adoption. Commissioner Hallet seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Hallet, Commissioner
AYES:	Caudle, Kharel, Weir, Hallet, Beyene
ABSENT:	Chuck Mason

3. ZTA Discussion Continued

Chairman Caudle asked that the ZTA discussion be tabled for this evening's meeting. The Planning Commission scheduled the next zoning text amendment work session for Monday, May 17th at 6 PM.

VI. Old Business

Town Planner Emily Lockhart shared that the Karter School has been working on their site plan and anticipates that they will be before the Planning Commission at the May meeting. Ms. Lockhart stated that Van Metre has started construction. She shared that staff will post on the website information about the blasting at the Van Metre project site.

VII. New Business

Town Planner Emily Lockhart shared that the Town Council will be holding a public hearing on the 2 SUP's from Crossroads Village at their May meeting. Ms. Lockhart also shared that she will need to work with the Chairman to do the annual report in order to meet the June deadline. Lastly, Ms. Lockhart shared that the Town Manager would be attending a County meeting on the proposed data center at Catharpin Road and Route 55. She stated that Town Manager Coon would be bringing forth the suggestions made by the Planning Commission on the subject. Councilman Weir gave a lengthy explanation on the project.

VIII. Architectural Review Board Updates

Town Planner Emily Lockhart shared that the ARB would be meeting on Wednesday and had one application to consider.

IX. Town Council Updates

Councilman Weir did not have anything to report.

X. Adjournment

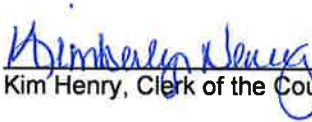
With no further business before the Planning Commission, Councilman Weir moved to adjourn with a second by Commissioner Hallet. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Robert Hallet, Commissioner
AYES:	Caudle, Kharel, Weir, Hallet, Beyene
ABSENT:	Chuck Mason

Submitted:

Approved:



 Kim Henry, Clerk of the Council



 Matt Caudle, Chairman

