



TOWN OF HAYMARKET PLANNING COMMISSION
REGULAR MEETING
~ MINUTES ~

Emily Lockhart, Town Planner
http://www.townofhaymarket.org/

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, November 18, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

I. Call to Order

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Aayush Kharel: Present, Commissioner Pearl Carter-Bush: Present.

II. Pledge of Allegiance

Chairman Matt Caudle invited everyone to stand for the Pledge of Allegiance followed by a moment of silence.

III. Minutes Approval

1. Planning Commission - Public Hearing/Regular Meeting - Aug 19, 2019 7:00 PM
Councilman Shannon moved to approve the Planning Commission Public Hearing/Regular meeting minutes for August 19, 2019. The motion was seconded by Commissioner Carter-Bush.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Steve Shannon, Councilman
SECONDER: Pearl Carter-Bush, Commissioner
AYES: Caudle, Shannon, Pulire, Kharel, Carter-Bush

2. Planning Commission - Regular Meeting - Sep 16, 2019 7:00 PM
Councilman Shannon moved to approve the minutes of the Planning Commission Regular Meeting from September 16, 2019. The motion was seconded by Commissioner Kharel.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Steve Shannon, Councilman
SECONDER: Aayush Kharel, Commissioner
AYES: Caudle, Shannon, Pulire, Kharel, Carter-Bush

IV. Citizen's Time

Marie Turner, Fayette Street South, asked if there would be a possibility for VDOT to set the light to flashing red at the intersection of Washington and Old Carolina Road during the overnight hours. She stated that vehicular traffic is using a cut through to avoid the traffic light.

Ms. Turner also stated that, after looking at the plans for the new hotel, she would like to see the traffic pattern move from Fayette Street to Payne Street since Fayette Street is already too busy.

Councilman Shannon stated that he could give her the number for VDOT so that she could make the request for the light change and that they would answer her request specifically.

Town Planner Emily Lockhart shared that the first round of the hotel plans will be a subject for the December meeting.

Nick Spiros, owner of Transforms Power Yoga, shared that he is looking at purchasing property at 14841 Washington Street so that he can expand his business. He stated that the property is currently zoned transitional commercial. He stated that the house on the property would need to be lifted up and work would need to be done. He stated that he would like some feedback from the Commission and that he would hopefully have some ideas to bring forth at the December meeting. The Commission asked Town Planner Lockhart about the zoning by right uses. Ms. Lockhart stated that the business would meet the by right use of transitional commercial. She also stated that the building is registered as a historical building. The Commission confirmed that Mr. Spiros would have to comply by the Architectural Review Board guidelines.

Several Battlefield High School students were in attendance at the evening's meeting for a requirement in a government class.

## V. Agenda Items

### 1. New Planning Commissioner Introduction

Town Planner Emily Lockhart introduced and welcomed Pearl Carter-Bush to the Planning Commission. Ms. Carter-Bush gave a brief autobiography.

### 2. 2020 Town Meeting Calendar

Town Planner Emily Lockhart shared that 2 Planning Commission meetings in 2020 fall on holidays. The first meeting date that falls on a holiday is January 20, 2020. Ms. Lockhart's recommendation was either Monday, January 13th or Tuesday, January 21st. The second meeting date that falls on a holiday is February 17, 2020. Ms. Lockhart's recommendation was either Monday, February 10th or Tuesday, February 18th. The Commission chose Tuesday, January 21st and Tuesday, February 18th for the meeting dates. Ms. Lockhart stated that with the winter months coming, the Town follows Prince William County Government inclement weather closings. She shared that if the office is closed due to inclement weather, the meeting would be cancelled. She stated that she would send out an email if the meeting is cancelled.

### 3. Town Council Directive to Update the Comprehensive Plan

Business Manager Chris Coon shared that the Comprehensive Plan needs to be updated. Mr. Coon suggested that the Commission do a small section at a time. There was a brief discussion. Town Planner Emily Lockhart suggested that the Commission schedule a work session night for December. She stated at that time, the Commission would work on an outline and set what the Commission would like to accomplish in 2020. Ms. Lockhart suggested that the work session be right before the scheduled regular meeting on December 15th. There was a consensus of the Commission to set the work session at 6 pm on December 16th.

## VI. New Business

Ms. Lockhart shared that the only New Business item is the second submission of the site plans for the hotel. Ms. Lockhart stated that she and the Town Engineer have reviewed the plans and have submitted some changes. Ms. Lockhart stated that the plans will come before the Commission at the December regular meeting.

## VII. Old Business

Ms. Lockhart shared that Morias Vineyard is working on their building. She also shared that Van Metre/Smith Property project will go before the Town Council in a public hearing at their December meeting.

## VIII. Architectural Review Board Update

Commission Kharel did not have any updates since the scheduled ARB meeting was set for Wednesday, November 20, 2019.

## IX. Town Council Update

Councilman Shannon gave the Council updates from the November 4th meeting.

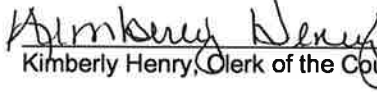
**X. Adjournment**

**1. Motion to Adjourn**

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Steve Shannon, Councilman                    |
| <b>SECONDER:</b> | Aayush Kharel, Commissioner                  |
| <b>AYES:</b>     | Caudle, Shannon, Pulire, Kharel, Carter-Bush |

Submitted:

Approved:

  
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Kimberly Henry, Clerk of the Council

  
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Matt Caudle, Chairperson